

DOUGLAS COUNTY COMMISSIONER MEETING

April 17, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 17, 2018. Marlin Maas, Floyd Muntefering, Ivan Lau, Jerod Star and Steve Lau were present. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by Maas, to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY:

Meyer informed the board that the highway department has gone to four 10 hour days affective April 2, 2018. Meyer said they will return to five, eight hour days at a date to be determined in November.

Meyer informed the Board that he had approved Northwestern Energy's request to close one mile of Betts Road so that they could repair multiple powerlines that were down as a result of the weekend snow storm. The Board agreed with the closure.

DRAINAGE BOARD

At the advertised time of 9:30 a.m. the Board of County Commissioners recessed and convened as a Drainage Board to review a Drainage Permit submitted by Zita Bialas. Chad Bialas was present to explain the proposed project on behalf of his mother, Zita Bialas. Brief discussion was held.

A motion was made by Lau and seconded by Star to approve the Drainage Permit submitted by Zita Bialas to install underground drain tiling into the N ½ of Section 1 of Lincoln Township. A roll call vote was taken with the following votes being recorded: Voting "aye": Star, I. Lau, Maas, S. Lau and Muntefering. Voting "nay": none. Motion carried.

S. Lau made a motion seconded by Maas to reconvene as a Board of County Commissioners. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by S. Lau to enter into executive session at 9:40 a.m. to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 10:08 a.m. with no action taken at this time.

EQUALIZATION

BOARD OF EQUALIZATION

The Board of County Commissioners convened, and reconvened as a Board of Equalization. vanWyk presented her final figures.

The 2018 full and true valuation after all changes made is \$711,588,172. Sixty-seven parcels will show a total of \$3,460,480 taxable growth for 2018. The Ag factor for 2018 is .850 and the Non-Ag factor is .974. The total equalized (taxable) valuation for 2018 is \$616,473,210.

A motion was made by Lau and seconded by Muntefering to adjourn as a County Board of

Equalization for the year of 2018. All members voted in favor of this action, motion carried. The Board reconvened as a Board of County Commissioners.

EXECUTIVE SESSION-

A motion was made by Maas and seconded by Star to enter into executive session at 10:15 a.m. with States Attorney Parkhurst, van Wyk and Barker present to discuss a potential legal matter. All members voted in favor of this action, motion carried. At 10:30 a.m. Chairman Muntefering declared the meeting back to open session.

Holland Township Board Members, Gordon Lefers, Darrell DeBoer, and Rod Delange met with the Board to discuss some property located in Harrison. Van Wyk explained that back in the 1960's/1970's a few deeds were not completed and this property in question is one of them. Currently Holland Twp. Owns lots 3 and 4. Therefore, a motion was made by Maas and seconded by S. Lau to donate record #2461, Lots 1 & 2 in Block 19, Section 34, T 100 N, R 65 W, in Harrison to Holland Township. All members voted in favor of this action, motion carried. The States Attorney will draft up the quick claim deed paperwork that needs to be completed.

A motion was made by Maas and seconded by S. Lau authorizing the States Attorney to draft up a Quick Claim Deed conveying Lots 14-17 Block 14, Section 34, T 100 N, R 65 W, in Harrison to Roger and Belva Star. With Star abstaining, all members voted in favor of this action, motion carried.

PLANNING AND ZONING

A motion was made by S. Lau and seconded by Star authorizing the Zoning Administrator to charge for building permits according to the fee schedule that has been in place since 2015. All members voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by S. Lau and seconded by Star to make an operating fund transfer of \$19,500.00 from General Fund Cash Balance to the Emergency Management Cash Balance as planned in the 2018 budget. All present voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by Maas and seconded by Star authorizing the chairman to sign the plat of Bietz Tract 1 in the SW ¼ of Section 10, T 98 N, R 62 W, Douglas County, SD. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for March 2018 were \$3,314.50.00
Register of Deeds fees for March, 2018 were \$3,398.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2018

Checking Accounts	\$2,881.67
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$52,072.78
Savings Accounts.....	\$3,058,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00

Total \$3,513,854.45

FUND BALANCE

General Fund\$2,000,054.42
Special Revenue Funds \$1,091,739.63
Debt Service Funds (County TIF) \$7,063.43
Trust and Agency Funds \$414,996.97
Total \$3,513,854.45

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Chronicle 786.28 publishing; Armour Dray 45.00 utilities; Armour Lumber 230.78 supplies;
Armour City 118.70 utilities; Buhl's Dry Cleaners 123.00 maint; Charles Mix Co. Sheriff's Office 1100.00
jail fees; Cole Papers 596.46 supplies; Community Health Services 1966.21 prof. fees; Complete
Integrated Solutions 180.26 equip.; Connecting Point 50.00 prof. fees; Corsica Globe 362.15 publishing;
Darrington Water 42.70 supplies; Dean Shaefer Court Reporting 30.00 prof. fees; First Security Finance
4630.61 Debt Services; Gene Niehus 22.00 travel; Goldenwest 853.28 utilities; Kim Klein 86.40 travel;
Kone Inc. 658.80 repairs; Microfilm Imaging 42.00 prof. fees; Midwest Fire and Safety 58.00 maint;
Office Products Center 265.69 supplies; Parkston Advance 52.50 publishing; Randall Community Water
Dist. 52.00 utilities; SDACO 525.00 conference; Select Service Center 28.00 repairs; State of SD 35.50
utilities; Swier Lawfirm 817.71 CAA fees; Tessiers 1250.00 contract; Vogt's Repair 100.00 repairs;
Wagner Super Foods 115.00 W&P supper; Wilson's True Value 156.34 supplies.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Armour City 49.00 utilities; Corsica Hardware 35.13 supplies; Dean's Auto
Body 939.34 repairs; Delange Repair 350.00 repairs; Fousek Trucking 240.00 repairs; Goldenwest
123.53 utilities; Midwest Fire and Safety 362.50 maint; Northwestern Energy 301.83 utilities;
Noteboom Implement 13.79 repairs; Vogt's Repair 351.68 repairs; Wilson's True Value 54.97 supplies;

E911 FUND

Goldenwest 436.56 E911 Services; Mid-State Communications 440.11 E911 System

EMERGENCY MANAGEMENT

Goldenwest 16.00 utilities; Pat Harrington 69.86 travel; PROPAC 29,967.75 Em. Management Trailer;

ADJOURNMENT

At 11:20 a.m. a motion was made by Maas seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday
May 1, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor