

Douglas County Commissioners Meeting Minutes
March 16, 2021

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 16, 2021. Members present were Tim Goldammer, Steve Lau, Marlin Maas, Jerod Star and Nathan E. Ymker. Auditor Phyllis Barker was also present. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

PARK BUSINESS

Maas informed the Board that the Park Board was approached about the park fees increase. This constituent feels that if the prices are increased then they would like to see some improvements to the park such as updated playground equipment and security cameras. No action was taken at this time.

HIGHWAY

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. A motion was made by Star and seconded by Ymker to introduce the following resolution requesting Johnson Engineering to complete the bridge reinspection:

RESOLUTION #2021-03
BRIDGE REINSPECTION PROGRAM RESOLUTION

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Douglas County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Johnson Engineering (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 16th day of March, 2021, at Armour, South Dakota.

Board of County Commissioners of Douglas County

ATTEST: _____
County Auditor

Chairman of the Board

All members voted in favor of this action; motion carried.

HOLIDAY HOURS

An email from Gov. Noem was read regarding Administrative Leave for the Easter Holiday. Discussion was held. A motion was made by Goldammer to follow the state in granting Easter Monday as a holiday for 2021. Chairman Lau called for a second twice. Maas seconded the motion to bring it to a vote. Voting aye: Star, Goldammer, Ymker and Maas. Voting Nay: Lau. Motion carried.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to update them on her department. Kim Huebner would like to hire Rachel Lake, Lake Contracting LLC, to scan and index all the bound books in the Register of Deeds Office. She is estimating this to cost about \$7,000.00 and has the funds in the Modernization and Preservation Fund to support this expense. Lake would be working remotely to assist Huebner in this process. No action was taken by the Board at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss his department. Clinton Powell, Brosz, was also present. Powell explained that he will be submitting an appeal to FEMA for the denial of Corsica Lake Spillway claim. Discussion was held. The Board agreed to have the Emergency Manager sign the appeal letter.

Harrington presented the Pre-Disaster Mitigation Plan. Additional projects to be added were discussed by Harrington and the Board.

COURT OFFICES

Denise Sparks, Clerk of Courts, Pat Harrington, Emergency Manager and Craig Parkhurst, States Attorney, met with the Board to inform them of a request from the 1st Circuit Court Administrator to install safety measures in the Courtroom and the Clerk of Courts Office. Discussion was held, with no action was taken at this time. Quotes and more information will be provided in more

FEES REPORT

Clerk of Courts Fees (February): \$3,176.77

Register of Deeds Fees (February): \$3,704.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2021

Checking Accounts	\$8,923.63
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$31,125.50
Savings Accounts.....	\$2,875,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,315,947.13

FUND BALANCE

General Fund.....	\$1,837,157.900
Special Revenue Funds	\$517,877.01
Tax Increment District Fund	\$12,952.15
Trust and Agency Funds	\$748,725.14
Total	\$3,315,947.13

CLAIMS:

The following claims were approved for payment:

GENERAL FUND

February Payroll: Commissioners 3971.12 Auditor 8011.31 Treasurer 9101.99 States Attorney 5457.87 Courthouse Janitor 5166.05 Equalization 7433.47 Register of Deeds 5591.73 Veterans Service Officer 927.09 Sheriff 17,614.86 Coroner 0.00 Ambulance 3805.44 Welfare 142.34

Extension 3014.02 Weed & Pest: 1411.35 Planning and Zoning 606.26 Museum 0.00 Park 0.00
Reliance Standard: 542.35.

Agland Coop 831.86 supplies; Armour Lumber Co. 366.80 supplies; Armour City 140.33 utilities;
Auto Glass Express 245.00 repairs; Brosz Engineering 7820.00 prof fees; Charles Mix Co. Sheriff's
Office 650.00 jail fees; Cole Papers 526.84 supplies; Community Health Services 2148.54 prof fees;
Connecting Point 1091.25 prof fees; DCMH 50.00 pris. Medical; Dept of Health 80.00 prof fees;
Election Systems and Software 94.80 prof fees; AT&T Mobility 31.90 utilities; First Security Finance
4630.61 debt services; Jeremy Johnson 60.95 supplies; Kimberly Klein 16.53 supplies; Krull's
Market 11.66 supplies; McLeod's Office Supply 102.13 supplies; Microfilm Imaging Systems 322.50
rentals; Northwestern Energy 6.39 utilities; Office Products Center 239.17 supplies; Prairie
Pharmacy 233.25 (sheriff's passthrough 756); State of South Dakota 30.00 prof fees; State of South
Dakota 552.44 mental health; SD Sheriff's Assoc. 590.16 Dues; Vogt's Repair 294.62 repairs;
Voyager Fleet 1304.74 fuel.

ROAD AND BRIDGE FUND

February Payroll 26,704.46

Agland Coop 1077.60 supplies; Armour Lumber 337.50 repairs/maint; Armour City 54.00 utilities;
Avera Occupational Medicine 88.55 prof fees; Bierschback Equip and Supply 86.30 supplies; C&B
Operations 233.05 supplies; Connecting Point 18.75 prof fees; Corsica Hardware 633.98 minor
equip.; Steve Harrington 180.04 clothing allowance; Loup Electronics 7205.00 supplies/minor
equip. Meyerink Farm Service 32.15 supplies; Northwestern Energy 187.13 utilities; Vogt's Repair
51.32 supplies; Voyager Fleet Systems 251.57 supplies; Wilson's True Value 72.26 supplies.

E911 FUND

February Payroll 26.69.

EMERGENCY MANAGEMENT FUND

February Payroll 1958.06

ADJOURNMENT:

A motion was made by Ymker and seconded by Goldammer to adjourn at 10:37 a.m. until the next
meeting at 9:00 a.m. on April 16, 2021. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor