

Douglas County Commissioner Meeting Minutes
December 15, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 15, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Phyllis Barker, Treasurer Julie Brenner and Commissioner-Elect Nathan Ymker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; Motion carried.

DRAINAGE BOARD

A motion was made by Goldammer and seconded by Maas to recess as a Board of County Commissioners and re-convene as a Douglas County Drainage Board. All members voted in favor of this action; motion carried.

Discussion was held regarding the drainage project on Richard Reimnitz' land. Commissioner S. Lau and Goldammer met with Reimnitz to explain the project. A motion was made by Goldammer and seconded by Maas to rescind the complaint and all fines associated with the complaint. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star to adjourn as a Drainage Board and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. Nichols presented information on a Bridge Improvement Grant opportunity. A motion was made by Maas and seconded by Goldammer authorizing the Highway Department to apply for the Bridge Improvement Grant. All members voted in favor of this action; motion carried.

TREASURER'S OFFICE

Julie Brenner, Treasurer, presented the list of Taxes Delinquent as of December 14, 2020 for the Board's review. Brenner also asked that the last meeting of the year be moved to an earlier time. No action was taken.

AUTOMATIC BUDGET SUPPLEMENTS

A motion was made by Star and seconded by Goldammer to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:
Expenditure: General Fund; Election Supplies 101-120-426: \$2565.66
Means of Finance: General Fund; Election-101-0-331.80 Federal Grants: \$2565.66

CONTINGENCY TRANSFER

A motion was made by Maas and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

**RESOLUTION #2020-13
TRANSFER FROM CONTINGENCY FUND**

WHEREAS, insufficient appropriation was made in the 2020 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-111-415 (Commissioners Ins. Premium) in the amount of \$2700.00
101-111-422 (Commissioners Professional Fees) in the amount of \$26,000.00
101-111-423 (Commissioners Publishing Fees) in the amount of \$1000.00
101-163-411 (Register of Deeds Salaries) in the amount of \$7,280.00
101-163-422 (Register of Deeds Prof. Fees) in the amount of \$425.00
101-165-435 (Veterans Service Office Minor Equip.) in the amount of \$500.00
101-512-428 (Historical Society Utilities) in the amount of \$100.00
101-522-425 (Park Repairs) in the amount of \$17,600.00

CAPITOL OUTLAY ACCUMULATIONS

A motion as made by Goldammer and seconded by Maas to dissolve \$320,000 of the capitol accumulations being set aside to be used for the new Mack dump truck and sander. All members voted in favor of this action; motion carried.

COUNTY CREDIT CARD

Auditor Barker presented information to the Board about a county credit card. A motion was made by Goldammer and seconded by Star to obtain a credit card for the County through Bankwest in Armour. All members voted in favor of this action; motion carried.

FAIRBOARD:

Dwayne Werkmeister, 4-H Leader and Kim Klein, 4-H Office Manager, met with the Board to discuss updates to the 4-H Building. They would like to replace the siding in the front room. The Fair Board requested carrying over some of their unused budget. The Board agreed that they would be willing to increase the 2021 budget to support the project, however, they will take formal action once final numbers have been received for the project.

Klein informed the Board that the Weed and Pest Conference was canceled for 2021. The state will be allowing for virtual presentations to maintain the grant requirements.

The Weed and Pest Supervisor position was discussed. Commissioner Goldammer made a motion to hire Jefferson Grosz as the weed and pest supervisor for 2021 at \$25 hour with maximum of 200 hours for the year. Maas seconded the motion. Discussion was held. All in favor, motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter into executive session at 9:56 a.m. to discuss a personnel matter with Barker and Ymker present. Brenner exited the meeting. Chairman Lau declared the meeting back to open session at 10:06 a.m. with no action taken at this time.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to request a new desk for her office. A motion was made by Maas and seconded by Star to authorize the purchase of a desk for the Director of Equalizations office. All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by Maas to grant administrative leave on Christmas Eve Day, December 24, 2020. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 10:30 a.m. with Barker and Ymker present to discuss a personnel matter. Brenner exited the meeting. Bob Reinfeld entered at 10:38 a.m. Chairman Lau declared the meeting back to open session at 10:58 a.m. with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld met with the Board to update them on his department. An Approach Permit submitted by Nick Hoffman, 39578 SD HWY 44, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Nick Hoffman to install an approach in the North 1/2 of the E 1/2, Sec 15, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried. An Approach Permit submitted by Steve Reichert, 40184 273rd St., Parkston, SD was reviewed by the Board. A motion was made by Maas and seconded by Goldammer to deny the approach application and permit for Steve Reichert to install an approach in the SE 1/4, Sec 22, T100N, R62W. Due to safety concerns, the Board would like the approach on the township road as opposed to the County Oil. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to purchase trackers for the highway pickups and semis through Nextraq with a 36-month contract. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to purchase two cameras for the exterior of the highway shop building and to change the locks to the highway shop immediately. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter into executive session to discuss a personnel matter at 11:22 a.m. with Barker and Ymker present. Brenner exited the meeting. Chairman Lau declared the meeting back to open session at 11:24 a.m. with no action taken at this time.

H&H Study

The Board reviewed the amendment to the H&H Study. A phone call with Clinton Powell of Brosz Engineering was held. Powell explained the change and ensured that there would be no additional cost for this amendment. A motion was made by Star and seconded by Maas to approve the amendment submitted by Brosz Engineering for the scope of the H&H Study. All members voted in favor this action; motion carried.

2021 WAGES

A motion was made by Goldammer and seconded by Star to set the 2021 wages as agreed upon by the Commissioners at the December 2nd meeting and prepared by the Auditor as such. All members voted in favor of this action motion carried.

Julie Brenner voiced her opinion and asked for an amendment to her wages to match the Director of Equalization's. A motion was made by Star and seconded by Goldammer to amend the Treasurer's wage to match the Director of Equalizations at \$42,000 annually. All members voted in favor of this action; motion carried.

FEES:

Clerk of Courts Fees (November): \$2,887.42
Register of Deeds Fees (November): \$3,451.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2020

Checking Accounts \$ 4416.58
Cash on Hand.....\$500.00

Petty Cash.....	\$400.00
Un-deposited receipts.....	\$64,620.43
Savings Accounts.....	\$2,969,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,438,937.01

FUND BALANCE

General Fund	\$2,200,877.52
Special Revenue Funds	\$731,296.00
Tax Increment District Fund	\$6,635.76
Trust and Agency Funds	\$500,127.28
Total	\$3,438,937.01

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 150.40 fuel/repairs; Armour Dray 150.00 utilities; Armour City 129.17 supplies; Brosz Engineering 23,852.50 prof fees; Buhl's Dry Cleaners 153.50 maint; C&B Operations 535.75 repairs; Cole Papers 1105.70 supplies; Cole's Computers 2299.90 miner equip; Commercial Health Services 2148.54 prof fees; Connecting Point 201.25 prof fees; Corsica Globe 63.00 publications; DCMH 100.00 prof fees; Department of Health 80.00 prof fees; First Security Finance 4630.61 debt services; Keith Goehring 1074.55 CAA fees; Goldenwest 855.26 utilities; Krull's Market 34.96 supplies; Lincoln County Auditor 135.80 prof fees; McLeod's Office Supply 767.99 supplies; Microfilm Imaging 322.50 rental fees; Northwestern Energy 6.78 utilities; Office Products Center 685.57 supplies; Dustin Palmquist 40.00 travel; Parkhurst Law Office 1560.36 prof fees/supplies/utilities; Randall Community Water Dist. 66.40 utilities; TEAM Laboratory 320.54 supplies; Creighton A. Thurman 327.15 prof fees; Voyager Fleet Systems 905.92 fuel; Wilson's True Value 83.00 supplies; Nathan Wunder 4000.00 repairs; Yankton Co. Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND:

A-Ox 34.78 rental; Agland Coop 4286.71 fuel; Armour Dray 30.00 utilities; Armour Lumber 40.80 supplies; Armour City 52.00 utilities; C&B Operations 2902.10 repairs/supplies; Commercial Asphalt Company 1141.00 roads repairs; Connecting Point 48.75 prof fees; Goldenwest 217.39 utilities; Graham Tire 130.00 repairs; JB Tile 37,857.21 prof fees; Midwest Concrete 416.00 repairs; Northwestern Energy 174.17 utilities; SD DOT 26,761.81 repairs; Transource Truck & Equip. 82.06 supplies; Voyager Fleet Systems 225.69 fuel; Wilson's True Value 74.42 supplies.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 System.

ADJURNMENT

A motion was made by Star and seconded by I. Lau to adjourn at 11:56 a.m. until the next meeting on December 29, 2020 at 4:00 p.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor