

Douglas County Commissioner Meeting Minutes
November 16, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 16, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present. Jerod Star was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

Brandt Garner and Lynette Ellingson, Delmont Board of Trustees members, met with the Board to ask for permission to install a stop sign on Wilson and Main St. in Delmont to slow traffic. A motion was made by I. Lau and seconded by Maas authorizing the town of Delmont to place a stop sign on the corner of Wilson and Main St. in Delmont. The following votes were recorded: Voting aye: I. Lau, Goldammer, and Maas. S. Lau opposed. Star was absent. Motion carried. The Board reminded Delmont that although the stop sign may be installed, does not mean that the Douglas County Sheriff's Office will be policing it due to the fact that there is not Contract for Law Enforcement in place. Nathan Ymker entered the meeting.

EXECUTIVE SESSION

At 9:10 a motion was made by Goldammer and seconded by Maas to enter into executive session to discuss a personnel matter with Barker and Ymker present. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

HEALTH INSURANCE

Craig and Diane Krsnak, Douglas County Insurance, met with the Board to discuss Health Savings Accounts, Medical Reimbursements, and the current health insurance plan. No action was taken at this time.

H&H STUDY

Clinton Powell, Brosz Engineering, met with the Board to give an update on the progress of the H&H study. Powell explained that the drainage areas are different than originally expected and he would like to change the scope of the project. He will write up an amendment to have at the next meeting. Powell assured the Board that this would not increase the cost of the project or jeopardize the grant process. Powell will draft an amendment to have available at the next meeting. No action was taken at this time.

SPILLWAY

Powell explained that the rehabilitation plans are complete and are now just waiting on FEMA to approve the project before construction can begin.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department.

A motion was made by Goldammer and seconded by Maas to surplus the bi-directional Monroe Snowplow (FA#1918) for resale to another government entity. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to accept the bid from the City of Corsica of \$2,200 for the Monroe Snowplow. All members voted in favor of this action; motion carried.

An Approach Permit submitted by Seth Reimnitz, 27475 395th Ave, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Seth Reimnitz to replace an existing approach and replace it with a new one in the SE ¼ of Section 3, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

An Approach Permit submitted by Jordan Reimnitz, 39434 274th Ave, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Jordan Reimnitz to replace an existing approach and replace it with a new one in the E ½ of the SW ¼ of Section 3, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

Reinfeld discussed his budget and where he anticipates being at the end of the year. He feels that he will have the budget to support the purchase of the pay loader that he presented at the last meeting. A motion was made by Goldammer and seconded by Maas to authorize the purchase of a new L90H Volvo Loader for through Source Well. Chairman Lau asked for a roll call vote. Voting "aye": Maas, Goldammer and I. Lau. Voting "nay": S. Lau. Star was absent. Motion carried.

Motion was made by Maas and seconded by Goldammer to accept the Change Order submitted by Commercial Asphalt for the total of \$493,744.00. All members voted in favor of this action; motion carried. This is .014% under the original Quote of \$500,800.00

RISTY BENEFITS

Mike Emery, Risty Benefits, met with the Board to review the health insurance proposal he gave to the Board in October. Discussion was held. The Board thanked Emery for his time.

2020 HEALTH INSURANCE AND ANCILLARY BENEFITS

A motion was made and seconded to transfer all ancillary benefits (Vision, Dental, Life Insurance) to the Reliance Standard Company through Risty Benefits and to renew the current health insurance plan with Douglas Co Ins. The County will continue to pay 100% of the employee's single premium as well as Life insurance. And the employee will be responsible for their vision, dental and any additional life ins. premiums. A roll call vote was taken with the following votes recorded: Voting "aye": Goldammer, Maas, and S. Lau. Voting "nay": I. Lau. Star was absent. Motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 11:51 a.m. with Barker and Ymker present to discuss a personnel matter. Chairman declared the meeting back to open session with no action taken at 12:12 p.m.

OTHER BUSINESS

Auditor presented a Quote from Coles Computers in Platte for five iPads with keyboard cases for a total of \$2150.00. Discussion was held. A motion was made by Goldammer and seconded by Maas to purchase 5 iPads with keyboard cases for the Commissioners use from Cole Computers in Platte. All present voted in favor of this action; motion carried.

2020 BUDGET ADJUSTMENTS

Motion was made by Goldammer and seconded by Maas to make an operating fund transfer of \$400,000.00 from General Fund Cash Balance to the Road and Bridge Fund Cash Balance as budgeted for 2020. All members present voted in favor of this action; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

A motion was made by Goldammer and seconded by I. Lau to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:

Expenditure: General Fund; Election Fees 101-120-429: \$5,296.41

Means of Finance: General Fund; Election-101-0-331.80 Federal Grants: \$5,000.00

FORMAL BUDGET SUPPLEMENT

A motion was made by Maas and seconded by I. Lau to authorize the auditor to publish a Notice of Hearing to be held on December 15, 2020 to consider a supplement to the E911 budget for 2020. All members voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (October): \$1816.00

Register of Deeds (October): \$2581.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2020

| | |
|-------------------------------|----------------|
| Checking Accounts | \$8301.01 |
| Cash on Hand..... | \$500.00 |
| Petty Cash..... | \$400.00 |
| Un-deposited receipts | \$265,084.32 |
| Savings Accounts | \$4,820,000.00 |
| -BankWest- Armour | |
| Certificate of Deposits | \$400,000.00 |
| Total | \$5,494,285.33 |

FUND BALANCE

| | |
|------------------------------|----------------|
| General Fund | \$3,084,417.32 |
| Special Revenue Funds | \$383923.64 |
| Tax Increment..... | \$6,418.55 |
| Trust and Agency Funds | \$2,019,525.82 |
| Total | \$5,494,285.33 |

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Brosz Engineering 10,227.50 H&H Study/ prof fees; Darrington Water 63.50 supplies; Davison Co. Sheriff's Office 2090.00 jail fees; DCMH 50.00 prof fees; First Security Finance 4630.61 Debt Services; Government Forms and Supplies 76.01 supplies; Pamela Hein 282.85 prof fees; Mark Katterhagen 15.00 prof fees; Lewis and Clark BHS 368.00 prof fees; Lucy Lewno 166.50 prof fees; Darcy Lockwood 15.00 prof fees; Mitchell Clinic LTD 319.00 prof fees; Northwestern Energy 6.00 utilities; Office Products Center 610.90 supplies; Parkhurst Law Office 1560.36 prof fees/supplies/utilities; SD Game Fish & Parks 1845.93 prof fees; Yankton Co. Treasurer 215.90 prof fees.

ROAD AND BRIDGE FUND:

Commercial Asphalt Co. 493,744.00 road repairs; Equipment Blades 6000.00 supplies; Fousek Trucking Services 75.00 repairs; Northwestern Energy 160.59 utilities; Schrank Construction 4,795.93 prof fees; Vogt's Repair 306.00 repairs.

ADJOURNEMENT

A motion was made by Goldammer and seconded by Maas to adjourn at 12:26 p.m. until the next meeting to be held at 9:00 a.m. on Tuesday December 1, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor