

Douglas County Commissioner Meeting  
September 22, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 22, 2020. Members present were Tim Goldammer, Steve Lau, Ivan Lau, Marlin Maas and Jerod Star. Also present was Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Star adopt the amended agenda. All present voted in favor of this action; motion carried.

#### COURTHOUSE REPAIRS

Courthouse Custodian, John Engelland, was unable to meet with the board. Auditor Barker explained that the old cast iron pipes in the first-floor woman's bathroom were leaking into the walls and crawl space. John Engelland has obtained estimates to have the plumbing replaced. Engelland has done much of the work himself but would like to contract out the replacement of the pipes. The Board agreed that the work needed to be done and authorized Engelland to go with the lowest estimate for the project to be completed.

An estimate for repairing the roof of the museum building was reviewed by the board. Discussion was held. A motion was made by Goldammer and seconded by Star to approve the estimate from A-1 Roofing of Platte to repair the museum roof for a total of \$5967.00. All members voted in favor of this action; motion carried.

#### CORSICA LAKE

The Board discussed spraying the campground this fall for dandelions so that it doesn't need to be done in the spring. A motion was made by Maas and seconded by Goldammer to hire Steve Johnson to spray the campground this fall. All members voted in favor of this action; motion carried.

#### PAYROLL DEFERMENT

On August 8, 2020 the IRS issued guidance on the payroll tax deferral issued by President Donald Trump in a presidential memorandum (Notice 2020-65). The Board discussed the memorandum and it was agreed upon that at this time, Douglas County will not defer payroll taxes for County employees due to the fact that the taxes will only be deferred, and not forgiven.

#### COVID RECOVERY FUND

Auditor Barker presented the Local Government Covid Recovery Fund Reimbursement Agreement to the Board and explained that this agreement was necessary in order for the County to receive the federal funds available. A motion was made by Maas and seconded by I. Lau authorizing the Chairman to sign the agreement. All members voted in favor of this action; motion carried.

#### EXECUTIVE SESSION

Motion was made by Star and seconded by Goldammer to enter into executive session at 9:30 a.m. to discuss a personnel matter with Barker present. At 9:55 a.m. a Chairman Lau declared the meeting back to open session with no action taken at this time.

#### PROCUREMENT POLICY

An updated Procurement and Conflict of Interest Policy was presented to the Board. A motion was made by Goldammer and seconded by I. Lau to approve the updated Procurement and Conflict of Interest Policy. All members voted in favor of this action; motion carried.

ADOPTION OF ANNUAL BUDGET

A motion was made by Goldammer and seconded by Maas to approve of the following changes to the 2021 Annual Budget. All members voted in favor of this action; motion carried.

General Fund Changes:

The Ambulance budget was increased to \$194,400.00. In the Register of Deeds budget: \$3000.00 will be moved from line 434 to line 424, for rental fees. Cash Applied to the general fund increased to 540,081.31. Total Taxes Levied in the general fund increased to \$1,836,424.00.

No one was present representing the public for the adoption of the 2021 Annual Budget.

Goldammer introduced and moved for the adoption of the following resolution; Maas seconded.

**RESOLUTION 2020-10  
ADOPTION OF THE ANNUAL BUDGET**

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 22<sup>ND</sup> day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2021 through December 31, 2021.

GENERAL FUND: \$1,836,424.00 at 3.085 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$595,279.00 at 1.00 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,431,703.00 at 4.085 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS  
Douglas County, South Dakota

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes being recorded: Voting 'aye': Star, Goldammer, I. Lau, Maas and S. Lau. Voting 'nay': none. Motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway superintendent and Callie Nichols, Highway Office Manager, met with the Board to update the Board on their department. Ron Fuoss, Valley Township Supervisor, met with the Board to discuss a lowering a road in Valley Township to stop flooding during heavy rains. Discussion was held.

A motion was made by Star and seconded by Maas to approve the lowering of 278<sup>th</sup> St., contingent upon approval from the down stream landowners. All members voted in favor of this action; motion carried.

#### BID LETTING

At the advertised time of 10:30 the bid letting for two motor graders was held. No bids were received. Nichols will look into the online auction process. No action was taken at this time. Reinfeld presented a quote for a new loader with no action taken at this time.

#### OVERLAY PROJECT

Reinfeld submitted a change order for Project 20-01. A motion was made by Star and seconded by Goldammer to approve the change order bringing the total for Project 20-01 to \$878,380.80. This is \$1890.00 difference from the original bid. All members voted in favor of this action; motion carried.

#### FEES REPORT

Clerk of Courts Fees (August): \$3,447.00

Register of Deeds (August): \$2,725.00

#### AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2020

Checking Accounts .....	\$2,683.92
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts .....	\$16,049.93
Savings Accounts .....	\$3,423,000.00
-BankWest- Armour	
Certificate of Deposits .....	\$400,000.00
Total .....	\$3,842,633.85

#### FUND BALANCE

General Fund .....	\$2,594,026.29
Special Revenue Funds .....	\$1,111,406.83
Tax Increment.....	\$0.00
Trust and Agency Funds .....	\$137,200.73
Total .....	\$3,842,633.85

#### CLAIMS

The following claims were approved for payment:

#### GENERAL FUND:

Agland Co-op 154.75 repairs/fuel; Armour Dray 50.00 utilities; Armour Lumber Company 115.00 repairs; Armour City 129.17 utilities; Phyllis Barker 139.42 travel; Best Western Ramkota 399.96 conference; Julie Brenner 139.42 travel; Brosz Engineering 8422.50 prof fees; Buhl's Dry Cleaners 246.00 utilities; Bures-Kronaizl Insurance 2365.00 insurance premium; C&B Operations 4.44 supplies; Cole Papers 626.23 supplies; Community Health Services 2148.54 prof fees; Connecting Point 56.25 prof fees; Corsica Hardware 449.77 repairs/equipment; Darrington Water 137.15 repairs/ supplies; Dept. of Health 320.00 prof fees; SD Dept of Public Safety 2340.00 sheriffs radios; Goldenwest 881.15 utilities; Kim Klein 234.76 travel; Krull's Market 37.57 supplies; Mid-American Research Chemical 262.06 supplies; McLeod's Office Supply 812.67 supplies; Minnehaha County 133.00 prof fees; Northwestern Energy 46.04 utilities; Nutrien Ag Solutions 4125.00 supplies;

Office Products Center 751.16 supplies; Petty Cash 561.70 supplies; Randall Community Water Dist. 85.60 utilities; Select Service Center 177.00 repairs; State of SD 35.50 utilities; USPS 3190.80 supplies; Van Brothers Inc. 200.00 utilities; Vogt's Repair 569.64 repairs; Voyager Fleet Systems 2066.72 fuel; Wilson's True Value 285.72 supplies; Xpress Mart 107.39 fuel.

ROAD AND BRIDGE FUND:

A-OX 34.78 rentals; Agland Co-op 5802.31 fuel; Armour Dray 30.00 utilities; Armour City 52.00 utilities; C&B Operations 988.58 supplies; Commercial Asphalt 878,380.80 overlay; Connecting Point 18.75 prof fees; Deans Auto Body 235.00 repairs; Douglas Electric 821.48 utilities; Fousek Trucking 176.68 supplies; Goldenwest 237.59 utilities; Meyerink Farm Service 42.25 repairs; Northwestern Energy 151.87 utilities; RDO Equip. 3275.00 repairs; Transource Truck and Equip. 11,853.00 minor equip.; Voyager Fleet Systems 2713.65 fuel; Werk Weld 2568.73 supplies; Wilson's True Value 71.35 supplies.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 833.40 travel.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 322.50 rentals.

ADJOURNEMENT

A motion was made by Star and seconded by Goldammer to adjourn at 11:27 a.m. to adjourn until 9:00 a.m. on October 6, 2020. All members voted in favor of this action; motion carried.

Signed: \_\_\_\_\_  
Steve Lau, Chairman

Attest: \_\_\_\_\_  
Phyllis Barker, County Auditor