

DOUGLAS COUNTY COMMISSIONER MEETING

NOVEMBER 21, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 21, 2017. Star, I. Lau, S. Lau, Maas and Muntefering were present. Also present were Auditor Barker and Kendra Rolston, representing Douglas County Publishing. The meeting was called to order by Chairperson Blume. The Pledge of Allegiance was recited. Motion made by Maas seconded by Star to adopt the agenda. All present voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department.

A motion was made by Star and seconded by S. Lau authorizing the Highway Supt. to publish the notice requesting residents do not push snow across county roads. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas to include the addition of a new door for the highway shop to the siding project quote. All members voted in favor of this action, motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board to update them on his department. He would like to place the order for the new Dodge Charger that is budgeted for in 2018 so that it will be ready in early 2018. Coler stated that the new Charger will be \$24,112.00. The Board gave Coler the permission to order the vehicle now.

PLANNING AND ZONING

Jessica van Wyk, Zoning Administrator, met with the board briefly. A motion was made by S. Lau and seconded by Maas authorizing van Wyk to attend the Dakota Rural Action meeting in Sioux Falls on November 30th. All members voted in favor of this action, motion carried.

DOUGLAS COUNTY 4-H

Annie Rankin, 4-H Secretary, met with the board. At 9:40 a.m. a motion was made by S. Lau and seconded by Maas to enter into executive session with Annie Rankin to discuss a personnel matter. At 9:50 a.m. Rankin exited the session. The board stayed in executive session to discuss a different personnel matter at Commissioner S. Lau's request. At 10:05 a.m., Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by S. Lau and seconded by Maas to regretfully accept the resignation of Annie Rankin from her position of Extension and Weed and Pest Secretary and to advertise for the position. Rankin's last day will be December 1st. All members voted in favor of this action, motion carried.

SALE OF SURPLUS PROPERTY

Bids were opened for the sale of Record #2452: Lots 1, 2, 3, 4, 5, 6 and Lots 9, 10, 11, 12 and 13, all in block fourteen (14) in the Village of Harrison, Section 34, Township 100 North, Range 64 West (Holland), Douglas County, South Dakota and Record # 2437: Lots 4, 5, and 6, of block eleven (11) Section 34, Township 100 North, Range 64 West (Holland), Douglas County, South Dakota

The following bids were submitted:

Rodney & Carole Westra. PO Box 88, Corsica, SD: Record #2452, \$700.00. Record #2437, \$300.00.

Nickoles Reyes. 100 S. Michigan, Geddes, SD: Record: 2452, \$2200.00. Record #2437, \$600.00

A motion was made by S. Lau and seconded by Maas to accept the highest bid submitted by Nickoles Reyes for a total of \$2,800.00. All members voted in favor of this action, motion carried.

AUTOMATIC BUDGET SUPPLEMENT:

A motion was made by Lau and seconded by Star to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:

Expenditure: Emergency Management Fund- 226-222-434-Emergency Management Equipment \$16,664.55

Means of Finance: Emergency Management Fund-226-331.31- Homeland Security Grant 97.067 \$16,664.55

Expenditure: Emergency Management Fund- 226-222-422- Emergency Management Prof. Service and fees \$5,000.00

Means of Finance: Emergency Management Fund- 226-331.04 - FEMA Grant 97.039
\$4,000.00

All members voted in favor of this action, motion carried.

NOTICES

A motion was made by S. Lai and seconded by Star to authorize the Auditor to published a Notice of Hearing to be held on December 19, 2017 to consider supplements to the E911 budget and various budgets in the General Fund for 2017. All members voted in favor of this action, motion carried.

FEES REPORT

Clerk of Courts October 2017: \$3,414.81
Register of Deeds October 2017: \$2,371.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2017:

Checking Accounts	\$13,047.85
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$462,080.87
Savings Accounts.....	\$4,037,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,913,028.72

FUND BALANCE

General Fund	\$1,730,369.77
Special Revenue Funds	\$896,211.43
Trust and Agency Funds	\$1,879,816.19
Total	\$4,913,028.72

The following claims were approved for payment:

GENERAL FUND:

Anna Rankin 63.64 travel; Armour Dray 45.00 utilities; Avera St. Benedicts 65.02 poor relief; Phyllis Barker 176.40 travel; Best Western of Huron 382.00 conference; Charles Mix Co. Sheriff's Office 2500.00 jail fees; Davison Co. Sheriff's Office 855.00 jail fees; DCMH 150.00 prof. fees; Dean's Auto Body 20.50 repairs; Dept. of Revenue 105.00 prof. fees; John Engelland 9.40 supplies; Mark Heisinger 100.20 travel; Jodi Thompson 148.92 conference; Steve Johnson 150.00 prof. fees; Krull's Market 3.69 supplies; Minnehaha Regional 8,835.00 juvenile detention; Northwestern Energy 1881.60 utilities; Office Products Center 284.55 supplies; Ramkota Hotel Pierre 114.00 conference; Dept. of Legislative Audit (Remittance Center) 11,393.00 prof. fees; SDACC 960.26 CLERP 4th qtr; Dept. of Animal Sciences 24.00 supplies; National 4H Council 38.86 supplies; State of SD 37.00 utilities; Swier Law Firm 388.60 CAA fees; Wilson's True Value 58.63 supplies; Nathan Wunder 13,481.66 sidewalk repairs.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Brosz Engineering 3235.00 prof. services; Butler Machinery 199.98 repairs; Dean's Auto Body 1268.31 repairs; Steve Harrington 36.76 clothing allowance; Kimball Midwest 315.07 supplies; Northwestern Energy 152.97 utilities; Noteboom Implement 145.52 tires; Office Products 117.80 supplies; SD Dept. of Transportation 4,828.84 Chipseal; Transource 470.36 supplies; Wilson's True Value 26.84 supplies.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 28.14 supplies.

MODERNIZATION AND PRESERVATION FUND:

Williams Music and Office Supply 3500.00 equipment.

ADJOURNMENT

At 10:55 a.m., a motion was made by S. Lau seconded by Maas to adjourn until 9:00 a.m. on Tuesday December 5, 2017. All members voted in favor of this action, motion carried.

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor