

DOUGLAS COUNTY COMMISSIONER MEETING

July 24, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 24, 2018. Ivan Lau, Steve Lau, Marlin Maas, Jerod Star and Floyd Muntefering were present. Also present were Auditor Phyllis Barker, Gerri Olson, representing Douglas County Publishing, Treasurer Julie Brenner, and Director of Equalization Jessica van Wyk. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action, motion carried.

TOWN OF DELMONT

States Attorney Parkhurst, and Sheriff Jon Coler met with the Board to discuss an issue at an establishment in Delmont. Rob Hotchkiss, Delmont Board of Trustees, who was scheduled to meet with the Board at 9:00 a.m., arrived at 9:10 a.m. Auditor Barker presented Hotchkiss with a letter as requested at the prior meeting outlining what the county will accept in regards to Special Assessments.

A motion was made by S. Lau seconded by Star at 9:11 a.m. to enter into an Executive Session at the request of Hotchkiss with Sheriff Coler and States Attorney Parkhurst present to discuss a personnel matter. At 9:15 a.m., Chairman Muntefering declared the meeting back to open session with no action taken. Hotchkiss, Sheriff Coler and Parkhurst exited the meeting.

2019 BUDGET REQUEST

Lisa Gorrel, LifeQuest, met with the Board to update them on the services LifeQuest provides and to request continued funding of \$5,100 for 2019. The Board thanked Gorrel for the information. No action was necessary at this time.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the board briefly to update them on his department. Meyer updated the Board on the damage done to roads during the flooding. He also said that patching will start today and they hope to start the overlay project at the end of next week. Meyer informed the Board that dust collection is done for the year. The speed limits around New Holland were discussed. Meyer will look into moving them and make a recommendation at the next meeting. At 10:00 a.m. a motion by S. Lau and seconded by Star to enter into an executive session with Meyer to discuss a personnel matter. At 10:28 a.m., Chairman Muntefering declared the meeting back to open session. A motion was made by S. Lau to fire the Highway Superintendent and the Assistant Highway Superintendent. Chairman Muntefering asked for a second twice. Motion died for lack of second.

PLANNING AND ZONGING

Jessica van Wyk, Planning and Zoning Administrator, met with the board briefly to discuss the Plat signing process. It was agreed that no Plats will be signed by the County Commissioners until they have been reviewed and signed by the Planning and Zoning Board. No action was necessary.

OTHER BUSINESS

A motion was made by S. Lau and seconded by Maas pre-authorizing John Engelland to purchase a

skid loader for grounds maintenance as budgeted for in the 2018 budget. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the Joint Cooperative Agreement with Planning and Development District III for an annual fee of \$11,707.00. Voting "aye": S. Lau, Star, Maas and Muntefering. Voting "nay": I. Lau. Motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on the storm/flooding damage from the storm earlier this month. No action was required.

2019 BUDGET

The 2019 Departmental Budget Requests were reviewed by the Board. Present at this time were Tim Goldammer, Joel Meyer, Julie Brenner and Jessica van Wyk. The Provisional Budget hearing is scheduled for September 4, 2018. No action taken at this time.

At 11:58 a.m., the Board recessed to attend lunch at the Senior Citizens Center. At 1:00 p.m., The Board reconvened to complete the budget requests.

FEES REPORT:

Register of Deeds fees for June 2018 were \$1,624.50

Clerk of Courts fees for June 2018 were \$2,652.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2018

Checking Accounts	\$22,340.05
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$22359.19
Savings Accounts.....	\$3,864,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,309,599.24

FUND BALANCE

General Fund	\$2,359,923.55
Special Revenue Funds	\$1,739,757.56
Tax Increment District.....	\$0.00
Trust and Agency Funds	\$209,918.13
Total	\$4,309,599.24

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 123.98 supplies; Buhl's Cleaning 123.00 maint.; Charles Mix County Sheriff's Office 500.00 Jail fees; Community Health Services 2025.20 prof fees; Darrington Water 48.80 supplies; DCMH 150.00 prof fees; Dean Schaefer Court Reporting 30.00 prof. fees; Election Systems and Software 651.32 election supplies; First Security Finance 4630.61 debt services; Graham Tire-Mitchell 485.14 repairs; H&H Electric 108.34 repairs; Hotel Alex Johnson 332.90 travel; Kim Klein 18.48 mileage; Krull's Marker 94.40 election supplies; Northwestern Energy 1148.63 utilities; Office Products center 109.79 supplies; Pioneer Designs 200.00 vehicle decals; Randall Water Dist. 98.20 utilities; SD Counties 555.00 travel; State of SD 34.75 utilities; Swier Law firm 4064.52 CAA

fees; Tessier's 1033.35 repairs; Thompson Reuters 646.24 law books; USPS 1804.05 postage; Van Brothers 40.00 utilities; Wilson's True Value 110.04 supplies; Wunder Construction 234.69 repairs.

ROAD AND BRIDGE FUND:

Agland Coop 3106.23 fuel/ supplies; Brosz Engineering 1015.00 prof fees; Corsica Hardware 16.97 repairs; Northwestern 164.33 utilities; SD Counties 185.00 travel; SDPAA 140.42 insurance; Vogt's Repair 29.76 supplies; Wilson's True Value 57.30 supplies; Z & S Dust Control 4854.16 repairs.

ADJOURNMENT

At 1:50 p.m. a motion was made by Star, seconded by Maas to adjourn until 9:00 a.m. on Tuesday August 7, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor