

DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 16, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 16, 2018. S. Lau, I. Lau, Mass, Star and Muntefering were present. Also present were Auditor Barker, Jennifer Kellogg, representing Douglas County Publishing and Tim Goldammer, County Resident. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer informed the Board that the initial bridge construction meeting was yesterday, the 15th for the bridge project east of Corsica. AGE Construction estimates the project to be completed by November 16th. The Highway Department will go back to a five day work week for the winter months beginning November 5th. Meyer reported that snow equipment is ready for the season and the Highway Dept. is working on grading roads and correcting windrows this week.

DRAINAGE BOARD

The Board recessed as a Board of Commissioners and re-convened as the Douglas County Drainage Board. At the advertised time of 9:30 a.m. the Drainage Board reviewed a Drainage Permit submitted by Scott Menning for the purpose of installing underground drain tiling in the NW $\frac{1}{4}$ and NW $\frac{1}{2}$ of Section 5, Valley Twp. Scott Menning was present to explain the proposed project. No one from the public was present in opposition.

At the advertised time of 9:40 a.m. the Drainage Board reviewed a Drainage Permit submitted by Scott Menning for the purpose of installing underground drain tiling in the S $\frac{1}{2}$ of Section 6 of Valley Twp. Scott Menning was present to explain the proposed project. No one from the public was present in opposition.

A motion was made by Star and seconded by S. Lau to approve the two aforementioned permits submitted by Scott Menning. All members voted in favor of this action, motion carried.

The Board recessed as a Drainage Board and reconvened as the Board of County Commissioners.

OTHER BUSINESS

Jordan Reimnitz, County Resident, met with the Board briefly to discuss trees in the right of way. Reimnitz feels that the trees along the curve around Corsica Lake are a safety issue and they also interfere with driving farm equipment down the road. Supt. Meyer was present for the discussion. Meyer said the Highway Department will work on cleaning them out.

DRAINAGE BOARD

The Board recessed as a Board of County Commissioners and reconvened as a Drainage Board to review a Drainage Permit submitted by Jordan Reimnitz and Doyle Bertram for the purpose of installing underground drain tiling into the NE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of Section 8, Valley Twp. And the NE $\frac{1}{2}$ and the NE $\frac{1}{4}$ of Section 17, Valley Twp. No one from the public was present in opposition.

Discussion was held. A motion was made by S. Lau and seconded by Star to approve the permit submitted by Jordan Reimnitz and Doyle Reimnitz. All members voted in favor of this action,

motion carried.

The Board recessed as a Drainage Board and reconvened as the Board of County Commissioners.

EXECUTIVE SESSION

Sheriff Coler and Chad Weiber, owner of Hoffmann’s Travel Plaza, met with the Board to discuss the Sheriff’s Department.

A motion was made by S. Lau and seconded by Star to enter into an executive session at 10:25 a.m. with Sheriff Coler and Mr. Weiber to discuss a personnel matter. All members voted in favor of this action, motion carried. Mr. Weiber exited the session at 10:30 a.m. At 11:00 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

EMS UPDATE

Nicole Neugebauer, EMS Director, met with the Board to update them on the EMS services. EMT training for the Douglas County Armour Ambulance will begin in January of 2019. Neugebauer invited the commissioners to attend the SD EMS Survey Results Meeting in Armour on December 6, 2018.

LIVESTOCK DISPOSAL

Jessica van Wyk, Planning and Zoning Administrator and States Attorney Parkhurst met with the Board to continue the discussion of livestock disposal. Van Wyk spoke with two rendering companies to see if they have any recommendations. No further action was taken at this time.

EXECUTIVE SESSION

At 11:30 a.m. a motion was made by S. Lau and seconded by Star to enter into an executive session to discuss a personnel matter. All members voted in favor of this action, motion carried. At 11:55 a.m., Chairman Muntefering declared the meeting back to open session. The Board called Joel Meyer, Highway Superintendent, in to discuss his department. A motion was made by S. Lau and seconded by Star authorizing the Highway Superintendent to advertise for another Highway Department employee. All members voted in favor of this action, motion carried.

OTHER BUSINESS

Auditor Barker spoke on behalf of the courthouse employees in regards to the need for a lunch room for the employees. Barker presented quotes for refrigerators and microwaves. A motion by S. Lau and seconded Maas to purchase two microwaves and a small fridge for county employee use. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for September 2018, were \$1520.50

Register of Deeds fees for September 2018, were \$2,081.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2018:

Checking Accounts	\$6159.52
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$8,230.93
Savings Accounts.....	\$2,476,000.00

-First State Bank- Armour

Certificate of Deposits	\$400,000.00
Total	\$2,891,290.45
FUND BALANCE	
General Fund	\$2,166,658.88
Special Revenue Funds	\$567,991.12
Trust and Agency Funds	\$156,640.45
Total	\$2,891,290.45

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 58.75 supplies; Armour Dray 45.00 utilities; Armour City 123.60 utilities; Phyllis Barker 18.48 travel; Buhl's Dry Cleaners 92.50 maint.; Charles Mix County Sheriff's Office 1000.00 jail fees; Cole Papers 587.72 supplies; Community Health Services 2025.20 prof. fees; Connecting point 26.00 supplies; Convergent Technologies 228.29 maint.; Craig Parkhurst 1560.36 util/equip/secretary reimb.; Darrington Water 24.40 supplies; Dustin Palmquist 57.00 travel; Election Systems Software 798.42 supplies; First Security Finance 4630.61 debt services; Gene Niehus 29.50 travel; Hinckley Gravel 96.00 maint; J&J Backhoe 1978.80 repairs; Kone Inc. 684.36 maint; Krull's Market 10.39 supplies; McLeod's Office Supply 232.25 supplies; Office Products 310.58 supplies; Randall Comm. Water Dist. 137.80 utilities; SDACC 1591.00 4th qtr. assessment; Swier Law firm 845.00 CAA fee; USPS 2409.00 supplies; Van Brothers Inc. 125.00 utilities; Van Diest Supply 7272.27 supplies; Voyager Fleet 1557.15.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Fousek Trucking 2974.50 repairs; Northwestern Energy 123.92 utilities; Overhead Door Co. 205.00 repairs; RDO Equipment 309,754.00 new grader; Vogt's Repair 53.49 repairs; Voyager Fleet 330.57 fuel.

E-911 FUND:

Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 9.24 travel; Mettler Implement 21,363.00 equipment.

MODERNIZATION & PRESERVATION FUND

Microfilm Imaging System 42.00 minor equip.

ADJOURNMENT

At 12:05 p.m., a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Thursday November 8, 2018 for the canvassing of the general election votes. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor