

DOUGLAS COUNTY COMMISSIONER MEETING
JANUARY 16, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 16, 2018. Ivan Lau, Marlin Maas, Floyd Muntefering and Steve Lau were present. Jerod Star was absent. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the agenda. All present voted in favor of this action, motion carried.

APPROVAL OF MINUTES

It was noted that Commissioner Star was not listed as present at the December 19th meeting, as he should have been. A motion was made by S. Lau and seconded by I. Lau to approve the minutes from the December 5th, 19th and 28th meeting minutes with the above mentioned correction. All members voted in favor of this action. Motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the board briefly to update them on his department. Meyer informed the board that the County's request to deviate from the Bridge Improvement Grant Procedure was accepted by the state. Meyer is hoping for a final decision from the state sometime in April. Meyer presented the 2018 Rental Rates for the Boards review. A full list of the rental rates is available upon request in the Highway office. Meyer informed the Board that the Highway crew will all be attending the annual MSHA class on February 21st in Mitchell.

SHERIFF'S OFFICE

Sheriff Coler met with the Board briefly to update them on his department. Coler presented the 2018 City Law Enforcement Service Agreements that had been signed by the cities. An increase of \$1.00 per hour was implemented for each city. A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the 2018 contracts. All members voted in favor of this action, motion carried.

SDSU 4-H/ EXTENSION

The 2018 Memorandum of Understanding was reviewed by the Board. A motion was made by S. Lau and seconded by Maas authorizing Chairperson Muntefering to sign the 2018 Memorandum of Understanding between SDSU Extension and Bon Homme and Douglas Counties. All present voted in favor of this action, motion carried.

SURPLUS

A motion was made by S. Lau seconded by Maas to declare the following fixed asset numbers surplus property to be disposed of: #3037, #3038 (Assessor's phones) and #TRU9458 (answering machine). All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

A motion was made by Maas and seconded by S. Lau authorizing Auditor Barker to attend the Annual Report Workshop in Mitchell on January 24, 2018. All present voted in favor of this action,

motion carried.

PURCHASE REQUEST

A motion was made by S. Lau and seconded Maas authorizing the purchase of a new copier for the Auditor’s office, to be used by all departments. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

A motion was made by Maas and seconded by S. Lau authorizing the chairman to sign the Personal Action Form for the 2018 SLA agreement. All members voted in favor of this action, motion carried.

FEES REPORT:

Register of Deeds fees for December 2017 were \$1,466.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: DECEMBER, 2017

Checking Accounts	\$3,240.38
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$57,191.61
Savings Accounts.....	\$2,723,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,184,331.99

FUND BALANCE

General Fund	\$2,063,628.08
Special Revenue Funds	\$874,674.27
Trust and Agency Funds	\$246,029.64
Total	\$3,184,331.99

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

December 2017 Payroll: Commissioners 3328.48 Auditor 7025.49 Treasurer 7461.21 States Attorney 4649.92 Courthouse Janitor 4738.25 Equalization 6293.59 Register of Deeds 3482.64 Veterans Service Officer 779.91 Sheriff 16,069.94 Coroner 120.36 E911: 26.43 Welfare Director: 156.84 Ambulance 1288.05 Museum 0.00 Park 0.00 Fair Board 127.11 4-H 1442.05 Weed and Pest 95.78 Planning and Zoning 449.11. Lincoln Life 964.47 insurance.

Armour Lumber 347.60 supplies; Armour City 96.75 utilities; Avera Medical Group 486.18 mental health; Phyllis Barker 35.70; Buhl’s Dry Cleaning 123.00 maint; Charles Mix County Sheriff’s Office 300.00 jail fees; Comfort Seal 2,333.76 repairs; Community Health Services 1966.21 prof. fees; Darrington Water 71.40 supplies; DCMH 150.00 prof. fees; Dept. of Revenue 70.00 prof. fees; Electrical Engineering 1120.30 repairs; Election Systems and Software 506.00 supplies; First Dist. Association of Local Governments 5000.00 GIS prof. fees; First Security Finance 4630.61 debt services; Goldenwest 811.96 utilities; Jodi Thompson 44.10 travel; Jurors 966.36 jury fees/mileage; Kone Inc. 658.80 maint; Office Products Center 151.38 supplies; Planning and Development District III 11,593.00 2018 dues; Randall Community Water District 52.00 utilities; SD Assoc. of County Officials 735.14 2018 dues; SD

States Attorneys Association 680.00 2018 dues; SD Assoc. of County Commissioners 1400.00 2018 dues/ NACO dues; SDML Work Comp Fund 7902.00 work comp insurance; Vogt's Repair 65.75 repairs; Voyager Fleet 1189.03 fuel; Wilson's True Value 25.45 supplies; Xpress Mart 35.56 travel.

ROAD AND BRIDGE FUND:

December payroll: 18,790.47; Armour City 42.00 utilities; Goldenwest 139.48 utilities; Northwestern Energy 199.43 utilities; SDML Work Comp Fund 10,594.00 work comp insurance; Voyager Fleet Systems 349.92 fuel.

E911 FUND:

Charles Mix County 47,466.65 E911 service agreement; Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

December payroll: 1417.54; Goldenwest 16.00 utilities; SDML Work Comp Fund 397.00 work comp insurance.

24/7 SOBRIETY FUND:

Intoximeters 320.00 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 equip. rental.

ADJOURNMENT

At 10:40 a.m. a motion was made by Maas seconded by Star to adjourn until 7:00 p.m. on Tuesday January 16, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor