

Douglas County Commissioner Meeting Minutes
October 6, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 6, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Phyllis Barker was also present as well as Jeff Grosz. Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Star to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the September 1st and 22nd meetings. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter executive session to discuss a personnel matter with Grosz present at 9:03 a.m. All members voted in favor of this action; motion carried. Grosz exited the session at 9:19 a.m. At 9:35 a.m., Chairman Lau declared the meeting back to open session with no action taken at this time.

4-H/EXTENSION

Kim Klein, 4-H/ Extension Office Manager met with the Board to update them on her departments. A motion was made by Goldammer and seconded by Maas to reimburse Mark Heisinger the meeting fee of \$40.00 plus mileage to assist with the Weed and Pest Annual Report. All members voted in favor of this action; motion carried.

Klein informed the Board that the Weed and Pest district meeting will be November 5th in Mitchell. Klein explained that in order to receive funding from the state, at least two people from Douglas County must attend this annual meeting. A motion was made by Maas and seconded by Goldammer authorizing two people from the County to attend the one-day meeting in Mitchell. All members voted in favor of this action; motion carried.

HEALTH INSURANCE BENEFITS

Mike Emery, from Risty Benefits, met with the Board to present quotes for Health Insurance through Risty Benefits as well as quotes for all ancillary benefits. Discussion was held with no action taken at this time.

COVID-19

Auditor Barker informed the board of policies and procedures that other counties in the area were adopting to deal with the Covid-19 Pandemic. Discussion was held with no action taken at this time.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter executive session at 9:30 a.m. to discuss a personnel matter with Barker Present. At 10:46 a.m., Chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, met with the Board to update them on their department.

A motion was made by Maas and seconded by Star to surplus the Tenco Y50 Truck Mounted Sander (FA#1853), and to accept the offer from the City of Armour to purchase the above mentioned

sander for \$1000.00. All members voted in favor of this action; motion carried.

Highway employees, Steve Harrington, Terry Van Zee, Cameron Hinckley and John Parker joined the meeting.

A motion was made by Goldammer and seconded by Star to enter in to executive session at 11:03 a.m. to discuss personnel matters with Reinfeld, Harrington, Hinckley, Van Zee and Parker present. All members voted in favor of this action; motion carried. Hinckley exited the session at 11:20 a.m. Chairman Lau declared the meeting back to open session at 11:35 a.m. with the following action taken. A motion was made by Goldammer to set Bob Reinfeld's salary to \$41,600.00 per year, effective immediately. Discussion was held. Star seconded the motion. All members voted in favor of this action; motion carried.

Chairman Lau exited the meeting at 11:40 a.m. and turned the meeting over to Vice-Chairman Maas.

CUSTODIAL

John Engelland, Courthouse Custodian, informed the board that the Circuit Court Administrator, is requesting a remodel to the Clerk of Courts office. Discussion was held with no action taken at this time.

Engelland informed the Board that there is no longer a need for the Snapper Snow Blower since the skid steer was purchased. Therefore, a motion was made by Star to surplus the 38" Snapper Snow Blower with cab (FA# 3027 and #3028) for sealed bids to be opened on Nov. 6 meeting. All members voted in favor of this action; motion carried.

The following claims were approved for payment:

GENERAL FUND:

August Payroll: Commissioners 3622.28 Auditor 7954.43 Treasurer 8623.42 States Attorney 5094.51 Courthouse Janitor 4949.72 Equalization 7153.87 Register of Deeds 5181.72 Veterans Service Officer 833.63 Sheriff 17,857.58 Coroner 100.00 Ambulance 1195.97 Welfare 158.81 Extension 2814.51 Weed & Pest: 2228.19 Planning and Zoning 437.13 Park 904.35 Fair Board 0.00 Standard Life Insurance 624.41

September Payroll: Commissioners 3622.28 Auditor 8352.11 Treasurer 8737.99 States Attorney 5094.51 Courthouse Janitor 4855.17 Equalization 7541.74 Register of Deeds 4910.48 Veterans Service Officer 833.63 Sheriff 17,851.89 Coroner 121.37 Ambulance 2726.78 Welfare 158.60 Extension 3346.07 Weed & Pest: 696.28 Planning and Zoning 453.87 Park 0.00 Fair Board 159.44 Standard Life Insurance 617.92; Armour Chronicle 655.55 publishing/supplies; Armour Lumber Co. 16.29 supplies; Armour City 167.29 utilities; Brosz Engineering 2380.10 repairs; Buhl's Dry Cleaning 184.00 maint; Community Health Services 2148.54 prof fees; Connecting Point 56.25 prof fees; Corsica Globe 347.55 publishing; Delmont Record 305.55 publishing; Graham Tire Mitchell 520.00 repairs; H&H Electric 113.08 repairs; Douglas Electric Co-op 322.86 utilities; Tim Goldammer 120.96 mileage; Goldenwest 833.14 utilities; Steve Johnson 250.00 spraying; McLeod's Office Supply 76.89 supplies; Microfilm Imaging 161.25 rental fees; Northwestern Energy 1337.96 utilities; Office Products Center 380.01 supplies; Randall Community Water Dist. 80.80 utilities; SDACC 1871.00 CLERP payment; Van Brother Inc. 130.00 utilities; Vogt's Repair 37.59 repairs; Voyager Fleet 936.66 fuel; Wilson's True Value 26.13 supplies; Wipf & Cotton Law Offices 194.00 prof fees.

ROAD AND BRIDGE FUND:

August Payroll: 27,736.46; September Payroll: 27,762.89; Agland Coop 4709.19 supplies; Armour Chronicle 44.47 publishing; Armour City 52.00 utilities; C&B Operations 388.96 supplies;

Connecting Point 1088.75 prof fees/ computer; Corsica Globe 44.47 publishing; Delmont Record 44.47 publishing; Econo Signs 202.81 repairs; First Rate Excavate Inc 150,000.00 road repairs; Fousek Truck Service 101.18 repairs; Goldenwest 204.11 utilities; Steve Harrington 152.99 clothing allowance; Northwestern Energy 12.53 utilities; SD DOT 90.29 repairs; Vogt's Repair 18.69 supplies.

E911 FUND:

August Payroll: 26.84; September Payroll: 26.83; Charles Mix County 18,722.55 prof fees/ 3rd qtr E911; Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND:

August Payroll: 1536.73; September Payroll: 1551.74.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging 161.25 rental fees.

ADJOURNMENT

At 11:48 a.m., a motion was made by Star and seconded by Goldammer to adjourn until the next meeting to be held October 20, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor