

DOUGLAS COUNTY COMMISSIONERS MEETING
MARCH 19, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on March 19, 2019. Members present were Marlin Maas, Jerod Star and Ivan Lau. Auditor Barker was also present. Commissioner Goldammer was absent. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld was present to update the Board on his department. Road damage from the storm were discussed with no immediate action required. Highway wages were discussed due to the limited number of applications received.

A motion was made by Star and seconded by I. Lau to increase the highway departments wages as follows: Bob Reinfeld: \$18.25/hour; Steve Harrington \$18.25/hour; Terry VanZee \$17.25/hour; John Parker: \$16.00/hour. A work performance evaluation will be held for all Highway Maintenance Employees at the second meeting in July. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded by Star, to offer Cameron Hinckley a full-time Highway Maintenance position at \$16.00/hour, with a review after the completion of his introductory probation at the second meeting in July. All members voted in favor of this action, motion carried.

RESOLUTION #2019-02

BRIDGE RE-INSPECTION PROGRAM RESOLUTION

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Douglas County is desirous of participating in the Bridge Inspection Program using Bridge Replacement Funds.

The County requests SDDOT to hire **Johnson Engineering** for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 19th day of March, 2019, at Armour, South Dakota.

Board of County Commissioners of Douglas County

Steve Lau, Chairman of the Board

ATTEST: _____
Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting aye: I. Lau, Maas, Star and S. Lau. Voting nay: none. Motion carried.

EMERGENCY MANAGEMENT DEPARTMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss the damage from the rains on March 14th. Harrington estimates that at least 75% of the County roads east of Hwy 281 are still under water. Harrington said that the state is still in “response mode” and anticipates it to stay that way for some time due to more rain in the forecast.

A disaster declaration was discussed. A motion was made by

RESOLUTION #2019-03

**A RESOLUTION FOR STORM DISASTER DECLARATION
FOR DOUGLAS COUNTY**

WHEREAS, a severe spring storm has hit Douglas County, South Dakota, occurring March 14th; and,

WHEREAS, said storm has caused extensive damage to houses, businesses, livestock, and utilities, and threatened the safety of residents within Douglas County and,

WHEREAS, said storm damage will require extensive salvage and repair to infrastructure in the County;

NOW, THEREFORE, BE IT RESOLVED by Douglas County Board of Commissioners that they do hereby request declare an emergency/ disaster to exist in the County, Douglas County, South Dakota.

Dated this 19th Day of March 2019.

A roll call vote was taken with the following votes recorded: Voting “Aye”: Star, I. Lau, Maas and S. Lau. Voting “Nay”: none. Absent: Goldammer. Motion carried.

Steve Lau, Chairperson
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the board briefly to remind them of the upcoming County Equalization Board Meeting on April 9th. Letters of appeal are due to the Auditor by April 2nd.

EXECUTIVE SESSION:

A motion was made by Star and seconded by Maas to enter into an executive session with van Wyk and Barker present to discuss a personnel matter at 10:15 a.m. van Wyk exited the session at 10:35 a.m. The Board remained in executive session to discuss a personnel matter. At 10:45 a.m., Barker exited the session. At 10:55 a.m., Chairman S. Lau declared the meeting back to open session with no action take at this time.

DRAINAGE

A motion was made by Star and seconded by Maas to recess as a Board of commissioners and convene as a Drainage Board. All members voted in favor of this action, motion carried. Derek Evens of Gridline Field Tile met with the Board to explain Shannon Klumb's project that was reviewed and tabled at the January 22nd meeting. Klumb has received approval from the land owner whose property the project will be out letting on. Therefore, a motion was made by Star and seconded by Maas to approve the drainage permit submitted by Shannon Klumb for the purpose of installing underground drain tiling in the NW ¼ of Section 1, East Choteau Twp., Douglas County, SD. All members voted in favor of this action, motion carried. The Board recessed as a Drainage Board and re-convened as a Board of County Commissioners.

DOUGLAS COUNTY 4-H

The MOU with SDSU Extension was discussed. As requested, the Auditor reported that she had asked other counties and received an MOU from another county that does not have a 4-H Advisor contracted through SDSU. A motion was made by Maas and seconded by I. Lau to have States Attorney Parkhurst draft a letter to SDSU stating that we would like to modify our current MOU and void our current agreement with SDSU and Bon Homme County for a part-time 4-H Youth Advisor. All present voted in favor of this action, motion carried. A motion was made by Star and seconded by I. Lau authorizing 4-H Secretary, Kim Klein, to attend the 2019 SDAE4-HP Spring conference in Pierre April 8-9th. All present voted in favor of this action, motion carried.

FEES REPORT for February:

Clerk of Courts Fees: \$2,219.50

Register of Deeds: \$2,155.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2019

Checking Accounts	\$3600.35
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$17,472.47
Savings Accounts.....	\$3,241,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,662,972.82

FUND BALANCE

General Fund	\$2,283,812.06
Special Revenue Funds	\$1,061,960.52
Trust and Agency Funds	\$310,087.29
Total	\$3,662,972.82

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

February Payroll: Commissioners 4144.68 Auditor 7126.11 Treasurer 8153.58 States Attorney 4915.83 Courthouse Janitor 4992.35 Equalization 6934.17 Register of Deeds 5745.57 Veterans

Service Officer 814.03 Sheriff 16,843.04 Coroner 0.00 E911 26.43 Ambulance 2875.31 Welfare 156.44 Extension 1717.45 Weed &Pest: 1379.50 Planning and Zoning 546.04 Museum 0.00 Park 0.00

Standard Life Insurance 511.11.

GENERAL FUND:

Armour Dray 30.00 utilities; Buhl's Dry Cleaning 30.50 utilities; C&C Weiber Inc. 30.94 travel; Charles Mix Co. Sheriff's Office 1365.00 jail fees; Cole Papers 356.51 supplies; Darrington Water 50.80 supplies; DCM Hospital 100.00 prof. fees; First Security Finance 4630.61 debt services; Galls Llc. 45.32 uniforms; Hughes County Finance Office 80.00 jail fees; Krull's Market 11.35 supplies; Lewis and Clark BHS 165.00 prof fees; Office Products Center 424.28 supplies; Randall Community Water Dist. 58.00 utilities; Assn. of Co. Weed & Pest 150.00 dues; State 4-H Office 830.00 supplies; State of SD 34.75 utilities; Voyager Fleet 1067.89 supplies. Yankton Co. Treasurer 240.00 prof fees.

ROAD AND BRIDGE FUND:

A-Ox 35.72 supplies; Armour Dray 80.00 utilities; Corsica Hardware 15.98 supplies; Dean's Auto Body 33.98 repairs; DMC Wear Parts 3531.68 supplies; Fousek Trucking 59.70 supplies; Steve Harrington 687.67 reimbursement for repair purchase; Northwestern Energy 290.89 utilities; True North Steel 3037.16 supplies; Voyager Fleet 393.62 fuel.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 49.64 travel.

ADJOURNMENT

At 11.35 a.m. a motion was made by Maas seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday April 2, 2019. All members voted in favor of this action, motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor