

Douglas County Commissioner Minutes
September 21, 2021

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 21, 2021. Members present were Tim Goldammer, Steve Lau, Marlin Maas, and Jerod Star. Nathan E. Ymker arrived at 9:15 a.m. Also present was Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

TREASURER

Julie informed the Board that she had to order a new computer through Connecting Point. A motion to approve the purchase of a computer \$1937.50 motion by Maas and seconded by Star. All members voted in favor of this action; motion carried.

DRAINAGE

A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

Bob Clark met with the Board in regards to his permit that was reviewed at the last meeting. Clark presented signatures from the downstream landowners as required.

A motion was made by Goldammer and seconded by Maas to approve the permit submitted by Clark to install underground drain tile in the NE ¼ of Section 12, T98N, R65W, Douglas County, South Dakota. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Goldammer to adjourn as the Douglas County Drainage Board and re-convene as the Board of County Commissioners. All members voted in favor of this action; motion carried.

2022 BUDGET

Phyllis Barker, Auditor, explained that the final growth came in under what was estimated in the Provisional Budget, therefore, the following changes were made: General Fund Cash Applied increased to \$778,463.20 and the General Fund Property Taxes levies decreased to \$1,8769,284.00. The Road and Bridge Fund Cash Applied increased to \$589,397 and the Property taxes levies decreased to \$605,933.00.

A motion was made by Goldammer and seconded by Star to accept the changes to the 2022 Budget and to adopt the following resolution:

RESOLUTION 2021-12
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 21st day of September, 2021. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2022 through December 31, 2022.

GENERAL FUND: \$1,869,284.37 at 3.094 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$604,107.00 at 1.00 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,473,391.37 at 4.094 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota
Steve Lau, Chairperson
Jerod Star, Commissioner
Tim Goldammer, Commissioner
Marlin Maas, Commissioner

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: voting 'Aye': Star, Goldammer, Maas, Lau. Nay: None. Absent: Ymker. Motion carried.

CORRESPONDENCE

A letter from Irene Wagner was read with no action necessary.

A letter from the Department of Social Services was read stating that they would like to void their agreement with Douglas County effective October 31, 2021. A motion was made by Ymker and seconded by Goldammer to terminate the agreement with Department of Social Services effective October 31, 2021. All members voted in favor of this action; motion carried.

HARRISON PROPERTY

Randal Brumbaugh (Douglas County property owner), Jessica Goehring (Director of Equalization), and States Attorney Parkhurst were present to discuss the burn ban and a misunderstanding that happened in Harrison on September 10th. Discussion was held with no action necessary.

HOLLAND TOWNSHIP

Mitch DeLange and Darrel DeBoer, Holland Township Board members, were present to ask if the County has any ordinances addressing nuisance properties that would pertain to unincorporated cities such as Harrison. Parkhurst explained that there are state nuisance laws, but nothing in the County ordinances. No action was required.

EXECUTIVE SESSION

A motion was made by Star and seconded by Ymker to enter into executive session to discuss a legal matter at 10:00 a.m. with Parkhurst, Goehring and Barker present. All members voted in favor

of this action; motion carried. Chairman Lau declared the meeting back to open session at 10:11 a.m. with no action required.

HIGHWAY DEPARTMENT

Tracy Palmer is the new owner of Valley Station on Highway 44. Mr. Palmer, and Nick Forst, Agronomy Plus of Mitchell, met with the Board to ask for permission to reshape the ditch on 396th Ave. The State will be reshaping the ditch along SD HWY 44 and partially extending their project onto 396th Ave. Palmer would like to extend what the state plans to do to the county culvert north of the corner. Forst presented plans showing what exactly they would like to do. Discussion was held. A motion was made by Star and seconded by Ymker authorizing Palmer to reshape the ditch on the west side of 396th Ave. north of SD HWY 44 as presented. All members voted in favor of this action; motion carried.

SMALL STRUCTURE INVENTORY

bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board. Nichols presented two quotes for the Small Structure Inventory Project. Clinton and Greg Powell of Brosz Engineering were present as well as Jedidiah Reimnitz of HR Green. Brosz quoted the project at \$28,200.00. HR Green quoted the project at \$30,000.00. Discussion was held resulting in a motion by Goldammer, seconded by Ymker, to accept the bid from HR Green for a total of \$30,000.00 for the Small Structure Inventory Project. All members voted in favor of this action; motion carried.

H&H STUDY

Clinton Powell, Brosz Engineering, explained that the County's H&H Study is complete and on the total project is on target to be completed by the October 2021 deadline. Powell said that once the information is reviewed by the Board, the grant reimbursement process will be started. Powell expects the County to be reimbursed before the end of 2021. No action was required.

RANDALL COMMUNITY WATER DISTRICT

Scott Pick and Mason Wright of Randall Community Water District as well as Chris Van Schepen of Brosz Engineering met with the Board to discuss improvements that RCWD would like to complete. RCWD is hoping to utilize some of the Coronavirus Relief Fiscal Recovery funds that the County received. Discussion was held with no action taken at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss the burn ban. Harrington spoke with local fire chiefs, and they have agreed that the burn ban could be removed. A motion was made by Ymker and seconded by Maas to remove the burn ban for Douglas County. Discussion was held. All members voted in favor of this action; motion carried.

Harrington informed the Board that the State is going to use Emergency Management Performance Grant dollars to acquire LIDAR data for Douglas County. Once this data is obtained, FEMA will work on Flood Plain Maps for the County.

AMBULANCE

Nicole Neugebauer, EMS Director, met with the Board along with Pat Harrington, to discuss the Armour Ambulance. Neugebauer informed the Commission that the seven EMTs on the Armour Ambulance drew put in over 450 volunteer hours to raise over \$117,000 for the new Douglas County Armour Ambulance. The County has set aside \$100,000 in capitol accumulations for the ambulance. Neugebauer has obtained quotes for a new ambulance through SAVEK. Discussion was

held. A motion was made by Maas and seconded by Ymker to approve the purchase of F-550 4x4 Ultramedic Ambulance off of the SAVEK bid and a Stryker Power Lift Cot for a total of \$251,222.80; and to authorize Harrington to be the authorizing agent to sign all paperwork regarding this purchase. A roll call vote was taken with the following votes being recorded: voting 'aye': Goldammer, Ymker, Maas, Star and Lau. Voting 'nay': None. Motion carried.

EXECUTIVE SESSION

At 12:03 p.m. a motion by Goldammer and seconded by Star to enter into executive session to discuss a personnel matter with Barker present. All members voted in favor of this action motion carried. At 12:05 p.m. Chairman Lau declared the meeting back to open session with no action taken.

FEES REPORT

Clerk of Courts Fees (August): \$4,561.90

Register of Deeds Fees (August): \$5,588.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2021

Checking Accounts	\$3,441.46
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$15,109.99
Savings Accounts.....	\$2,808,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,227,451.45

FUND BALANCE

General Fund.....	\$1,915,705.07
Special Revenue Funds	\$750,187.59
Tax Increment District Fund	\$0.00
Trust and Agency Funds	\$561,558.79
Total	\$3,227,451.45

CLAIMS:

The following claims were approved for payment:

GENERAL FUND

Alpha Training & Tactics 820.96 minor equip.; Armour Dray 50.00 utilities; Phyllis Barker 70.36 travel; Julie Brenner 338.00 travel; Brosz Engineering 38,445.00 prof fees; Charles Mix Co. 195.00 jail fees; Darrington Water 50.80 utilities; DCM Hospital 50.00 prof fees; Department of Health 80.00 prof fees; AT&T Mobility 40.04 prof fees; First Security Finance 4630.61 debt services; Keith Goehring 52.50 prof fees; Tim Goldammer 294.36 travel; Kim Huebner 46.66 travel; Marlin Maas 287.64 travel; McLeod's Office Supply 1215.37 supplies; Minnehaha County 290.50 prof fees; Nextraq 14.95 prof fees; Northwestern Energy 80.91 utilities; Office Products Center 864.26 supplies; Safety Benefits Inc. 65.00 conference; Jerod Star 286.80 travel.

ROAD AND BRIDGE FUND

AT&T Mobility 40.04 prof fees; Fousek Truck Services 1694.18 repairs/maint.; Grosz Sand and Gravel 450.00 prof fees; Nextraq 89.70 prof fees; Northwestern Energy 141.59 utilities; Office

Products Center 21.99 supplies; SD Local Transportation 100.00 travel; Transource Truck and Equip. 948.87 repair.

EMERGENCY MANAGEMENT

Pat Harrington 518.25 travel.

ADJOURNMENT

A motion was made by Ymker and seconded by Maas to adjourn at 12:06 p.m. until the next meeting on October 5, 2021. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor