

DOUGLAS COUNTY COMMISSIONERS MEETING
April 16, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on April 16, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Interim Superintendent, was present to update the Board on his department. Reinfeld explained that the gravel roads are too soft to handle the weight of the graders and equipment. Reinfeld would like to purchase a skid-steer. He estimates the machine to cost about 50k total. Reinfeld feels it would help in the immediate future for accessing the county gravel pile as well as the clay pile. Discussion was held. Reinfeld was asked to look around for quotes. No action was taken at this time.

BOARD OF EQUALIZATION

The Board of County Commissioners convened, and reconvened as a Board of Equalization. vanWyk presented her final figures.

There were three renewable resource energy applications (geothermal) for 2019 resulting in a \$37,697 loss of valuation.

Fifteen elderly assessment freeze applications for 2019 resulted in a \$212,422 loss of valuation.

Five fully Disabled Veteran Applications will show a loss in valuation of \$261,145.

The 2019 full and true valuation after all changes made is \$706,848,077. Eighty parcels will show a total of \$5,850,463 taxable growth for 2019. The Ag factor for 2019 is .850 and the Non-Ag factor is .970. The total equalized (taxable) valuation for 2019 is \$612,839,545.

A motion was made by Maas and seconded by Star to adjourn as a County Board of Equalization for the year of 2019. All members voted in favor of this action; motion carried. The Board reconvened as a Board of County Commissioners.

INCLEMENT WEATHER POLICY:

Auditor Barker discussed the weather policy as requested by the hourly employees. Discussion was held. Auditor Barker distributed information regarding other county's policies. A motion was made by Star and seconded by Maas to amend the final paragraph of section 502 (c) to read as follows:

"Employees (those required to work) shall only be paid their regular rate of pay. All other employees (those NOT required to work) will not be paid, but may use accrued vacation or sick leave. Those NOT required to work will not voluntarily report to work during weather of facility related closures unless requested by their supervisor"

All members voted in favor of this action; motion carried.

DRAINAGE

A motion was made by Goldammer and seconded by Star to recess as a Board of Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried.

Robert Clark was present to explain the two projects in which he applied for permits. Discussion was held. No one from the public was present in opposition. Therefore, a motion was made by Star and seconded by Goldammer to approve the drainage permits submitted by Robert Clark for the

purpose of installing underground drain tiling in Section 5 and the SE ¼ of Section 6 in Chester Twp., Douglas County, SD. All members voted in favor of this action; motion carried. The Board recessed as a Drainage Board and re-convened as a Board of County Commissioners.

SDSU EXTENSION

Amber Erickson, SDSU Extension 4-H Youth Development Field Operations Coordinator, met with the Board to discuss the different Memorandum of Understanding (MOU) models available to the County and the 4-H Youth Advisor position within Douglas County. At 10:25 a.m., a motion was made by Star and seconded by Goldammer to enter into executive session to discuss a personnel matter with Erickson and Auditor Barker present. All members voted in favor of this action; motion carried. At 10:35 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time. Discussion was held. The Board thanked Ms. Erickson for attending the meeting and all the information she provided.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on the continuing clean up from the March storm. Harrington reported that so far, there is over \$300,000 in damage to township roads.

SDSU EXTENSION CONT.

Discussion regarding the MOU with SDSU continued. The Commission agreed that the duties of the 4-H Youth Advisor could be sufficiently handled by the current County 4-H Support Staff. The Board also noted that eliminating the current MOU would save the county over \$10,000 annually. Therefore, a motion was made by Goldammer and second by Maas to terminate the current MOU with SDSU and move to the "Option Z" MOU Model with SDSU Extension for the 4-H Program. All members voted in favor of this action; motion carried. "Option Z" will eliminate SDSU's county-based presence and will allow Douglas County to fund Support Staff to provide basic 4-H maintenance within the County. Kim Klein, 4-H Support Staff, will be the main contact for all 4-H related needs.

CORRESPONDENCE

A letter from the Department of Environmental and Natural Resources was read as well as read with no action required.

A letter from Wipf and Cotton LLC. was read regarding a request for financial assistance due to the abnormal amount of rain received. No action was taken.

FEES REPORT for March:

Clerk of Courts Fees: \$2,199.31

Register of Deeds: \$2,466.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2019

Checking Accounts	\$25,298.95
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$77,700.26
Savings Accounts.....	\$3,340,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,843,899.21

FUND BALANCE

General Fund	\$2,321,104.57
Special Revenue Funds	\$1,096,339.37
TIF Fund	\$7,277.78
Trust and Agency Funds	\$3,419,177.49
Total	\$3,843,899.21

CLAIMS

The following claims were approved for payment:

March Payroll: Commissioners 3590.34 Auditor 7401.85 Treasurer 8024.31 States Attorney 4915.83 Courthouse Janitor 4943.69 Equalization 6914.57 Register of Deeds 4185.00 Veterans Service Officer 814.03 Sheriff 16,597.30 Coroner 0.00 E911 26.26 Ambulance 1109.86 Welfare 156.44 Extension 2047.50 Weed &Pest: 597.21 Planning and Zoning 446.07 Museum 0.00 Park 0.00 Highway Dept. 21.856.40 Emergency Management 1479.98 Standard Life Insurance 578.61.

GENERAL FUND:

Armour City 123.08 utilities; Laura Beall 41.92 mileage; Buhl's Dry Cleaners 30.50 utilities; Charles Mix Co. Sheriff's Office 520.00 Jail Fees; Community Health Services 2025.20 prof fees; Darrington Water 38.10 supplies; DCMH 50.00 prof fees; Dean Schaefer Court Reporting 60.00 prof. fees; First Security Finance 4630.61 debt services; Katie Hauk 68.88 mileage; Kim Klein 91.40 mileage; Kone Inc. 684.36 repairs; Marlin Maas 79.80 travel; Mid-American Research Chemical 225.07 supplies; Midwest Fire and Safety 30.00 prof fee; McLeod's 547.22 supplies; Office Products 211.02 supplies; Randall Community Water Dist. 58.00 utilities; Department of Health 80.00 prof. fees; SDACO 525.00 conference; Jerod Star 114.24 mileage; Vogt's Repair 236.64 repairs; Wagner Super Foods 279.25 catering.

ROAD AND BRIDGE FUND:

A-Ox 32.88 rental; Armour City 50.00 utilities; Douglas Electrical Coop 224.00 utilities; Fousek Trucking 72.11 repairs; Grosz Gravel 595.20 supplies; Midwest Fire and Safety 241.00 prof fee; Northwestern Energy 209.41 utilities; Office Product Center 29.02 supplies; Robert Reinfeld 270.48 travel; Schrank Construction 382.65 prof fees; Star Manufacturing 754.34 prof fees/repairs; Transource Truck and Equip. 1915.84 repairs; Vogt's Repair 185.05 repairs.

EMERGENCY MANAGENT FUND:

Office Products Center 14.99 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 minor equip rental; Office Products Center 303.72 supplies.

ADJOURNMENT

At 12:00 p.m. a motion was made by Goldammer and seconded by Star to adjourn until 9:00 a.m. on Tuesday May 7, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor