

Douglas County Commissioner Meeting Minutes
September 6, 2022

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 6, 2022. Members present were Tim Goldammer, Marlin Maas, Lori Sparks, Jerod Star, and Nathan E. Ymker. Auditor Phyllis Barker was also present. Chairman Goldammer called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Sparks adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Ymker to approve the minutes from the August 2nd and 16th meetings. All members voted in favor of this action; motion carried.

COMMISSIONER COMMENT

Chairman Goldammer informed the Board that the Weed and Pest board would like to move the mowing of county road ditches from the Highway Department to the Weed and Pest Department. This would allow for the Weed Supervisor to scout for weeds while mowing and also free up working hours for the highway department. Discussion was held with no action taken at this time.

SPILLWAY DISCUSSION

The Board met with Brandon Barnes and Miguel Wong, of Barr Engineering, via conference call to discuss the options for replacing the spillway. Jay Spaans, representing Dakota Trails Golf Course, and Pat Harrington, Emergency Manager, were also present for the discussion. No action was taken at this time.

COMMUNITY HEALTH

Cassandra Weatherford, Community Health Nurse, met with the Board to provide an update. Weatherford also presented the FY2023 Contract Agreement to be signed by the Chairman. DCMH is asking for a 3% increase for a total \$27,352.64. A motion was made by Sparks and seconded by Maas to approve of a 3% increase for Community Health Services for FY2023 and authorize the Chairman to sign the contract. All members voted in favor of this action; motion carried.

2023 PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2023 Provisional Budget. No one from the public was present. A motion was made by Ymker and seconded by Star to approve the 2023 Provisional Budget as published. All present voted in favor of this action; motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 20th meeting.

SPECIAL EVENT LICENSING

Special Event Liquor License Permits were discussed. Auditor Barker presented a permit format to the board for their approval. A motion was made by Sparks and seconded by Star to set the fee for a Special Event Liquor Permit at \$100.00 and to approve the application form as presented. All members voted in favor of this action; motion carried.

CANCELATION OF TAXES

A motion was made by Star and seconded by Sparks to cancel the delinquent taxes on Parcel #3608 and Parcel #3345 due to the properties being sold on the tax deed sale held August 2, 2022 and to authorize the Auditor to apportion the proceeds to the appropriate entities. All members voted in favor of this action; motion carried.

TRAVEL AUTHORIZATION

Phyllis Barker, Auditor, explained that she would like to attend an informational meeting regarding election integrity being held in Lincoln County on September 8th. Motion was made by Maas and seconded by Ymker authorizing the Auditor to attend the aforementioned meeting in Lincoln County on September 8th. All members voted in favor of this action; motion carried.

Kim Klein, 4-H Youth Director, would like authorization to travel to Pierre to pick up the trapping supplies for the ETHICS trapping classes for this year. The Board approved Klein to travel to Pierre on September 21, 2022 if the supplies could not be picked up prior to that date by another County employee.

MOTION TO HIRE

A motion was made by Sparks and seconded by Ymker to hire Charlene Bringelson as a part-time assistant in the Director of Equalizations Office as of August 29, 2022 at a rate of \$15.00 per hour for no more than 20 hours per week to assist in property assessments. All members voted in favor of this action; motion carried.

STATES ATTORNEY

States Attorney Craig Parkhurst met with the Board to provide an update. No action was required.

SHERIFFS OFFICE

Sheriff Severson met with the Board to update them on his department.

A motion was made by Jerod Star and seconded by Nathan Ymker to hire Christine Reitsma-Lau as a full-time Deputy Sheriff at a rate of \$46,640.00 annually, starting on September 12th. All members voted in favor of this action; motion carried.

Updated Contracts for Law Enforcement have been sent to Armour and Corsica for 2023.

EXECUTIVE SESSION

A motion was made by Ymker and seconded by Star to enter into executive session at 10:47 a.m. to discuss a personnel matter with Barker, Parkhurst and Severson present. All members voted in favor of this action; motion carried. At 11:14 a.m. Chairman Goldammer declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department.

An amendment for the Bridge project east of Armour was presented. The County will contribution was changed from 12.71% of the actual total eligible cost to 5.34%. To clarify, the *estimated* total cost of the project is \$1,775,500.00. The County will be responsible for *approximately* \$295,000.00 of the total cost. A motion was made by Ymker and seconded by Maas authorizing the Chairman to

sign Amendment Number 1, Agreement Number 717523. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Harrington informed the Board that he has been appointed by the Governor to represent Emergency Management on the South Dakota Public Safety Communications Council for a three-year term. A motion was made by Sparks and seconded by Star authorizing Harrington to attend the South Dakota Emergency Managers Association Conference in Huron September 14-16. All members voted in favor of this action; motion carried.

FEES REPORT (July)

Register of Deeds Fees: \$4618.00

Clerk of Courts Fees: \$2813.00

CLAIMS

The following claims were approved for payment:

GENERAL FUND

August Payroll: Commissioners 4241.03 Auditor 9395.36 Treasurer 10,118.34 States Attorney 5994.35 Courthouse Janitor 5714.80 Equalization 9055.48 Register of Deeds 5468.06 Veterans Service Officer 1028.46 Sheriff 19,183.76 Coroner 126.79 Ambulance 3828.66 Welfare 156.19 Extension 3257.65 Weed & Pest 1892.34 Drainage 208.32 Planning and Zoning 450.95 Museum 0.00 Park 1188.59 Fair board 0.00 Reliance Standard Life Insurance 466.18 605 Building Supply 10.99 supplies; Agland Co-op 755.12 fuel/repairs/propane; Armour Chronicle 1100.39 publishing; Armour Dray 55.00 utilities; Armour City 285.50 utilities; B&L Communications 1696.29 repairs; Crystal Bruinsma 37.99 reimb.; Buhl's Dry Cleaners 184.00 repairs; Connecting Point 95.96 prof fees; Corsica Globe 1212.39 publishing; Corsica Hardware 16.99 supplies; Darrington Water 12.70 supplies; Department of Health 40.00 prof fees; Douglas County Conservation Dist. 11,000.00 budget allotment 2022; Douglas Electrical Co-op 597.37 utilities; Fairway Seed 96.25 repairs; Goldenwest 498.81 utilities; H&H Electric 111.41 repairs; Fred Kuil 160.00 travel; Light and Siren 5151.91 minor equip; Lincoln Co Auditor 60.60 prof fees; McLeod's Office Supply 264.50 supplies; Nextraq LLC 16.95 prof fees; Northwestern Energy 1863.70 utilities; Office Products Center 688.70 supplies; Ramkota Hotel 225.00 travel; Randall Community Water Dist. 130.40 utilities; Select Service Center 200.61 repairs; Jim Severson 327.00 reimb; State of SD 42.50 utilities; SD Dept. of Public Safety 2340.00 sheriff radio; Marshall and Swift 1609.90 supplies; Van Brothers Inc 231.00 utilities; U.S Bank Voyager 2242.49 fuel. Wilson's True Value 132.02 supplies.

ROAD AND BRIDGE FUND

August Payroll: 34,333.01; 605 Building Supply 21.00 supplies; Agland Co-op 9680.80 supplies; Armour City 58.00 utilities; Cardmember Services 63.90 prof fees; Connecting Point 25.02 prof fees; Corsica Hardware 110.37 supplies; Econo Signs 1401.02 repairs; AT&T Mobility 80.08 utilities; Goldenwest 194.01 utilities; H&H Electric 52.50 supplies; Kimball Midwest 204.73 supplies;

Meyerink Farm Service 5.15 supplies; Nextraq LLC 101.70 prof fees; U.S Bank Voyager 801.28 fuel; Wilson's True Value 89.92 supplies.

E911 FUND

August Payroll: 26.57; Goldenwest 400.00 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND

August Payroll: 1909.28; Connecting Point 4.02 prof fees.

ADJOURNMENT

At 12:06 p.m., a motion was made by Sparks and seconded by Ymker to adjourn until the next meeting at 9:00 a.m. on September 20, 2022. All members voted in favor of this action; motion carried.

SIGNED: _____
Tim Goldammer, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor