

Douglas County Commissioners Minutes
September 24, 2019

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 24, 2019. I. Lau, S. Lau, Goldammer, Maas and Star were present. Also present were Auditor Barker, and Eric Olson, representing Douglas County Publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the agenda. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, informed the board that the incident period has not closed yet for the storm on Sept 10th and 11th. For this storm Harrington is also trying to get the county to qualify for individual assistance as well as public assistance through FEMA. The LEOP plan was discussed. A motion was made by Star and seconded by Goldammer to adopt the updated Local Emergency Operations Plan. All members voted in favor of this action, motion carried.

4-H/EXTENSION

Kim Klein, 4-H Office manager, met with the Board to update them on her department. Klein reminded them that the trapping program training will be September 25th in Gregory in the morning and Burke in the afternoon and she will be attending as previously discussed. There will be robotics training on October 12th in Mitchell. The SDSU Fall conference will be held October 22nd in Brookings. A motion was made by I. Lau and seconded by Goldammer authorizing Klein to attend the robotics training in Mitchell on October 12th and the SDSU Conference on October 22nd in Brookings. All members voted in favor of this action; motion carried.

PLAT APPROVAL

A motion was made by Goldammer and seconded by Maas to approve the Plat of Tract 1 of Blom Addition of the N 1, 381' of the W 1, 710' of NW ¼ of Section 14, T99N, R65W of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action; motion carried.

A Plat of Lau Tract 1 in the NW ¼ of Section 23, T99N, R63W, of the 5th P.M., Douglas County, South Dakota was reviewed by the Board. Chairman Lau recused himself from signing the plat, therefore, motion was made by Star and seconded by Goldammer authorizing Vice-Chairman Maas to sign the above-mentioned plat. All members voted in favor of this action; motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board briefly to update them on his department. A motion was made by I. Lau seconded by Maas to renew the E911 Contract with Charles Mix County for E911 services. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter into an executive session at 9:25 a.m. at request of Sheriff Coler to discuss contract agreements. Barker was also present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:38 a.m. with no action taken at this time.

ADOPTION OF ANNUAL BUDGET

A motion was made by Maas and seconded by Goldammer to approve of the following changes to the 2020 Annual Budget. All members voted in favor of this action; motion carried.

General Fund Changes:

Cash Applied to the general fund decreased to 749,484.39. Total Taxes Levied increased to 1,790,575.00.

Road and Bridge Fund:

Cash Applied was decreased to 686,680.50. Total Taxes Levied were increased to 581,682.00.

Aside from the newspaper representative, no one was present representing the public for the adoption of the 2020 Annual Budget. Maas introduced and moved for the adoption of the following resolution; Goldammer seconded.

**RESOLUTION 2019-06
ADOPTION OF THE ANNUAL BUDGET**

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2020 and ending December 31, 2020 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 24th day of September, 2019. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2020 through December 31, 2020.

GENERAL FUND: \$1,790,575.00 at 2.92 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$581682.00 at .949 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,372,257.00 at 3.869 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes being recorded: Voting 'aye': Star, Goldammer, I. Lau, Maas and S. Lau. Voting 'nay': none. Motion carried.

HIGHWAY DEPARTMENT

Gared Johnson, A.G.E Corporation, and Clinton Powell, Brosz Engineering, and met with the Board to discuss the bridge project east of Corsica. Craig Parkhurst, States Attorney, was also present as well as Highway Supt. Reinfeld. A.G.E is requesting a work extension given the unforeseen weather we have had. They hope to set the bridge the second weekend in October and hope to be finished in Mid-October.

A motion was made by Star and seconded by Goldammer to extend the work order deadline to October 18: 2019 for A.G.E to complete the bridge project. This extension is granted in lieu of additional material being added to outlet on A.G.E.'s behalf. All members voted in favor of this action; motion carried.

Reinfeld updated the board on the status of the county roads after the flooding earlier this month. Reinfeld informed the board that bridge inspections were underway when the flood occurred, so one bridge will need to be re-inspected in order to ensure the structure is safe. This will be an additional cost of \$1,750.00 for the inspection. A motion was made by Goldammer and seconded by Star authorizing the agreement identified as "One initial structure inspection of a structure located 0.38 miles north of 280th St. and 402nd Ave. in Douglas County, SD All members voted in favor of this action; motion carried.

Jim DeBoer and Randy Niewenhuis met with the board to discuss the condition of their road (269th Ave). Discussion was held. Reinfeld and the Board agreed to have some pit gravel hauled onto 269th Ave. as soon as possible. DeBoer and Niewenhuis exited the meeting.

Reinfeld presented an Approach Application and Permit submitted by Jerry BaanHofman for the purpose of installing an approach at the following legal description: SW ¼ T100N, R64W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

Callie Nichols, Highway Office Manager, informed the Board that there are 18 sites being inspected this week by FEMA as a result of the March 2019 Storm damages.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 11:10 a.m. to discuss personnel matters with Nichols, Barker, Reinfeld and Parkhurst present. Reinfeld and Nichols exited the meeting at 11:25 a.m. At 11:30 a.m. Chairman Lau declared the meeting back to order with the following action taken:

A motion was made by Goldammer and seconded by Star to increase Cameron Hinckley's wages to \$16.50 per hour upon completion of his six-month probation. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to increase Bob Reinfeld's wage to \$19.00 per hour. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas giving Commissioner Star and Cameron Hinckley a \$100.00 bonus for setting road closure signs the night of the flood. With Star abstaining, all members voted in favor of this action; motion carried. The emergency contact for the highway was also discussed. It was agreed upon that Reinfeld would be the emergency contact with Harrington and Hinckley on call as well during inclement weather.

DRAINAGE

Barker discussed the possibility of doing a county wide hydrology study to determine the flow of water throughout the county. Barker will look into seeing if the county can receive pre-disaster mitigation money to conduct the survey. No action was taken at this time.

EXECUTIVE SESSION

At 11:40 a.m. a motion was made by Star and seconded by Maas to enter into executive session with Parkhurst and Barker present to discuss a potential litigation matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 11:58 a.m. with no action necessary.

A motion was made by Star and seconded by Goldammer to recess for Dinner. All members voted in favor of this action; motion carried.

At 12:50 p.m. a motion was made by Goldammer seconded by Maas to reconvene as the Douglas County Board of Commissioners. All members voted in favor of this action; motion carried.

Barker showed the Board photos of the water damage around Douglas County. Discussion was held in regards to Meadow Valley and Garden Valley Drainage ditches, with no action necessary. The spillway and the overflow control gate/ lower level outlet at Corsica Lake were also discussed. Barker will contact an engineer to get quotes on repairing the spillway and the overflow control gate.

CORRESPONDENCE

A inquiry about the possibility of renting the entire campground in June of 2020 was relayed to the board. A letter from the DENR was read regarding a waste water transfer within the county was read with no action needed. A letter from Kone Elevators was read stating that the service rates will be increasing by 4.05% as of October 1, 2019.

FEES REPORT

Clerk of Courts Fees (August): \$4,262.00

Register of Deeds (August): \$1,967.60

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2019

Checking Accounts	\$5,427.05
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$9,792.90
Savings Accounts	\$3,692,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,108,119.95

FUND BALANCE

General Fund	\$2,021,170.09
Special Revenue Funds	\$1,932,380.22
Tax Increment.....	\$0.00
Trust and Agency Funds	\$154,569.64
Total	\$4,108,119.95

CLAIMS

The following claims were approved for payment.

GENERAL FUND

Agland Coop 147.76 repairs/ travel; Armour Lumber 112.00 repairs; Armour City 133.58 utilities; Phyllis Barker 199.84 travel; Julie Brenner 227.24 travel; Buhl’s Dry Cleaning 123.00 utilities; C&B Operations 24.09 repairs; Charles Mix Co. Sheriff’s Office 455.00 jail fees; Community Health 2085.96 prof. fees; Corsica Globe 650.81 repairs; Corsica Inn 69.76 travel; Darrington Water 44.45 supplies; Deans Auto Body 26.00 repairs; Dept. of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Johnson Controls 2272.56 repairs; Kimberly Klein 89.04 travel; Krull’s Market 43.05 supplies; Fred Kuil 199.64 travel; Steve Lau 148.26 travel; Mid-American Research Chemical 109.05 supplies; Microfilm Imaging Systems 334.50 supplies; Northwestern Energy 1461.23 utilities; Office Products Center 510.03 supplies; The Radar Shop 188.00 repairs; Ramkota Hotel & Conference Center 1418.93 conference; Randall Community Water 101.70 utilities; SD Dept. of Public Safety 2,340.00 striping; Sioux Sales Co. 182.75 rentals; State Bar of South Dakota 500.00 supplies; State of SD 34.00 utilities; Tessiers 1306.12 repairs; Van Brothers 280.00 utilities; Vogt’s repair 297.95 repairs; Wilson’s True Value 91.88 supplies.

ROAD AND BRIDGE FUND

A-Ox 35.72 rental; Agland Coop 6221.15 supplies; Armour City 50.00 utilities; Avera Occupational Medicine 88.55 prof fees; Brosz Engineering 1,135.00 bridge repair; C&B Operations 194.97 repairs; Dakota Rental 5,850.00 rental; Fousek Truck Rental 227.53 repairs; Goldenwest 150.40 utilities; Grosz Sand and Gravel 752.25 supplies; Kimball Midwest 498.86 supplies; Northwestern Energy 141.43 utilities; Transource Truck & Equip. 36,504.44 equipment/repairs; VanderPol Construction 12,609.73 repairs; Vogt’s Repair 80.02 supplies; Wheelco Brake Supply 357.94 supplies.

E911 FUND

Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT

Dakota Air Care 104.50 prof fees; Goldenwest 16.00 utilities; Pat Harrington 1038.54 travel; Wilson’s True Value 4.98 supplies.

MODERNIZATION AND PRESERVATION

Microfilm Imaging Systems 2222.50.

MEADOW VALLEY DITCH

Corsica Globe 13.00 publishing; Traci Niewenhuis 35.00 rental fee.

ADJOURNMENT

At 2:00 p.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday October 1, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

