

County Commissioners Meeting Minutes
June 16, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 16, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the Board to update them on the campground. Wentz informed the Board that Marjo BaanHofman would like to donate a few trees to the campground and plant them behind the playground along the creek. A motion was made by Maas and seconded by Goldammer to allow Marjo BaanHofman to plant three trees behind the playground at the Corsica Lake Campground. All members voted in favor of this action; motion carried.

PLANNING AND ZONING

Jessica Goehring, Planning and Zoning Administrator, met with the Board to discuss the need to have at least one person appointed to the Planning and Zoning Board as an alternate if a quorum won't be met due to scheduling conflicts. No action was taken at this time.

DRAINAGE

Barker updated the Board on the status of the tile project east of Corsica on 273rd St. JB Tile plans to start the second week of July.
A complaint regarding an open ditch in the county was read. The Board will take action after speaking to the landowner.

GARDEN VALLEY DRAINAGE DITCH

The Garden Valley Drainage ditch north of Corsica was discussed. Motion was made by Maas and seconded by Star to have Don Schrank clean out the east end of the Garden Valley Drainage ditch and remove the trees. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Highway Office Manager, presented information on the Apportionment of Highway Infrastructure Program Funds pursuant to the Department of Transportation Appropriations Act of 2020. A motion was made by Star and seconded by Goldammer to introduce the following resolution:

RESOLUTION #2020-04

A Federal Aid Bridge Replacement Program Resolution for County and Urban Projects

WHEREAS, Douglas County desires the replacement if the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION:

22-215-120 .5 MILE NORTH AND 3.5 MILES EAST ON 280TH ST, ARMOUR, SD

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): ERIK VANEVERDINGEN, 39576 280TH ST, ARMOUR, SD; RONNY HINCKLEY, 279843 396TH AVE, ARMOUR, SD

And WHEREAS, Douglas County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

And WHEREAS, Douglas County hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is POOR.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	1,200,000
\$	
Federal Share (81.95%):	\$ 983,400
Local Share (18.05%):	\$ 216,600

A roll call vote was taken with the following votes recorded: voting "aye": Star, Goldammer, I. Lau, Maas and S. Lau. Voting "nay": none.

Dated at Armour, SD, this 16th day of June, 2020.

ATTEST:

SIGNED:

County Auditor

Chairman

A motion was made by Star and seconded by Goldammer to introduce the following resolution:

Resolution #2020-05

A Federal Aid Bridge Replacement Program Resolution for County and Urban Projects

WHEREAS, Douglas County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION:

22-188-160 8.2 MILES WEST OF Delmont, SD on 284th St.

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): RICH SPARKS, 39261 284TH ST, ARMOUR, SD; ERIK LARSON, 39355 284TH ST, ARMOUR, SD; JAY YMKER, 28343 393RD AVE, ARMOUR, SD

AND WHEREAS, Douglas County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Douglas County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is POOR.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market
4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

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Estimated Cost of Project Including Engineering:	1,200,000
\$	
Federal Share (81.95%):	<u>\$ 983,400</u>
Local Share (18.05%):	<u>\$ 216,600</u>

A roll call vote was taken with the following votes recorded: voting "aye": Star, Goldammer, I. Lau, Maas and S. Lau. Voting "nay": none.

Dated at Armour, SD, this 16th day of June, 2020.

ATTEST:

SIGNED:

County Auditor

Chairman

Robert Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld said the crew is working on blading roads and have started mowing.

A motion was made by Star and seconded by Maas to enter into executive session with Reinfeld and Barker present to discuss a personnel matter at 10:01 a.m. All members voted in favor of this action; motion carried. At 10:07 a.m. Chairman Lau declared the meeting back to open session at 10:07 a.m. with the following action taken:

A motion was made by Goldammer and seconded by Maas to increase Jefferson Grosz's wage to

\$16.50 upon completion of his six-month probation. All members voted in favor of this action; motion carried.

Barker informed the Board that the Road and Bridge Levy that currently is in place is set to expire on January 31, 2021. Therefore, if the board would like to renew the existing levy, they would need to start the process now. A motion was made by Goldammer and seconded by Maas to renew the existing levy of \$1.00 per \$1000 of valuation by introducing the following resolution:

RESOLUTION #2020-06

RESOLUTION TO ESTABLISH A LEVY AND COUNTY HIGHWAY AND BRIDGE RESERVE FUND

WHEREAS, Douglas County has deteriorating and substandard county roads and bridges; and

WHEREAS Douglas County has inadequate revenue to meet the minimum road and bridge maintenance required; and

WHEREAS, SDCL 10-12-13 allows the Board of County Commissioners to establish a levy for the creation of a reserve fund to be accumulated and used for the purpose of maintaining, repairing, constructing and reconstructing roads and bridges in Douglas County; and

WHEREAS taxable valuation within Douglas County is less than one billion dollars;

THEREFORE BE IT RESOLVED, by the Douglas County Board of Commissioners that there shall be an increased levy in the amount of One Dollar (\$1.00) per one thousand dollars of taxable valuation of property located within Douglas County; and that the monies from the levy shall be placed into a reserve fund known as the Douglas County Highway and Bridge Reserve fund; and be it further

RESOLVED that said funds shall be used solely for county road and bridge purposes, and that the County Highway budget shall not be reduced on account of the special funds available; and be it further

RESOLVED that this Resolution shall expire on January 1, 2026.

Upon roll call vote the following was recorded: Voting "aye": I. Lau, Maas, Star, Goldammer and S. Lau. Voting "nay": None. Absent: None.

Dated at Armour, SD this 16th day of June, 2020. Motion carried.

Signed: _____

Chairman
Douglas County Commissioners

ATTEST: _____

Phyllis Barker, Douglas County Auditor

PLAT APPROVAL

A motion was made by Goldammer and seconded by Maas to approve the following plats. All members voted in favor of this action; motion carried.

A Plat of Tract A of Olawsky's Addition, Located in the S1/2 of the SW ¼ of Section 35, T100N, R63W of the 5th P.M., Douglas County, SD.

A Plat of Moke First Addition in the NW ¼ of Section 31, T100N, R62W, of the 5th P.M., Douglas

County, SD.

A Plat of Fink Tract 1 in the NW ¼ of Section 20, T99N, R62W, of the 5th P.M., Douglas County, SD.

All present voted in favor of this action; motion carried.

FEES REPORT:

Register of Deeds Fees: \$2896.50

Clerk of Courts Fees: \$1,736.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: May 2020

Checking Accounts	\$8026.61
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$13,245.10
Savings Accounts.....	\$4,305,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,727,171.71

FUND BALANCE

General Fund	\$2464,708.07
Special Revenue Funds	\$1,300,922.96
Tax Increment Cash Account	\$13,426.78
Trust and Agency Funds	\$638,166.46
Total	\$4,817,224.27

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 50.00 utilities; Buhl's Dry Cleaners 153.50 repairs; Cole Papers Inc 638.82 supplies; Community Health Services 2085.96 prof fees; Douglas Electric Coop Inc 295.92 utilities; Election Systems/Software Inc 38.46 supplies; First Security Finance 4630.61 debt; Krull's Market 126.60 supplies; McKissock LLC 199.99 travel/conference; Northwestern Energy 6.39 utilities; Office Products Center 209.03 supplies; State of SD 25.00 utilities; State of SD 1768.47 predatory Animal; USPS 576.00 supplies.

ROAD AND BRIDGE FUND:

Armour Dray 30.00 utilities; B & B Upholstery 142.00 supplies; Corsica Hardware 29.96 supplies; Dakota Fluid Power Inc 142.24 supplies; Econo Signs 98.23 repairs; Fousek Truck Service LLC 4.95 repairs; Northwestern Energy 158.14 utilities; USPS 76.00 supplies; Vogt's Repair 195.56 repairs; Wheelco Brake & Supply 161.49 supplies.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 144.90 mileage.

MODERNIZATION & PRESERVATION FUND:

Microfilm Imaging Systems Inc 222.50 equipment rental.

ADJOURNMENT:

A motion was made by I. Lau and seconded by Maas to adjourn at 10:35 a.m. until Tuesday July 7, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor