

Doing County Business without going to the Courthouse

In order to put the health and safety of our customers and employees first, we are asking the public to minimize visits to the Courthouse to minimize chances of spreading the Coronavirus (Covid-19). Many county errands can be done by mail or online. Please use the list below to see how to do your county errand without having to make a trip to the Courthouse. Thank you!

Paying my property tax:

- By Mail: Please send us your check and the tear stubs from the bottom of your Official Tax notices to the Douglas County Treasurers Office at PO Box 68, Armour, SD 57313. If you are unsure about the amount due please call or email our office. If you send us a stamped self-addressed envelope, a receipt will be mailed to you.
- Questions: 605-724-2318 or dougtreas@goldenwest.net

Renew my vehicle license:

- By Mail: Please send us your check and the renewal notice that you were mailed by the Division of Motor Vehicles to the Douglas County Treasurers Office at PO Box 68, Armour, SD 57313. If you did not receive or can't locate the renewal notices please call or email our office. If you mail us a stamped self-addressed envelope, the mailing fee for your renewals will be waived.
- Questions: 605-724-2318 or dougtreas@goldenwest.net

Obtain a certified copy of a Vital Record:

- Mail: Vital Record Request forms can be obtained on by [clicking here](#) under "Forms & Documents" (near the bottom of the page). Mail complete form with the appropriate fee to Register of Deeds, PO Box 267, Armour, SD 57313
- Questions: [605-724-2204](tel:605-724-2204) or douglasrod@goldenwest.net

File/Record a Legal Document:

- Mail: Determine the correct fee for your document by reviewing the fee schedule by [clicking here](#). Mail your document with the appropriate fee to Register of Deeds, PO Box 267, Armour, SD 57313
- Questions: [605-724-2204](tel:605-724-2204) or douglasrod@goldenwest.net

Register to Vote/ Change Voter Registration/ Cancel Registration:

- By Mail: Voter Registration forms can be obtained by [clicking here](#). Mail your completed form to County Auditor, PO Box 159, Armour, SD 57313
- Questions: 605-724-2423 or phyllis.barker@state.sd.us

Absentee Voting:

- By Mail: Absentee Request forms can be obtained by [clicking here](#). Mail your completed form to County Auditor, PO Box 159, Armour, SD 57313
- Questions: 605-724-2423 or phyllis.barker@state.sd.us

Building Permit:

- By Mail: Building Permit forms can be obtained by [clicking here](#). Mail your completed form to Planning and Zoning Administrator, PO Box 176, Armour, SD 57313
- Questions: 605-724-2688 or douglasdoe@unitelsd.com

Pay a traffic/parking Ticket:

- Online: Visit the [Unified Judicial System Portal](#)
- Questions: Clerk of Courts 605-724-2585 or denise.sparks@ujs.state.sd.us

Make Court-ordered Payments:

- Online: Visit the [Unified Judicial System Portal](#)
- Questions: Clerk of Courts 605-724-2585 or denise.sparks@uj.s.state.sd.us