

DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 10, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 10, 2017. S. Lau, I. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker, and Kendra Rolston, representing Douglas County Publishing and Treasurer, Julie Brenner. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the September 5th and 20th meetings. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Douglas County Emergency Manager, Pat Harrington, was unable to attend the meeting. The SLA Quarterly Report and No Change form were presented to the Board on his behalf. A motion was made by Star and seconded by I. Lau authorizing Chairmen Muntefering to sign the SLA Quarterly Activity Report and the No Change Certificate for the Local Emergency Operations Plan. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, updated the board on his department.

A motion was made by S. Lau and seconded by Star authorizing Meyer to publish a notice for the removal of bales and other objects from the county road right of ways. All members voted in favor of this action, motion carried.

Supt. Meyer explained would like to expand the office on the main highway shop in Armour to allow for a conference table for his department to use when filling out paperwork and other necessities. Meyer explained that he would like to do this addition when the siding is replaced on the building. In order to save on costs, Meyer will have the highway department to the finishing work on the inside of the addition. Meyer estimated this project to cost roughly \$7,500.00. Meyer said that his current budget could accommodate this expense. Commissioner Steve Lau expressed his opposition to the idea; sitting a tight budget and the public's perception of how the county is utilizing tax dollars. The Board went to the highway shop to view the area in question. Meyer explained that he would like to add an 8x16 foot addition to the south side of the building.

Upon return to the Commissioners Chambers, Maas made a motion to expand the office area of the highway shed when the siding on the building is replaced this year. Commissioner I. Lau seconded the motion to bring it to a vote. A roll call vote was taken with the following votes recorded. Voting "aye": Maas, I. Lau, Star, and Muntefering. Voting "nay": S. Lau. Motion carried. Meyer stated that he will provide specs to the board for approval before the project is started.

At 9:25 a.m., a motion was made by S. Lau and seconded by Maas to enter into an executive session with Superintendent Meyer to discuss a personnel matter with Auditor Barker present. At 9:32 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

4-H/ COUNTY EXTENSION

Jodi Thompson, 4-H Youth Advisor, met with the Board briefly to update them on her department. Thompson presented the quarterly report for July- September 2017. The board thanked Jodi for all of her work.

PLANNING AND ZONING

Jessica van Wyk, Planning and Zoning Administrator, met with the board to update them on the status of the Planning and Zoning ordinances. States Attorney Parkhurst was called in via telephone conference. At 9:55 a.m., A motion was made by S. Lau and seconded by Maas to enter into executive session to discuss potential litigation. All members voted in favor of this action, motion carried. At 10:18 a.m., Chairman Muntefering declared the meeting back to open session with no action required.

DEPARTMENT OF LEGISLATIVE AUDIT

Toby Qualm, Department of Legislative Audit, met with the Board Briefly to present the findings of the 2015-2016 Audit for Douglas County. A Brief discussion was held with no action taken.

COMMUNITY HEALTH

Cassandra Weatherford, Community Health Nurse met with the board briefly to present the quarterly report for June- September 2017. Weatherford reported that the WIC caseload has decreased to 42 for the month of September. A total of 148 immunizations have been given as of today. Weatherford also administered flu shots for the county employees that were interested.

CORRESPONDENCE

A letter from the Department of Environment and Natural Resources was read with no action required.

CLAIMS

The following claims were approved for payment:

September payroll: Commissioners 3328.21 Auditor 6786.04 Auditor/Welfare: 155.99 Treasurer 7054.25 States Attorney 4201.91 Courthouse Janitor 4345.02 Equalization 5926.80 Register of Deeds 3790.23 Veterans Service Officer 779.90 Sheriff 16,020.13 Coroner 119.32 Ambulance 2804.26 Museum 0.00 Park 0.00 Fair Board 191.73 Extension 1351.65 Weed and Pest 764.79 Planning & Zoning 953.36 Lincoln Life Insurance 1,009.77

GENERAL FUND:

Agland Coop 30.40 supplies; Armour Chronicle 405.73 publishing; Armour Lumber 439.43 repairs; Armour City 126.50 utilities; Bon Homme Co. Sheriff's Office 765.00 Jail fees; Buhl's Dry Cleaning 123.00 supplies; Charles Mix County Sheriff's 4064.00 jail fees; Community Health Nurse 1966.21 prof. fees; Corsica Globe 195.26 publishing; Corsica Hardware 300.39 maint.; Darrington Water 35.70 supplies; Dean Schaefer Court Reporting 30.00 prof. fees; Delmont Record 123.87 publishing; Keith Goehring 591.27 CAA Fees; Goldenwest 825.68 utilities; Lincoln County 357.23 prof. fees; Minnehaha Co. Regional 3135.00 juvenile detention; Office Products Center 653.77 supplies; Randall Community Water Dist. 85.10 utilities; Rushmore Plaza Holiday Inn 769.86 conference; SD Continuing Legal Ad 500.00 prof. fees; Select Service Center 104.37 Maint.; Van Brothers utilities; Voyager Fleet 1471.31 fuel; Wagner Community Hospital 237.54 prisoner medical; Whalen Law

Office 187.25 CAA fees; Wilson's True Value 289.03 repairs/minor equip.

ROAD AND BRIDGE FUND:

September payroll: 17,466.04; Armour Chronicle 31.71 publishing; Armour City 42.00 utilities; Brosz Engineering 1870.00 prof. fees; Corsica Globe 48.00 publication; Corsica Hardware 51.97 supplies/oil; Goldenwest 113.01 utilities; H&H Electric 79.37 repairs; Steve Harrington 35.05 clothing allowance; Rushmore Plaza Holiday Inn 256.62 conference; SD Federal Surplus Property 151.00 supplies; Voyager Fleet 266.16 fuel.

E-911 FUND:

September payroll: 26.09; Goldenwest 436.56 E911 System.

EMERGENCY MANAGEMENT FUND:

September payroll: 1417.54; Goldenwest 16.00 utilities.

MEADOW VALLEY DITCH FUND:

Schrank Construction 300.00 culvert installation.

ADJOURNMENT

At 11: 15 a.m., a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Tuesday October 24, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor