

DOUGLAS COUNTY COMMISSIONER MEETING
SEPTEMBER 18, 2018

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 18, 2018. I. Lau, S. Lau, Muntefering, Maas and Star were present. Also present were Auditor Barker, Sam Grosz, representing Douglas County Publishing, Treasurer Julie Brenner and Tim Goldammer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer asked for approval to attend the North Central Regional Local Road Conference in Rapid City in October. A motion was made by Maas and seconded by I. Lau authorizing Superintendent Meyer to attend the conference on October 18th- 19th in Rapid City. S. Lau opposed, all others voted aye, motion carried.

OTHER BUSINESS

Tim Goldammer, County Resident, met with the board to discuss the issue of livestock facilities leaving their dead animals uncontained on the side of the road. The board agreed that this was an issue and will seek legal counsel for a solution. No action was taken at this time.

PARK

Steve Lau discussed the water leak at the campground. Rodney Wentz had to use his personal tractor to correct the concrete pad in front of the bath house after it was removed in order to fix the leak. The board agreed that Wentz should be reimbursed.

A motion was made by S. Lau and seconded by Maas to reimburse Rodney and Roxane Wentz at a rate of \$100.00 for the use of their personal tractor. All members voted in favor of this action, motion carried.

DRAINAGE:

A motion was made by S. Lau and seconded by Star to recess as a Board of County Commissioners and convene as a drainage board. Sam Reimnitz, County Resident, and Scott Hanson of East River Land Improvement, met with the board to discuss a possible drainage project. No action was needed at this time.

As advertised, the Board reviewed a Drainage Permit submitted by Keith Goehring and Travis Fink for the purpose of installing underground drain tiling in the S ½ of the SE ¼ and the S ½ of the SW ¼ of Section 28 of Lincoln Township, Douglas County, SD.

A motion was made by S. Lau and seconded by Maas to approve the permit submitted by Travis Fink and Keith Goehring. All members voted in favor of this action, motion carried.

ADOPTION OF ANNUAL BUDGET

A motion was made by Star and seconded by S. Lau to approve of the following changes to the 2019 Annual Budget. All members voted in favor of this action, motion carried.

General Fund Changes:

Cash Applied to the general fund increased to 293,501.64. Total Taxes Levied decreased to 1,732,554.00.

Road and Bridge Fund:

Cash Applied was increased to 472,485.50. Total Taxes Levied were decreased to 562,827.00.

At the advertised time of 10:00 a.m., aside from the newspaper representative, no one was present representing the public for the adoption of the 2019 Annual Budget.

Maas introduced and moved for the adoption of the following resolution, Star seconded.

RESOLUTION #2018-05
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2019 and ending December 31, 2019 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 18th day of September, 2018. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2019 through December 31, 2019.

GENERAL FUND: \$1,732,554.00 at 2.435 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$562,827.00 at .790 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,295,381.00 at 3.225 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota

Floyd Muntefering, Chairperson
Steve Lau, Commissioner
Jarod Star, Commissioner
Marlin Maas, Commissioner

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting "aye": Star, I. Lau, Maas, S. Lau and Muntefering. Voting "nay": none. Absent: none. Motion Carried.

As of September 18, 2018, these levies are not approved by the SD Department of Revenue.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager met with the Board to update them on his department. Harrington presented the 2019 SLA contract between Douglas County and the State of SD. A motion was made by I. Lau and seconded by S. Lau authorizing the Chairman to sign the SLA agreement with the State for 2019. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star to adopt the Civil Disturbance Annex into the Douglas County Emergency Operations Plan. All members voted in favor of this action, motion carried. Harrington informed the Board that he was awarded a Homeland Security Grant to purchase a UTV for emergency situations. Harrington also reviewed the Pre Disaster Mitigation Plan with no action required at this time.

PLAT APPROVAL

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the Plat of Tract A of Koedam's Addition, Located in Lots B and C of the NW ¼ of Section 1, T99N, R63W of the 5th p.m., Douglas County, SD. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star authorizing the Chairman to sign the Plat of Fechner Tract 1 in the North ½ of Section 5, T97N, R62W, of the 5th p.m., Douglas County, SD. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

At 11:20 a.m. a motion was made by Star and seconded by Maas to enter into executive session at the request of Auditor Barker to discuss a personnel Matter. All members voted in favor of this action, motion carried. At 11:25 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken.

A motion was made by Star and seconded by S. Lau to hire Crystal Bruinsma as full time Deputy Auditor at a starting wage of \$13.50. Bruinsma's first day will be October 1st. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by I. Lau to hire Kim Huebner as Deputy Register of Deeds at her current wage of \$13.66 per hour. Huebner will move to the Register of Deeds Office in October, and assist in the Auditor's office as needed through the end of the year.

At 11:30 a.m., a motion was made by Star and seconded by Maas to enter into an executive session to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 11:42 a.m. with no action taken.

CORRESPONDENCE

A letter from Kone Elevators was read stating that there will be a price increase of 3.88% for all services. No action was required. Two letters from the DENR were reviewed with no action needed.

FEES REPORT:

Clerk of Courts Fees August: 2,850.50

Register of Deeds August: 2,736.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August, 2018

Checking Accounts	\$2448.54
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$9,773.84
Savings Accounts.....	\$2,503,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,916,122.38

FUND BALANCE

General Fund	\$2,210,200.29
Special Revenue Funds	\$565,448.65
Trust and Agency Funds	\$140,473.14
Total	\$2,916,122.38

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 120.45 fuel/repairs; Armour Lumber 756.00 repairs; Armour City 113.80 utilities; Avera Queen of Peace 105.00 prof. fees; Phyllis Barker 160.40 conference; Julie Brenner 176.40 conference; Buhl's Cleaners 123.00 maint; Charles Mix County Sheriff's Office 1500.00 jail fees; Community Health Services 2025.20 prof fees; Corsica Hardware 210.84 repairs; Darrington Water 30.50 supplies; Darwin Delange 20.00 repairs; First Security Finance 4630.61 debt services; Goldenwest 881.50 utilities; Kimball Midwest 88.99 equip.; Krull's Market 126.83 supplies; Randall Larson 36.00 conference; Laura Beall 92.40 conference; Northwestern Energy 51.64 utilities; Office Products 467.58 supplies; Petty Cash 378.19 postage; Randall Community Water Dist. 168.60 utilities; SDACO 50.00 supplies; SD Continuing Legal Ed 500.00 prof fees; Van Brothers Inc. 180.00 utilities; Vogt's Repair 310.19 repairs; Voyager Fleet Systems 1387.91 fuel; Wilson's True Value 217.92 maint.

ROAD AND BRIDGE FUND:

Agland Coop 6865.01 fuel; Armour City 49.00 utilities; Goldenwest 119.92 utilities; Newman Signs 837.41 repairs; Northwestern Energy 124.49 utilities; Vogt's Repair 1273.73 repairs; Voyager Fleet 425.10 fuel; Werk Weld 23.61 repairs; Wilson's True Value 43.56 supplies.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 386.48 travel.

ADJOURNMENT

At 11:45 a.m. a motion was made by Star seconded by Maas to adjourn until 9:00 a.m. on Tuesday October 2, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor