

DOUGLAS COUNTY COMMISSIONERS MEETING
May 7, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 7, 2019. Members present were Tim Goldammer, Ivan Lau, Steve Lau, Marlin Maas and Jerod Star. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Goldammer, seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by I. Lau to approve the minutes for the April 2nd, 9th and 16th meeting minutes. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Fred Kuil, Veterans Service Officer, met with the board briefly. At 9:05 a.m., a motion was made by Maas and seconded by Star to enter into executive session to discuss a personnel matter with Kuil and Barker present. All members voted in favor of this action; motion carried. At 9:15 a.m., Chairman Lau declared the meeting back to open session with no action required.

EMERGENCY MANAGEMENT

The first quarter State and Local Agreement was reviewed by the Board. A Motion was made by Goldammer and seconded by Maas, authorizing the chairman to sign the SLA paperwork for first qtr. All members voted in favor of this action; motion carried.

COMMUNITY HEALTH NURSE

Cassandra Weatherford, Community Health Nurse, met with the Commissioners to give an update on the last 6 months in her office. Weatherford reported that the WIC caseload as decreased from 41 in November to 34 in April. Weatherford informed the board of her upcoming plans for the following months. No action was required.

AUDITORS OFFICE

The Auditor presented information regarding direct deposit for payroll. Discussion was held. A motion was made by Goldammer and seconded by Maas to approve of mandatory direct deposit for all Douglas County employees. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Star to increase the Sheriff's mileage fee to .50 cents per mile as set in SDCL. All members voted in favor of this action; motion carried.

Barker informed the board that Interim Supt. Reinfeld was currently not receiving reimbursement for the use of his personal cell phone for county business. The board agreed that Reinfeld should be paid the monthly allotment of \$30 per month, prorated back to December 4th, when he became Interim Superintendent. No formal motion was made.

OPERATING TRANSFER

A motion was made by Maas and seconded by Goldammer to make an operating funds transfer of \$500,000.00 from General Fund Cash Balance to the Road and Bridge Fund Cash Balance and \$80,100.00 from the General Fund Cash Balance to the E911 Cash Balance as planned in the 2019 Annual Budget. All members voted in favor of this action; motion carried.

DRAINAGE BOARD:

Motion was made by Goldammer and seconded by Star to recess as a Board of County

Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

As advertised, the following permits were reviewed through the public hearing process:

1: **Michael Fechner** 28466 401st Ave., Delmont, SD. For the purpose of installing underground drain tile in the SW ¼ of Section 34 of Belmont Twp., Douglas County, SD.

2: **S&L Wenzel Acres LLC**, 409 Embassy Ct. Sgt. Bluff, IA. For the purpose of installing underground drain tile into the SE ¼ of Section 34 of Belmont Twp., Douglas County, SD.

3: **Wayne Gronseth**, 1428 Sawgrass Ave. Mitchell, SD, for the purpose of installing underground drain tiling into the NE ¼ of Section 3, East Choteau, Douglas County, SD.

This hearing will be held in the Commissioners room at the Douglas County Courthouse. All interested persons may appear and be heard concerning the application at this time. Darren Fechner, Lila Fechner and Wayne Gronseth met with the Board to explain their proposed drainage project. Discussion was held. A motion was made by Maas and seconded by Star to approve the aforementioned tiling projects. All members voted in favor of this action; motion carried.

Chairman Lau closed the hearing and the Board reconvened as a Board of County Commissioners. Jennifer Kellogg exited the meeting.

HIGHWAY DEPARTMENT

Interim Superintendent Reinfeld and Jessica van Wyk, Interim Highway Secretary, met with the Board to update them on the highway department.

As advertised, the 2019 Chip Seal Project bid letting was held for Project #1-19 which is a chip seal located on 396th Avenue, starting at 280th st. and running north 12.50 miles to county line, 268th st.

The following bids were received:

The Road Guy Const. Inc., 3206 E Hwy 50, Yankton, SD: Total bid price: \$295,152.00

Bituminous Paving, Inc. PO Box 6, Ortonville, MN: Total bid price: \$355,520.00

Topkote Inc. 42429 SD Hwy 50, Yankton, SD: Total bid price: \$335,632.00

ASTECH Corp. PO Box 125 St. Cloud, MN: Total bid price: \$293,920.00

A motion was made by Maas and seconded by Goldammer to accept the low bid from ASTECH Corp. for the 2019 chip seal project at a total project cost of \$293,920.00. All members voted in favor of this action; motion carried.

An approach Permit Application submitted by Steven Hup was reviewed by the board. Motion was made by Maas and seconded by Goldammer to approve the approach permit submitted by Hup for the purpose of installing an approach in the SE ¼ of Section 8 of Holland, Twp. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

Ira Van Drongelen met with the board to discuss a water issue he is having by his residence. Ron Vanden Berge and Dell DeVries were also present. Discussion was held. The commissioners advised him to speak with the NRCS. No action was taken.

Reinfeld presented a quote for a T590 T4 Bobcat Compact Tract Loader. Used machine quotes were reviewed. After further discussion, a motion was made by I. Lau authorizing Reinfeld to purchase the T590 T4 Bobcat Compact Tract Loader from Mark's Machinery of Wagner, SD for a total bid price of \$49,999.80. Maas seconded to bring the motion to a vote. All members voted in favor of this action; motion carried.

Load limits on county roads were discussed with no action taken. Applications for the Highway Secretary position were reviewed by the board with no action taken at this time.

SHERIFF'S OFFICE/ STATES ATTORNEY

Sheriff Coler and States Attorney Parkhurst met with the Board. Eric Olson, Corsica resident, was also present to voice a concern regarding the Sheriff's Department. Discussion was held with no action taken. Olson exited the meeting.

A Motion was made by Star and seconded by Maas to enter into executive session with States Attorney Parkhurst, Sherriff Coler and Auditor Barker present to discuss a personnel matter at 11:45 a.m. Sheriff Coler exited the meeting at 11:53 a.m. The Board remained in executive session with Parkhurst and Barker present to discuss another personnel matter. At 12:10 p.m. Chairman Lau declared the meeting back to open session. A motion was made by Maas and seconded by Star to regretfully terminate Joel Meyer, due to the expiration of his Family Medical Leave and his inability to return to work. All members voted in favor of this action; motion carried.

GENERAL FUND:

Armour Chronicle 520.71 publishing; Armour Dray 230.00 utilities; Armour Lumber Company 24.95 supplies; Armour City 128.33 utilities; Avera Occupational Julie Brenner 243.77 travel; Brevik Law Office 206.55 prof fees; Buhl's Dry Cleaners 138.25 maint; Community Health Services 2025.27 prof. fees; Corsica Globe 363.37 publishing; Corsica Hardware 402.79 supplies; Darrington Water 38.10 supplies; Davison Co. Sheriff's Office 1615.00 jail fees; Days Inn Pierre 57.00 travel; Delmont Record 304.03 publishing; Douglas Electric Coop 1635.00 utilities; Everson- Beukelman Post #274 200.00 Memorial Day expenses; Goldenwest 859.57 utilities; Mark Katterhagen 27.00 prof fees; Kimberly Klein 369.90 supplies; Knudson Backhoe 1011.84 repairs; Krull's Market 26.99 supplies; Laib- Albrecht Post #249 200.00 Memorial Day expenses; Lucy Lewno 323.00 prof. fees; Darcy Lockwood 27.00 prof fees; McGrath- Ferguson Post #52 200.00 Memorial Day expenses; Northwestern Energy 3749.92 utilities; Melissa Odens 8.50 prof fees; Office Product Center 601.13 Parkhurst Law Office 1585.76 supplies/rent; Ramkota Hotel 404.00 travel; Randall Community Water Dist. 131.60 utilities; Department of Health 40.00 prof fees; SDAAO 400.00 registration; SDVSO 50.00 dues; State of SD 34.75 utilities; Jessica van Wyk 91.56 travel; Vogt's Repair 50.04 supplies; Voyager Fleet 1103.14 fuel; Wellmark BCBS 150.00 admin fee; Wilson's True Value 267.35 supplies; Wipf & Cotton Law Office 164.50 CAA Fees; Yankton Co. Sheriff's Office 100.00 prof fees.

ROAD AND BRIDGE FUND:

3D Specialties 394.35 supplies; A-Ox 35.72 supplies; Agland Coop 6263.35 fuel; Armour Chronicle 201.18 publishing; Armour Dray 30.00 utilities; Armour City 50.00 utilities; Avera Occupational Medicine 88.55 prof fees; Julie Brenner 4.87 mileage; C&B Operations 2096.32 supplies; Todd Christiansen 800.00 equipment; D&L Construction 244.50 repairs; Equipment Blades 8811.00 supplies; Goldenwest 110.83 utilities; Cameron Hinkley 177.51 clothing allowance; Northwestern Energy 12.48 utilities; Office Product Center 213.18 supplies; Ringling Gravel and Construction 2416.50 supplies; Star Manufacturing 267.20 prof fees; David Vanderpol 7,174.49 road repairs; Vogt's Repair 73.13 repairs; Voyager Fleet 837.48 fuel; Wellmark BCBS 50.00 admin fee; Wilson's True Value 54.52 supplies.

E911 FUND:

Charles Mix County 28,304.88 1st QTR payment; Goldenwest 436.56 E911 fund; Midstate Communications 440.11 E911 system;

EMERGENCY MANAGEMENT FUND:

Agland Coop 12.11 fuel; Armour Chronicle 70.00 publishing; Dakota Aircare Inc. 68.97 prof fees;

Goldenwest 16.00 utilities; Pat Harrington 178.50 mileage; Office Products Center 131.94 supplies;
Jessica van Wyk 45.87 travel; Wilson's True Value 73.52 supplies;

Office Product Center 162.06 minor equip.

ADJOURNMENT

At 10:30 a.m. a motion was made by Star seconded by Goldammer to adjourn until 9:00 a.m. on
Tuesday March 19, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor