

DOUGLAS COUNTY COMMISSIONER MEETING
JANUARY 17, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 17, 2017. Ivan Lau, Marlin Maas, Floyd Muntefering and Jarod Star were present. Steve Lau was absent. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by I. Lau to adopt the agenda. All present voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Ivan Lau to approve the minutes from the December 6th, 20th and 29th meeting minutes. All members voted in favor of this action. Motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the board briefly to update them on his department. Meyer explained the 2017 Resolution for weight limits. A motion was made by Maas and seconded by Star to introduce the following resolution:

RESOLUTION #2017-01

A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and

WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 15 and may stay on through May 15. Time of Implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads.

With the exception of:

- 1) 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW year round, plus 7 tons per axle during spring thaw period and when signs are place.
- 2) 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks, year round, plus 7 tons per axle during spring thaw, when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

SIGNED: _____
Chairperson, Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded. Voting aye: Ivan Lau, Marlin Maas, Jerod Star, Floyd Muntefering. Voting nay: none. Absent: Steve Lau. Motion carried

Meyer presented a report, detailing the spending of the new Road and Bridge Levy payable in 2016 as requested by the commission when the levy was passed. The report showed that the County utilized 100% of the levy as well as a 20% increase over the 2015 budget for a total of \$1,343,101.90 spent strictly on road repair purposes.

A motion was made by Star and seconded by Ivan Lau authorizing the Highway Superintendent to advertise for highway project bids to be opened on February 7, 2017 at 10:00 a.m. All present voted in favor of this action, motion carried.

DOUGLAS COUNTY 4-H ADVISOR

Hilary Risner met with the Board to update them on her department. Risner explained that her office is not as busy in the winter months, therefore she feels that 32 hours would be a sufficient amount of hours for the 4-H/Weed & Pest Secretary throughout the winter months. The Board agreed. Ivan Lau made a motion to change the 4-H/ Weed & Pest Secretary Position to a 32 hour position during the winter months (September through April) and 40 hours per week during the summer months (May through August). All present voted in favor of this action, motion carried.

A motion was made by Maas, seconded by Ivan Lau authorizing the Chairman to sign the 2017 Memorandum of Understanding between Douglas County and SDSU Extension. All present voted in favor of this action, motion carried.

At 9:40 a.m. a motion was made by Star and seconded by Ivan Lau to enter into executive session at the request of Risner to discuss a personnel matter with Barker present. All present voted in favor of this action, motion carried. At 9:50 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington presented the LEOP (Local Emergency Operations Plan) to the board and asked them to look it over.

A motion was made by Maas and seconded by Jarod Star authorizing Pat Harrington and one person from the Auditor's Office to attend the FEMA Finance/Administration Class hosted by Red Cross on February 7th-9th, 2017 in Sioux Falls. All present voted in favor of this action, motion carried.

SHERIFF'S DEPARTMENT:

Jon Coler, Sheriff, met with the Board briefly to update them on his department. Coler presented Prisoner Housing Contracts from Charles Mix County and Bon Homme County. Coler informed the board that Bon Homme County is \$45 per day and does not charge a booking fee, and Charles Mix County is \$50 per day and also charges a \$50 booking fee each time an inmate is booked. Coler would like to contract with Bon Homme as well to save money when housing certain prisoners. A motion was made by Star and seconded by Ivan Lau authorizing the Chairman to sign the 2017 Prisoner Housing Agreements with both Bon Homme and Charles Mix Counties. All present voted in favor of this action, motion carried.

ABATEMENT

A motion was made by Maas and seconded by Star authorizing a tax abatement to be done in the amount of \$9.32 on record #3852 for loss occurred because of a fire. All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

A motion was made by Maas and seconded by Ivan Lau authorizing the Auditor to attend the Annual Report Workshop in Mitchell on January 25, 2017. All present voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for December, 2016 were 8,815.25
Register of Deeds fees for December 2016 were \$2,112.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: DECEMBER, 2016

Checking Accounts	\$5,185.15
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$62,398.10
Savings Accounts.....	\$2,287,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,755,483.25

FUND BALANCE

General Fund	\$1,732,865.79
Special Revenue Funds	\$827,290.57
Trust and Agency Funds	\$195,326.89
Total	\$2,755,483.25

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

December 2016 Payroll: Commissioners 3124.70 Auditor 6467.26 Treasurer 6784.74 States Attorney 4130.40 Courthouse Janitor 4804.17 Equalization 5751.79 Register of Deeds 3414.88 Veterans Service Officer 765.19 Sheriff 15,249.93 Coroner 120.19 E911: 26.26 Welfare Director: 154.23 Ambulance 2843.53 Museum 0.00 Park 0.00 Fair Board 191.70 4-H 1870.28 Weed and Pest 704.86 Planning and Zoning 941.94

Agland Coop 229.40 utilities; Armour Electric 132.30 repairs; Armour Lumber 43.00; Armour City 92.93 utilities; Buhl's Cleaners 30.50 maint; Charles Mix Co. Sheriff's Office 1950.00 jail fees; Community Health Services 1908.95 prof fees; Darrington Water 83.20 supplies; DCMH 2006.00 prisoner medical; Dean Schaefer Court Reporting 30.00 mental illness board; Department of Revenue 35.00 prof. fees; First Security Finance 4,630.61 debt services; Goldenwest 806.59 utilities; Graham Tire 479.20 repairs; Kone Inc. 32.55 elevator repairs; Krull's Market 4.99 supplies; Lincoln County 610.75 prof. fees; Office Products Center 141.75 supplies; Planning and Development Dist. III 11,516.00 dues; Randall Comm. Water 60.90 utilities; SD Sheriff's Assoc. 440.06 Dues; SD States Attorney Assoc. 680.00 dues; SDACC 1400.00 SDACC/NACO dues; SD Assoc. of County Officials 735.14 prof. fees; SDML Work Comp. Fund 9,317.00 work comp; SDSU Extension 9,435.00 County 4-H Advisor contribution; Select Service Center 138.14 repairs; Sun Gold Sports 75.00 supplies; Swier Law Firm 46.00 prof. fee; Vogt's Repair 499.76 repairs; Voyager Fleet 1076.30 fuel. Wilson's True Value 19.47 supplies; Yankton Co. Sheriff's Office 50.00 mental illness board.

ROAD AND BRIDGE FUND:

December payroll: 17,825.90; Armour City 42.00 utilities; Goldenwest 129.04 utilities; SDML Work Comp. Fund 11,642.00 work comp; Voyager Fleet 415.88 fuel.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

December payroll: 1390.62; Goldenwest 16.00 utilities; SDML Work Comp. Fund 297.00 work comp.; Wilson's True Value 118.53 supplies.

ADJOURNMENT

At 11:15 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday February 7, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor