

Douglas County Commissioner Meeting
July 20, 2021

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 20, 2021. Members present were Tim Goldammer, Steve Lau, Jerod Star and Nathan E. Ymker. Also present was Auditor Phyllis Barker and Julie Brenner, Treasurer. Marlin Maas was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

SHERIFF'S OFFICE

Jon Coler, Sheriff, met with the Board to discuss Deputy Johnson's completion of his sixth month probation. Discussion was held. A motion was made by Star and seconded by Goldammer to enter into executive session to discuss a personnel matter with Coler and Barker present at 9:15 a.m. All members voted in favor of this action; motion carried. Brenner exited the meeting. At 9:28 a.m., Chairman Lau declared the meeting back to open session with the following action taken: A motion was made by Star and seconded by Goldammer to increase Jeremy Johnson's annual wage to \$39,700.00 upon the completion of his sixth month probation effective with July payroll. All members voted in favor of this action; motion carried.

TOWN OF DELMONT

Mike Fink, Linda Laib, Brandt Gardner, and Larry Clause met with the Board. Jessica Goehring and Craig Parkhurst were also present. Fink, City Attorney for Delmont, expressed concern of six properties that are delinquent on taxes; he would like to get them cleaned up and back on the tax rolls. Fink would like the county to move forward on the tax deed process and the town of Delmont will clean up the properties with grant funds that are available. Fink is offering to help get the tax deed process completed by supplying forms and guidance where he can. States Attorney Parkhurst stated that he welcomes the assistance from Fink. He also stated that 90% of the Treasurers in the state complete this process and he does not have the time or the resources to do this process on his own. Discussion was held. The Board asked that the Treasurer and the States Attorney work together to get the delinquent tax properties taken care of in a timely manner.

EMPLOYEE DRUG TESTING

The Board discussed the possibility of implementing random drug tests for *all* county employees due to the new marijuana laws. The County currently has a zero-tolerance policy and will maintain that policy regardless of medical status. Discussion was held with no action taken at this time.

EXECUTIVE SESSION

At 10:06 a.m., a motion was made by Ymker and seconded by Star to enter into executive session to discuss a personnel matter with Parkhurst and Barker present. All members voted in favor of this action; motion carried. Brenner and Goehring exited the meeting. Sheriff Coler was called into the meeting at 10:15 a.m. Chairman Lau declared the meeting back to open session at 10:25 a.m. with no action taken at this time.

LIFEQUEST

Lisa Gorrel and Darla McGuire, LifeQuest, met with the Board to discuss the 2022 budget allotment. Discussion was held. LifeQuest currently assists seven Douglas County residents in their daily

needs. They are asking for an allotment of \$6,100.00 for the 2022 budget. The Board thanked them for attending the meeting. No action was taken at this time.

AUDITOR'S OFFICE

Phyllis Barker, Auditor, met with the Board to give a brief update. Capitol accumulations for building repairs was discussed with no action taken at this time.

A Statement of Extension to the Joint Service Agreement with Planning and Development District III was reviewed by the Board. The dues for 2022 will be \$12,073.00. A motion was made by Ymker and seconded by Star authorizing the Chairman to sign the agreement with Planning and Development District III for services in 2022. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded Ymker to surplus toilets and two picnic tables from the 4-H Building for disposal. All members voted in favor of this action; motion carried.

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld presented an approach permit by Lyle Dean Plooster for the purpose of installing a field approach in the SE ¼ of Section 33, Holland Twp. Discussion was held. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Ymker seconded the motion. All members voted in favor of this action; motion carried.

An Application for Occupancy on the Right of Way was submitted by Randall Community Water District for the purpose of laying water line in the County road ditch. Discussion was held. A motion was made by Ymker and seconded by Goldammer to approve the application. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Motion to enter into executive session at 11:15 a.m. to discuss a personnel matter with Reinfeld and Barker present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 11:37 a.m. with the following action taken.

A motion was made by Star and seconded by Goldammer to offer the full-time Highway Maintenance position to the person as discussed in executive session. All members voted in favor of this action; motion carried. After the offer of employment was made, the individual denied the offer.

EMERGENCY MANAGER

Pat Harrington, Emergency Manager, met with the Board to discuss the Burn Ban. It was decided to keep the burn ban in place at this time, due to the high temperatures in the forecast. The Board will re-visit the matter at their next meeting. No action was taken.

PARK

Roxane Wentz, Park Caretaker, met with the Board at their request to discuss the campground. Wentz explained that the lawnmower broke down before the 4th of July and the part just came in to fix it. It has now been fixed and the grounds have been mowed. Wentz explained that the bathrooms and showers are cleaned and bleached every weekend. She plans to repaint them next year. No action was required.

FEES REPORT

Clerk of Courts Fees (June): \$3,978.00

Register of Deeds Fees (June): \$3365.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2021

Checking Accounts	\$2,451.35
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$21,822.17
Savings Accounts.....	\$3,402,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,827,173.52

FUND BALANCE

General Fund.....	\$2,412,567.57
Special Revenue Funds	\$751,485.55
Tax Increment District Fund	\$0.00
Trust and Agency Funds	\$663,120.40
Total	\$3,827,173.52

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

3E Electrical Engineering 438.74 repairs; Armour Dray 50.00 utilities; Armour Lumber Co. 753.33 supplies; Blue 360 Media 182.28 supplies; Brosz Engineering 27,470.00 prof fees; Buhl's Dry Cleaners 153.50 maint.; Charles Mix Co. Sheriff's Office 585.00 jail fees; Community Health Services 2213.00 prof fees; Connecting Point 18,793.48 computers/ prof fees; DCMH 50.00 prof fees; First Security Finance 4630.61 debt services; Tim Goldammer 161.28 travel; Goldenwest 54.48 utilities; Kimberly Klein 68.27 supplies; Kone Inc. 742.50 repairs; Krull's Market 51.02 supplies; Microfilm Imaging Systems 322.50 rental; Nextraq 9.58 prof fees; Northwestern 63.30 utilites; Office Products Center 177.43 supplies; Petty Cash 521.88 supplies; State of SD 39.75 utilites; Thompson Reuters 750.75 law books; Vogt's Repair 13.50 repairs; Wilson's True Value 231.31 supplies

ROAD AND BRIDGE FUND:

Agland Coop 2973.02 supplies; C&B Operations 1603.13 supplies; Connecting Point 25.26 prof fees; Dustbusters Enterprises 4896.15 road maint.; Econo Signs LLC 977.20 repairs; Fousek's Truck Service 122.55 repairs/supplies; Nextraq 57.47 prof fees; Northwestern Energy 121.18 utilites; RDO Equipment 200.00 repairs

EMERGENCY MANAGEMENT FUND:

Connecting Point 2.26 prof fees; Petty Cash 55.00 postage; Wilson's True Value 13.46 supplies

ADJOURNMENT

At 11:55 a.m. a motion was made by Ymker, seconded by Star, to adjourn until the budget meeting held on July 27th at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor