

DOUGLAS COUNTY COMMISSIONER MEETING  
MARCH 20, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 20, 2018. Ivan Lau, Steve Lau, Marlin Maas, Floyd Muntefering and Jerod Star were present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau and seconded by Star to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve of the minutes from the February 6<sup>th</sup> and 20<sup>th</sup> meetings. All members voted in favor of this action, motion carried.

PLANNING AND ZONING- FIRST READING

A motion was made by Star and seconded by Lau to table the 1<sup>st</sup> reading until 9:45 a.m. to allow for discussion beforehand with those that had requested to be on the agenda. All members voted in favor of this action, motion carried.

The meeting moved to the community room on the first floor to accommodate the large crowd of Douglas County residence in attendance.

The Board reviewed Resolution2018R-1 submitted by the City of Armour expressing support of the 2 mile setback of CAFO's from the city. No action was required.

Red Sparks, Douglas County resident, discussed some concerns he has with the proposed Zoning Ordinances. Leroy Blom, Douglas County resident, also shared his concerns in regards to the proposed Zoning Ordinances. The Board thanked Mr. Blom and Mr. Sparks for their input. Discussion was held amongst the Board.

A motion was made by S. Lau and seconded by I. Lau to table the First Reading of the Proposed Zoning Revisions. After discussion was held, S. Lau withdrew his motion. Further discussion was held, resulting in the decision to schedule a work session for the Commissioners to discuss the proposed changes before the first reading is held.

A motion was made by I. Lau, seconded by S. Lau to have the County throw out *all* zoning completely. A roll call vote was taken as follows: Voting aye: S. Lau and I. Lau. Voting nay: Maas, Star, and Muntefering. Motion failed.

A motion was made by Maas to table the First Reading to a later date and schedule a work session for the commission to discuss the current ordinance provisions. This work session will be on March 27<sup>th</sup> at 7:00 p.m. All members voted in favor of this action, motion carried.

COMMUNITY HEALTH NURSE

Cassandra Weatherford, Community Health Nurse, met with the board to update them on her department. Weatherford reported that the WIC caseload is down to 32 for the month of February. Weatherford also informed the board that a total of 815 immunizations have been given through the office between October and February.

The board relocated back to the Commission Chambers on second floor.

OTHER BUSINESS

A Variance Request was presented to the board on behalf of the Highway Superintendent who was unable to attend the meeting. Superintendent Meyer had reviewed the request and signed it, giving his approval. A motion was made by S. Lau and seconded by Maas authorizing the Chairman to sign the Request for Variance submitted by Victor Munneke. All members voted in favor of this action, motion carried.

A Regional Mutual Aid Agreement for Emergency Services was presented to the board on behalf of the Emergency Manager. A motion was made by S. Lau authorizing Chairman Muntefering to sign the Regional Mutual Aid Agreement. All members voted in favor of this action, motion carried.

A motion was made by S. Lau seconded by Star to surplus fixed asset #3143 and #3199 (computer monitors) for sale. All members voted in favor of this action, motion carried.

Auditor Barker presented the 2017 Annual Report for the Boards Review. No action was required.

CORRESPONDENCE

An email from the Governor’s Office was read regarding the Easter Holiday. A motion was made by Star and seconded by S. Lau to follow the State and grant the County employees holiday leave on Monday, April 2nd for the Easter Holiday. All members voted in favor of this action, motion carried. A letter from the DENR was regarding Chris DeRocher Swine Facility’s Nutrient Management Plan was reviewed by the Board with no action required.

FEES REPORT:

Register of Deeds fees for February 2018 were \$2,447.00

Clerk of Courts fees for February 2018 were \$3496.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February, 2018

Checking Accounts .....	\$6,133.43
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$33,803.08
Savings Accounts.....	\$2,871,000.00
-First State Bank- Armour	
Certificate of Deposits .....	\$400,000.00
Total .....	\$3,311,836.51

FUND BALANCE

General Fund .....	\$1,998,554.86
Special Revenue Funds .....	\$1,045,979.22
TID #1 .....	\$7,063.43
Trust and Agency Funds .....	\$260,239.00
Total .....	\$3,311,836.51

CLAIMS

Due to the cancelation of the March 6, 2018 meeting for poor weather conditions, the following claims were paid to avoid finance charges per Chairman Muntefering:

GENERAL FUND:

Agland Coop 478.40 fuel/repairs; Armour City 114.80 utilities; Goldenwest 821.76 utilities; Northwestern Energy 3375.01 utilities; SDACC 200.00 conference; Voyager Fleet 1359.66 fuel.

ROAD AND BRIDGE FUND:

Agland Coop 3337.85 fuel; Armour City 49.00 utilities; Goldenwest 118.43 utilities; Northwestern Energy 63.47 utilities; Voyager Fleet 553.39 fuel.

E911 SYSTEM:

Goldenwest 436.56 E911system; Midstate Communications 440.11 E911 System;

EMERGENCY MANAGEMENT:

Goldenwest 16.00 utilities.

The following claims were approved for payment:

GENERAL FUND:

January Payroll: Commissioners 3393.84 Auditor 7,144.84 Treasurer 7642.41 States Attorney 4722.86 Courthouse Janitor 4860.56 Equalization 6395.12 Register of Deeds 3551.74 Veterans Service Officer 794.92 Sheriff 16,347.21 Coroner 0.00 E911 26.48 Ambulance 1700.87 Welfare 167.59 Extension 1149.12 Weed &Pest: 587.56 Planning and Zoning 709.76 Museum 0.00 Park 0.00 Lincoln Life 1009.77

Ability Building Services 5000.00 budget allotment; Armour Chronicle 215.87 publishing; Armour Dray 45.00 utilities; Armour Lumber 49.99 repairs; Phyllis Barker 134.40 travel; Best Western Ramkota 161.98 conference; Buhl's 123.00 maint; Charles Mix Co. Sheriff's Office 450.00 jail fees; Community Health Services 1966.21 prof. fees; Connecting Point 50.00 maint; Corsica Globe 520.03 publishing; Darrington Water 37.50 supplies; Dept. of Revenue 35.00 prof. fees; Douglas County Conservation District 11,000.00 budget allotment; First Security Finance 4630.61 debt services; Katie Hauck 38.64 travel; Kim Klein 235.20 travel; Lewis & Clark Behavioral Health 5,100.00 budget allotment; Life Quest 5,100.00 budget allotment; Mid-American Research Chemical 153.67 supplies; Marilyn Trefz 147.77 prof. fees; McLeod's Office Supply 1,325.90 supplies; Office Products 615.79 supplies; Randall Community Water Dist. 52.00 utilities; Rural Office of Community Service 2000.00 budget allotment; Select Service Center 287.69 repairs; Southside Farm Service 2890.53 prof. fees (spraying); State of SD 69.50; Vogt's Repair 323.24 repairs; Wilson's True Value 33.08 supplies; Wipf Cotton Law Offices 165.00 Mental Health; Xpress Mart 56.27 supplies; Yankton County Sheriff's Office 50.00 mental health; Yankton Co. Treasurer 118.75 mental health.

ROAD AND BRIDGE FUND:

February payroll: 20,662.06; Armour Lumber 3.99 supplies; Brosz Engineering 1555.00 prof. fees; Commercial Asphalt 68.85 road repairs; Corsica Hardware 37.95 supplies; DMC Wear Parts 1913.30 supplies; Doug's Repair 260.00 repairs; Douglas Electric 145.60 utilities; H&H Electric 628.80 repairs; Northwestern Energy 178.54 utilities; Star Manufacturing 14.38 repairs; Transource Truck Equipment 101.65 repairs; Vogt's Repair 78.56 repairs; WW Tire Service 650.08 tires;

EMERGENCY MANAGEMENT FUND:

February Payroll 1455.98; B&L Communications 450.00 radios; Pat Harrington 52.92 travel;

DOMESTIC ABUSE:

Mitchell Area Safehouse 2210.00 budget allotment;

ADJOURNMENT

At 11:20 a.m. a motion was made by Star, seconded by S. Lau to adjourn until 7:00 p.m. on Tuesday March 27, 2018. All members voted in favor of this action, motion carried.

SIGNED: \_\_\_\_\_  
Floyd Muntefering, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor