

DOUGLAS COUNTY COMMISSIONER MEETING  
AUGUST 15, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 15, 2017. S. Lau, I. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by Maas and seconded by S. Lau to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star approving the minutes of July 11<sup>th</sup> and 25<sup>th</sup> meetings. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer presented an Approach Application and Permit that was submitted by Sam Reimnitz for the purpose of installing an approach at the following legal location: SE ¼ of Section 9, T99N, R63W. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. S. Lau seconded the motion. All members voted in favor of this action, motion carried.

Meyer explained that there is a culvert in Belmont Twp. that needs to be replaced. Meyer and the Commission discussed SDCL 31-14-27. Meyer estimated the culvert itself to cost around \$4,800-\$6,000. Meyer and the Board discussed different options; discussion was tabled until Meyer has compiled more information.

At 9:17 a.m., S. Lau made a motion, seconded by Star, to enter into executive session upon Meyer's request to discuss a personnel matter with Barker present. All members voted in favor if this action, motion carried. Chairman Muntefering declared the meeting back to open session at 9:20 a.m. with the following action taken:

A motion was made by Star and seconded by Maas to increase John Parker's wage to \$14.25 per hour upon completion of his sixth month probation. This change will become effective on August payroll. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on his department. Harrington asked for approval to attend the 2017 Emergency Management Conference. A motion was made by S. Lau, seconded by Maas, authorizing Harrington to attend the Emergency Management Conference in Deadwood, Sept. 11<sup>th</sup>-14<sup>th</sup>. All members voted in favor of this action, motion carried. Harrington presented the State and Local Agreement (SLA) payment agreement to the board for their review. A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the 2016-2017 SLA payment agreement. All members voted in favor of this action, motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board to update them on his department. Coler informed the board that he added a \$1 per hour to the city contracts for 2018.

Rob Hotchkiss, Delmont resident and Delmont Board of Trustees member, brought a few concerns before the Board and Sheriff Coler. Coler explained that these concerns had not been brought to his attention prior to the meeting and he would be looking into them further. Coler stated that he will be gathering the time slips for all the hours spent in Delmont to be shown to the Delmont Board of trustees. States Attorney Parkhurst entered the meeting at 10:00 a.m. Austin Leubke, county resident, also addressed a concern of his regarding law enforcement with the Board. Parkhurst explained that he had spoken to the Sheriff's department about the issue and it had been resolved. The board thanked Leubke for bringing his concerns. No action was necessary.

**BID OPENING**

At the advertised time of 10:00 a.m. the Board opened the 2018 Douglas County Courthouse Tuck Pointing bids. John Engelland, Courthouse Custodian, was present for the bid opening. The following bid was received:

Mid-Continental Restoration, 401 Hudson Road, Fort Scott, KS 66701; Courthouse Masonry Repair: \$58,489.00. Alternate #1 (Water Repellent Solution): \$10,496.00. Alternate #2 (Museum Building): \$22,405.00 (this price does not include the two brick pillars in front of the museum as described in paragraph #4 of the bid specs). *Total bid: \$91,390.00.*

A motion was made by S. Lau and seconded by Star to accept the sole bid as submitted from Mid-Continental Restoration (Parkston Location) in the amount of \$91,390.00 for the 2018 Courthouse and museum tuck pointing projects. All members voted in favor of this action, motion carried. John Engelland informed the Board that the trees on the south side of the courthouse building would need to be removed before the project is started. The highway department will assist in the removal.

**PLAT APPROVAL**

A motion was made by Maas and seconded by Star authorizing the Chairman to sign the Plat of Gloria Addition in the SE ¼ of Sec. 15 T-99-N, R-66-W. All members voted in favor of this action, motion carried.

**FEES REPORT:**

Clerk of Courts fees for July 2017, were \$3,302.69  
 Register of Deeds fees for July 2017, were \$2,829.50

**AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2017:**

Checking Accounts .....	\$19,286.59
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$33,713.86
Savings Accounts.....	\$2,050,000.00
-First State Bank- Armour	
Certificate of Deposits .....	\$400,000.00
Total .....	\$2,503,900.45
<b>FUND BALANCE</b>	
General Fund .....	\$1,342,324.45
Special Revenue Funds .....	\$601,915.36
Trust and Agency Funds .....	\$159,660.64

Total ..... \$2,503,900.45

**CLAIMS**

The following claims were approved for payment:

**GENREAL FUND:**

Agland Coop 80.30 repairs; AMG Radiology 20.00 prisoner medical; Anna Renkin 39.48 travel; Armour Chronicle 204.42 publishing; Armour Lumber 19.50 supplies; Armour Rubble Site 25.00 maint; Armour City 169.00 utilities; Audra Hill Consulting 149.28 Mental Health; Avera St. Benedict 191.00 prof fees; Buhl’s Cleaning 123.00 maint.; Charles Mix County 17,309.32 E911(2<sup>nd</sup> qtr.); Charles Mix Co. Sheriff’s Office 150.00 jail fees; Cole Papers 371.97 supplies; Community Health Services 1966.21 prof. fees; Corsica Globe 293.30 publishing; Darcy Lockwood 15.00 mental health; Darrington Water 35.70 supplies; Dave’s Plumbing and Heating 15.00 supplies; DCMH 100.00 prof. fees; Delmont Record 111.90 publishing; First Security Finance 4630.61 debt service; Goldenwest 828.42 utilities; Intense Design 71.76 supplies; Johnson Electric 307.93 repairs; Mark Katterhagen 15.00 mental health; Krull’s Market 5.56 supplies; Lewis & Clark Behavioral Health 160.00 mental health; Lucy Lewno 150.46 mental illness; Lutheran Social Services 3535.52 ; Marshall & Swift 1479.90 prof. fees; McLeod’s Office Supply 85.24 supplies; Office Products 320.54 supplies; Petty Cash 355.23 postage; Randall Community Water Dist. 77.90 utilities; SD Counties 525.00 conference; SD Dept. of Public Safety 2340.00 sheriff radios; TEAM Laboratory and Chemical 365.64 supplies; Tessiers 1,250.00 maint.; Van Brothers Inc. 230.00 park utilities; Voyager Fleet Systems 1,289.66 fuel; Wagner Community Memorial Hospital 1,446.04 prisoner medical; Wilson’s True Value 30.90 supplies; Wipf & Cotton Law Offices 517.00 mental health; Yankton Co. Sheriff’s Office 50.00 mental health; Yankton Co. Treasurer 118.75 mental health.

**ROAD AND BRIDGE FUND:**

Agland Coop 727.00 tires; Armour Dray 25.00 utilities; Armour City 42.00 utilities; Goldenwest 125.16 utilities; H & H Electric 826.06 bldg. repairs; Kimball Midwest 155.67 supplies; Krull’s Market 4.30 supplies; Newman Signs 255.00 supplies; Northwestern Energy 201.18 utilities; SD Counties 175.00 conference; Sheehan Mack Sales and Equip. 6,326.49 equip. repairs; Vogt’s Repair 1,104.19 repairs; WW Tire Service 3,648.00 tires.

**E911 FUND:**

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 System.

**EMERGENCY MANAGEMENT FUND:**

Goldenwest 16.00 utilities; Pat Harrington 223.44 supplies.

**24/7 SOBRIETY FUND:**

Office Products 430.67 supplies.

**ADJOURNMENT**

At 11:20 a.m. a motion was made by Star seconded by S. Lau, to adjourn until 9:00 a.m. on Tuesday September 5, 2017. All members voted in favor of this action, motion carried.

SIGNED: \_\_\_\_\_  
Floyd Muntefering, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor