

## DOUGLAS COUNTY COMMISSIONER MEETING

February 7, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 7, 2017. Ivan Lau, Steve Lau, Marlin Maas, Floyd Muntefering and Jerod Star were present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing as well as Glennis Stern, county resident and Julie Brenner, Treasurer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau to adopt the agenda as posted. All members voted in favor of this action, motion carried.

### APPROVAL OF MINUTES

A motion was made by Maas and seconded by Steve Lau to approve of the January 3<sup>rd</sup> and 17<sup>th</sup> meeting minutes. All members voted in favor of this action, motion carried.

### CUSTODIAL

John Engelland, Courthouse Custodian, was present to update the Board on his department. Engelland has been unable to do snow removal due to his recent shoulder surgery, therefore, he recommended that the Board hire someone to help with these duties. A motion was made by Steve Lau and seconded by Jarod Star to hire Roy King for part time snow removal at \$13.50 per hour. All members voted in favor of this action, motion carried.

### COMMUNITY HEALTH NURSE

Cassandra Weatherford, Community Health Nurse, met with the Board present her report for the months of November and December of 2016 and January of this year. Weatherford reported that the WIC Case Load is down from 60 in November to 45 in January. The report also showed that a total of 156 immunizations were given over the last three months.

### SHERIFF'S DEPARTMENT

Jon Coler, Sheriff, presented the Prisoner Housing Contract for Davison County at a rate of \$95.00 per day. A motion was made by Star and seconded by Steve Lau authorizing the Chairman to sign the prisoner housing contract with Davison County. Coler informed the Board that Deputy Antonmarchi will be going to the academy March-June of this year to become certified. Coler explained that he would like to replace one of the vehicles in his department. He has reviewed his 2017 budget and feels it would support this purchase. A motion was made by Steve Lau and seconded by Maas authorizing the Sheriff to purchase a 2018 Dodge Charger for \$23,463.00 as budgeted in the 2017 budget. All present voted in favor of this action, motion carried.

### HIGHWAY DEPARTMENT

At the advertised time of 10:00 a.m., bids were opened for the 2017 highway projects.

#### OVERLAY PATCHING:

Commercial Asphalt 25254 413<sup>th</sup> Ave., Mitchell, SD 57301: Total Hot Mix for \$90.00 per ton. Class D Mix on Various Roads throughout the county. Approximately 1000-1500 tons hot mix.

A motion was made by Maas and seconded by Star to approve the sole bid submitted by Commercial Asphalt of Mitchell, SD for \$90.00 per ton for hot mix patching. All members voted in favor of this action, motion carried.

#### CHIPSEAL:

Topkote Inc. 43439 SD HWY 50, Yankton, SD 57078: \$1.463 per square yard for a total project cost of \$160,930.00.

Road Guy Construction Co. 3206 E HWY 50, Yankton, SD 57078: \$1.52 per square yard for a total project cost of \$167,200.00.

A motion was made by Star and seconded by Steve Lau to accept the low bid submitted by Topkote for Chip Seal at 1.463 per square yard. All members voted in favor of this action, motion carried.

#### GRAVEL:

No gravel bids were received by the date of the bid opening.

#### OVERLAY PROJECTS:

##### **Project #3-17 (Road 560-2, 3 miles of 1 inch overlay:**

Commercial Asphalt 25254 413<sup>th</sup> Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$187,680.00.

**Project #4-17 (Road 7-3, 4miles of 2 inch overlay:**

Commercial Asphalt 25254 413<sup>th</sup> Ave., Mitchell, SD 57301: \$75.00 per ton for a total project cost of \$469,350.00.

A motion was made by Maas and seconded by Steve Lau to accept the sole bids from Commercial Asphalt for Project #3-17 for \$187,680.00 and #4-17 for \$469,350.00. All members voted in favor of this action, motion carried.

**EXECUTIVE SESSION:**

A motion was made by Steve and seconded my Star to enter into executive session at 10:25 a.m. to discuss a personnel matter with Meyer and Barker present. At 10:30 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by Star to hire John Parker at a starting wage of \$13.50, with a review after the completion of a sixth month probation. Parker will start on February 13, 2017. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Steve Lau to purchase culverts off of Beadle County's bid culverts through True North Steel. All members voted in favor if this action, motion carried.

**DIRECTOR OF EQUALIZATION**

Jessica van Wyk, Director of Equalization, met with the Board to update them on her department. van Wyk explained that she is need of a new computer and has budgeted for it in the 2017 budget. A motion was made by Maas and seconded by Star authorizing the DOE to purchase a new computer and monitor through Connecting Point. All members voted in favor of this action, motion carried.

**PLANNING AND DEVELOPMENT DISTRICT III**

Harry Redman, Planning and Development District III, met with the board to update them on the GIS mapping process. No action was needed at this time.

**OTHER BUSINESS**

Glennis Stern, Douglas County resident and former County Commissioner, was present to discuss the raise for the Commission Chairman that became effective in January of this year. Stern stated that he felt that the Chairman should not receive more, that the Board is a five member Board and decisions and duties should be done equally by the whole board. Stern stated that he will be paying his taxes under protest. The Board thanked Stern for voicing his opinion before Stern exited the meeting. No action was taken.

Nicole Neugebauer, Douglas County Armour Ambulance Director, met with the Board to give a report for the Armour Ambulance. Neugebauer reported that in 2016, the Douglas County Armour Ambulance went on 106 runs and 51 transfers.

**STORM POLICY**

Discussion was held in regards to the county's lack of a storm policy. The Auditor provided examples of neighboring county's policies. After some discussion, a motion was made by Lau and seconded by Maas to adopt the Davison County Storm Policy, striking out the overnight Compensation section. This policy will be found under Section 506 of the Douglas County Personnel Policy. All members present voted in favor of this action, motion carried.

**CLAIMS**

The following claims were approved for payment:

**GENERAL FUND:**

January Payroll: Commissioners 3382.15 Auditor 7141.67 Treasurer 7,333.68 States Attorney 4201.90 Courthouse Janitor 5,003.01 Equalization 6161.00 Register of Deeds 3847.20 Veterans Service Officer 749.94 Sheriff 15,790.96 Coroner 237.85 E911 26.25 Ambulance 3604.15 Welfare 156.63 Extension 2002.28 Weed &Pest: 464.27 Planning and Zoning 366.49 Museum 0.00 Park 0.00 Ability Building Services 5000.00 budget allotment; Agland Coop 46.64 fuel; Armour Chronicle 453.66 publishing; Armour Dray 189.00 utilities; Armour Lumber 164.00 supplies; Armour City 96.33 utilities; B& L Communications 70.00 repairs/supplies; Phyllis Barker 39.48 travel; Blue Moon 377.00 Employee Christmas; Buhl's Cleaners 215.50 repairs; Steven Burtz 163.00 prisoner dental; CASA 500.00 budget allotment; Cole Papers 337.77 supplies; Community Health Services 1908.95 prof. fees; Connecting Point 253.12 prof. fees; Corsica Globe 418.66 publishing; Corsica Hardware 86.97 supplies; Darrington Water 29.75 supplies; Delmont Record 383.66 publishing; Dept. of Revenue 105.00 prof. fees; Douglas Co. Conservation 11,000.00 budget allotment; Goldenwest 743.80 utilities; Lewis & Clark BHS 5260.00 budget allotment/mental illness; Lifequest

5100.00 budget allotment; Lincoln County 307.10 mental health; Mid-American Research Chemical 314.35 supplies; McLeod's Office Supply 119.70 supplies; Mickelson Law Office 235.28 mental illness; Mitchell Area Safe House 1500.00 budget allotment; Northwestern Energy 3190.63 utilities; Office Products Center 334.48 supplies; Planning and Development Dist. III 8,333.00 prof. fee for GIS; Prairie Pharmacy 50.49 prisoner medical; Randall Comm. Water Dist. 45.50 utilities; ROCS Transit 1000.00 budget allotment; ROCS Senior Meals 2000.00 budget allotment; SD Human Service Center 600.00 mental health; SD Dept. of Public Safety 2340.00 sheriff's radios; TEAM Laboratory 540.28 supplies; Tessiers 1250.00 prof. fees; Voyager Fleet 1281.21 fuel; Williams Music & Office Equip. 489.00 repairs; Wilson's True Value 95.69 supplies; Yankton Co. Auditor 116.25

**ROAD AND BRIDGE FUND:**

January payroll: 19,131.77 A-Ox 468.23 supplies; Agland Coop 809.40 utilities; Armour Chronicle 184.18 publishing; Armour Dray 25.00 utilities; Armour Electric 10.00 supplies; Armour Lumber Company 132.50 supplies; Armour City 42.00 utilities; Connecting Point 84.38 prof. fees; Dean's Auto Body 16.99 equip. repairs; Equipment Blades 3219.84 supplies; Goldenwest 120.47 utilities; Joel Meyer 187.37 clothing allowance; Midstate Equipment 24,964.74 road repairs; North Central International 38.14 equip. repairs; Northwestern Energy 515.53 utilities; Office Products 169.47 supplies; Platte Enterprise 105.00 publishing; SD Dept. of Transportation 346.15 prof. fees; SD Federal Surplus Property 162.00 supplies; SDAHs 355.00 prof services/conference; Sheehan Mack Sales 215.95 Filters; Standard Publishing 86.25 publishing; Star Manufacturing 54.45 repairs; Stern Oil 466.63 oil; True North Steel 8962.80 supplies; Vogt's Repair 634.97 repairs; Voyager Fleet 485.20 fuel; Wagner Post 138.60 publishing; Werk Weld 352.03 repairs/supplies; Wilson's True Value 104.08 supplies.

**E911 FUND:**

Goldenwest 436.56 E911 system; Midstate Communications 440.00 E911 system;

**EMERGENCY MANAGEMENT FUND:**

January Payroll 1417.54; Goldenwest 16.00 utilities; Pat Harrington 148.68 travel;

**DOMESTIC ABUSE FUND:**

Mitchell Area Safe House 585.00 divorce/marriage fees.

**ADJOURNMENT**

At 12:35 p.m. a motion was made by Maas, seconded by Muntefering, to adjourn until 9:00 a.m. on Tuesday February 21, 2017. All members voted in favor of this action, motion carried.

SIGNED: \_\_\_\_\_  
Floyd Muntefering, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor