

Douglas County Commissioners Meeting Minutes  
February 4, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 4, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Barker and Julie Brenner, Treasurer. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer, seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by Star to approve of the January 7<sup>th</sup> and 21<sup>st</sup> meeting minutes. All members voted in favor of this action; motion carried.

DRAINAGE

Clinton Powell, Brosz Engineering, met with the Board to provide more information in regards to a Hydrology and Hydrologic Study. Discussion was held with no action at this time. Commissioner Goldammer presented information from the Tiling Clinic he attended as well as information obtained from NRCS in regards to County drainage. No action was needed.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. The Infrastructure Recovery Program was discussed with no action taken at this time. Harrington informed the Board that he has applied for two Homeland Security Grants for a medical slide in unit and tracks for his Ranger 1000. A motion was made by Star and seconded by Maas to approve of the purchase of a medical slide-in unit for the Ranger with \$640 of county funds being used in addition to the grant money. All members voted in favor of this action; motion carried.

VETERANS SERVICE OFFICE

Fred Kuil, Veterans Service Officer, met with the Board briefly to give an annual update of his department. Kuil reported that approximately \$975,000.00 in Veterans benefits had been disbursed to the Veterans within Douglas County in 2019. Kuil also informed the Board that he is now the Secretary/Treasurer for the State Veteran Service Officer Association for 2020.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. A motion was made by Star and seconded by Goldammer to waive payment for employee use of County equipment for personal use, as other disciplinary action was taken per the grievance procedure policy. All members voted in favor of this action; motion carried. Reinfeld presented an Option to Purchase Materials from Richard Vander Pol's pit at \$1.00 per ton with no action required. Gary Laib entered the meeting. Laib stated that he would like to see more money spent on gravel this year as opposed to buying new equipment.

SHERIFF'S OFFICE

Sheriff Coler met with the Board to request the purchase of a 2020 Chevy Silverado Special Service model for \$31,104.00 to replace the 2011 Chevy Tahoe. A motion was made by Star and seconded by Maas to approve the aforementioned purchase. All members voted in favor of this action; motion carried.

## AUDITOR'S OFFICE

Phyllis Barker, Auditor, presented a quote for the purchase of two laptops for the Auditors Office and the Veterans Service Office as the current ones are outdated and not equipped with Windows 10. A motion was made by Star and seconded by Goldammer authorizing the purchase of two laptops from connecting Point for a total of \$3,530.40. All members voted in favor of this action; motion carried. Barker asked for clarification on the Personnel Policy as it currently states two different options for the calculation of overtime. A motion was made by Star and seconded by Maas to authorize overtime pay under section 501 (D) which states that overtime will be paid out only when 40 hours are worked in the week and to revoke section 506 (A) of the Douglas County Personnel Policy. All members voted in favor of this action; motion carried. All hours worked on a holiday or weekend will be paid at the rate of one and one-half times the employee's regular rate of pay. Barker presented a Procurement Policy prepared by Planning and Development District III. Action was tabled until the next meeting. The 2019 Collected and Unpaid Taxes report was reviewed by the board with no action required.

## PLAT APPROVAL

A motion was made by Maas and seconded by I. Lau authorizing the Chairman to sign the Plat of Brenner Tract 1 a subdivision of NW ¼ of Section 18, T98N, R63W, of the 5<sup>th</sup> PM, Douglas County, South Dakota. All members voted in favor of this action; motion carried.

## CORRESPONDENCE

A legislative update from SDACO was reviewed with no action necessary.

## CLAIMS

The following claims were approved for payment:

## GENERAL FUND

January Payroll: Commissioners 3622.30 Auditor 7921.08 Treasurer 8604.69 States Attorney 5094.57 Courthouse Janitor 5216.09 Equalization 6535.90 Register of Deeds 5794.23 Veterans Service Officer 833.58 Sheriff 18,471.88 Coroner 0.00 Ambulance 1633.07 Welfare 158.59 Extension 3036.09 Weed & Pest: 611.28 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 611.28.

Ability Building Services 5000.00 prof fees; Armour Chronicle 677.35 publishing; Armour Lumber Company 607.50 supplies; Armour City 134.00 utilities; Phyllis Barker 47.60 travel; Buhl's Dry Cleaning 123.00 repairs; Cole Papers 159.35 supplies; Community Health Services 2085.96 prof fees; Connecting Point 10,042.10 computers; Corsica Globe 782.35 publishing; Delmont Record 677.40 publishing; Douglas Co. Conservation District 11,000.00 allotment; First Security Finance 4630.61 debt services; Graham Tire 492.00 repairs; H&H Electric 92.08 repairs; Pat Harrington 18.90 mileage; Kim Klein 50.02 supplies; Lewis and Clark behavioral Health 5253.00 allotment; LifeQuest 6100.00 allotment; Mitchell Area Safehouse 1300.00 allotment; Northwestern Energy 2789.92 utilities; Office Products 302.89 supplies; Randall Community Water Dist. 64.00 utilities; ROCS Senior Meals 756.56 allotment; SDACC 60.00 conference; Steinly Real Estate Appraisal 210.00 conference; Swier Law Firm 507.10 CAA Fees; Wilson's True Value 118.79 supplies/ equip.

## ROAD AND BRIDGE FUND

January Payroll: 30,285.02; A-Ox 37.04 rental; Armour Lumber Co. 481.42 supplies; Armour City 52.67 utilities; Avera Occupational Medicine 88.55 prof. fees; Barco Products Company 280.56 road repairs; Bluetarp Credit Services 59.98 repairs; Brosz Electrical CO. 780.42 repairs; Connecting

Point 1897.90 computer; Corsica Hardware 17.98 supplies; Fousek Truck Services 79.76 supplies; Fox Ridge 7701.54 supply reimb.; Meyerink Farm Services 501.83 repairs; Transource Truck and Equipment 281.49 supplies; Vogt's Repair 806.56 repairs; Wilson's True Value 115.57 supplies; WW Tire Service 928.30 supplies.

E911 FUND

January Payroll: 26.49; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

January Payroll: 1551.78; Pat Harrington 89.04 mileage.

DOMESTIC ABUSE FUND

Mitchell Area Safehouse 610.00 marriage/divorce fees for 2019.

ADJOURNMENT

At 11:25 a.m. a motion was made by Goldammer, seconded by I. Lau, to adjourn until 9:00 a.m. on Tuesday February 18, 2020. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_  
Steve Lau, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor