

DOUGLAS COUNTY COMMISSIONERS MEETING
DECEMBER 17, 2019

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 17, 2019. Goldammer, I. Lau, S. Lau, Maas and Star were present. Also present were Auditor Phyllis Barker, Gerri Olson of Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Maas, seconded by Goldammer, to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT:

Bob Reinfeld, Highway Superintendent, and Highway Office Manager, Callie Nichols, were present to update the Board. Reinfeld presented information on leasing another John Deere Motor Grader from RDO Equipment. Discussion was held.

Norm DeLange, Trav DeLange and Dalton DeLange met with the board to discuss the water over the road on 381st St. south of Highway 44. Trav would like to come up with a plan to find a way to repair the road in the spring. He realizes that nothing can be done now, but suggested building the road up, stating that he is willing to work with the county to come up with a solution. Discussion was held. The Board thanked the DeLanges for coming. No action was taken at this time.

Jim DeBoer, Randy Niewenhuis, Scott Feenstra and Calvin DeBoer met with the Board to discuss 269th Ave. Jim DeBoer presented a bill for gravel that he purchased and applied to the road. A motion was made by I. Lau to pay the bill submitted by Jim DeBoer for putting gravel on 269th Ave. Chairman Lau tabled the motion until Nichols could provide information on how much gravel has been placed on the road so far this year by the county. Reinfeld stated that 12 loads of gravel were added to the road. The Board re-visited the motion. Discussion was held. Star seconded the motion, with the stipulation that all future gravel applications be pre-approved by the Board. All members voted in favor of this action; motion carried.

After further discussion, a motion was made by Goldammer and seconded by Star to sign a four lease with RDO Equipment for an additional John Deere Motor Grader. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION:

Motion was made by Star and seconded by Goldammer to enter into executive session with Nichols, Reinfeld and Barker present to discuss a personnel matter at 9:55 a.m. All members voted in favor of this action; motion carried. At 10:01 a.m., Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by Goldammer to hire Jefferson Grosz as a full-time Highway Maintenance Employee at a starting wage of \$14.50 with a review after the completion of his sixth month review. Grosz will start the first working day in January. All members voted in favor of this action; motion carried.

Gerod Johnson, A.G.E Corp., met with the Board to discuss the bridge project east of Corsica. Eric Prunty, Brosz Engineering was also present. Johnson said he will put a sign on the broken-up shoulder of the road and will repair the shoulder in the spring. The Board agreed. A motion was made by Goldammer and seconded by Star to waive the liquidated damages in lieu of the extra working material A.G.E provided and to release the retainer that was previously held. Voting aye: Star, Goldammer, Maas, S. Lau. Voting nay: I. Lau. Motion carried.

DRAINAGE:

Jim Bolt, County Resident, met with the Board briefly to discuss the water on his property. The Board apologized for not being able to provide more of a solution for the issue. No action was needed.

DRAINAGE ORDINANCE:

Brian McGinnis, Planning and Development District III, met with the Board to review the third draft of Douglas County Drainage Ordinance. Discussion was held with no action taken at this time.

SDSU EXTENSION:

A motion was made by Star and seconded by Maas authorizing Chairman Lau to sign the Memorandum of Understanding with SDSU for 2020. All members voted in favor of this action; motion carried.

SHERIFFS OFFICE:

A motion was made by Maas and seconded by Goldammer to hire Jeremy Johnson as a part-time deputy in the sheriff's office per Sheriff Coler's recommendation. All members voted in favor of this action; motion carried.

REGISTER OF DEEDS/ DIRECTOR OF EQUALIZATION:

Jessica Goehring, Director of Equalization and Kim Huebner, Register of Deeds, met with the Board to discuss Roxane Wentz's schedule. A motion was made by Goldammer to change Roxane Wentz status to flexible between the Register of Deeds and Director of Equalizations office, under the agreement of the department heads. Star seconded the motion. All members voted in favor of this action; motion carried.

SURPLUS PROPERTY:

A motion was made by Star and seconded by Goldammer to declare the following items surplus property to be destroyed: FA# 3264, #3338, #3372, #3331, #3478, #3336, #3467, #3166, and #1817. All members voted in favor of this action; motion carried.

DELINQUENT TAX LIST:

The Notice of Delinquent Real Estate Taxes for 2018 Taxes Payable 2019 was reviewed and signed by the Board of Commissioners. No formal action was needed.

2020 WAGES

A motion was made by Maas seconded by I. Lau, to increase employee wages by 2.5% for clerical employees and 5% for Public safety employees (Highway, Sheriff, and Emergency Management). All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to give a one-time bonus of \$1000.00 each to the Emergency Management Director and the Drainage Administrator for all of the additional work done on drainage matters in 2019. All members voted in favor of this action; motion carried

FEES REPORT

Clerk of Courts Fees (November): \$1469.00

Register of Deeds (November): \$3934.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2019

Checking Accounts	\$3,122.20
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$24,015.76
Savings Accounts	\$3,760,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,188,037.96

FUND BALANCE

General Fund	\$2,535,848.19
Special Revenue Funds	\$1,242,324.68
Tax Increment.....	\$6353.33
Trust and Agency Funds	\$403,511.76
Total	\$4,188,037.96

CLAIMS

The following claims were approved for payment.

GENERAL FUND:

Agland Co-op 1552.99 fuel/repairs; Armour Chronicle 67.89 publishing; Armour Dray 100.00 utilities; Axon Enterprises 9,285.00 minor equip.; Cole Papers 611.68 supplies; Corsica Globe 67.89 publishing; Darrington Water 44.45 supplies; Delmont Record 67.89 publishing; Dept. of Health 260.00 prof fees; Douglas Electric 150.60 utilities; FEDEX 26.29 supplies; First Security Finance 4360.61 debt services; Jessica Goehring 173.59 travel; Keith Goehring 1745.15 CAA fees; Goldenwest 848.99 utilities; Kim Klein 202.95 supplies; Mid-America Research Chemical 597.51 supplies; Northwestern Energy 415.81 utilities; Office Products Center 1007.16 supplies; Petty Cash 865.76 postage; Randall Water 74.10 utilities; Stalker Radar 9240.00 minor equip.; State of SD 29.00 utilities; Thompson Reuters 208.86 supplies; Vogt's Repair 1167.03 repairs; Voyager Fleet Systems 2223.19 fuel; Wilson's True Value 17.99 supplies; Nathan Wunder 10,601.84 repairs.

ROAD AND BRIDGE FUND:

Agland Coop 4754.04 fuel; Brosz Engineering 15,000.00 bridge project engineering; C&B Operations 92.99 supplies; Corsica Hardware 96.94 supplies; Douglas Electric 865.36 utilities; Fousek Trucking 46.02 supplies; Goldenwest 144.39 utilities; Grosz Sand and Gravel 3361.20 supplies; Cameron Hinckley 122.49 clothing allowance; Johnson Engineering 1750.00 prof fees; Midwest Concrete 696.00 supplies; Newman Signs 555.94 repairs; Northwestern Energy 207.35 utilities; Office Products Center 16.99 supplies; Overhead Garage Door 839.29 repairs; John Parker 300.00 clothing allowance; RDO Equipment 193.88 supplies; Bob Reinfeld 1,138.32 supply reimbursement; Ringling Construction 2500.29 gravel; SD Dept. of Transportation 26,685.20 prof fees/ road repairs; SDPAA 214.25 insurance; Select Service 1248.24 repairs; Star Manufacturing 88.05 repairs; Terry VanZee 300.00 clothing allowance; Vogt's Repair 2223.19 repairs; Voyager Fleet Systems 1330.17 fuel; Wilson's True Value 25.36 supplies.

E911 SYSTEM FUND:

Goldenwest 436.56 E911 System.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Petty Cash 55.00 postage.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 222.50 minor equipment.

ADJOURNMENT

At 11:58 p.m., a motion was made by Star seconded by Maas to adjourn until 3:30 p.m. on Friday December 27, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor