

Commissioner Meeting Minutes  
December 3, 2019

PURSUANT TO ADJOURNMENT: The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 19, 2019. Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star were present. Also present was Auditor Phyllis Barker, Geri Olson of Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Goldammer and seconded by Star to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES:

A motion was made by Maas seconded by I. Lau to approve of the minutes from the November 5<sup>th</sup> and 19<sup>th</sup> meetings. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT:

Bob Reinfeld, Highway Superintendent, was present to update the Board on his department. Reinfeld presented an Approach Application and Permit submitted by Larry Wold for the purpose of installing an approach at the following legal description:

Tract 1 of Lot B-2 of Lot "B" Eitemillers Subdivision in the NE ¼ of Section 13, Chester Twp., Douglas County, SD. I. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Star seconded the motion. All members voted in favor of this action; motion carried.

Commissioner Star expressed concern in regards to the snow removal on 273<sup>rd</sup> St. East of Corsica and provided photos of the oil roads within the county. Reinfeld said he would have the road cleaned off today.

A motion was made by Goldammer and seconded by Maas to enter into executive session at 9:17 a.m. to discuss a personnel matter with Reinfeld and Barker present. Chairman Lau declared the meeting back to open session at 9:31 a.m. with the following action taken: A motion was made by Goldammer and seconded by Maas to increase Callie Nichols, Highway Office Manager, to fulltime status at 40 hours per week effective immediately. All members voted in favor of this action; motion carried.

A motion was made by Goldammer seconded by Maas to enter into executive session at 9:35 a.m. to discuss a legal matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:43 a.m. with no action at this time.

A representative from A.G.E was not present as scheduled. Clinton Powell, Brosz Engineering, was present to explain the payment request from A.G.E for the bridge project East of Corsica. Liquidated damages and the retainer cost were discussed. The Board wants to ensure that A.G.E will repair the damage done to the edge of the road from their equipment. Therefore, a motion was made by Goldammer and seconded by Star, to pay 85% of the total project cost of \$355,942.18 and to table the liquidated damages discussion until A.G.E can be present. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT:

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Clinton Powell discussed the spillway at the Corsica Lake Dam. Harrington presented pictures showing the damage to the spillway. The Board asked Powell to prepare a preliminary scope regarding the spillway repairs and report back. No action was taken at this time.

**PLANNING AND DEVELOPMENT DISTRICT III:**

Brian McGinnis, Planning and Development District III, was present to discuss amendments to the drainage ordinance. No action was needed at this time.

The option of obtaining pre-disaster mitigation grant money to have a hydrology study completed was discussed. A motion was made by Maas and seconded by Star, authorizing Chairman Lau to sign the grant application for a hydrology study in Iowa Township, with a local commitment of \$20,000.00. Voting 'aye': Star, I. Lau, Maas and S. Lau. Voting 'nay': Goldammer. Motion carried.

**HEALTH INSURANCE:**

A motion was made by Maas and seconded by Goldammer to renew the county health insurance policy with Wellmark Blue Cross Blue Shield for 2020 with 100% of the employee's premium being paid by the County. All members voted in favor of this action; motion carried.

**EMPLOYEE WAGES:**

Auditor Barker inquired about employee raises for 2020. The board instructed the auditor to figure raises at 2.5% for courthouse employees and at 5% for public safety employees (Highway Department, Sheriff's Department and Emergency Management) for review at the next meeting. No action was taken at this time.

**COMPUTERS:**

Auditor Barker presented quotes from Hard Drive Central and Connecting Point for eight computers and monitors as well as an updated firewall for the server. Discussion was held. A motion was made by Goldammer and seconded by Star to accept the quote from Connecting Point for eight computers equipped with Microsoft Windows 10. All members voted in favor of this action; motion carried. A quote for an updated firewall was also approved by the Board.

**CLAIMS:**

The following claims were approved for payment:

**GENERAL FUND:**

November Payroll: Commissioners 3536.29 Auditor 8301.79 Treasurer 9866.07 States Attorney 5938.69 Courthouse Janitor 5783.82 Equalization 8030.24 Register of Deeds 5151.13 Veterans Service Officer 1190.81 Sheriff 17,985.77 Coroner 0.00 Ambulance 2820.70 Welfare 157.94 Extension 2625.88 Weed & Pest 1031.01 Planning and Zoning 717.12 Museum 0.00 Park 0.00 Fair board 191.73 Weed and Pest 1031.01 Standard Life Insurance 569.11 Armour Chronicle 385.07 publishing; Armour Dray 50.00 utilities; Armour Lumber Company 66.99 supplies; Armour City 123.08 utilities; Assn. of County Weed and Pest Boards 25.55 conference; Buhl's Dry Cleaners 123.00 maint.; Corsica Globe 420.07 publishing; DCMH 2085.96 community health nurse; Delmont Record 385.07 publishing; Dept. of Legislative Audit 13,227.50 2017/2018 audit; John Engelland 851.98 minor equip reimbursement; H&H Electric 154.13 repairs; Kasee Hieb 85.00 supplies; Johnson Restoration 418.80 repairs; SDACC 879.00 CLERP; USPS 990.00 supplies.

**ROAD AND BRIDGE FUND:**

November Payroll: 24,822.90; A-G-E Corporation 302,550.85 bridge repair; A-Ox 35.72 rental; Armour Dray 50.00 utilities; Corsica Globe 12.09 publishing; Vander Pol Construction 28,146.48

repairs; Delmont Record 12.09 publishing; Shrank Construction 306.12 repairs; True North Steel 3964.53 repairs.

**E-911 FUND:**

November payroll: 26.59; Midstate Communications 440.11 E911 System.

**EMERGENCY MANAGEMENT:**

November payroll: 1910.58; Armour Chronicle 27.08 publishing; Corsica Globe 27.08 publishing; Delmont Record 27.08 publishing.

**ADJOURNMENT:**

At 11.50 a.m. a motion was made by Star and seconded by Goldammer to adjourn until the next meeting on December 17, 2019. All members voted in favor of this action, motion carried.