

DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 15, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 15, 2019. S. Lau, I. Lau, Goldammer, Mass and Star were present. Also present were Auditor Phyllis Barker and Wendy Wilson, representing Douglas County Publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Goldammer, to adopt the agenda. All members voted in favor of this action; motion carried. Students from Mr. Vanden Berge's speech class were present to observe the parliamentary procedure of a meeting using Roberts rules of Order. Chairman Lau thanked them for attending the meeting and introduced the Board members.

EMERGENCY MANAGEMENT

The SLA Paperwork for the third quarter was reviewed by the Board. A motion was made by Goldammer and seconded by Star authorizing Chairman Lau to sign the SLA paperwork for third quarter. All members voted in favor of this action; motion carried.

2019 HOLIDAY HOURS

An email from Governor Noem was read regarding holiday hours. This year the Governor is granting eight hours of administrative pay on the Friday after Thanksgiving and December 23rd and 24th. Discussion was held, noting that if the state closes, the counties will not have state support in their offices that day. Therefore, a motion was made by Star and seconded by Maas to follow the Governor's schedule for holidays, granting 8 hours of administrative leave on Monday and Tuesday, December 23rd and 24th for county employees. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:15 a.m. a motion was made by Star and seconded by Goldammer to enter into executive session to discuss personnel matters. All members voted in favor of this action; motion carried. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

The five-year plan was reviewed by the board. Discussion was held. A motion was made by Star and seconded by Maas to adopt the 5-Year Highway Road and Bridge Plan for 2020. All members voted in favor of this action; motion carried.

Reinfeld presented an Approach Application and Permit submitted by Marion Ymker for the purpose of widening an existing approach at the following legal description: NE ¼ of Section 4, T98N, R 64W, Douglas County, SD. Goldammer moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Star seconded the motion, all members voted in favor of this action; motion carried. Callie Nichols, Highway Office Manager, gave a brief update on the FEMA process. The March storm documents have all been submitted and they are now in the process of compiling the documentation of the September storm.

Bridges on township roads were discussed. It was determined that if a bridge is greater than 20' along the center line, then it will get inspected along with all county bridges. If the structure is less than 20' long, it would be the township's responsibility to have the structure inspected.

A motion was made by Maas and seconded by Goldammer to enter into executive session at 9:48 a.m. to discuss personnel matters with Reinfeld and Barker present. All members voted in favor of this action; motion carried. At 10:05 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Goldammer and seconded by Maas to hire Andy Harrington for part-time help in the Highway Department at a starting wage of \$18.00 per hour effective October 2, 2019, based on experience and the fact that Harrington will not be receiving the county benefits package. All members voted in favor of this action; motion carried.

A motion was made by Star seconded by Goldammer requiring the highway department employees to work mandatory over-time of five 10-hour days until further notice, effective immediately. All members voted in favor of this action; motion carried.

BRIDGE REPLACEMENT

Gared Johnson, A.G.E Corporation, and Eric Prunty, Brosz Engineering, met with the Board to update them on the Bridge project. There was a collapse in the diversion channel and the box site filled with water. Now they need to re-claim the site and get rid of the water before they will be able to continue. Johnson anticipates setting the box next week. A.G.E is asking that the county be understanding given the situation and not implement the liquidation damages at this point. The current deadline is October 18th. No action was taken at this time.

LEGISLATIVE AUDIT

Toby Qualm, Department of Legislative Audit, met with the board to present the 2017-2018 Audit findings. Discussion was held with no action necessary.

FEES REPORT

Clerk of Courts Fees (September): \$3,084.01

Register of Deeds (September): \$3,242.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September 2019

Checking Accounts	\$2,583.62
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$17,365.97
Savings Accounts	\$3,644,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,064,849.59

FUND BALANCE

General Fund	\$1,972,006.84
Special Revenue Funds	\$1,919,742.71
Tax Increment.....	\$0.00
Trust and Agency Funds	\$173,100.04
Total	\$4,064,849.59

CLAIMS

The following claims were approved for payment.

GENERAL FUND

Agland Co op 109.24 travel; Armour Chronicle 297.10 supplies/publishing; Armour Dray 50.00 utilities; Armour City 128.33 utilities; Bordewyk Plumbing and Heating 96.17 repairs; Buhl's Cleaning 138.25 utilities; Community Health 2085.96 prof fees; Corsica Globe 69.05 publishing; Dean Schaefer Court Reporting 12.00 prof fees; Dept. of Health 150.00 prof fees; First Security Finance 4630.61 debt services; Jessica Goehring 37.80 travel; Goldenwest 884.92 utilities; Graham Tire 620.16 repairs; KONE Inc. 712.08 repairs; Krull's Market 15.38 supplies; Marlin Maas 111.72 mileage; Marshall & Swift 2199.85 supplies; Northwestern Energy 117.38 utilities; Office Products Center 579.74 supplies; Randall Water 147.70 utilities; Select Service 925.56 repair; SDSU 45.00 travel; United States Postal Service 1200.00 supplies; Van Brothers 95.00 utilities; Vogt's Repair 18.15 supplies; Voyager Fleet Systems 1557.07 supplies; Williams Music & Office Equip. 98.00 supplies; Wilson's True Value 34.46 supplies; Wunder Construction 3754.73 repairs.

ROAD AND BRIDGE FUND

A-Ox 35.72 rentals; Agland Co- Op 6259.50 supplies; Armour City 50.00 utilities; Brosz Engineering 1510.00 bridge replacement; Dakota Sales and Rental 5755.00 equipment; Commercial Asphalt 406,006.40 road repairs; Corsica Hardware 211.93 supplies; Fousek Trucking 438.90 repairs; Goldenwest 146.34 utilities; Grosz Sand and Gravel 4374.40 supplies; Midwest Concrete 520.00 supplies; Office Products Center 14.45 supplies; Platinum Chemical 894.00 supplies; Voyager Fleet Systems 684.92 fuel.

E-911 SERVICES

Charles Mix County 20,609.84 3rd QTR. E-911 Services; Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT

Goldenwest 16.00 utilities; Pat Harrington 68.76 supplies/mileage; Office Product Center 139.26 supplies.

MODERNIZATION AND PRESERVATION

Microfilm Imaging 222.50 rental fee.

ADJOURNMENT

At 11:21 a.m. a motion was made by Goldammer and seconded by Maas to adjourn until 9:00 a.m. on Tuesday November 5, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor