

Douglas County Commissioner Meeting Minutes  
December 7, 2021

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 7, 2021. Members present were Tim Goldammer, Marlin Maas, Jerod Star, and Nathan E. Ymker. Also present was Auditor Phyllis Barker, States Attorney Craig Parkhurst, Director of Equalization Jessica Goehring, Lori Sparks, John Brenner, Travis Fink and Gary Laib. Vice-Chairman Goldammer called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the agenda. All members voted in favor of this action; Motion carried.

APPOINTMENT OF NEW COMMISSIONER FOR DISTRICT THREE

The Vice- Chairman asked the interested candidates to introduce themselves to the Board and explain why they are interested in the position of County Commissioner. Fink, Sparks and Brenner discussed their interest in the position with the Commission. Discussion was held.

Star nominated Travis Fink to the open position. Goldammer seconded the nomination.

Ymker Nominated Lori Sparks. Maas seconded the nomination.

Ymker nominated John Brenner. Maas seconded the nomination.

The following vote was recorded: Maas: Sparks; Ymker: Sparks; Goldammer: Fink; Star: Fink. Per SDCL 3-4-4, the Auditor was asked to vote. Due to the appearance of a conflict of interest, Barker recused herself from voting. A re-vote was conducted with the following votes recorded: Goldammer: Fink; Ymker: Sparks; Maas: Sparks; Star: abstained. Lori Sparks was declared the new Commissioner for District Three. Sparks will fill the remainder of the current term. The position will be up for election in 2022 with a new term beginning in 2023.

OATH OF OFFICE

Lori Sparks took the Oath of Office as County Commissioner for District Three.

ORGANIZATION OF COUNTY BOARD

The Auditor called for nominations for Chairperson of the Board for the remainder of 2021. Star nominated Tim Goldammer to serve as Chairperson for the remainder of 2021. Maas made a motion for nominations to cease and appoint Goldammer to the position. Ymker seconded the motion. A roll call vote recorded the following: Voting 'aye': Star, Ymker, Maas, Sparks and Goldammer. Motion carried.

Chairman Goldammer asked for nominations for the Vice-Chair for the remainder of 2021. Ymker nominated Marlin Maas to serve as Vice-Chairman for 2021. Star motioned to appoint Maas as Vice-Chair and for nominations to cease. Ymker seconded the motion. A roll call vote recorded the following: voting 'aye': Sparks, Star, Ymker, and Goldammer. Voting 'nay': Maas. Motion carried.

PUBLIC COMMENT

Gary Laib, County resident, would like to know what will be done with the bridge east of town. The Board explained that the eastbound lane is closed due to the engineers deeming it unsafe, and also for insurance reasons. Laib also had concerns regarding the highway department; the Board will discuss with Reinfeld. No action was taken.

COMMISSIONER COMMENT

Goldammer wished to give a tribute to former Chairman, Steve Lau. Goldammer thanked Steve for

getting him involved in county government. He stated that he admired how Steve always stepped up to serve and that he will be greatly missed.

#### EXECUTIVE SESSION

At 10:12 a.m., a motion was made by Sparks and seconded by Star to enter into executive session to discuss a personnel matter with Parkhurst present. All members voted in favor of this action; motion carried. Barker exited the meeting. At 10:46 a.m. Sheriff Coler entered the session. Coler exited at 10:58 a.m. Barker entered the session at 11:08 a.m. At 11:15 a.m. Chairman Goldammer declared the meeting back to open session with no action taken at this time.

#### HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the board to update them on his department. Discussion was held.

Reinfeld presented an Approach Permit submitted by Rod Uttecht for the purpose of installing a field approach in the SW ¼ of Section 14, Valley Twp. A motion was made by Star and seconded by Maas to approve the application upon recommendation of the Highway Superintendent, with all approach work and installation to be done at the expense of the applicant. All members voted in favor of this action; motion carried.

An Approach Permit submitted by PZ LLC- Tracy Palmer for the purpose of widening an existing field approach in the SE ¼ of Section 15, Valley Twp was reviewed. A motion was made by Star and seconded by Maas to approve the application upon recommendation of the Highway Superintendent, with all approach work and installation to be done at the expense of the applicant. All members voted in favor of this action; motion carried.

An email from HR Green was read regarding the small structure inventory project with no action taken at this time.

#### 4-H EXTENSION

Kim Klein, 4-H Director, met with the Board to discuss her departments. Klein informed the Board that the 4-H kids and 4-H Advisors had been busy painting the 4-H building.

A motion was made by Maas, and seconded by Sparks, to approve the replacement of the trim at the 4-H building. All members voted in favor of this action; motion carried.

Klein presented quote from Koch Electric to install additional outlets in the 4-H Building to accommodate kitchen use when the building is rented out.

A motion was made Star and seconded by Ymker to approve the bid from Koch Electric to install additional outlets for a total of \$1,375.98. All members voted in favor of this action; motion carried.

Motion was made by Sparks and seconded Star to approve the Memorandum of Understanding with SDSU for 2022. All members voted in favor of this action' motion carried.

#### FORMAL BUDGET SUPPLEMENT

A Motion was made by Ymker and seconded by Star to introduce the following resolution:

#### **RESOLUTION #2021-13 FOR SUPPLEMENTAL BUDGET**

WHEREAS it is necessary to supplement the 2021 Annual Budget in order to carry on the indispensable functions of Douglas County; and

WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Douglas County Commission on the 7<sup>th</sup> day of December, 2021, at 9:30 a.m. in the Commission Meeting Room, pursuant to due notice;

now, therefore, be it RESOLVED by the Douglas County Commission that the following

Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

**Domestic Abuse Fund:**

Net Means of Finance:

Unassigned Cash Fund Balance: \$40.00

Appropriations:

Domestic Abuse Fund: \$40.00

**American Rescue Plan Fund:**

Net Means of Finance:

Unassigned Cash Fund Balance \$58,225.00

Appropriations:

ARP Salaries: \$50,000.00

ARP FICA: \$3,825.00

ARP Retirement: \$2,400.00

ARP Prof. Fees: \$2,000.00

**Highway Rural Access Fund:**

Net Means of Finance:

Unassigned Cash Fund Balance \$10,000.00

Appropriations:

Highway Rural Access Prof fees: \$10,000.00

APPROVED BY THE COUNTY COMMISSION:

A roll call vote was taken with the following votes recorded: Voting 'aye': Maas, Sparks, Star, Ymker and Goldammer. Motion carried.

SIGNED: \_\_\_\_\_  
Tim Goldammer, Chairperson

ATTEST: \_\_\_\_\_  
Phyllis Barker, County Auditor

**CONTINGENCY TRANSFER**

A motion was made by Maas and seconded by Sparks, to introduce the following resolution. All members voted in favor of this action. Motion carried.

**RESOLUTION #2021-14  
TRANSFER FROM CONTINGENCY FUND**

WHEREAS, insufficient appropriation was made in the 2021 adopted budget for the following department to discharge just obligations of said appropriations; and  
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;  
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-512-428 (Historical Society Repairs) in the amount of \$6,000.00

101-522-411 (Park Salaries) in the amount of \$2,000.00

101-522-425 (Park Repairs) in the amount of \$12,800.00 (Spillway)

101-522-426 (Park Supplies) in the amount of \$650.00

101-522-435 (Park Equipment) in the amount of \$1,950.00

## LEVY CORRECTION

A motion was made by Maas and seconded by Ymker to amend Resolution #2021-12, and to make the levies for taxes payable 2022 as follows. All members voted in favor of this action; motion carried.

GENERAL FUND: \$1,869,284.00 at 3.090 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$605,933.00 at 1.002 per \$1,000 of Valuation

Total taxes Levied by County: \$2,475,217.00 at 4.092 per \$1,000 of Valuation.

## PLAT APPROVAL

Two plats were reviewed by the Board. A motion was made by Ymker and seconded by Maas to approve the following plats. All members voted in favor of this action; motion carried.

Plat of Captiva Plains in SW ¼ of Section 21, T 100 N, R 64 W, in Walnut Grove Township, Douglas County (10.026 Acres)

Plat of Tracts 1 (114.50 Acres) & 2 (44.36 Acres) of Morrison's 1<sup>st</sup> Addition in SE ¼ of Section 4, T 98 N, R 64 W, in Chester Township, Douglas County

## OTHER BUSINESS

2022 wages were discussed with no action taken at this time.

## APPROVAL OF MINUTES

Auditor Barker noted a correction needed to the November 2<sup>nd</sup> meeting minutes. The amount received from the American Rescue Plan was \$283,685.00 (the original amount stated, included interest that has accrued). A motion was made by Maas and seconded by Star to approve the minutes from the November 2<sup>nd</sup>, 4<sup>th</sup> and 16<sup>th</sup> meetings with the aforementioned correction. All members voted in favor of this action; motion carried.

Commissioner Ymker exited the meeting at 12:09 p.m.

## CLAIMS

The following claims were approved for payment:

### GENERAL FUND

November Payroll + Longevity: Commissioners 4019.38 Auditor 9,138.73 Treasurer 11,034.07 States Attorney 6594.38 Courthouse Janitor 6,223.47 Equalization 3296.98 Register of Deeds 5166.91 Veterans Service Officer 1411.50 Sheriff 20,334.74 Coroner 0.00 Welfare 156.88 Ambulance 1801.62 Extension 3,296.98 Weed & Pest 2,203.51 Fair board 237.14 Planning and Zoning 787.16 Museum 0.00 Park 0.00 Reliance Standard Life Insurance 575.75. Armour Chronicle: 442.86 publishing; Armour Lumber Company 228.36 repairs; Armour City 156.92 utilities; Charles Mix Co. Sheriff's Office 455.00 jail fees; Community Health Services 2213.00 prof fees; Connecting Point 95.96 prof fees; Corsica Globe 749.12 publishing; Davison County Sheriff's Office 190.00 prof fees; Delmont Record 442.86 publishing; Department of Health 40.00 prof fees; Election Systems Software 1592.50 prof fees; AT&T Mobility 200.20 prof fees; Keith Goehring 110.00 mental health; Goldenwest 749.91 utilities; H&H Electric 66.33 repairs; Kasee Hieb 20.00 prof fees; IAAO 225.00 prof fees; McLeod's Office Supply 632.49 supplies; Microfilm Imaging 322.50 rental fee; Nextraq 14.95 prof fees; Northwestern Energy 1670.56 utilities; Nutrien Ag Solutions 935.60 supplies; Office Products Center 701.54 supplies; RADAR Shop 245.00 prof fees; Randall Comm. Water Dist. 66.00 utilities; SDACO 150.00 prof fees; State of SD 39.75 utilities; Thomson Reuters 243.84 repairs; USPS 1044.00 supplies; Van Diest Supply Co. 4460.00 supplies; Vogt's Repair 1064.46 repairs; US Bank-Voyager 1444.11 fuel; Wilson's True Value 154.96 supplies; Xpress Mart 397.47 fuel.

ROAD AND BRIDGE FUND

November Payroll + Longevity: 30,957.91; Agland Coop 6399.93 fuel/ Diesel; Armour City 54.67 utilities; Connecting Point 25.02 prof fees; Corsica Hardware 7.12 supplies; AT&T Mobility 40.04 prof fees; Goldenwest 207.98 utilities; Kimball Midwest 159.85 supplies; Mow & More 303.90 supplies; Nextraq 89.70 prof fees; Ringling Gravel 4464.00 gravel; SD DOT 1749.38 prof fees; US Bank- Voyager 259.58 fuel; Wilson's True Value 154.96 supplies.

E911 FUND

November Payroll: 26.70; Goldenwest 436.56 E911 System; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

November payroll + Longevity: 2287.70; Connecting Point 2.02 prof fees.

AMERICAN RESCUE PLAN FUND

Salaries: 56,225.00 premium pay.

RURAL HIGHWAY ACCESS FUND

HR Green 3866.80 prof fees.

LAW LIBRARY FUND

Tomson Reuters 121.92 law books.

ADJOURNMENT

At 12:30 p.m. a motion was made by Maas and seconded by Star to adjourn until 9:00 a.m. on Tuesday, December 21, 2021. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Tim Goldammer, Chairman  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker, Auditor