

DOUGLAS COUNTY COMMISSIONERS MEETING
JULY 11, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 11, 2017. Floyd Muntefering, Steve Lau, Ivan Lau, Jerod Star, and Marlin Maas were present. Also present were Deputy Auditor Kim Huebner, and Sam Grosz, representing Douglas County Publishing. Absent: Phyllis Barker, Auditor. The meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to correct the June 6th Minutes. The legal listed was Lots 7-9 Block 10 Original Town of Armour should be Lots 7-8 Block 10 Original Town of Armour and to approve the corrected June 6th and 20th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, gave a report that the Courthouse parking lot has been fog sealed. Discussion on advertising for a highway personnel was discussed. A motion was made by Star and seconded by Maas to authorize the Highway Superintendent to advertise for a highway maintenance person with S. Lau opposing. Motion carried. Discussion was held on two quotes he received from Mueller Lumber and Groeneweg Construction for the tin on the Armour Highway Shed. It was tabled until later this fall. After discussion on the chip seal bid for 2017 by TopKote, a motion was made by Maas and seconded by I. Lau to amend the original bid and to add a change of order for the increase of \$6,000.00 to \$8,000.00 over the chip seal contract. All members voted in favor of this action, motion carried. Meyer informed the Commissioners that he had attended a preconstruction meeting with SDDOT in Sioux Falls on July 10, 2017. Board approved travel expenses.

EXECUTIVE SESSION

At 9:26 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session to discuss a personnel matter with Meyer and Huebner present. At 9:34 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

BUDGET REQUEST

Dr. Stange and Nick Welter, of Lewis and Clark Behavioral Health Services, met with the board to ask for their continuing support for services provided to Douglas County. In 2017, Douglas County contributed \$5,100.00. Thirty patients were seen in 2016 from Douglas County. The board thanked them for their time and will consider their request for the 2018 budget.

BUDGET REQUEST

Lisa Gorrell, representing Life Quest, met with the board to ask for their continuing support for services provided to Douglas County. She presented a report and requested \$6,500. The board thanked her for her time and will consider their request for the 2018 budget.

SHERIFF OFFICE

Jon Coler, Douglas County Sheriff, met with the board to update them on his department. Jon presented to the Commissioners his budget request. He explained that he would be unavailable when they review his budget but he would explain everything to his deputy Palmquist should they need to have anything clarified. Jon introduced the equipment rotation plan and explained that he would like to increase the line budget item in Machinery and Equipment to 50,000 which would be for just one year. He also noted that he would like the line budget items for prisoner medical/dental fees to be increased to 10,000 and the adolescent development center decreased to 5,000. Other discussion topics were prisoner dental costs and city contracts.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization, met with the Board and informed the Commissioners that Core Logic had requested to purchase assessment information from Douglas County. No action was taken at this time. Jessica also discussed a mutual aid for work with the Aurora County Director of Equalization. The Commissioners granted Jessica the mutual aid request.

PARK

Roxane Wentz, Park Caretaker, updated the Commissioners on the park fees and projects at the campground. She reported that the leak in the bathroom was fixed. The new lawn mower has arrived. She reported that the last storm there was considerable damage to trees with a lot of branches down. Jordan Reimnitz brought over his tractor and volunteered his time and equipment with the clean-up. Roxane also informed the Commissioners that her personal vehicle was damaged in the process. She presented a quote of \$298.00. No action was taken. It was noted that on a couple of the camp sites where dirt piles are located it is very hard for campers to get to those sites. Discussion was also held on the old volleyball equipment and poles removed which left holes as safety issue. It was recommended that the holes were to be filled in. The purchase order/warranty order No: 04915830 from Noteboom Implement for the John Deere Z535M ZTrak Residential Zero-Turn-Radius Mower was presented for signatures.

OTHER BUSINESS

An Ultra Software Meeting Workshop on August 17, 2017 was presented to the Commissioners. Request for approval for someone in the Treasurer's Office and the Director of Equalization to attend. A motion was made by Maas and seconded by S. Lau for anyone who this pertains to may attend this meeting. The Lien Report was given by Deputy Huebner with no action needed.

CORRESPONDENCE

The Northwestern Community Works 2017 Report packet was presented to the Commissioners with not action required. A letter from the SD Dept. of Labor & Regulation concerning the new statutes for carnivals & celebrations rules was reviewed with no action required. A letter from the Department of Environment and Natural Resources was presented regarding VanVuuren Inc. State Permit. No action was required.

CLAIMS

The following claims were approved for payment:

June Payroll: Commissioners 3328.40 Auditor 6889.34 Treasurer 7024.27 States Attorney 4201.93 Courthouse Janitor 4233.39 Equalization 6009.64 Register of Deeds 3779.23 Veterans Service Officer 779.91 Sheriff 16,055.48 Coroner 00.00 E911: 26.09 Welfare Director 156.64 Ambulance 2839.26 Museum 0.00 Park 896.40 Fair Board 280.40 Extension 2429.17 Weed and Pest 280.40 Planning & Zoning 705.62.

GENERAL FUND

Agland Coop 156.02 repairs; Agland Coop 96.51 supplies; Agland Coop 22.01 travel & conf.; Anna Rankin 39.48 trav. & conf.; Armour Chronicle 378.03 publishing; Armour City 271.00 utilities; B & L Communications 168.00 repairs; Buhl's Dry Cleaning 123.00 maintenance; Community Health Services 1,966.21 prof. services; Connecting Point 258.00 repairs; Connecting Point 5,926.66 prof. services; Corsica Globe 322.54 publishing; Craig Parkhurst 1050.00 prof. services; Craig Parkhurst 210.36 supplies; Craig Parkhurst 275.76 trav. & conf.; Craig Parkhurst 300.00 utilities; Darrington Water 35.20 supplies; Davison County Sheriff's Office 285.00 prof. services; DCM Hospital 50.00 prof. services; Delmont Record 213.77 publishing; Dept. of Revenue 35.00 prof. services; Douglas County Treasurer 337.92 supplies; First Security Finance 4,630.61 debt expenses; Galls LLC/Neve's Uniforms 73.99 uniform allowance; Gene Niehus 10.40 reimbursement; Keith Goehring 2,211.05 prof. services; Goldenwest 870.98 utilities; H & H Electric & Motor Repair 142.37 repair; Bradley Kerner 610.80 prof. services; Krull's Market 53.92 supplies; McLeod's Office Supply 79.80 supplies; Northwestern Energy 1236.56 utilities; Noteboom Implement 3,995.00 equipment; Office Products 240.31 supplies; Pioneer Designs 200.00 repair; Randall Community Water District 79.70 utilities; SDACC 960.26 catastrophic care payment; SDVSOA 75.00 trav. & conf.; Steve Johnson 250.00 park maintenance; Van Brothers 160.00 utilities; VanDiest Supply Company 3,225.80 prof. services; Jessica vanWyk 37.80 travel; Vogt's Repair 44.45 repair; Voyager Fleet 1534.05 fuel; Wilson's True Value 43.97 supplies.

ROAD AND BRIDGE FUND

June Payroll 16,554.80; Armour City 42.00 utilities; Avera Occupational Medicine 40.00 prof services; Commercial Asphalt Company 810.84 repairs; Connecting Point 14.50 repairs; Corsica Hardware 22.99 equip repair; Douglas County Treasurer .42 supplies; Doug's Repair 650.00 equip repair; Goldenwest 149.71 utilities; Northwestern Energy 11.66 utilities; Voyager Fleet 304.26 fuel; Z & S Dust Control 8,323.50 Road Repairs.

E-911 FUND

Goldenwest 246.24 utilities; Goldenwest 190.32 utilities; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND

June Payroll: 1417.54; Goldenwest 16.00 utilities.

ADJOURNMENT

At 11:27 a.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday July 25, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Kim Huebner, Deputy Auditor