

DOUGLAS COUNTY COMMISSIONER MEETING

JULY 25, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 25, 2017. I. Lau, S. Lau, Muntefering and Star were present. Maas was absent. Also present were Auditor Barker and Lindsey Denning, representing Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Meyer requested to attend the ULTRA software meeting being held August 16th in Pierre, SD. The Board approved of Meyer attending the one day meeting with no formal action. Meyer explained that there had been a difference in the amount that was originally bid by TopKote for the 2017 chipseal projects and the amount that was billed after completion of the project.

A motion was made by Star and seconded by S. Lau to accept the change order as described by Meyer and approve payment of the bill submitted by TopKote for the amount of \$177,235.14. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Harrington presented a Mutual Aid Agreement for Region 5 for the Board to review. No action was required at this time. Harrington also presented a copy of the SLA third quarter report to be signed by Chairman Muntefering.

SURPLUS PROPERTY

A motion was made by S. Lau and seconded by Star to surplus the following items for disposal: Fixed Asset #3022(A/C unit), #3083 and #3084 (Rugs from Treasurer's office). All members voted in favor of this action, motion carried.

OTHER BUSINESS

Gary Laib, County resident, met with the Board to address some concerns that he had with various county offices. Laib inquired about the current Planning and Zoning ordinances and what the Board's intentions were for the future of Zoning in Douglas County. Laib stated that he feels that Planning and Zoning meetings that will discuss the new ordinances should be published beforehand. Steve Horstmann, County Resident, entered the discussion at 10:00 a.m. The Board addressed Laib's concerns and thanked him for the discussion.

2018 BUDGET

The 2018 departmental budget requests were reviewed by the Board. The Board instructed Auditor Barker to estimate the salary line item with a 2% increase plus longevity for all departments. All changes will be reviewed at the provisional budget hearing on September 5th.

FEES REPORT:

Clerk of Courts fees for June 2017, were \$3,767.00

Register of Deeds fees for June 2017, were \$2,948.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2017:

Checking Accounts	\$7,581.70
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$8,396.17
Savings Accounts.....	\$2,471,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,887,877.87

FUND BALANCE

General Fund	\$1,814,494.71
Special Revenue Funds	\$869,686.55
Trust and Agency Funds	\$203,696.61
Total	\$2,887,877.87

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; B&L Communications 2024.29 repairs/equipment; Charles Mix Co. Sheriff's Office 1750.00 jail fees; Complete Integrated Solutions 456.40 repairs; Corsica Globe 21.36 publishing; Dean Schaefer Court Reporting; 30.00 prof. fees; John Engelland 707.15 equip. purchase reimbursement; Keith Goehring 2656.27 CAA fees; Grosz Sand and Gravel 216.00 repairs; Kone Inc. 632.55 repairs; McLeod's Office Supply 348.54 supplies; Northwestern Energy 1252.41 utilities; Qualifications Targets 37.70 supplies; Sioux Sales Police Store 79.80 supplies; State of SD 37.00 utilities; Swier Law Firm 460.60 CAA fees; Thompson Reuters 635.50 supplies; USPS 2959.25 supplies; Vogt's Repair 144.48 repairs; Wilson's True Value 75.46 supplies.

ROAD AND BRIDGE FUND:

3D Specialties 856.10 road repairs; Agland Coop 3470.53 supplies; Armour Dray 25.00 utilities; Brosz Engineering 5230.00 prof. fees; Commercial Asphalt 60,861.60 road repairs; Fousek Trucking 250.00 supplies; Jerry Peacock 30,000.00 gravel royalties; Joel Meyer 89.88 travel; Light and Siren 1367.02 repairs; Northwestern Energy 121.44 utilities; Overhead Door 4100.00 repairs; Rechnagel Construction 64,500.00 gravel; Topkote 177,235.14 chipseal; Traffic Solutions 590.00 supplies; Wilson's True Value 32.19 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 minor equip.

ADJOURNEMENT

At 12:45 p.m., a motion was made by Star seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday August 1, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor