

Douglas County Commissioner Meeting Minutes
September 1, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 1, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present as well as Nathan Ymker. Jerod Star was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by I. Lau and seconded by Maas to approve the minutes from the August 4th and 18th meetings. All members voted in favor of this action; motion carried.

DRAINAGE

A permit submitted by Greg Putnam for the installation of a grass water way was reviewed by the Board. The Commission felt this was not a drainage issue because it was not altering the flow of any water and Mr. Putnam had gone through NRCS for the project plans. Therefore, a motion was made by Goldammer and seconded by Maas to refund the drainage permit fee for Greg Putman. All members voted in favor of this action; motion carried.

EMT BENEFITS

The Board reviewed the EMT benefit packages presented at the last meeting. Discussion was held. A motion was made by Goldammer and seconded by Maas to purchase Plan 1 of the Provident EMT Benefit plan on a three-year prepaid installment for \$2,365.00. All present voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. Reinfeld informed the Board that gravel crushing is underway. Reinfeld estimates about 4,000 tons has been done so far. Nichols explained that the County was awarded the Bridge Improvement Grant to repair the bridge 8.2 Miles west of Armour on 284th St (County Road 500). This project will be matched at 80% by the state. No action was needed at this time.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 9:30 a.m. to discuss a personnel matter with Reinfeld, Nichols and Barker present. All members voted in favor of this action; motion carried. At 9:38 a.m., Chairman Lau declared the meeting back to open session with no action needed.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to discuss her budget for 2021. Huebner explained that she will be renting the computers in her office because a service contract is included in the rental fees and it will be more efficient for her office. Due to this, Huebner would like to allot three thousand dollars for rental fees in her 2021 budget. The Board agreed. Formal action will be taken at the annual budget adoption hearing.

2021 PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2021 Provisional Budget. No one from the public was present. A motion was made by Maas and seconded by Goldammer to approve the 2021 Provisional Budget as published. All present voted in favor of this action; motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 22nd meeting.

EXECUTIVE SESSION

At 10:12 a.m. a motion was made by Goldammer and seconded by Maas to enter into executive session to discuss a personnel matter with Barker present. At 10:30 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Goldammer and seconded by I. Lau to accept Kim Klein's retraction of her resignation and increase her hourly wage to \$14.75/hour and her monthly phone reimbursement to \$45/month, effective with September payroll. In January 2021, Klein's wage will increase to \$16.00/hour for the two positions she holds. All present voted in favor of this action; motion carried.

WAGES

Courthouse employees Jessica Goehring, Roxane Wentz, Julie Brenner and John Engelland met with the board to discuss employee wages. Due to the aforementioned motion, the employees would like to know what the Board's intentions are regarding wages for all employees in the coming year. No action was taken at this time.

CORSICA LAKE SPILLWAY PROJECT

Clinton Powell, Brosz Engineering, met with the Board to update them on the progress of the Corsica Lake Spillway Rehabilitation Project. Powell expects plans to be ready within a few weeks. Then the bid specs will be prepared and ready to be published once the project is approved by FEMA. No formal action was needed at this time.

COUNTY H&H STUDY

Powell also discussed the County's Hydraulic and Hydrologic Study for Iowa Township and surrounding areas. The County was approved for a grant up to \$235,000. Powell will draft a letter to the South-Central Water District requesting assistance with the County match for the grant. A motion was made by Maas and seconded by Goldammer authoring the signing of the Agreement of Services with Brosz Engineering for the H&H Study. All members voted in favor of this action; motion carried.

4-H/EXTENSION

Kim Klein met with the Board to update them on her department. Klein stated she would be attending the State Fair as required by SDSU Extension and helping with set-up/ tear down of the Douglas County booth. Motion was made by Goldammer and seconded by Maas authorizing travel costs for Klein to attend the state fair. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Maas and seconded by Goldammer to enter into executive session at 11:25

a.m. to discuss a personnel matter with Barker present. All members voted in favor of this action; motion carried. At 11:40 a.m. with no action taken.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Armour Chronicle 610.08 publishing; Cole Papers 330.11 supplies; Corsica Globe 399.54 publishing; DCMH 2273.70 prof. fees; SD Department of Agriculture 35.00 prof fees; Jessica Goehring 37.80 travel; H&H Electric 441.22 repairs; Bradley Kerner 399.00 prof fees; Fred Kuil 302.26 travel; Steve Lau 143.22 travel; Northwestern Energy 1188.06 utilities.

ROAD AND BRIDGE FUND

Armour Chronicle 29.48 publishing; Corsica Globe 14.74 publishing; H&H Electric 13.10 supplies; WW Tire Services 945.72 supplies.

ADJOURNMENT

At 11:42 a.m., a motion was made by Maas and seconded by Goldammer to adjourn until 9 a.m. on September 22, 2020. All members voted in favor of this action; motion carried.

Signed: _____
Steve Lau, Chairman

Attest: _____
Phyllis Barker, County Auditor