

Commissioners Meeting Minutes
November 19, 2019

PURSUANT TO ADJOURNMENT: The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 19, 2019. Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star were present. Also present was Auditor Barker. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

DRAINANGE:

At 9:00 a.m., a motion was made by Maas, second by Star to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review the Drainage Application and Permit submitted by DelRay Geidel, 40185 270th St., Dimock, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 22, T100N, R62W, Douglas County, SD. DelRay Geidel was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by Goldammer to approve the permit submitted by Geidel. All members voted in favor of this action; motion carried.

Geidel also discussed putting in two water basins on his land. The project was designed by NRCS and was brought before the Drainage Board in April of 2016, at which time the board approved of the project. A motion was made by Goldammer and seconded by I. Lau to re-approve Geidel to install the water basins in the SW $\frac{1}{4}$ of Section 14, T100N, R63W, Douglas County SD. All members voted in favor of this action; motion carried.

As advertised, a public hearing was held to review the Drainage Application and Permit submitted by Dan Propst, 1016 Winchester Drive, Pierre, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the SW $\frac{1}{4}$ of Section 5 and the N $\frac{1}{2}$ of Section 8, T99N, R62W, Douglas County, SD. Dan Propst was present to explain the proposed project. Discussion was held in regards to the wetland determination (1026 form) filed with the NRCS. Propst gave the Commissioners permission to review the wetland determinations with the NRCS for further explanation. Todd Gerlach, Glen Storm and Carl Buenning were present in opposition. The Board asked that Propst re-work his proposal to accommodate those in opposition and to obtain the proper authorization from all land owners whose land the project will be on. A motion was made by Star and seconded by Maas to table action until further information can be gathered. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

4-H/ EXTENSION OFFICE:

Kim Klein, Extension Office Manager, met with the Board to update them on her department. Klein reported that the trapping program is underway and going well. Klein would like to do a 4-H family fun night sponsored by the County for the 4-H Kids. The Board approved of the idea and authorized Klein to move forward with planning the event.

WEED AND PEST:

Kim Klein, Weed and Pest Secretary, gave a brief update to the Board. Klein stated that none of the county road ditches were able to get sprayed for weeds this year due to the wet conditions. Therefore, the board agreed to supplement next year's budget to support the cost of spraying the entire county in 2020. No action was taken at this time.

HEALTH INSURANCE:

Craig and Diane Krsnak of Douglas County Insurance met with the Board to present the Wellmark Health Insurance Renewal for 2020. Discussion was held with no formal action taken at this time.

CONTINGENCY TRANSFER:

A motion was made by Maas and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

**RESOLUTION #2019-07
TRANSFER FROM CONTINGENCY FUND**

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-111-422 (Commissioners Professional Fees) in the amount of \$2,000.00
101-111-423 (Commissioners Publishing) in the amount of \$2,000.00
101-163-411 (Register of Deeds Salaries) in the amount of \$11,000.00
101-163-426 (Register of Deeds Supplies) in the amount of \$1,200.00
101-522-425 (Parks repairs) in the amount of \$1,000.00
101-711-411 (Planning and Zoning Salaries) in the amount of \$2,000.0
101-711-423 (Planning and Zoning Publishing) in the amount of \$300.00

OPERATING TRANSFER:

A motion was made by Star and seconded by Goldammer to make an operating fund transfer of \$10,000.00 from General Fund Cash Balance to the E911 Fund Cash Balance. All members voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT:

A motion was made by Goldammer and seconded by I. Lau authorizing the auditor to publish a notice of hearing for consideration of a proposed budget supplement to the 2019 budget. All members voted in favor of this action; motion carried.

OTHER BUSINESS:

The Commissioners congratulated Pat Harrington for receiving the South Dakota EMT of the Year Award. The Board appreciates his efforts as Emergency Manager for the County and all the work he does for his community.

E911 Board:

Chairman Lau informed the Board that Travis Sparks has stepped down as the member at large for Douglas County on the E911 Board. The Board thanked Sparks for his many years of service on the

E911 Board. A motion was made by I. Lau, seconded by Star, to appoint Nicole Neugebauer to the E911 Board. All members voted in favor of this action; motion carried.

SOFTWARE MEETING:

A motion was made by Star and seconded by Maas authorizing department heads to attend the Connecting Point software meeting in Watertown on Dec. 5th. All members voted in favor of this action; motion carried.

PLANNING AND ZONING:

Jessica Goehring, Planning and Zoning Administrator, met with the board briefly to ask for authorization to attend the Dakota Rural Action CAFO Forum on December 6th in Watertown. Because Goehring will be in Watertown for the software meeting the day before, she would like to stay in Watertown to save on mileage. The Board agreed. A motion was made by Maas and seconded by Star authorizing travel expenses for Goehring to attend the Dakota Rural Action Forum in Watertown on Dec. 6th. All members voted in favor of this action; motion carried.

FLOOD PLAIN MANAGER:

A motion was made by Goldammer and seconded by Maas to appoint Pat Harrington as the Flood Plain Manager for Douglas County. All members voted in favor of this action; motion carried.

HIGHWAY:

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld informed the board that the bridge project is nearing completion. Reinfeld is expecting the new grader to be in by the end of this week. Reinfeld presented an Approach Application and Permit submitted by Twin Rivers Old Iron for the purpose of installing an approach at the following legal description: Part SE4 S of Railway (Ex. W459' and E352') of Section 28, Belmont twp., Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

EXECUTIVE SESSION:

A motion was made by Star and seconded by Goldammer to enter into executive session at 10:52 a.m. to discuss a personnel matter with Reinfeld and Barker present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 11:00 a.m. with the following action taken: A motion was made by Goldammer and seconded by Maas, authorizing Reinfeld to advertise for part-time or full-time Highway Maintenance worker. All members voted in favor of this action; motion carried. Star exited the meeting at 11:05 a.m.

SHERIFF:

Sheriff Coler met with the Board briefly to discuss updating some of the equipment in his department. He presented quotes for updated radar equipment, new tasers and new rifles. Coler said his current budget would support the purchases. Goldammer made a motion to support the purchases as mentioned, Maas seconded the motion. All members present voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (October): \$2,595.50

Register of Deeds (October): \$2990.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2019

Checking Accounts	\$8,696.03
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$359,585.09
Savings Accounts	\$5,571,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$6,340,181.12

FUND BALANCE

General Fund	\$2,550,191.81
Special Revenue Funds	\$1,778,426.88
Tax Increment.....	\$6353.33
Trust and Agency Funds	\$2,005,209.50
Total	\$6,340,181.12

CLAIMS

The following claims were approved for payment.

GENERAL FUND:

Phyllis Barker 87.12 travel; Crystal Bruinsma 195.48 travel; Buhl's Dry Cleaners 92.50 maint.; Charles Mix Co. Sheriff's Office 130.00 jail fees; Connecting Point 130.00 prof fees; Darrington Water 38.10 supplies; DCM Hospital 150.00 prof fees; First Security Finance 4630.61 debt services; Graham Tire 500.00 repairs; Mark Heisinger 151.46 travel; Kim Huebner 75.80 travel; Kimberly Klein 17.53 supplies; Krull's Market 17.27 supplies; Lewis and Clark Behavioral Health 178.00 prof fees; Northwestern Energy 1,540.76 utilities; Office Products Center 414.95 supplies; Ramkota Hotel Pierre 462.00 travel; Select Service Center 191.95 supplies; Jerod Star 179.76 travel; State of SD 33.25 utilities; State of SD 1806.73 predatory animal fund; Swier Law Firm 764.00 CAA fees; TEAM Laboratory Chemical 789.35 supplies; USPS 1331.10 supplies; Vogt's Repair 296.43 repairs; Wilson's True Value 81.27 supplies.

ROAD AND BRIDGE FUND:

Agland Co-op 100.00 supplies; Armour Chronicle 35.00 supplies; Commercial Asphalt 260,612.45 repairs; Connor Bialas 1450.00 prof fees; Grosz Sand and Gravel 263.92 supplies; Steve Harrington 300.00 clothing allowance; Kurt Bialas 650.00 prof fees; Northwestern Energy 167.57 utilities; Transource 179.75 supplies; True North Steel 9866.70 repairs; Vogt's Repair 168.75 repairs; WW Tire 483.66 supplies.

ADJOURNMENT:

At 11:35 a.m., a motion was made by Goldammer and seconded by Maas to adjourn until Tuesday December 3, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

