

# TWITTER SMART CARD

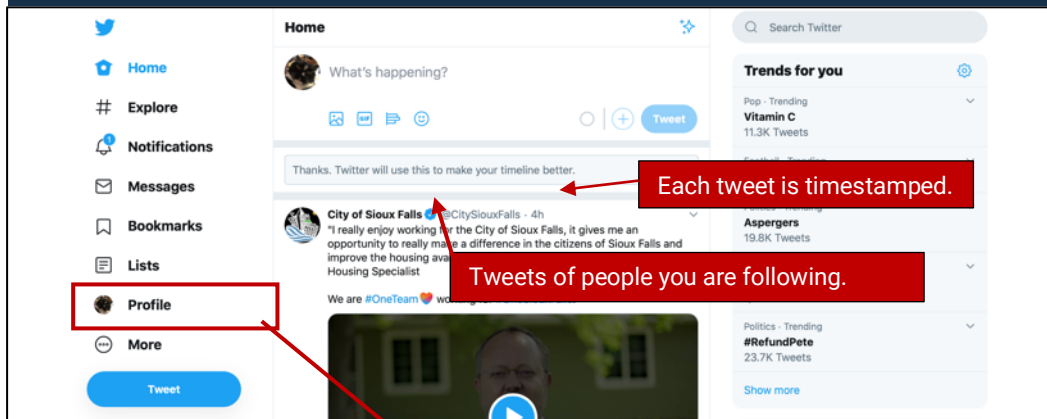


DAKOTA STATE  
UNIVERSITY

## SOCIAL NETWORK DOs & DON'Ts

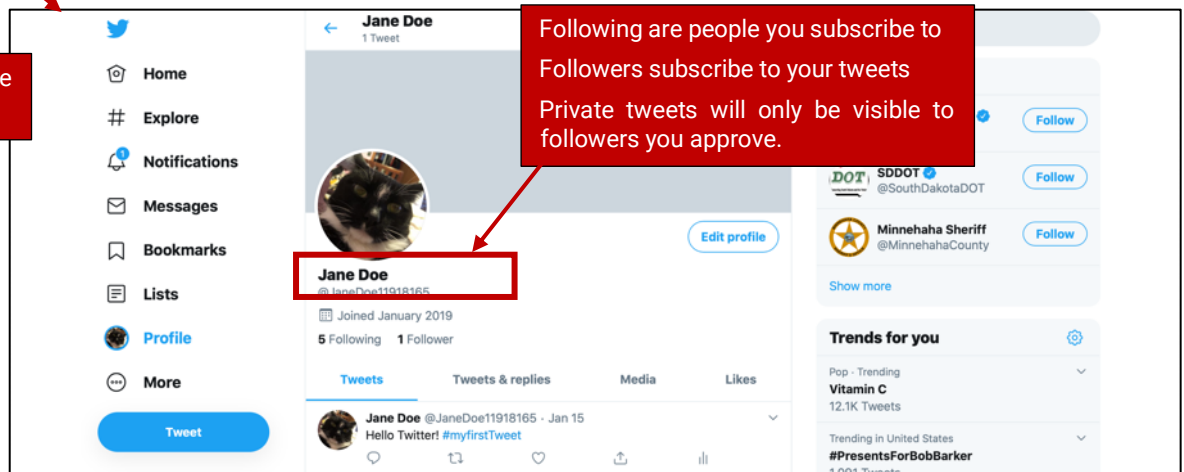
- Only establish and maintain connections with people you know and trust. Review your connections often.
- Assume that ANYONE can see any information about your activities, personal life, or professional life that you post and share.
- Ensure that your family takes similar precautions with their accounts; their privacy and sharing settings can expose your personal data.
- Avoid posting or tagging images of you or your family that clearly show your face. Select pictures taken at a distance, at an angle, or otherwise concealed. Never post Smartphone photos and don't use your face as a profile photo, instead, use cartoons or avatars.
- Use secure browser settings when possible and monitor your browsing history to ensure that you recognize all access points.

## MANAGING YOUR TWITTER ACCOUNT



Twitter is a social networking and microblogging site whose users send and read text-based posts online. The site surged to worldwide popularity with +300 million active users as of 2018, generating 500 million tweets and 2 billion search queries daily.

Use settings to manage visibility.



## TWEETS, HASHTAGS AND MENTIONS

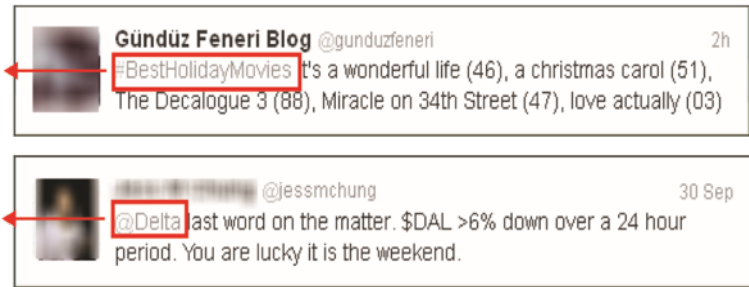
**"Tweets"** are short text-based messages of up to 140 characters that users post to Twitter. A "tweet" can refer to a post as well as to the act of posting to Twitter. Tweets are public, indexed, and searchable unless protected by the user. Many users never tweet and choose to only follow persons or topics of interest.

## TWEETS, HASHTAGS AND MENTIONS

**Hashtags** (#topic) are used to mark a keyword or topic in a Tweet.

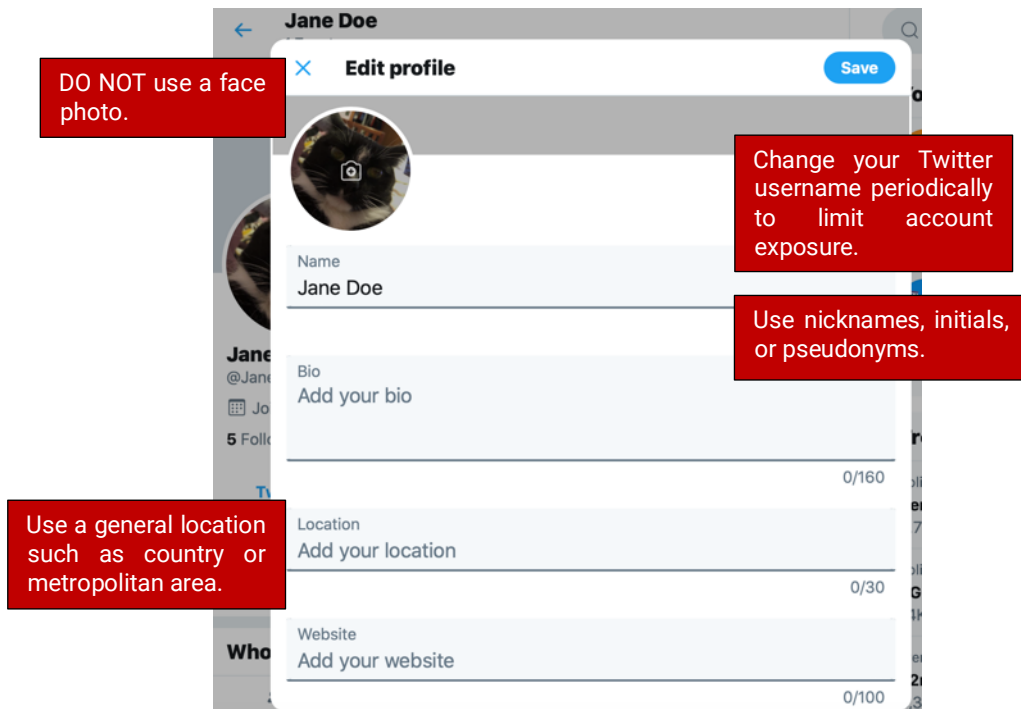
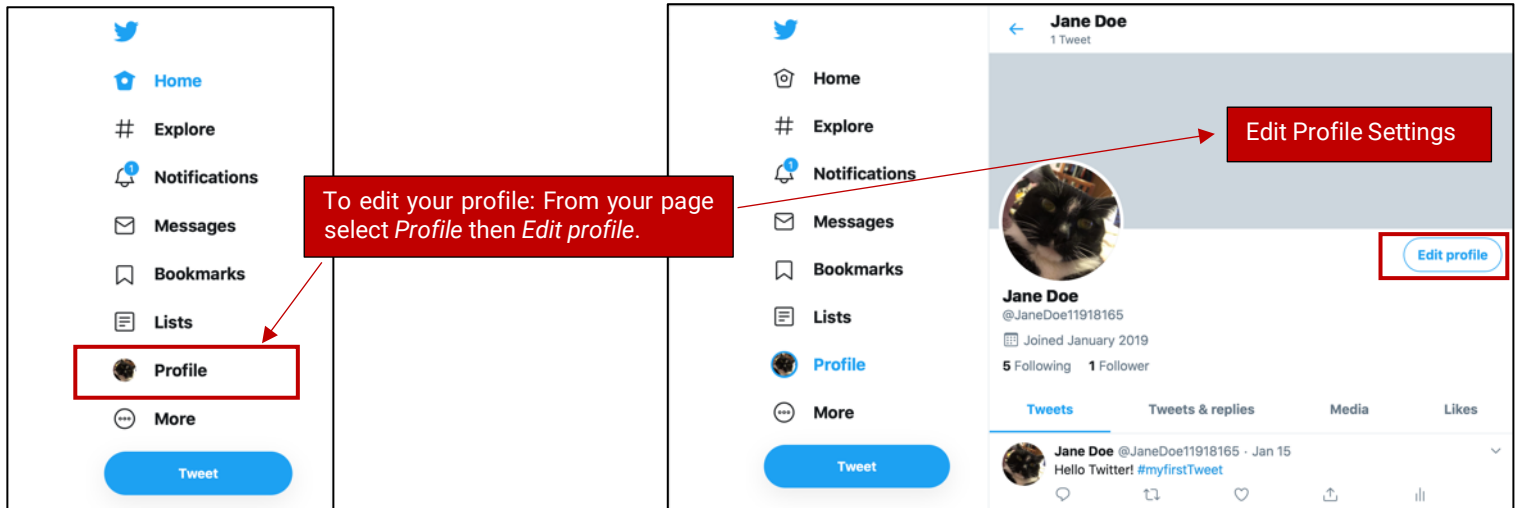
Posts with hashtags are categorized by topics in the Twitter search engine. Hashtagged words that become popular become Trending Topics (ex. #jan25, #egypt, #sxsw).

**Mentions** (@username) are used to tag a user in a Twitter update. When a public user mentions a private Twitter account, the link to the private account profile becomes public.



## PROFILE SETTINGS

Review your profile settings to make your account less visible.



## ACCOUNT SETTINGS

Follow these additional account settings for additional security.

Home

Explore

Notifications

Messages

Bookmarks

Lists

Profile

More

Tweet

Jane Doe

@JaneDoe11918165

Topics

Moments

Twitter Ads

Analytics

Settings and privacy

Help Center

Display

Log out

Tweet

Settings

@JaneDoe11918165

Account

Privacy and safety

Notifications

Content preferences

General

Display

Data usage

Accessibility

About Twitter

Account

Login and security

Username

Phone

Email

Password

Security

Data and permissions

Display language

Country

Your Twitter data

Apps and sessions

Deactivate your account

## SECURE YOUR ACCOUNT

Security

Two-factor authentication

Two-factor authentication

Additional password protection

Password reset protect

Enable two-factor authentication using one of the methods.

Enable password reset protection.

Two-factor authentication

Text message

Authentication app

Security key

## DEACTIVATE YOUR ACCOUNT

Deactivate account

Jane Doe

@JaneDoe11918165

This will deactivate your account

What else you should know

Deactivate

Deactivate your account if no longer used.

## APPS AND SESSIONS

Apps and sessions

Apps

You don't have any connected apps

Sessions

Log out all other sessions

Revoke access from any apps and frequently check connected devices for unauthorized devices.

# SETTINGS AND PRIVACY

Follow the screens below to access the *Privacy and safety* settings to enhance the privacy of your Twitter account.

Settings	Privacy and safety
<b>@JaneDoe11918165</b>	<b>Tweets</b>
Account >	Protect your Tweets <input checked="" type="checkbox"/>
<b>Privacy and safety</b> >	Only show your Tweets to people who follow you. If selected, you will need to approve each new follower. <a href="#">Learn more</a>
Notifications >	Location information >
Content preferences >	Photo tagging >
<b>General</b>	<b>Direct Messages</b>
Display >	Receive messages from anyone <input type="checkbox"/>
Data usage >	You will be able to receive Direct Messages from anyone on Twitter, even if you don't follow them. <a href="#">Learn more</a>
Accessibility >	Quality filter <input checked="" type="checkbox"/>
About Twitter >	Filters lower-quality messages from your Direct Message requests. <a href="#">Learn more</a>

Follow screens below for Privacy and Safety settings.

## PRIVACY AND SAFETY

**Privacy and safety**

**Tweets**

Protect your Tweets ☒

Only show your Tweets to people who follow you. If selected, you will need to approve each new follower. [Learn more](#)

Location information >

Photo tagging >

**Direct Messages**

Receive messages from anyone ☐

You will be able to receive Direct Messages from anyone on Twitter, even if you don't follow them. [Learn more](#)

Quality filter ☒

Filters lower-quality messages from your Direct Message requests. [Learn more](#)

Show read receipts ☐

When someone sends you a message, people in the conversation will know when you've seen it. If you turn off this setting, you won't be able to see read receipts from others. [Learn more](#)

Check to make your tweets available to only those you approve.

Uncheck to remove a location from your tweets.

Set to off to not allow anyone to tag you in photos.

Uncheck both options to not receive direct messages or send read receipts.

Uncheck to not be found by email or phone number.

**Discoverability and contacts**

Discoverability and contacts >

**Safety**

Display media that may contain sensitive content ☐

Mark media you Tweet as containing material that may be sensitive ☐

Muted >

Blocked accounts >

Notifications >

Search filters >

**Personalization and data**

Personalization and data >

**Twitter for teams**

Twitter for teams >

No one can add you to their team

**Location information**

Add location information to my Tweets ☐

Delete all location information

**Photo tagging**

Photo tagging ☐

Allow people to tag you in photos and receive notifications when they do

**Discoverability and contacts**

**Discoverability**

Let people who have your email address find you on Twitter ☐

Let people who have your email address find and connect with you on Twitter. [Learn more](#)

Let people who have your phone number find you on Twitter. ☐

Let people who have your phone number find and connect with you on Twitter. [Learn more](#)

**Personalization and data**

Control how Twitter personalizes content and collects and shares certain data.

Personalization and data ☐

This will enable or disable all of the settings on this page.

**Twitter for teams**

**Twitter for teams**

Organizations can invite anyone to Tweet from their account using the teams feature on TweetDeck. [Learn more](#)

Allow anyone to add you to their team ☐

Only allow people you follow to add you to their team ☐

Do not allow anyone to add you to their team ☒

Turn off to not allow Twitter to collect your data.

Do not allow anyone to add you to their team.

## PASSWORD RECOMMENDATIONS

- Minimum of 8 characters is recommended.
- Use a combination of upper and lowercase letters, numbers and symbols/punctuation marks.
- Enable two-factor authentication when available.
- Should not contain your name, username, phone number, birthday, pets' names or other personal information.
- Should be unique to each app or website you use.
- Don't use common words (dictionary, iloveyou, password) or series of letters (qwerty, abcd1234).
- Using a longer passphrase or series of words may be easier to remember and more secure.

## USEFUL LINKS

A Parent's Guide to Internet Safety

[www.fbi.gov/stats-services/publications/parent-guide](http://www.fbi.gov/stats-services/publications/parent-guide)

Wired Kids

[www.wiredkids.org](http://www.wiredkids.org)

Microsoft Safety & Security

<https://support.microsoft.com/en-us/help/4091455/windows-protect-privacy-internet>

OnGuard Online

<https://www.consumer.ftc.gov/features/feature-0038-onguardonline>

Twitter Help Center

<https://help.twitter.com/en/safety-and-security/how-to-make-twitter-private-and-public>