

Douglas County Commissioners
August 20, 2019

A PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on August 20, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Also present was Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. An email was received from FEMA stating that we have been designated a FEMA Public Assistance Program Delivery Manager that will be meeting with the county soon. Harrington gave an update on the 211 hot-line with no action taken at this time.

A motion was made by Goldammer and seconded by Maas authorizing Harrington to attend the Emergency Management Conference in Pierre on September 9-12th. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to enter into executive session at 9:19 a.m. at the request of Harrington to discuss the Local Emergency Operations Plan. All members voted in favor of this action; motion carried. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action necessary

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Callie Nichols, Highway Office Manager was also present. Reinfeld stated that the Highway Dept. is in need of two new blades as there are currently two on inventory that are over 14 years old and repairs have become costly and time consuming. Reinfeld presented quotes for a new motor grader as well as leasing options through RDO Equipment. A motion was made by Goldammer and seconded by Star, authorizing Reinfeld to purchase one John Deere motor grader from RDO Equipment on a four-year lease agreement. All members voted in favor of this action; motion carried.

An Approach Application and Permit submitted by Bernard Schelling for the purpose of installing an approach at the following legal description: SW ¼ of Section 22, T97N, R63W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

Gary and Jared Johnson, A.G.E Corporation, met with the Board to discuss the bridge project east of Corsica. Clinton Powell with Brosz Engineering was also present. This project was originally scheduled for summer of 2018. Johnson assured the Board that the project would be finished by October 1st of this year. Johnson stated that they are planning on mobilizing machinery next week and hope to start the project the Tuesday after Labor Day. They estimate the project to take about a month. A motion was made by Star and seconded by Goldammer to set the completion date for the Bridge Project to October 1, 2019 and if not, to implement the liquidated damages as of the same date. All members voted in favor of this action; motion carried.

Two culvert replacements within the county were discussed. Reinfeld said he has the culverts on

hand would get the culverts replaced as soon as possible. The Board authorized Reinfeld to hire the work out if needed to ensure it gets done.

Reinfeld informed the Board that the chip seal projects will be starting around the 23rd of September. Overlay projects will be done before September 30th so that striping can begin October 1st.

DRAINAGE:

Eric and Lisa van Everdingen, County Residents, met with the board to discuss water issues within proximity to their property. States Attorney Parkhurst was also present. Discussion was held. The Board reviewed a letter written by Parkhurst asking that a county resident clean trees out of the water way located on their property. Chairman Lau signed the letter and the board agreed to send the correspondence.

AUDITOR'S OFFICE

Auditor Barker asked for approval for herself and the Deputy Auditor to attend the one-day Debit/Credit Workshop being facilitated by the Department of Legislative Audit. A motion was made by Goldammer and seconded by Star authorizing the Auditor and Deputy Auditor to attend the debit/credit workshop in Pierre on November 8th. All members voted in favor of this action; motion carried.

CONTINGENCY TRANSFER

A motion was made by Star and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2019-04 TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-444-422 (Mental Health) in the amount of \$1,000.00
101-445-422 (Mental Health Board) in the amount of \$2000.00
101-711-413 (Planning and Zoning Dues) in the amount of \$5000.00

OPERATING TRANSFER:

Motion was made by Goldammer and seconded by Maas authoring an operating fund transfer of \$36,100.00 from General Fund Cash Balance to the Emergency Management Fund Cash Balance as planned in the 2019 budget. All present voted in favor of this action; motion carried.

MEADOW VALLEY DITCH

Commissioner Maas informed the board that there is a culvert that needs to be replaced along the Meadow Valley Ditch. Discussion was held with no action taken at this time.

FEES REPORT:

Clerk of Courts Fees (July): \$3,969.27

Register of Deeds (July): \$3,326.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2019

Checking Accounts	\$2,436.88
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$38,626.37
Savings Accounts	\$3,819,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,260,963.25

FUND BALANCE

General Fund	\$2,124,754.12
Special Revenue Funds	\$1,957,038.85
Tax Increment.....	\$0.00
Trust and Agency Funds	\$179,170.28
Total	\$4,260,963.25

CLAIMS:

GENERAL FUND:

Armour Chronicle 155.50 publishing; Armour Dray 100.00 utilities; Auto Glass Express 295.00 repair; C&B Operations 196.70 repairs; Corsica Globe 203.91 publishing; DCMH 50.00 prof fees; Dean’s Autobody 58.10 repairs; Douglas Electric 65.09 utilities; First Security Finance 4630.61 debt services; Jessica Goehring 423.44 travel; Mark Heisinger 160.98 travel; Mark Katterhagen 6.00 prof fees; Bradley Kerner 503.50 prof fees; Lewis and Clark BHS 178.00 prof fees; Lucy Lewno 113.25 prof fees; Darcy Lockwood 6.00 prof fees; McLeod’s Office Supply 167.10 supplies; Northwestern Energy 20.53 utilities; Office Products Center 221.36 supplies; State of SD 34.00 utilities; Tessiers 355.15 repairs; US Postal Service 665.55 supplies; Voyager Fleet 1739.22 fuel; Wilson’s True Value 460.18 supplies; Yankton Co. Treasurer 91.50 prof fees; B&H Tree Service 660.00 repairs.

ROAD AND BRIDGE FUND:

Armour Dray 60.00 utilities; Dakota Fluid Power Inc. 237.22 supplies; Dakota Sales Rental 3,450.00 rental; James A. DeBoer 4,371.19 supplies; Northwestern Energy 142.40 utilities; Office Product Center 42.99 supplies; Overhead Door Co. 153.06 repairs; Platinum Chemicals Inc. 897.00 supplies; Randy Niewenhuis 1,077.79 supplies; Voyager Fleet Systems 526.93 supplies; Wilson’s True Value 49.42 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 1570.00 equipment rental.

ADJOURNMENT

The Board agreed that because the South Dakota Association of County Officials Conference is being held on the 17th, the September Commissioners Meetings will be held on September 3rd and September 24th.

At 11:52 a.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday June 4, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor