

DOUGLAS COUNTY COMMISSIONERS MEETING  
May 21, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on May 21, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Barker was also present. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

#### TREASURERS OFFICE

Julie Brenner, Treasurer, met with the Board to ask for approval for her Deputy, Carolyn Lau, to attend a training seminar in Sioux Falls on June 18<sup>th</sup>. A motion was made by Goldammer and seconded by I. Lau authorizing Carolyn Lau to attend the Motor Vehicle training seminar in Sioux Falls on June 18<sup>th</sup>. All members voted in favor of this action; motion carried. Brenner also asked for authorization to purchase equipment from Connecting Point. A motion was made by I. Lau, seconded by Star authorizing the Treasurer to purchase a computer and printer from Connecting Point for a total cost of \$3,002.00. All members voted in favor of this action; motion carried. Brenner also brought a list of questions to the Board regarding the direct deposit policy enacted at the last meeting and asked them to reconsider. The board agreed to make direct deposit optional for those employees that still wish to receive a paper check. Brenner exited the meeting. At 9:07 a.m., a motion was made by Star and seconded by Maas to enter into executive session to discuss a personnel matter as requested by Barker. All members voted in favor of this action; motion carried. At 9:15 a.m., Chairman Lau declared the meeting back to open session with no action taken.

#### 4-H/EXTENSION OFFICE/ WEED & PEST

Kim Klein, 4-H Office Manager, met with the Board to update them on her department. Klein informed the Board that training is available through SDSU Extension for her to become eligible to lead the After-School Program. The Board instructed Klein to gather more information as to when trainings would be and report back. No action was taken at this time.

Klein also informed the board that the Weed Board will be purchasing 1200 Knapweed Root Weevil insects that will be used to kill Spotted Knap Weeds within the county. This purchase will be supported by a grant that the county was awarded. No formal action was required.

#### PARK

Jay Spaans, Dakota Trails Golf Course, met with the board briefly to explain the curb stop that was installed by Knudson Backhoe at the campground. Now, the campground will be able to turn off the water without affecting the golf course water. Discussion was held. A motion was made by Goldammer and seconded by I. Lau agreeing to pay half of the bill for the curb stop to be installed. All members voted in favor of this action; motion carried. Spaans said Dakota Trails will be responsible for shutting off the main line and their curb stop at the end of the season.

#### HIGHWAY

Bob Reinfeld, Highway superintendent, was present to update the board on the highway department. Reinfeld presented an Approach Application and Permit submitted by Jim Eggers for the purpose of installing an approach at the following legal description: NW ¼ of section 19, T100N, R63W, Douglas County, SD. Star moved to approve the application, with all approach work and

installation to be done at the expense of the applicant. Goldammer seconded the motion, all members voted in favor of this action. Motion carried.

Motion by Goldammer, and seconded by Star to enter into executive session at 9:45 a.m. with Reinfeld, Barker and Callie Nichols Present. All members voted in favor of this action; motion carried. Nichols exited the meeting 10:00 a.m. Chairman Lau declared the meeting back to open session at 10:07 a.m. A motion was made by Goldammer and seconded by Maas to hire Callie Nichols to the Highway Office Manager position at a wage of \$12.50 per hour at a maximum of 30 hours per week beginning June 10<sup>th</sup>. Nichols will have a wage review after the completion of a sixth month probation. All members voted in favor of this action; motion carried.

Motion was made by Star and seconded by Goldammer requiring 3 highway employees to attend the Gravel Road Maintenance Training on May 29<sup>th</sup> in Pukwana. All members voted in favor of this action; motion carried.

Eric Prunty and Jamie Van Zee of Brosz Engineering, as well as Gary Johnson of A.G.E Inc. met with the Board to discuss the bridge project east of Corsica. Johnson has been out to review the project and is concerned about the moisture and affecting the county gravel roads that are already in poor condition. Johnson expressed that they would like to honor their contract and plan to get to the project as soon as it's feasible. No formal action was taken at this time.

A motion was made by Goldammer and seconded by Maas to Appoint Robert Reinfeld to the position of Highway Superintendent. All members voted in favor of this action; motion carried.

**OTHER BUSINESS**

Commissioner Goldammer presented an amendment to the planning and zoning ordinance regarding the disposal of dead livestock within Douglas County. The Board agreed that it should be brought to the Planning and Zoning Board before the first reading is held, therefore, no action was taken at this time.

Chairman Lau discussed an issue brought to his attention by the City of Armour. They have experienced vandalism at the pool and 4-H Grounds and would like to install security cameras. The Board authorized the City of Armour to use the 4-H building to store the server for the security cameras.

**CORRESPONDENCE**

A letter from the DENR was read regarding Nathan Lagg Swine Operation. No action was needed.

**FEES REPORT:**

Clerk of Courts Fees (March): \$2,199.31

Clerk of Courts Fees (April): \$2,621.70

Register of Deeds (April): \$2,422.50

**AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2019**

Checking Accounts .....	\$2433.27
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$465,318.06
Savings Accounts.....	\$5,159,000.00
-BankWest- Armour	
Certificate of Deposits .....	\$400,000.00
Total .....	\$6,027,651.33

FUND BALANCE

General Fund .....	\$2,458,366.16
Special Revenue Funds .....	\$1,269,278.64
Tax Increment.....	\$13,626.61
Trust and Agency Funds .....	\$1,886,379.92
Total .....	\$6,027,651.33

The following claims were approved for payment:

GENERAL FUND: Armour Dray 100.00 utilities; Phyllis Barker 176.40 travel; Julie Brenner 229.40 travel; C&B Operations LLC 174.91 repairs; Charles Mix Co. Sheriff's Office 65.00 prof fees; Connecting Point 100.00 minor equip.; Davison Co. Sheriff's Office 65.00 prof fees; DCM Hospital 50.00 prof fees; Douglas Electric 250.81 repairs; First Security Finance 4630.61 debt services; Hub International 3120.20 prof fees; Kerri Cook- Huber 50.00 prof fees; Mark Katterhagen 15.00 prof fees; Fred Kuil 85.68 Prof fees; Lewis and Clark behavioral health 356.00 prof fees; Lucy Lewno 115.00 prof fees; Darcy Lockwood 15.00 prof fees; McLeod's Office Supply 45.00 supplies; Gene Niehus 12.00 travel; Office Products Center 122.51 supplies; South Dakota Sheriff's Assoc. 590.06 dues; South Dakota Health and Human Services 1,338.11 March payment; South Dakota Health and Human Services 552.44 April payment; South Dakota Health and Human Services 591.90 May payment; Select Service Center 1551.28 repairs; Swier Law Firm 1,001.00 prof fees; Jessica vanWyk 75.85 travel; Werk Weld 3.09 supplies; Wilson's True Value 157.86 supplies; Yankton Co. Sheriff's Office 100.00 prof fees.

ROAD AND BRIDGE FUND: Armour Dray 60.00 utilities; Avera Occupational Medicine 88.55 prof. fees; RDO Equipment 251.71 repairs; Ringling Gravel and Construction 1392.00 gravel; C&B Operations 5250.00 rentals; Northwestern Energy 168.92 utilities; Fousek Truck Service 8.13 supplies; SD Dept. of Transportation 2279.00

ADJOURNMENT

At 11:36 a.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday June 4, 2019. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Steve Lau, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker, Auditor

