

Douglas County Commissioner Meeting Minutes
November 29, 2022

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 29, 2022. Members present were Tim Goldammer, Marlin Maas, Lori Sparks, Jerod Star, and Nathan E. Ymker. Auditor Phyllis Barker and Commissioner-Elect Dan Koedam were also present. Chairman Goldammer called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star adopt the amended agenda. All members voted in favor of this action; Motion carried.

SPILLWAY

Chairman Goldammer lead the discussion regarding the spillway project. Emergency Manager, Pat Harrington was present. Also present were Mike Plooster and Brady Burns, representing Dakota Trails Golf Course and Jordan and Sam Reimnitz. The different options for raising the spillway were discussed. Plooster expressed concern of seeing the lake levels raised to three feet and the negative impacts that would have on the golf course. Jordan Reimnitz would like to ensure that the impact on the land surrounding the lake is taken into consideration before a decision is made. The Board agreed that three feet would be excessive, and one to one and a half feet would be more appropriate. The Board will discuss funding options with the county's state representatives and take action at a later date.

HEALTH INSURANCE RENEWAL

Craig and Diane Krsnak, Douglas County Insurance, met with the Board to present the insurance renewal for 2023 and explain the different plan options. Discussion was held with no action taken at this time.

HOLIDAY HOURS

An email from the Governor was read regarding holiday hours. The Governor has granted holiday leave for state employees on December 23rd. A motion was made by Maas to close at noon on the 23rd of December. Motion died for lack of second. A motion was made by Maas and seconded by Star to close the Courthouse at 2:00 p.m. on December 23rd for the Christmas Holiday. Voting aye: Sparks, Star, Maas and Goldammer. Voting nay: Ymker. Motion carried.

SDSU EXTENSION

Oakley Perry, SDSU Extension, met with the Board to present the 2023 Memorandum of Understanding. Kim Klein, 4-H Director was also present. Discussion was held. Signing the agreement was tabled until the next meeting.

STATES ATTORNEY

Craig Parkhurst, States Attorney, met with the Board briefly. A tax deed property with federal liens on the property were discussed. The Survey of Corsica Lake has been scheduled to be done. No action was required.

HISTORICAL SOCIETY

RESOLUTION #2022-06
RESOLUTION TO CONVEY COUNTY REAL PROPERTY

WHEREAS, Douglas County owns real property in the City of Armour; and

WHEREAS Douglas County believes the best use of said property is as a historical building open to the public; and

WHEREAS, Douglas County wishes to induce private persons and entities to make improvements to said property; and

THEREFORE, BE IT RESOLVED, by the Douglas County Board of Commissioners that Douglas County does hereby resolve to convey the following parcel:

The West Ninety Feet (W90') of Lots Five (5) and Six (6) in Block Eleven (11), Original Town of Armour, Douglas County, South Dakota, according to the recorded plat thereof:

to the Douglas County Historical Society II, to be used as a historical building open to the public; and if said property ceases to be used as a historical building open to the public, said real property shall revert back to Douglas County, South Dakota;

Motion made by Maas, seconded by Ymker. "Aye": Sparks, Star, Ymker, Maas and Goldammer. "Nay": none. Motion carried.

Date at Armour, Douglas County, South Dakota, this 29th day of November 2022.

Signed: _____
Chair
Douglas County Commissioners

ATTEST: _____

Phyllis Barker, Douglas County Auditor

A motion was made Sparks seconded by Maas authorizing the Chairman to sign the Quit Claim Deed, deeding the section house to the Douglas County Historical Society. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to discuss his department. A motion was made by Star and seconded by Maas authorizing the Chairman to sign the Occupancy of Right of Way of County Highways as presented. All members voted in favor of this action; motion carried.

Commissioner Star asked again about filling the shoulders on 273rd west of Corsica to Harrison. Reinfeld said it is too late in the season to lay the gravel, but he will try to get it done if the weather gets nice. Washboard roads throughout the county were also discussed. Reinfeld will contact LTAP to see if they can hold a grading class in Douglas County.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Harrington discussed a mass notification program for Douglas County as well as a Cyber Security Assessment. Harrington would like to attend a training in Pierre. A motion was made by Ymker and seconded by Sparks authorizing Harrington to attend the All Hazards L962 Planning Section Chief

Course January 9-12, 2023, in Pierre. All member voted in favor of this action; motion carried. LIDAR data will be done within the County through South Dakota Office of Emergency Management at no cost to the county.

AUDITORS OFFICE

Phyllis Barker, Auditor, discussed the County land leases with the Board. A motion was made by Ymker and seconded by Sparks authorizing the publication of the Notice of Leasing for the County leased land. The minimums were set to \$140 per acre for crop ground, \$55 per acre for grazing land and \$40 per acre for hay ground. All members voted in favor of this action; motion carried.

Barker presented three quotes from Connecting Point. The first one was to renew the Office 365 subscription. The second was to renew the HPE iLO and the final one is for an HP Aruba wireless network. A motion was made by Sparks seconded by Maas to accept the forementioned quotes from Connecting Point. All members voted in favor of this action; motion carried.

Barker asked for approval to attend a meeting in Pierre on December 12th with the newly elected Secretary of State and fellow Auditors. A motion was made by Sparks and seconded by Maas authorizing Barker to attend the meeting in Pierre on December 12th. All members voted in favor of this action; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

A motion was made by Star and seconded by Ymker to adopt an automatic supplemental budget pursuant to SDCL 7-21-32.1 for reimbursements for unanticipated expenditures:

Expenditure: Highway Rural Access Prof. Fees 295-311-422: \$13,000.00

Highway Rural Access Expenses 295-422-426: \$ 12,000.00

Means of Finance: Highway Rural Access Fund; Other State Shared Revenue 295-0- 335.99:
\$25,000.00

FORMAL BUDGET SUPPLEMENT

A motion was made by Ymker and seconded by Star authorizing the Auditor to publish the notice of hearing for a Formal Budget Supplement to be held on December 20th at 9:30 a.m. All members voted in favor of this action; motion carried.

ARPA FUNDS TRANSFER

Motion was made by Maas and seconded by Star, to use the final rule allowing counties to use up to \$10 million of the APRA (American Rescue Plan Act) Recovery Funds as “loss revenue” for the provision of all general government services without needing to use the Treasury revenue loss formula. The Douglas County Board of Commissioners have elected to use salaries, wages, and county paid benefits from all county funds except for those funded by Federal funds or otherwise paid for by funds other than County dollars, effective in January of 2022. Therefore, we approve the transfer of \$504,047.05 from fund 290-101-101 (American Rescue Plan Fund) to 101-0-371 (General Fund). All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

Sheriff Lau met with the Board to update them on her department. Motion was made Maas and seconded by Star to enter into executive session at 1:22 p.m. to discuss a personnel matter with Lau and Barker present. All members voted in favor of this action; motion carried. Chairman Goldammer declared the meeting back to open session at 1:45 p.m. with the following action taken:

A Motion was made by Star and seconded by Sparks to increase Sheriff Lau's wage to, \$54,060.00 annually, retroactive to November 01, 2022. All members voted in favor of this action; motion carried.

A motion was made by Sparks and seconded by Ymker to hire Corrinna Wagner as a part-time deputy effective immediately. All members voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts fees (OCTOBER 2022): 1,716.58
Register of Deeds fees (OCTOBER 2022) 3,227.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2022

Checking Accounts	\$5,063.96
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$371,461.15
Savings Accounts.....	\$4,690,000.00
Certificate of Deposits	\$400,000.00
Total	\$5,467,425.11

FUND BALANCE

General Fund	\$2,446,741.88
Special Revenue Funds	\$1,312,347.45
Tax Increment District Fund	\$115.82
Trust and Agency Funds	\$1,708,219.96
Total	\$5,467,425.11

CLAIMS

The following claims were approved for payment:

GENERAL FUND

October Payroll: Commissioners 4,241.01 Auditor 8441.62 Treasurer 9942.62 States Attorney 5994.34 Courthouse Janitor 5827.59 Equalization 98916.73 Register of Deeds 5620.56 Veterans Service Officer 1028.45 Sheriff 21157.95 Coroner 126.79 Ambulance 3737.93 Welfare 142.29 Extension 3145.35 Weed & Pest 2098.98 Drainage 189.76 Planning and Zoning 766.70 Museum 0.00 Park 0.00 Fair board 0.00 Reliance Standard Life Insurance 514.83 605 Building Supply 688.62 repairs; Apparel Werx 59.96 clothing allowance; Armour Chronicle 1757.25 publishing; Armour Dray 55.00 utilities; Wendy Barse 185.00 continuing ed; Brenda Lau 25.00 prof fees; Brosz Engineering 230.00 prof fees; Dodie Chada 200.00 election; Connecting Point 25.00 supplies; Convergent Technologies 276.26 maint; Corsica Globe 1861.25 publishing; Darrington Water 63.50 supplies; Susan DeBoer 240.00 election; Jean DeLange 230.00 election; Delmont Lumber 300.00 supplies; Dept. of Animal Sciences 33.75 supplies; Dianne Feenstra 245.00 election; AT&T Mobility 282.32 utilities; Beth Harrington 212.00 election; Pat Harrington 300.00 conference; Judene Irvine 220.00 election; Jack's Uniforms and Equip. 367.69 supplies; Kasee Hieb-4-H Program 180.00 dues; Kim Klein 205.47 reimb supplies; Kone Inc. 2483.68 repairs; Barbara Kraemer 200.00 election; Krull's Market 15.96 supplies; Christine Lau 186.00 reimb. Supplies; Kathy Lau 40.00 election; Sandy Lau 200.00 election; Janet Leonard 212.00 election; Blake Ligtenberg 300.00 continuing ed; Karen Maas 238.00 election; McLeod's Office Supply 18.45 supplies; Jean Meiers 200.00 election; Lashell Menning 300.00 continuing ed; Witness 40.00

witness fees; Vanessa Miiller 230.00 election; Judy Moege 200.00 election; Nextraq 14.95 utilities; Diane Niewenhuis 230.00 election; Northwestern Energy 1444.24 utilities; Office Products Center 113.41 supplies; Quick Stop 50.00 fuel; Schrank Ext. Design and Irrigation 56.00 repairs; SD Sheriff's Assoc. 159.80 supplies; Jerod Star 235.00 travel; State of SD 85.00 utilities; Steve Johnson 277.75 prof fees; Rebecca Thury 20.00 election; Two Way Solutions 3358.15 equip.; Tanya Urquieta 40.00 election; U.S Bank- Voyager 1640.43 fuel; Roxane Wentz 221.00 election; Wesley Will 300.00 continuing ed; Wilson's True Value 27.94 supplies; Kristina Ymker 283.00 continuing ed.

ROAD AND BRIDGE FUND

October Payroll: 33,047.95; Alan's Paint and Body 1745.41 supplies; AT&T Mobility 80.08 utilities; Equipment Blades 12,051.20 supplies; Steve Harrington 223.01 clothing allow.; Jacob Horstman 106.91 clothing allow; Kimball Midwest 247.85 supplies; Nextraq 178.70 utilities; Northwestern Energy 142.18 utilities; Terry VanZee 275.91 clothing allow; Transource Truck and Equip. 468.21 repairs; U.S Bank Voyager 563.94 fuel.

E911 FUND

October payroll: 26.56; Pat Harrington 221.00 travel.

EMERGENCY MANAGEMENT FUND

October payroll: 1899.27

ADJOURNMENT

At 2:18 p.m., a motion was made by Ymker, seconded by Star to adjourn until 9:00 a.m. on Tuesday December 6, 2022. All members voted in favor of this action; motion carried.

SIGNED: _____
Tim Goldammer, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor