

DOUGLAS COUNTY COMMISSIONER MEETING

February 6, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 6, 2018. Ivan Lau, Steve Lau, Marlin Maas, Jerod Star and Floyd Muntefering present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star to approve of the January 2nd and 16th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent met with the board briefly to update them on his department. Meyer explained that one of the highway pickups is in need of an alignment. Meyer would like to get this done at an alignment center having advanced equipment. The board approved of this. Meyer also informed the board that the John Deere tractor that the County rents from Noteboom Implement for the summer months will now cost the county approximately \$2500 for 250 hours. Meyer suggested at that rate, the county should look into possibly purchasing a tractor in the near future. No action was taken at this time.

OPERATING TRANSFER:

A motion was made by Maas and seconded by S. Lau to make an Operating Funds Transfer in the amount of \$80,100.00 from General Fund Cash Balance to the E911 Cash Balance as planned in the 2018 budget. All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

Auditor Barker explained that the South Dakota Association of County Commissioners and County Welfare Officials workshops will be held on March 14th and 15th. A motion was made by Star and seconded by S. Lau authorizing Barker to attend the Welfare Officials workshop on March 15th in Pierre, SD. All members voted in favor of this action, motion carried.

PLANNING AND ZONING DISCUSSION

The meeting was moved to the Community Room to accommodate approximately sixty people that were in attendance for the First Reading of the revised Douglas County Zoning Ordinance. Brian McGinnis of Planning and Development District III entered the meeting at 9:30 a.m.

Mark Vanderwerff spoke briefly on behalf of the Armour Development Corporation. Red Sparks, county resident and owner of County Line Feeders, also spoke. Sparks would like to see the Commissioners do away with the new Class B and C in the ordinance and to strongly consider lowering the two mile setback from cities down to one mile.

A motion was made by Star and seconded by S. Lau to table the first reading of the ordinance until the Commissioner's meeting on March 6, 2018. All members voted in favor of this action, motion carried. The Board moved back to the Commissioner Chambers for the remainder of the meeting.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the board briefly to update them on her department. van Wyk asked for approval to attend a required class the day before her annual schooling in Rapid City May 21st-May 25th. The board approved of this travel.

EXECUTIVE SESSIONS

A motion was made by S. Lau seconded by Star to enter into an Executive Session at 10:45 a.m. at the request of van Wyk to discuss a personnel matter with Auditor Barker present. All members voted in favor of this action, motion carried. At 11:00 a.m., chairman Muntefering declared the meeting back to open session with no action necessary. van Wyk exited the meeting upon returning to open session.

Treasurer Julie Brenner met with the board to request an executive session to discuss a personnel matter. A motion was made by Maas and seconded by S. Lau to enter into executive session at 11:02 a.m. with Brenner for a personnel matter. Barker exited the session. At 11:10 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary. Brenner exited the meeting upon returning to open session.

A motion was made by Maas and seconded by Star to enter into an executive session to discuss personnel matters at 11:12 a.m. with Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 11:30 a.m. with no action necessary at this time.

A motion was made by S. Lau seconded by Star to enter into an executive session with States Attorney Parkhurst at 11:40 a.m. to discuss a personnel matter. At 11:45 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

At 11:47 a.m. a motion was made by S. Lau seconded by Maas to enter into executive session at the request of Auditor Barker to discuss a personnel matter with Parkhurst present. At 11:55 a.m., Chairman Muntefering declared the meeting back to open session with the following action taken: A motion was made by S. Lau seconded by Maas to hire Anna Renkin at a wage of \$13.00 per hour for a maximum of 50 hours to train the new 4H Support staff into the position. All members voted in favor of this action, motion carried. Renkin will start immediately.

CORRESPONDENCE:

A letter from the DENR regarding complaint inspections was mailed to the commissioners prior to the meeting, for their review.

A legislative update from SDACO was given to the Board for their review.

A letter from the Delmont Nonprofit Corporation, and a response letter were read by Auditor Barker.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 1094.54 utilities; Armour Chronicle 361.63 publishing; Armour Lumber 263.56 maint.;

Armour City 101.00 utilities; Assn. of SD Co. Weed & Pest Boards 150.00 conference; Phyllis Barker 34.44 travel; Buhl's Dry Cleaners 215.50 maint.; Charles Mix Co. Sheriff's Office 300.00 jail fees; Cole Papers 715.32 supplies; Community Health Services 1966.21 Prof. fees; Connecting Point 264.37 comp maint.; Corsica Globe 568.51 publishing; Delmont Record 361.63 publishing; Department of Revenue 105.00 service fees; First Security Finance 4630.61 debt services; Goldenwest 785.41 utilities; Krull's Market 23.03 supplies; Fred Kuil 101.64 travel; Mid-American Research Chemical 316.32 supplies; McLeod's Office Supply 159.60 supplies; Minnehaha County 221.50 mental health board; Northwestern Energy 3119.58 utilities; Office Products Center 347.81 supplies; Planning and Development Dist. III 8333.00 GIS program; SD Sheriff's Association 590.06 Dues; SDAAO 175.00 prof. fees; Select Service Center 414.39 repairs; Star Manufacturing 1615.45 repairs; State 4-H Office 56.75 supplies; State of South Dakota 34.75 utilities; SD Dept. of public safety 2340.00 sheriff's radios; TEAM Laboratory Chemical 676.54 supplies; Williams Music Supply & Office Equip. 3575.00 equip. Wilson's True Value 62.99 repairs.

ROAD AND BRIDGE FUND:

Agland Coop 3121.18 fuel/supplies; Armour Chronicle 17.76 publishing; Armour City 42.00 utilities; Brosz Engineering 10,575.00 prof. fees; Connecting Point 88.13 comp. maint.; Corsica Globe 17.76 publishing; Delmont Record 17.76 publishing; Doug's Repair 12.00 repairs; Goldenwest 111.55 utilities; Paul Groeneweg 4188.74 bldg. repairs; Light Force Performance Lighting 77.00 supplies; Meyerink Farm Services 270.85 repairs; Northwestern Energy 119.61 utilities; Office Product Center 161.28 supplies; SD Dept. of Transportation 307.25 prof. fees; SDAHS 275.00 dues; Stern Oil Co. 206.60 oil; Transource Truck & Equip. 691.55 equip. repairs; Vogt's Repair 252.79 supplies; Voyager Fleet Systems 452.90 fuel' Wilson's True Value 15.57 supplies.

E-911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 186.14 travel.

ADJOURNMENT

At 12:03 p.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday February 20, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

