

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 20, 2017. Floyd Muntefering, Steve Lau, Ivan Lau, Jerod Star, and Marlin Maas were present. Also present were Deputy Auditor Kim Huebner, and Sam Grosz, representing Douglas County Publishing. Absent: Phyllis Barker, Auditor. The meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the amended agenda. All voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent gave an update on the bridge east of Corsica. Discussion was held on the concrete culvert versus bridge. Money could be borrowed against the future STIP fund. No action was taken at this time. Superintendent Meyer also informed the Board that the Armour School District would like to purchase some gravel from Douglas County's pile. The Armour School District would be responsible to haul gravel with no cost to the county. The commissioners all were in agreement to have mutual aid in these types of situations. Other discussion items included: advertising for another highway person, the lights on the new Mack truck, dust control, and crack sealing.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Maas to enter into executive session at 9:30 a.m. to discuss a personnel matter with Meyer and Huebner present. At 9:35 a.m. Huebner was asked to exit the executive session by Meyer. At 9:41 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

PARK

Roxane Wentz, Park Caretaker, was present on the opening of the quotes for lights at the park noting that 2 businesses did not return a quote. Johnson Electric gave a quote for 2 LED wall packs for \$414.01. After discussion that the quote had 2 LED instead of 1 LED, the quote was tabled. Jerod Star will follow-up with Johnson Electric on this quote. Roxane Wentz informed the board that the lawn mower blew up. She received quotes from Noteboom Implement on a John Deere riding lawn mower for \$3,995 with no trade in and Wilson's True Value for a Snapper riding lawn mower for \$5,000. A motion was made by Star, seconded by Maas to purchase the lawn mower from Noteboom Implement and declare the old mower (FA #3110) to surplus. All members voted in favor of this action, motion carried.

WEED & PEST

Annie Rankin, Weed & Pest Secretary, informed the Commissioners that Weed & Pest had received the \$5,700.00 for the 2016-2017 General Grant for Weed & Pest.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Star to enter into executive session at 10:05 a.m. to discuss a personnel matter with Rankin and Huebner present. At 10:12 a.m. Chairman Muntefering declared the meeting back to open session with no action taken

4-H

Annie Rankin was present due to the absence of Jodi Thompson, who was in Bon Homme County. Annie informed the Commissioners that she attended a 4-H Livestock Showmanship Clinic in Bon Homme and would like to know if her hours would be approved for attending. A motion was made by S. Lau and seconded by Maas to approve and pay her hours for attending this event. All members voted in favor of this action, motion carried.

FAIRBOARD

Annie Rankin informed the Commissioners that the Fairboard approved the quote of \$11,769.05 from D & L Construction for the addition to the 4-H building. A motion was made by S. Lau and seconded by Star to accept the Fairboard’s recommendation for the quote from D & L Construction for the addition. All members voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by Maas and seconded by S. Lau to make an operating fund transfer of \$250,000.00 from General Fund Cash Balance to the Road & Bridge Cash Balance as planned in the 2017 budget. All present voted in favor of this action, motion carried.

CORRESPONDENCE

STATE: An e-mail received from Governor of South Dakota in regards to the State Closing for 4th of July was presented to the Commissioners. A motion was made by Star and seconded by Maas that the Courthouse will be closed on the 3rd of July with hourly employees having the option of taking a vacation day or unpaid day and observing the 4th of July as a holiday. All members voted in favor of this action, motion carried.

TREASURER: A letter was read from Julie Brenner, Douglas County Treasurer, covering the taking of tax deeds. A motion was made by S. Lau and seconded by Maas to delegate that the State’s Attorney will be responsible for taking tax deeds for the county’s future. All members voted in favor of this action, motion carried.

FEES REPORT

Clerk of Courts fees for May 2017 were \$3395.31
Register of Deeds fees for May 2017 were \$3435.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: MAY 2017

Checking Accounts	\$3695.77
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Undeposited receipts.....	\$10,518.12
Savings Accounts.....	\$3,366,000.00
-Bank West - Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,781,113.89

FUND BALANCE

General Fund\$2,176,079.64

Special Revenue Funds	\$1,186,055.64
Debt Service Funds (County TID #1)	\$14,487.77
Trust and Agency Funds	\$404,490.84
Total	\$3,781,113.89

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Annie Rankin 39.48 travel; Armour Dray 70.00 utilities; Avera St Benedict Health 515.34 St. Att’y prof. fees; B & L Communications 210.00 repairs & maint.; Charles Mix Co Sheriff’s Office 1,000.00 jail fees; Connecting Point 3978.33 prof fees; Darrington Water 83.30 supplies; Days Inn Brookings 261.00 travel; DCM Hospital 984.31 prisoner medical; Dept. of Revenue 35.00 prof. fees; Engelland Construction 475.00 repairs & maint.; First Security Finance 4,630.61 debt services; Fox & Youngberg 195.32 mental health; Great Western Bank 14,487.77 TID#1 debt services; James Drug 28.68 prisoner medical; Krull’s Market 54.82 supplies; McLeod’s Office Supply 29.72 supplies; Office Products Center 119.98 supplies; Prairie Pharmacy 116.24 prisoner medical; Randall Community Water Dist. 77.90 utilities; SDAAO 300.00 conference; State of SD 37.00 utilities; United States Postal Services 536.00 supplies; Whalen Law Office 1,185.80 CAA Fees; Wilson’s True Value 113.58 supplies.

ROAD AND BRIDGE FUND

Armour Dray 25.00 utilities; Connecting Point 1,605.00 prof. fees; Northwestern Energy 137.09 utilities; Office Products Center 286.04 supplies; United States Postal Service 70.00 supplies; Vogt’s Repair 30.32 repairs 77.41 supplies.

E-911 FUND

Charles Mix County 27,461.78 prof. fees.

EMERGENCY MANAGEMENT FUND

B & L Communications 566.95 Equipment.

ADJOURNMENT

At 11:00 a.m. a motion was made by S. Lau, seconded by Star, to adjourn until 9:00 a.m. on Tuesday July 11, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
 Floyd Muntefering, Chairperson
 Board of County Commissioners

ATTEST: _____
 Kim Huebner, Deputy Auditor