

Douglas County Commissioner Meeting Minutes
December 21, 2021

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 21, 2021. Members present were Tim Goldammer, Marlin Maas, Jerod Star, Lori Sparks and Nathan E. Ymker. Also present were Auditor Phyllis Barker, States Attorney Craig Parkhurst and Gary Laib. Chairman Goldammer called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Ymker and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

RESIGNATION

Chairman Goldammer read a letter of resignation from Sheriff Jon Coler. A motion was made by Star and seconded by Maas to formally accept the resignation submitted by Jon Coler on December 7, 2021. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Maas and seconded by Sparks to enter into executive session at 9:06 a.m. to discuss personnel matters with Parkhurst and Barker present. All members voted in favor of this action; motion carried. At 9:28 a.m., Chairman Goldammer declared the meeting back to open session with no action taken at this time.

SHERIFF INTERVIEWS

Christine Reitsma Lau, Dustin Palmquist and Jim Severson met with the Board to discuss their interest in the vacant Sheriff position. Discussion was held. Gene Niehus joined the meeting to observe the process.

EXECUTIVE SESSION

A motion was made by Ymker and seconded by Sparks to enter into an executive session to discuss a personnel matter at 10:50 a.m. All members voted in favor of this action; motion carried. At 11:00 a.m., Chairman Goldammer declared the meeting back to open session.

APPOINTMENT OF SHERIFF

Chairman Goldammer asked for nominations for appointment to the vacant Sheriff's position. Ymker nominated Jim Severson. Maas nominated Christine Reitsma Lau. Sparks nominated Dustin Palmquist. Star motioned for nominations cease, Maas seconded the motion. A roll call vote recorded the following votes: Sparks- Palmquist; Star- Severson; Goldammer- Severson; Ymker- Severson; Maas- Lau. Jim Severson was declared the new Sheriff of Douglas County for the remainder of the current term. Motion carried.

Goldammer thanked all the candidates for coming and encouraged them all to take out a petition for the position in 2022.

OATH OF OFFICE

Auditor Barker delivered the Oath of Office for the position of Douglas County Sheriff to Jim Severson.

EXECUTIVE SESSION

A motion was made by Sparks and seconded by Maas to enter into executive session to discuss a personnel matter at 11:20 a.m. with Barker present. All members voted in favor of this action; motion carried.

RECESS

Chairman Goldammer declared the meeting recessed for the Christmas Luncheon at 11:54 a.m. At 12:50 p.m., Chairman Goldammer declared the meeting back into executive session. Chairman Lau declared the meeting back to open session at 12:24 p.m. with the following action taken:

2022 WAGES

A motion was made by Star and seconded by Maas to set Jim Severson's wage at \$51,000.00 annually; with the remainder of the December pay period being prorated. All members voted in favor of this action; motion carried.

A motion was made by Ymker to increase the 2022 wages as follows:

Part-time salaried employees will receive a \$500.00 annual increase. Full-time salaried and hourly employees will receive a \$2000.00 annual increase and part-time hourly/as needed employees will receive a five percent annual increase. Sparks seconded the motion. A roll call vote recorded the following: Voting 'aye': Maas, Sparks, Star, Ymker and Goldammer. Voting 'nay': none. Motion carried.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to give an update on her department. Huebner is working with Lake Contracting LLC to scan in all documents to create a digital index. Lake and Huebner expect the full digital addition to be completed by March 31, 2022. No action was needed.

SHERIFF'S DEPARTMENT

Sheriff Severson, Deputy Palmquist and Deputy Niehus met with the Board to update them on the department. The Board was informed that the new pick up that was approved for purchase in January of 2021 was not ordered until July 2021. Because of this, it will not be in production until April or May of 2022. Ammo was also approved for purchased but not acquired. The States Attorney has purchased ammo for the Sheriff's department. The former Sheriff was approved to purchase body cameras on October 5, 2021. It has been brought to the attention of the Board that the cameras were never ordered, and now the price has increased. Therefore, a motion was made by Star and seconded by Maas to rescind the motion made on October 5, 2021, and to authorize the purchase of body cameras through Axon Enterprise Inc. with a five-year agreement at an annual payment of \$5,208.78. This amount includes two upgrades throughout the five years and a warranty agreement. A roll call vote was taken with the following votes recorded: 'Aye': Star, Ymker, Maas, Sparks and Goldammer. Motion carried.

OTHER BUSINESS

The New Certificates for 2021 from the Treasurer's office were reviewed and approved by the Board.

AUTOMATIC BUDGET SUPPLEMENT:

A motion was made by Star and seconded by Maas to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state or federal grants as follows:

Expenditure: General Fund; Drainage Professional Fees: 101-624-422: \$146,970.00

Means of Finance: General Fund; Election-101-0-331.30 State Emergency Management Grants: \$146,970.00

FEES REPORT

Clerk of Courts Fees (November) \$4,202.67

Register of Deeds Fees (November): \$6196.55

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2021

Checking Accounts	\$2,222.38
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$49,130.46
Savings Accounts.....	\$3,351,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,803,252.84

FUND BALANCE

General Fund.....	\$1,950,991.65
Special Revenue Funds	\$940,486.28
Tax Increment District Fund	\$0.00
Trust and Agency Funds	\$511,774.91
Total	\$3,803,252.84

CLAIMS

The following claims were approved for payment:

GENERAL FUND

605 Building and Supply 1589.76 repairs; Agland Coop 72.32 repairs; Amour Dray 100.00 utilities; Brosz Engineering 4420.00 prof fees; Buhl's Dry Cleaning 246.00 maint; Connecting Point 3195.82 prof. fees; Darrington Water 50.45 supplies; First Security Finance 4630.61 debt services; Graham Tire 520.04 repair; Kimberly Klein 119.93 supplies; Krull's Market 23.00 supplies; Jerry Leonard 200.00 repairs; Mid-American Research Chemical 465.50 supplies; Nextraq 14.95 prof services; Northwestern Energy 6.39 utilities; Office Product Center 443.47 supplies; Petty Cash 871.37 supplies; Wilson True Value 26.97 supplies.

ROAD AND BRIDGE FUND

605 Building and Supply 8.70 supplies; Agland Co-op 142.00 supplies; C&B Operations 108.87 supplies; Connecting Point 30.83 prof fees; Department of Ag 200.00 prof fees; Fousek Truck Services 778.40 repairs; Cameron Hinckley 75.02 clothing allowance; Jacob Horstman 271.97 clothing allowance; Little Falls Machine Inc. 1139.54 repairs; Meyerink Farm Services 103.28 supplies; Nextraq 89.70 prof. fees; Northwestern Energy 175.83 utilities; John Parker 282.93 clothing allowance; SD Dept. of Transportation 7485.45 prof fees/road repairs; Transource Truck & Equip. 375.88 supplies; Richard Van Der Pol 3430.29 supplies; Terry Van Zee 288.36 clothing allowance; Wheelco Brake & Supply 1163.47 supplies; Wilson's True Value 35.35 supplies; Ymker Greenhouse 794.20 road repairs (shoulder work).

EMERGENCY MANAGEMENT FUND

Connecting Point 30.85 prof fees.

ADJOURNMENT

At 2:30 p.m. motion was made by Star and seconded by Ymker to adjourn until the next meeting at 4:00 p.m. on December 28, 2021. All members voted in favor of this action; motion carried.

SIGNED: _____
Tim Goldammer, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor