

Douglas County Commissioner Meeting Minutes
March 17, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 17, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, and Jerod Star. Tim Goldammer was absent. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by I. Lau to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the February 4th and 18th meeting minutes. All members voted in favor of this action; motion carried.

DRAINAGE

At 9:30 a.m., a motion was made by Star, second by Maas to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review two (2) Drainage Application and Permits submitted by Joe Brenner (Operator) on behalf of Elmer Fink (Owner) 7409 Oak Ridge Rd. Plano, TX 75025. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ½ and the SE ¼ of Section 32, T98N, R62W, Douglas County, SD. Joe Brenner was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by Maas to approve the permit submitted by Brenner contingent upon receiving approval from Belmont Township to cut across the intersection of 285th St and 400th Ave. All members present voted in favor of this action; motion carried.

The second Drainage Application and Permit submitted by Joe Brenner (Operator) was on behalf of Brenner Farms LLC, Armour, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ¼ of Section 11, T98N, R63W, Douglas County, SD. Joe Brenner was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Maas and seconded by Star to approve the permit submitted by Brenner. All members present voted in favor of this action; motion carried.

As advertised, at 9:45 a.m., a public hearing was held to review a Drainage Application and Permit submitted by Ervin Fink, 27752 397th Ave. Armour, SD 57313. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the N½ of Section 31, T99N, R62W, Douglas County, SD. Ervin Fink was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by I. Lau to approve the permit submitted by Fink. All present voted in favor of this action; motion carried. A motion was made by Maas and seconded by Star to adjourn as the Douglas County Drainage Board and reconvene as a Board of County Commissioners. All present voted in favor of this action; motion carried.

4-H PROGRAM

Kim Klein, 4-H Office Manager, informed the board that there is a training she would like to attend on April 6th in Sioux Falls. A motion was made by I. Lau and seconded by Maas authorizing Klein to attend the training. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:50 a.m. motion was made by I. Lau and seconded Maas to enter into executive session to discuss a personnel matter at the request of I. Lau. All members voted in favor of this action; motion carried. At 9:58 a.m. chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. As advertised, bids for the 2020 Overlay Patching project were opened. The following bid was received:

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: Total Hot Mix for \$98.00 per ton.

Approximately 1000-1500 tons hot mix.

A motion was made by Maas and seconded by I. Lau to approve the sole bid from Commercial Asphalt for overlay patching for 2020 at \$98.00/ton. All members present voted in favor of this action; motion carried.

Discussion was held regarding the 381st Street. A motion was made by Maas and seconded by Star to accept the quote from Vanderpol Construction to repair and build up 381st Avenue, South of SD Highway 44. with the County providing and placing the gravel. All members present voted in favor of this action; motion carried.

ARMOUR AMBULANCE UPDATE

Nicole Neugebauer, Armour EMT Director, met with the Board to give an update for the Armour Ambulance. Discussion was held with no action required.

CUSTODIAL

John Engelland, Courthouse Custodian, met with the Board to request the purchase of a new lawn mower for the Courthouse grounds. He presented two different quotes. A motion was made by Maas and seconded by Star to purchase the Commercial Snapper without a bagger for \$5599.00 from Wilson's True Value of Armour. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington gave a situation report for the Covid-19 pandemic. The National Floodplain Insurance Program as discussed. Parkhurst has prepared an ordinance and resolution to have the county become a part of the program. No action was taken at this time.

The Corsica Lake Dam inspection was reviewed by the Board with no action taken at this time.

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the scope of work

PARK

Roxane Wentz, Park caretaker met with the board briefly to discuss the status of the Corsica Lake Campground. Wentz reported that 15 picnic tables will need to be replaced and the septic tanks will need to be pumped due to the flooding last fall. The board authorized the purchase of 15 aluminum picnic tables for the campground. The highway department will work on leveling out the sites and repairing the road.

FEES REPORT

Clerk of Courts fees: 2598.50
Register of Deeds fees: 1544.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2020

Checking Accounts	\$2,073.61
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$20,701.65
Savings Accounts.....	\$3,239,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,662,675.26

FUND BALANCE

General Fund	\$2,277,244.47
Special Revenue Funds	\$1,021,764.62
Tax Increment District Fund	\$7,008.23
Trust and Agency Funds	\$356,657.94
Total	\$3,662,675.26

CLAIMS:

The following claims were approved for payment:

February Payroll: Commissioners 3622.24 Auditor 7933.51 Treasurer 8606.19 States Attorney 5094.51 Courthouse Janitor 4868.97 Equalization 6052.73 Register of Deeds 6291.33 Veterans Service Officer 833.64 Sheriff 17,439.61 Coroner 242.00 Ambulance 3805.67 Welfare 158.59 Extension 2677.77 Weed & Pest: 1220.47 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 636.71

GENERAL FUND

Agland Coop 59.11 repairs; Armour Dray 50.00 utilities; B&L Communications 540.00 repairs; Phyllis Barker 208.70 travel; Charles Mix Co. Sheriff's Office 5395.00 prof fees; Community Health Services 2085.96 prof fees; Connecting Point 2929.96 comp/prof fees; Corsica Hardware 60.49 supplies; Darrington Water 44.45 supplies; Department of Health 40.00 prof fees; Election Systems Software 283.00 conference; First Security Finance 4630.61 debt services; Fred Kuil 102.48 travel; Lewis and Clark Behavioral Health Services 178.00 prof. fees; Northwestern Energy 6.39 utilities; Office Products Center 1638.98 supplies; TEAM Laboratory and Chemical 460.44 supplies; Wilson's True Value 175.15 supplies; Yankton Co. Treasurer 103.10 prof fees.

ROAD AND BRIDGE FUND

Agland Coop 2391.97 supplies; Armour Dray 30.00 utilities; Avera Occupational Therapy 212.10 prof fees; Kevin's Feed and Seed 54.00 supplies; Kimball Midwest 283.05 supplies; Midstate Equipment & Supply 699.50 supplies; Northwestern Energy 275.44 utilities; Office Products Center 213.09 supplies; Vogt's Repair 679.65 repairs/supplies; Wilson's True Value 66.21 supplies.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 222.52 rental.

ADJOURNMENT

At 11:50 a.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday April 7, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor