

Douglas County Commissioner Meeting Minutes
February 18, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 18, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Phyllis Barker and Gerri Olson, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

Neil Hall, Corsica resident, met with the Board to inquire if there has ever been a study to determine what size culvert is needed on Sale Barn Road (273rd St.) just east of HWY 281. Hall has discussed the issue with the Corsica City Council and is hoping that the City Council and the County can work together to come up with a solution to prevent flooding of the NW section of Corsica again in the future. Discussion was held with no action taken at this time.

HIGHWAY BUSINESS

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, were present to update the Board on their department.

Trav and Norm DeLange met with the Board to discuss raising 381st Ave south of SD Hwy 44. DeLange provided estimates from Vanderpol Construction estimating a total cost of project at \$60,359.19. Discussion was held with no action taken at this time.

Reinfeld presented an Approach Application and Permit submitted by Joe Brenner for the purpose of installing an approach in the NW corner of Section 18, Independence Township, Douglas County, SD. Goldammer moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Maas seconded the motion. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star authorizing Reinfeld to attend the SD Asphalt Conference on February 26th and 27th in Pierre. All members voted in favor of this action; motion carried.

2020 HIGHWAY BID LETTING

At the advertised time of 10:00 a.m., bids were opened for the 2020 highway projects.

GRAVEL CRUSHING

No bids were received for gravel crushing.

OVERLAY PROJECT

Project #20-1 (2" overlay, Co. Road 560-5, 7 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$876,400.00.

Project #20-2 (2" overlay, Co. Road 540, 4 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$500,800.00.

A motion was made by Maas and seconded by Goldammer to accept the sole bid from Commercial

Asphalt Project #20-1 at \$876,400.00 and #18-2 at \$500,800.00. All members voted in favor of this action; motion carried.

CHIPSEAL

Project #1-20 (Co. Road 3-1 and 3-2, 8 miles) & Project #2-20 (Co. Road 580-6, 2 miles)
Asphalt Surface Technologies Corp. (ASTECH) 8348 Ridgewood Rd, St. Cloud, MN: \$1.65 per square yard for a total bid price of \$232,320.00.

TopKote Inc. 43439 Sd Hwy 50, Yankton, SD: \$1.57 per square yard for a total bid price of \$220,915.20.

Bituminous Paving Inc. P.O. Box 6, Ortonville, MN 56278: \$1.75 per square yard for a total bid price of \$246,400.00

A motion was made by Goldammer and seconded by Maas to accept the low bid from TopKote Inc. for a total project cost of \$220,915.20. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Maas to purchase culverts off of the 2020 Beadle County bid through True North Steel. All members voted in favor if this action, motion carried.

DRAINAGE

Brian McGinnis, Planning and Development District III, was present to discuss the proposed Drainage Ordinance for Douglas County. Discussion was held. A motion was made by Star and seconded by Goldammer to strike the final sentence on page 19 as it is contradictory. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Goldammer to conduct the first reading.

A motion was made by Maas and seconded by Goldammer to conduct the first reading of the Proposed Drainage Ordinance for Douglas County. Adopted on November 1, 1988. Amended June 17, 2014 and February 18, 2020.

The ordinance in its entirety can be found on the internet at douglas.sdcounties.org, or in the office of the Drainage Administrator.

A roll call vote was taken with the following votes recorded: Voting 'aye': Maas, I. Lau, Star, Goldammer and S. Lau. Voting 'nay': none. Motion carried. The second reading is scheduled for March 3, 2020.

McGinnis reviewed the timeline for submitting the grant paperwork for the H&H study. Discussion was held. A motion was made by Star to add Holland Township, all sections south of Co. Rd #580 as well as Walnut Grove Township, all sections south of Co. Rd. #580 and Grandview Township all sections north of SD Highway 44 to the scope of the H&H study. Goldammer seconded the motion. Further discussion was held resulting in a roll call vote as follows: Voting 'aye': Maas, Goldammer, Star. Voting 'nay': I. Lau and S. Lau. Motion carried.

PROCUREMENT POLICY

Commissioner Maas exited the meeting at 11:15 a.m.

McGinnis explained the Procurement Policy to the Board. Discussion was held. A motion was made by Star and seconded by Goldammer to approve the Procurement Policy for Douglas County. All members present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss the 211 Helpline.

Discussion was held. A motion was made by Goldammer and seconded by Star to join the 211 Helpline at an annual fee of \$1,348.50. All members voted in favor of this action; motion carried.

WEED AND PEST

Commissioner Goldammer brought forth discussion on behalf of the Weed and Pest Board in regards to hiring a part-time Weed and Pest Supervisor. Discussion was held with no action was taken at this time.

OTHER BUSINESS

A motion was made by Goldammer and seconded by I. Lau to approve the 2020 Contract for Maintenance from Tessiers Inc. All members present voted in favor of this action; motion carried.

OPERATING TRANSFER:

A motion was made by Star and seconded by Goldammer to make an operating fund transfer of \$60,900.00 from General Fund Cash Balance to the E911 Fund Cash Balance. As well as 39,550.00 from the General Fund Cash Balance to the Emergency Management Fund Cash Balance as budgeted for 2020. All members voted in favor of this action; motion carried.

HOLIDAY HOURS

An email from Governor Noem was read regarding the Easter holiday. A motion was made by I. Lau and seconded by Goldammer to a follow the Governor’s Office in granting eight hours of holiday pay on Monday, April 13th for the Easter Holiday in addition to Good Friday, which is already a paid holiday according to the Douglas County Personnel Policy. All present voted in favor of this action; motion carried.

FEES REPORT:

Clerk of Court fees (January): 4,891.00
Register of Deed fees (January):2,759.75

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January 2020

Checking Accounts	\$18,506.41
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$38,766.46
Savings Accounts.....	\$3,281,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,739,172.87

FUND BALANCE

General Fund	\$2,410,360.58
Special Revenue Funds	\$949,781.50
Tax Increment District Fund	\$7,008.23
Trust and Agency Funds	\$372,022.56
Total	\$3,739,172.87

CLAIMS:

The following claims were approved for payment:

GENERAL FUND

Agland Co-Op 83.72 supplies; Armour Dray 50.00 utilities; B&L Communications 135.00 repairs;

Julie Brenner 27.30 travel; Buhl's Dry Cleaners 15.25 repairs; Charles Mix Co. Sheriff's Office 3380.00 jail fees; Darrington Water 57.15 supplies; Dash Medical Gloves 35.96 supplies; DCMH 50.00 prof fees; Dept. of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Tim Goldammer 134.40 travel; Goldenwest 821.62 utilities; Graham Tire 497.76 supplies; Integrated Weed Control 2300.00 supplies; Krull's Market 14.98 supplies; Northwestern Energy 5.79 utilities; Office Products Center 606.84 supplies; Pechous Publications 165.00 supplies; SD Veterans Service Assoc. 100.00 travel; Select Service Center 105.00 repairs; State of SD 29.00 utilities; Ethyn VanCamp 75.00 travel; Voyager Fleet Systems 1188.24 fuel; Xpress Mart 61.64 travel.

ROAD AND BRIDGE FUND

Agland Coop 5300.71 supplies; Armour Dray 60.00 utilities; Barga Inc. 37,000.00 tar pot; Bluetarp Credit services (Northern Tools) 122.98 supplies; C&B Operations 179.81 supplies; Corsica Hardware 48.71 supplies; Dakota Sales and Rental 154.86 supplies; Fousek Truck Service 79.47 repairs; Goldenwest 138.61 utilities; Meyerink Farm Services 212.50 repairs; Midstates Equip. and Supply 279.80 supplies; Newman Signs 545.80 repairs; Northwestern Energy 309.86 utilities; Office Products Center 583.61 supplies; SD LTAP 125.00 conference; SDAHS 375.00 dues & conference; Star Manufacturing 105.97 repairs; Transource 325.00 repairs; Vogt's Repairs 575.57 repairs; Voyager Fleet Systems 356.46 fuel; Wagner Building Supply 279.25 supplies; Werk Weld 323.97 repairs.

E911 FUND

Goldenwest 436.56 E911 Services.

EMERGENCY MANAGEMENT FUND

Goldenwest 16.00 utilities;

MODERNIZATION AND PRESERVATION

Microfilm Imaging Systems 222.50 rentals.

ADJOURNMENT

A motion was made by Star and seconded by Goldammer at 11:59 a.m. to adjourn until the next meeting on March 3, 2020. All present voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

