

Douglas County Commissioner Meeting Minutes
October 20, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 20, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present. Jerod Star was absent. Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

SHERIFF'S DEPARTMENT

Deputy Dustin Palmquist met with the Board to explain the Zuercher system that the Sheriff's Dept. would like to get in their patrol cars. Palmquist explained that the state has been using this system for 6-7 years and is very pleased with it. The department has been awarded a Homeland Security Grant to cover the initial cost of the software 100% at \$23,505.00. The County would then only be responsible for the yearly annual license fee of \$3,055.00 beginning in 2022. A motion was made by Goldammer and seconded by Maas to authorize the Sheriff's Department to purchase the Zuercher program and pay the annual fee out of the Sheriff's budget. All members voted in favor of this action; motion carried.

ELECTION

Auditor Barker met with the Board to inform them of a grant she applied for and was awarded to aid in election expenses related to Covid-19 for \$5000.00. Barker would like to increase the pay for election workers given the circumstances and would like to pay back up workers for reserving the day in case they are needed. A motion was made by Goldammer and seconded by Maas to pay election workers \$250.00 for the day and back up workers \$50.00 for the day for the 2020 General Election cycle. All present voted in favor of this action; motion carried. Nathan Ymker entered the meeting.

COURTROOM UPDATES

Craig Parkhurst, States Attorney, met with the Board to inform them of a request from the Unified Judicial System for the installation of a courtroom audio system. The UJS will pay the full cost of the installation and the electronic recording system, the county will then be responsible for any future maintenance and support costs for the sound system. Discussion was held. A motion was made by Maas and seconded by Goldammer to approve the installation of the recording system in the courtroom. All members present voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Maas to enter executive session to discuss a personnel matter at 9:50 a.m. with Ymker and Barker present. Goldammer seconded the motion. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session with no action taken 10:06 a.m.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. The five-year plan for 2021-2026 was reviewed by the Board with no action taken. Highway employees Steve Harrington, Cameron Hinckley, Terry VanZee and John Parker entered the meeting.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 10:28 with Ymker, Reinfeld, Harrington, Hinckley, VanZee and Parker present. All members voted in favor of this action; motion carried. Harrington, Hinckley, VanZee and Parker exited the session at 10:57 a.m. Reinfeld exited at 11:15 a.m. At 11:17 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

FEES REPORT

Clerk of Courts Fees (September): \$1566.80

Register of Deeds (September): \$4126.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September 2020

Checking Accounts	\$2253.42
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$30,424.45
Savings Accounts	\$2,517,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,950,557.87

FUND BALANCE

General Fund	\$2,525,165.28
Special Revenue Funds	\$227,497.14
Tax Increment.....	\$84.70
Trust and Agency Funds	\$197,830.75
Total	\$2,950,577.87

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Blue 360 Media 175.77 supplies; Central Square Technologies 23,505.00 Zuercher software; Cole Papers 341.31 supplies; Darrington Water 50.80 supplies; Davison Co. Sheriff’s Department 1615.00 jail fees; Dept of Health 40.00 prof fees; Dept of Health 40.00 prof fees; Election Systems and Software 1430.00 prof fees; First Security Finance 4630.61 debt services; Kim Klein 13.25 supplies; Kone Inc. 742.50 repairs; Krull’s Market 4.78 supplies; Lincoln County Auditor 157.50 prof fees; Marshall & Swift/Boeckh LLC supplies; Mitchell Clinic 201.00 inmate medical; Northwestern Energy 10.82 utilities; Office Products Center 139.24 supplies; Craig Parkhurst 57.70 supplies; State of SD 35.50 utilities; USPS 1005.60 supplies; Werk Weld 1650.00 repairs; Will Funeral Chapel 1640.00 indigent burial; Wilson’s True Value 47.59 supplies.

ROAD AND BRIDGE FUND:

Fousek Truck Services 338.02 repairs/supplies; Northwestern Energy 124.58 utilities; Office Products Center 129.90 minor equip.; Schrank Construction 382.65 repairs; Wilson’s True Value 15.47 supplies.

ADJOURNEMENT:

A motion was made by Goldammer and seconded by Maas to adjourn at 11:20 a.m. until the next

meeting to be held at 9:00 a.m. on Thursday, November 5, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor