

DOUGLAS COUNTY COMMISSIONER MEETING
JUNE 6, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday June 6, 2017. I. Lau, S. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker, and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau, seconded by Maas, to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

It was noted that Ivan Lau was not listed as in attendance for the May 16th meeting and should have been. A motion was made by S. Lau and seconded by Maas to approve the minutes from the May 2nd and 16th meetings with the above noted correction. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented an Approach Application and Permit submitted by Cody Schelling for the purpose of installing an approach at the following legal description: T98N, R63W, in the SE ¼ of Section 21.

S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion, all members voted in favor of this action, motion carried.

Meyer explained that there will be a one day budget workshop in Pierre that he would like to attend. A motion was made by S. Lau seconded by I. Lau authorizing Joel Meyer to attend the SDACO Budget workshop on June 28 2017 in Pierre, SD. All members voted in favor of this action, motion carried.

Meyer discussed other options for repairing the bridge east of Corsica as the county was not approved for the Bridge Improvement Grant. No action was taken at this time.

A motion was made by S. Lau, seconded by Maas, authorizing Chairman Muntefering to sign the agreement with the SD DOT stating that Douglas County agrees to an 80/20 split for the cost of the striping project scheduled for 2017. All members voted in favor of this action, motion carried.

At 9:25 a.m., S. Lau made a motion, Star seconded, to enter into executive session with Meyer and Barker present to discuss a personnel matter. All members voted in favor of this action, motion carried. At 9:30 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

TREASURER

At 9:30 a.m., A motion was made by S. Lau and seconded by Maas to enter into executive session upon the request of Julie Brenner, Treasurer, to discuss a personnel matter. All members voted in favor of this action, motion carried. At 10:00 a.m., Chairman Muntefering declared the meeting back to open session with no action required.

SHERIFF'S DEPARTMENT

Sheriff Jon Coler met with the Board briefly to update them on his department. Coler informed the Board that the new Dodge Charger has been picked up. Coler also informed the Board that Jesse Antonmarchi has completed his certification courses and is now certified. A motion was made by

Star and seconded by S. Lau to give Antonmarchi a \$500 raise upon completion of his certification, as agreed upon when hired. All members voted in favor of this action, motion carried. Antonmarchi has also signed a two year contract with Douglas County.

SALE OF SURPLUS PROPERTY

At the advertised time of 10:00 a.m., bids were opened for the sale of Lots 7-9 Block 10 Original Town of Armour (900 Braddock Ave). The following bid was submitted:

Aaron Stremick- 39257 280th St. Armour, SD 57313: \$1,600.00

A motion was made by S. Lau and seconded by Maas to accept the sole bid submitted by Aaron Stremick for \$1,600.00. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded By Star to declare the following items surplus property for disposal: #3083, #3084 (rubber floor mats) and #3237 (calculator). All members voted in favor of this action, motion carried.

MASONRY REPAIR PROJECT

John Engelland, Courthouse Custodian, met with the Board to inform them of masonry work needing to be done on the courthouse and museum buildings. Engelland explained what the project would entail. A motion was made by Star and seconded by Maas authorizing the publication of the Invitation to Bid for the masonry repair project. All members voted in favor of this action, motion carried. This project will be budgeted for and completed in 2018. Bids will be opened at the July 11th Commissioners meeting at 10:00 a.m.

RURAL FIRE COORDINATOR

A letter from the South Dakota Department of Agriculture was read regarding the County Rangeland Fire Agreement. A motion was made by Star and seconded by Maas authorizing Chairman Muntefering to sign the Agreement appointing Pat Harrington, Douglas Co. Emergency Manager, as the County Rural Fire Coordinator. All members voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by S. Lau seconded by Maas authorizing the Chairman to sign the Plat of Cody's Feedlot in the S.E ¼ of Section 21, T98N, R63W of the 5th P.M. Douglas County, South Dakota. All members voted in favor of this action, motion carried.

PARK UPDATE:

Roxane Wentz, Park Caretaker, met with the board briefly to update them on the Campground.

A motion was made by S. Lau and seconded by I. Lau to enter into executive session at 10:40 a.m. with Wentz and Barker present to discuss a personnel matter. Chairman Muntefering declared the meeting back to open session at 10:45 a.m. with no action taken at this time.

DOUGLAS COUNTY 4-H/ EXTENSION

Jodi Thompson, the new 4-H Youth Advisor for Douglas and Bon Homme Counties, introduced herself to the Board. The 4-H/ Extension office will be open Monday- Friday. Thompson will be in the office on Monday, Tuesday and every other Friday. No action was necessary.

POOR RELIEF

At 10:15 a.m., a motion was made by S. Lau and seconded by Star to enter into executive session with Barker present to discuss a hospital request for payment and a personnel matter. At 10:30 a.m. with the following action taken:

A motion was made by S. Lau and seconded by Star to deny the Hospital Request for Payment submitted by Avera McKennan regarding account #MK0003567513, because SDCL 28-13-33.2 states that "If submitting a bill to a county for medically necessary hospital services provided on behalf of a person who is medically indigent, the hospital must first demonstrate that it has exhausted all avenues of payment including accepting reasonable monthly payments from the person who does not have the ability to pay the hospital in one lump sum at the time of discharge." All present voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by Maas and seconded by S. Lau to make an operating funds transfer of \$19,500.00 from General Fund Cash Balance to the Emergency Management Cash Balance as planned in the 2017 budget. All members voted in favor of this action, motion carried.

The Following claims were approved for payment:

CLAIMS

May Payroll: Commissioners 3328.40 Auditor 6497.31 Treasurer 7159.45 States Attorney 4180.73 Courthouse Janitor 4320.26 Equalization 5973.56 Register of Deeds 3926.16 Veterans Service Officer 790.90 Sheriff 16,609.77 Coroner 0.00 E911: 26.09 Welfare Director 156.64 Ambulance 1562.03 Museum 0.00 Park 901.42 Fair Board 0.00 Extension 2535.12 Weed and Pest 273.26 Planning & Zoning 444.12

GENERAL FUND

Agland Coop 114.97 repairs; Armour Chronicle 369.32 publishing; Armour Lumber 288.90 repairs; Armour City 173.25 utilities; Julie Brenner 195.12 travel; Buhl's Dry Cleaners 138.25 maint.; Cole Papers 559.38 supplies; Community Health Services 1966.21 prof. fees; Connecting Point 481.78 maint.; Corsica Globe 360.52 publishing; DCMH 4566.83 prisoner Medical; Delmont Record 231.72 publishing; Douglas Electric 1744.40 park utilities; Everson- Beukelman Post #274 200.00 Memorial Day allotment; Fairway Seed 50.00 supplies; First District 2500.00 prof. fees; Goldenwest 751.80 utilities; Graham Tire 515.28 repairs; Hinckley Gravel 240.00 maint.; Horn Law Office 222.20 CAA Fees; Fred Kuil 50.40 travel; Laib- Albrecht Post #249 200.00 Memorial Day allotment; McGrath- Ferguson Post #52 200.00 Memorial Day allotment; Northwestern Energy 1368.89 utilities; Office Product Center 381.03 supplies; Ramkota Hotel 199.98 travel; SDACC 1920.52 catastrophic care payments; Select Service Center 866.69 repairs; Jerod Star 171.36 travel; State 4-H Office 39.25 supplies; Steinley Real Estate Appraisal 190.00 conference; Van Brothers Inc. 110.00 utilities; Jessica van Wyk 274.51 travel; Verne Carda Body Shop 830.03 repairs; Voyager Fleet 1314.80 fuel; Wellmark BCBS 159.96 insurance; Wilson's True Value 226.94 supplies.

ROAD AND BRIDGE FUND

May Payroll: 17,233.42; Armour Chronicle 42.00 utilities; Armour City 42.00 Utilities; Brosz Engineering 1,170.00 prof. fees; Commercial asphalt 657,551.55 road repairs; Connecting Point 57.72 maint; Doug's Repair 18.54 supplies; Douglas Electric 376.20 utilities; Equipment Blades 57.92 supplies; Goldenwest 122.48 utilities; Light Force Performance Light 382.50 equip. repairs; Newman Signs 21.87 repairs; Northwestern Energy 10.16 utilities; Safety Services 21,000.00 equipment; SDACO 35.00 conference; SD Public Assurance Alliance 240.33 insurance; Sheehan Mack 601.67 repairs/supplies; Voyager Fleet 532.76 fuel; Wellmark BCBS 40.04 insurance; Wilson's True Value 9.99 supplies

EMERGENCY MANAGEMENT FUND

May Payroll: 1428.54; B&L Communications 390.00 equip.; Goldenwest 16.00 utilities; Motorola Solutions 16,419.55 equipment; Pat Harrington 229.74 travel

E911 FUND

Goldenwest 436.56 prof. serv. Fees; Mid-State Communications 440.11 prof. fees

ADJOURNMENT

At 11:35 a.m. a motion was made by Star seconded by Maas, to adjourn until 9:00 a.m. on Tuesday June 20, 2017. All members voted in favor of this action, motion carried.

It was decided that the July meetings will be held on July 11th and July 25th to accommodate the 4th of July holiday and the mandatory budget meeting required in July.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor