

DOUGLAS COUNTY COMMISSIONERS MEETING
OCTOBER 24, 2017

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 24, 2017. I. Lau, S. Lau, Star, Muntefering, and Maas were present. Also present were Auditor Barker and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by I. Lau, and seconded by Maas to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board briefly to update them on his department. Meyer informed the board that the 1951 wheel packer that the county purchased in 2003 is no longer in working condition. Meyer would like to surplus the machine, stating that if and when one was needed, it can be rented within the county. It was decided that Commissioner Star will look at the machine to see if it is fixable. No action was taken at this time.

HEALTH INSURANCE

Craig and Diane Krsnak, Douglas County Insurance, met with the board to present the insurance renewal options for 2018. Julie Brenner, Kim Huebner, Jessica van Wyk and Joel Meyer were present. An employee meeting was scheduled for next week to further discuss the available plans. No action was taken at this time.

COUNTY SURPLUS PROPERTY

Auditor Barker presented a Quit Claim Deed property to the Board that had been deeded to the County. The property is located in Harrison and is an empty lot. The auditor reminded the Board of another property that was taken for Tax Deed last year that will also need to be declared surplus. This property is also in Harrison.

A motion was made by S. Lau and seconded by Star to declare the following properties surplus property to be sold by sealed bid:

Lots 1, 2, 3, 4, 5, 6 and Lots 9, 10, 11, 12 and 13, all in block fourteen (14) in the Village of Harrison, Section 34, Township 100 North, Range 64 West of the 5th P.M., Douglas County, South Dakota, Record #2452

Lots 4, 5, and 6, of block eleven (11) in the Village of Harrison, Section 34, Township 100 North, Range 64 West, Douglas County, South Dakota, Record #2437

Bids will be opened at the November 21st meeting. All members voted in favor of this action, motion carried.

AUDITOR'S OFFICE

Auditor Barker asked for authorization to purchase a new desk for the auditor's office and presented a quote from Office Products Center. Barker explained that this expense is budgeted for in the current budget. A motion was made S. Lau seconded by Star authorizing the purchase of a desk for the auditor's office. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star authorizing the auditor to attend the 2017 Election School in Pierre, SD on November 8th and 9th. All members voted in favor of this action, motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the board to give an overview of the 2017 camping season. She reported that they painted the bath houses, scraped tables in preparation for painting and winterized the bathrooms, among other things. The total revenue collected for the 2017 camping season was \$3,507.00.

EXECUTIVE SESSION

At 10:15 a.m., a motion was made by S. Lau and seconded by Maas to enter into executive session with Wentz to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. Wentz exited the session at 10:32 a.m. Personnel Discussion continued until 11:05 a.m., at which time, Chairman Muntefering declared the meeting back to open session with no action taken.

A motion was made by Star and seconded by Maas to rescind the following motion that was made on October 10, 2017:

“Maas made a motion to expand the office area of the highway shed when the siding on the building is replaced this year. Commissioner I. Lau seconded the motion to bring it to a vote. A roll call vote was taken with the following votes recorded. Voting “aye”: Maas, I. Lau, Star, and Muntefering. Voting “nay”: S. Lau. Motion carried.”

All members voted in favor of this action. Motion carried. The siding replacement will still be scheduled for completion this year.

OTHER BUSINESS

Auditor Barker presented a quote from Williams Music Supply of Mitchell for a new copier for the Register of Deeds Office. Barker explained that the Modernization and Preservation Fund can only be used by the Register of Deeds for updating his office and records. A motion was made by S. Lau seconded by Maas to purchase a copy machine from Williams Music and Office Supply for the Register of Deeds office out of the Modernization and Preservation Fund. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts Fees September: 3,135.00

Register of Deeds September 2,159.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September, 2017

Checking Accounts	\$2,446.98
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$24,119.78
Savings Accounts.....	\$1,911,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,338,466.76

FUND BALANCE

General Fund	\$1,598,608.34
Special Revenue Funds	\$594,557.68
Trust and Agency Funds	\$145,300.74
Total	\$2,338,466.76

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; Charles Mix County 18,499.71 E911 payment; Cole Papers 337.07 supplies; Convergent Technologies 228.29 maint; Corsica Globe 17.54 publishing; Craig Parkhurst 1560.36 prof. fees/supplies/ utilities; DCMH 50.00 jail medical; Deya Thorin 343.00 prof. fee; SD Dept. of Revenue and Regulation 2406.83 mental health/ predatory animal; Douglas Electric 50.00 utilities; First Security Finance 4630.61 debt services; Fox & Youngberg 195.32 mental illness board; Galls Sioux Falls Retail 105.98 clothing allowance; Keith Goehring 98.00 mental illness board; Kone Inc 658.80 repairs; Lincoln County 80.43 mental illness; Lutheran Social Services 1116.48 juvenile detention; National 4-H Council 20.46 supplies; Northwestern Energy 1,198.62 utilities; Office Product Center 902.92 supplies; Jerod Star 138.60 mileage; State of SD 37.00 utilities; Steve Johnson 100.00 repairs; TEAM Laboratory 131.80 supplies; VanDiest Supply 2,928.95 prof fees; Jessica vanWyk 300.87 travel; Whalen Law Office 252.40 prof. fees; Wilson’s True Value 181.81 supplies.

ROAD AND BRIDGE FUND:

Brosz Engineering 595.00 prof fees; Commercial Asphalt 486.40 road repairs; Doug’s Repair 12.00 supplies; Equipment Blades 10,059.00 equip. repairs; Joel Meyer 346.03 clothing allowance/travel; Newman Signs 472.50 road repairs; Northwestern Energy 142.82 utilities; Sheehan Mack Sales & Equip. 3,664.69 repairs/supplies; Vogt’s Repair 62.65 repairs; Wilson’s True Value 55.95 supplies.

EMERGENCY MANAGEMENT FUND:

Wilson’s True Value 251.32

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 prof fee;

ADJOURNMENT

At 11:25 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday, November 7, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
 Floyd Muntefering, Chairman
 Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor