

DOUGLAS COUNTY COMMISSIONER MEETING  
SEPTEMBER 26, 2017

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 26, 2017. I. Lau, S. Lau, Muntefering, Maas and Star were present. Also present were Auditor Barker, Sam Grosz, representing Douglas County Publishing and Treasurer, Julie Brenner. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau and seconded by Star to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer asked for approval to attend the North Central Regional Local Road Conference in Rapid City in October. A motion was made by S. Lau and seconded by Maas authorizing Superintendent Meyer to attend the conference on October 18<sup>th</sup>- 19<sup>th</sup> in Rapid City. All members voted in favor of this action, motion carried. Meyer informed the board that the 5 Year Highway Road and Bridge Plan is completed for 2018. After the public meeting held later today, it will be submitted to the state.

DRAINAGE BOARD

At the advertised time of 9:30 a.m. the Board of County Commissioners recessed and convened as a Drainage Board to review a Drainage Permit submitted by Sam Reimnitz and Jason Moke. Jordan Reimnitz, Sam Reimnitz, and Jason Moke were present. Sam Reimnitz explained the proposed project. Brief discussion was held.

A motion was made by Star and seconded by Maas to approve the Drainage Permit submitted by Sam Reimnitz and Jason Moke for the purpose of installing underground drain tiling into the SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  and the NW  $\frac{1}{2}$  and SW  $\frac{1}{4}$  of Section 28(Reimnitz) and the N  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  and the SE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 28(Moke) of Garfield Township, Douglas County, SD. A roll call vote was taken with the following votes being recorded: Voting "aye": Star, I. Lau, Maas, S. Lau and Muntefering. Voting "nay": none. Motion carried.

At the advertised time of 9:45 a.m. the Drainage Board reviewed a Drainage Permit submitted by Jeremy Fink. Fink was present to explain the project. Jordan Reimnitz was also present. Discussion was held.

A motion was made by S. Lau and seconded by Star to approve the Drainage Permit submitted by Jeremy Fink for the purpose of installing underground drain tiling into the SW  $\frac{1}{4}$  of Section 25 of Valley Township. A roll call vote was taken with the following votes recorded: Voting "aye": I. Lau, Maas, S. Lau, Star and Muntefering. Voting "nay": none. Motion carried.

A motion was made by Star and seconded by S. Lau to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action, motion carried.

Ivan Lau exited the meeting at 10:00 a.m.

TREASURER

Julie Brenner, Treasurer, asked for approval to purchase a new computer for her office. Brenner explained that this expense is budgeted for in her current budget. A motion was made by S. Lau and seconded by Star authorizing the treasurer to purchase a computer for her office from Connecting Point. All member voted in favor of this action, motion carried.

## CONTINGENCY TRANSFER

A motion was made by Star and seconded by I. Lau to introduce the following resolution. All members voted in favor of this action. Motion carried.

### RESOLUTION #2017-06 TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2017 adopted budget for the following department to discharge just obligations of said appropriations; and WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-215-422 (Juvenile Detention) in the amount of \$13,000.00

101-522-435 (Park Equipment) in the amount of \$500.00

101-711-411 (Planning and Zoning Salaries) in the amount of \$1,600.00

101-711-422 (Planning and Zoning Prof. Fees) in the amount of \$2,500.00

101-711-423 (Planning and Zoning Publishing) in the amount of \$500.00

101-711-426 (Planning and Zoning Supplies) in the amount of \$200.00

101-711-427 (Planning and Zoning Travel) in the amount of \$150.00

## PLAT APPROVAL

A motion was made by S. Lau and seconded by Star authorizing the chairman to sign the following plats. All members voted in favor of this action, motion carried.

Luebke Tract 1 in the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Section 14, T99N, R62W of the 5<sup>th</sup> P.M., Douglas County, SD.

Luebke Tract 1 in the NE  $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 23, T99N, R62W of the 5<sup>th</sup> P.M., Douglas County, SD.

## ADOPTION OF ANNUAL BUDGET

A motion was made by Star and seconded by S. Lau to approve of the following changes to the 2018 Annual Budget. All members voted in favor of this action, motion carried.

### General Fund Changes:

The Welfare budget (line 411) was reduced to 23,900. Cash Applied to the general fund decreased to 396,215.00 00. Total Taxes Levied decreased to 1,687,217.00. Other Tax Revenue (310) increased to 2,500.00. Intergovernmental Revenue (330) increased to 57,700.00. Charges for Goods and Services (340) increased to 193,889.00.

### Road and Bridge Fund:

Cash Applied was decreased to 420,980.00. Total Taxes Levied were decreased to 547,804.00. Intergovernmental Revenue (330) was increased to 842,700.00.

### Emergency Management Fund:

Cash Applied was increased to 350.00

Other Tax Revenue decreased (330) to 24,500.00

At the advertised time of 10:00 a.m., aside from the newspaper representative, no one was present representing the public for the adoption of the 2018 Annual Budget.

Maas introduced and moved for the adoption of the following resolution, Star seconded.

RESOLUTION #2017- 07  
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 26th day of September, 2017. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2018 through December 31, 2018.

GENERAL FUND: \$1,687,217.00 at 2.860 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$547,804.00 at .929 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,235,021.00 at 3.789 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS  
Douglas County, South Dakota

Floyd Muntefering, Chairperson  
Steve Lau, Commissioner  
Jarod Star, Commissioner  
Marlin Maas, Commissioner

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting "aye": Star, Maas, S. Lau and Muntefering. Voting "nay": none. Absent: I. Lau. Motion Carried.

*As of September 26, 2017 these levies are not approved by the SD Department of Revenue.*

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director met with the Board to update them on his department. Harrington informed the board that the HazMat Plan updates have been completed.

Harrington was awarded a Homeland Security Grant for the purchase of an Incident Command Center. This grant will cover 100% of the expense of the trailer. The Board thanked Harrington for all of his work on the grant process.

#### PLANNING AND ZONING

Jessica van Wyk, Planning and Zoning Administrator, and States Attorney Parkhurst met with the board to give them update on the Planning and Zoning Ordinance revisions. A public hearing is scheduled for September 27<sup>th</sup> at 7:00 p.m.

#### CORRESPONDENCE

A letter from Kone Elevators was read stating that there will be a price increase of 4.15% for all services. No action was required.

#### FEES REPORT:

Clerk of Courts Fees August: 3,083.70

Register of Deeds August: 2,578.00

#### AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August, 2017

Checking Accounts .....	\$4219.97
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$11,332.61
Savings Accounts.....	\$1,994,000.00
-First State Bank- Armour	
Certificate of Deposits .....	\$400,000.00
Total .....	\$2,410,452.58

#### FUND BALANCE

General Fund .....	\$1,669,479.35
Special Revenue Funds .....	\$601,991.62
Trust and Agency Funds .....	\$138,981.62
Total .....	\$2,410,452.58

#### CLAIMS

The following claims were approved for payment:

#### GENERAL FUND:

Agland Coop 756.29 fuel/repairs; Applied Concepts 155.00 supplies; Armour Dray 45.00 utilities; B&L Communications 85.00 repairs; Phyllis Barker 288.72 travel; Julie Brenner 288.72 travel; Buhl's Dry Cleaners 123.00 maint.; Charles Mix Co. Sheriff's Office 1,300.00 jail fees; Community Health Nurse 1966.21 prof. fees; Corsica City 489.75 weed spraying; Corsica Hardware 358.36 supplies; Darrington Water 23.80 Supplies; Davison County Sheriff's Office 2945.00 jail fees; Dept. of Revenue 70.00 prof. fees; Electrical Engineering & Equipment 399.38 repairs; John Engelland 137.47 reimb. Supplies; First Security Finance 4630.61 debt services; Goldenwest Communications 837.77 utilities; H&H Electric & Motor Repair 75.64 maint.; Bradley Kerner 291.40 CAA Fee; Krull's Market 54.53 supplies; Randy Larson 51.00 travel; Lincoln County 139.50 Mental Illness; Lutheran Social Services 5,768.48 juvenile detention; Marlin Maas 127.68 mileage; Mid-American Research Chemical 494.90 supplies; Marshall & Swift/Boeckh 634.20 prof. fees; McLeod's Office Supply 104.85 supplies; Melissa Odens 117.80 Prof. fees; Minnehaha Co. Regional 6,270.00 juvenile detention; Northwestern Energy 1,451.96 utilities; Office Products 696.09 supplies; Peterson Seeds 5,970.00 prof fees weed/pest; Petty

Cash 166.27 postage; Randall Community Water Dist. 76.10 utilities; State of SD 37.00 utilities; Swier Law Firm 537.60 CAA Fees; United States Postal Service 1200.00 supplies; Van Brothers 115.00 utilities; Vogt's Repair 41.45 supplies; Wilson's

ROAD AND BRIDGE FUND:

E911 FUND:

**EMERGENCY MANAGEMENT FUND:**

**ADJOURNMENT**

At 11: 15 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday October 10, 2017. All members voted in favor of this action, motion carried.

SIGNED: \_\_\_\_\_  
Karen Blume, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor