

DOUGLAS COUNTY COMMISSIONER MEETING  
OCTOBER 2, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 2, 2018. S. Lau, I. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker, and Jennifer Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

Auditor Barker noted that the following items were inadvertently left out of the September 18<sup>th</sup> minutes and needed to be added to the record:

Meyer presented an Approach Application and Permit submitted by Ronald Koenig for the purpose of installing an approach at the following legal description: Lots 4 & 5N of Railway in the NE ¼ of Section 34, T96N, R62W, Douglas County, SD. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Star seconded the motion, all members voted in favor of this action, motion carried.

Meyer presented an Approach Application and Permit submitted by Glennis Storm for the purpose of installing an approach at the following legal description: NW ½ of Section 10, T99N, R63W, Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion, all members voted in favor of this action, motion carried.

Ivan Lau was present to sign Resolution 2018-05, Adoption of the Annual Budget.

Bart Laber and Dwayne Werkmeister, Fair Board members, met with the Commission to discuss the option of having up to two more Fair Board meetings, as needed, per year in order to complete business in a timely manner. The Board of Commissioners agreed that the fair board could meet up to 6 times per year, or 2 more meetings in addition to meeting quarterly per year.

A motion was made by Maas and seconded by Star to approve the minutes from the September 4<sup>th</sup> and 18<sup>th</sup> meetings with the aforementioned additions. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, updated the board on his department.

A motion was made by S. Lau and seconded by Star authorizing Meyer to publish a notice for the removal of bales and other objects from the county road right of ways. All members voted in favor of this action, motion carried.

Meyer presented an Approach Application and Permit submitted by Scott Menning for the purpose of installing an approach at the following legal description: NE ½ of Section 5, T99N, R63W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Star seconded the motion, all members voted in favor of this action, motion carried.

Meyer informed the Board that patching was completed on Co. Road 23, North of New Holland. The Road and Bridge 5 year Highway Plan will be presented to the public at a meeting held October

10<sup>th</sup> at 9:00 a.m. in the Community Room on the first floor of the courthouse. A motion was made by Star and seconded by Maas, authorizing Chairman Muntefering to sign the 5 year plan, after it is presented to the public on the 10<sup>th</sup>, due to the state deadline for submittal of October 15<sup>th</sup>. All members voted in favor of this action, motion carried.

#### EXECUTIVE SESSION

At 9:18 a.m., a motion was made by Star and seconded by S. Lau to enter into an executive session to discuss a personnel matter with Barker Present. All members voted in favor of this action, motion carried. At 9:45 a.m., Chairman Muntefering declared the meeting back to open session with no action needed at this time.

#### STATES ATTORNEY

States Attorney Parkhurst and Planning and Zoning Admin, Jessica van Wyk met with the board to discuss the issue of livestock disposal. Van Wyk was asked to gather more information and report back to the board at the next meeting. No action was taken.

At 9:50 a.m. a motion was made by Star and seconded by Steve Lau to enter into executive session to discuss potential litigation with Parkhurst, van Wyk and Barker present. At 9:50 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

At 10:05 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session at the request of States Attorney Parkhurst to discuss a potential litigation matter with Barker and van Wyk present. All members voted in favor of this action, motion carried. At 10:27 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

#### SURPLUS PROPERTY

A motion was made by S. Lau and seconded by Star to surplus three small filing cabinets from the auditor's office (FA #0048, #0049 and #0525). All members voted in favor of this action, motion carried.

#### CORRESPONDENCE

A letter from the Department of Environment and Natural Resources was read with no action required.

An email from Jay Spaans was read inviting the Commissioners to attend the Livestock Development Summit. No action was necessary.

#### CLAIMS

The following claims were approved for payment:

September payroll: Commissioners 3393.82 Auditor 7295.95 Auditor/Welfare: 156.51 Treasurer 7808.46 States Attorney 4722.86 Courthouse Janitor 4378.97 Equalization 6646.23 Register of Deeds 3753.43 Veterans Service Officer 794.91 Sheriff 16,219.01 Coroner 0.00 Ambulance 2776.86 Museum 0.00 Park 0.00 Fair Board 191.73 Extension 2803.19 Weed and Pest 273.26 Planning & Zoning 604.48 Standard Life Insurance 355.02

#### GENERAL FUND:

Armour Chronicle 258.40 publishing; Armour Dray 45.00 utilities; Buhl's Cleaners 107.75 maint.; Marshall and Swift 634.95 prof. fees; Corsica Globe 284.47 publishing; Dash Medical Gloves 34.46

supplies; Delmont Record 258.40 publishing; DS Solutions 175.00 election supplies; Goldenwest 850.92 utilities; Hanson Co. Auditor 118.41 travel reimb.; Kimberly Klein 9.24 mileage; Minnehaha County Auditor 157.80 mental illness board; Northwestern Energy 1390.60 utilities; Office Products 1055.45 supplies; Ramkota Hotel 216.00 travel; South Dakota Dept. of Revenue 83.85 license plates; Swier Law Firm 500.00 rural attorney recruitment program; TEAM Laboratory Chemical Corp. 153.82 supplies; Jessica van Wyk 441.78 travel.

**ROAD AND BRIDGE FUND:**

September payroll: 19,915.32; Armour Dray 25.00 utilities; Goldenwest 116.38 utilities; SD Dept. of Revenue 103.30 license plates; SD LTAP 100.00 conference; Transource Truck & Equip. 415.00 equipment; True North Steel 1410.80 culverts.

**E-911 FUND:**

September payroll: 26.66; Goldenwest 436.56 E911 System.

**EMERGENCY MANAGEMENT FUND:**

September payroll: 1,444.99 Goldenwest 16.00 utilities.

**MEADOW VALLEY DITCH FUND:**

Corsica Globe 48.00 publishing; Darrell DeBoer 75.00 meetings; Marlin Maas 75.00 meetings; Tracie Niewenhuis 35.00 rent on Harrison hall; Larry VanZee 92.00 meetings/supplies; Steven Veenstra 75.00 meetings.

**ADJOURNMENT**

At 10:50 a.m., a motion was made by Star seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday October 16, 2018. All members voted in favor of this action, motion carried.

SIGNED: \_\_\_\_\_  
Floyd Muntefering, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor