

DOUGLAS COUNTY COMMISSIONERS
JANUARY 3, 2017

The Board of County Commissioners met in regular session at the courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 3, 2017. Members present were Steve Lau, Marlin Maas and Floyd Muntefering. Also present were Auditor Barker, Sam E. Grosz, representing Douglas County Publishing, Ivan Lau and Willy Groeneweg.

Auditor Barker called the meeting to order. The pledge of allegiance was recited.

APPOINTMENT OF NEW COMMISSIONERS

DISTRICT TWO:

S. Lau made a motion to appoint Jarod Star as Douglas County Commissioner of District Two. Star will need to run again in 2018 for a two year term. Maas seconded the motion, all members voted in favor of this action, motion carried. Starr was not present to formally accept the nomination. Groeneweg exited the meeting.

DISTRICT FOUR:

Muntefering made a motion to appoint Ivan Lau as Douglas County Commissioner of District Four. Ivan Lau will need to run again in 2018 for a two year term. Maas seconded the motion, all members voted in favor of this action, motion carried.

ORGANIZATION OF COUNTY BOARD:

The Auditor called for nominations for Chairperson of the Board for the year 2017.

Steve Lau nominated Muntefering to serve as Chairperson for 2017. Commissioner Maas seconded the motion and moved that nominations cease. With Muntefering abstaining, all other members voted aye, motion carried.

The Auditor called for nominations for Vice-chairperson. Commissioner Maas nominated Steve Lau to serve as Vice-Chairman for 2017. Ivan Lau seconded the motion and called for nominations to cease and a unanimous ballot be cast for Steve Lau. All board members voted in favor of this action, motion carried.

Chairperson Muntefering asked for approval of the agenda. Motion was made by Maas and seconded by Steve Lau to adopt the agenda, all members voted in favor of this action, motion carried.

HIGHWAY BUSINESS

Superintendent Meyer met with the Board briefly. Meyer informed the Board that the County had been approved for the deviation plan through the Bridge Improvement Grant Program. No action was necessary.

DELINQUENT TAX LIST

A listing of Delinquent Taxes was presented to the Board on behalf of the Treasurer's office.

ABATEMENT

A motion was made by Steve Lau, seconded by Maas to approve a tax abatement on record

#1890 in the amount of \$140.02 for damages incurred from a fire. All members voted in favor of this action, motion carried.

PLANNING AND ZONING FEES

A motion was made by Steve Lau and seconded by Maas to increase the Variance Request and Conditional Use Request fees to \$75.00 each as recommended by the Planning and Zoning Board beginning in 2017. All members voted in favor of this action, motion carried.

2017 BEGINNING OF THE YEAR BUSINESS

MEETING DATES:

Motion was made by Maas and seconded by Steve Lau that the Douglas County Commissioner's meetings be held at 9:00 a.m. on the first and third Tuesday of each month and all other meetings as deemed necessary. Informational meetings specifically for public input will also be held in the evenings if enough public interest is shown. All board members present voted in favor of this action, motion carried.

2017 DOUGLAS COUNTY REORGANIZATION OF BOARDS, EMPLOYMENT, EXPENSES AND RATES:

COMMISSIONER COMMITTEES AND BOARDS:

| | | |
|---------------------------------|--|--------------------------------|
| Fair Board | 1 st Tuesday QTRLY | Ivan Lau |
| Legislative Resource | During Legislative Session | Auditor |
| Park Board | As Needed (Pickup Camp Fees) | Marlin Maas and Jarod Star |
| Planning Dev. District III | 2 nd Wednesday MONTHLY | Steve Lau |
| Rural Office Comm. Serv. | Date Determined at Meeting | Phyllis Bordewyk |
| Weed Board | Last Monday MONTHLY | Floyd Muntefering |
| Soil Conservation | 4 th Monday MONTHLY | Ivan Lau |
| Randall RC&D Council | Last Thursday MONTHLY | Steve Lau |
| Solid Waste Disposal | 1 st Tuesday MONTHLY | Floyd Muntefering & Jarod Star |
| Enhanced 911 | Meetings as Needed | Steve Lau |
| Alcohol/ Drug Center | Meetings as Needed | Marlin Maas |
| Public Health/ Child Protection | MONTHLY | Auditor |
| Planning/Zoning | 2 nd Thursday MONTHLY AS NEEDED | Steve Lau & Jarod Star |
| LEPC | MONTHLY | Steve Lau & Floyd Muntefering |

COURTHOUSE HOURS AND HOLIDAYS:

Courthouse hours shall be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. for all offices. The Veterans Service Office and the Food Pantry shall be open as posted on

the door. A telephone answering system and a sign on the door is to be used if an office is not open.

Department heads shall assume personal financial responsibility for overtime work done by their staff, unless prior authorization is approved by the County Commissioners or the Department Head. Douglas County will observe holidays as listed in Section 505 of the County Personnel Handbook.

RESTRICTED SPENDING:

The Commissioners, request that all department heads consult with the Board of County Commissioners before making any budget purchases other than normal salaries and supply expenditures exceeding \$500.00. This is to ensure tighter control of budget spending to protect the county reserve funds to better the county financial situation.

Motion was made by Steve Lau and seconded by Maas to approve all appointments, hours, holidays and spending procedures. All members present voted aye, motion carried.

COUNTY AUTHORIZATION FOR EMPLOYMENT:

John L. Engelland was appointed as the County Custodian and Patrick Harrington as the Emergency/Disaster Director for 2017.

In compliance with SDCL 7-7-20, it is deemed necessary for the prompt and accurate dispatch of business that the following be employed:

AUDITORS OFFICE: One full-time Deputy. One part-time Deputy not to exceed 180 hours annually for elections, vacation and/or sick leave.

CORONER: Two part-time Deputies, as needed.

COUNTY PROPERTY CUSTODIAL: One full-time Custodian. As needed part-time Custodian for vacation and/or sick leave.

DIR. OF EQUALIZATION OFFICE: One full-time Administrative Assistant not to exceed 1,664 hours annually. One part-time Clerk not to exceed 50 hours annually.

EMERGENCY AND DISASTER: One part-time Director.

4-H ADVISOR OFFICE: One full-time Secretary not to exceed 1,664 hours annually.

HIGHWAY OFFICE: One part-time Administrative Assistant not to exceed 180 hours annually.

PARK: One part-time Caretaker, as needed.

REGISTER OF DEEDS OFFICE: Two part-time Deputies for vacation and/or sick leave.

TREASURERS OFFICE: One full-time Deputy. Two part-time Deputies not to exceed 250 hours annually.

SHERIFF DEPARTMENT: Three full-time Deputies. Other Guards and Matrons, as needed.

STATES ATTORNEY OFFICE: One part-time Deputy.

WEED AND PEST CONTROL: One Supervisor.

APPOINTMENT OF BOARD AND COMMITTEES:

The following persons are appointed to serve on the various Boards and Committees for Douglas County:

LOCAL EMERGENCY PLANNING COMMITTEE: (Annual appointment) – Emergency Management Director; Fire Chiefs--Armour, Corsica, Delmont; Law Enforcement; Randall Larson, Joel Meyer, and Commissioners (2).

FAIR BOARD: (Two Year Appointment, even year= Dist. 2 & 4 Odd years= Dist. 1, 3, & 5) - Dist. #1 - Aaron Lau, Dist. #2 – Victor Westendorf, Dist. #3 – Dwayne Werkmeister, Dist. #4 - Mira Leonard, Dist. #5 - Bart Laber, and Commissioner (1) for 2017, Ivan Lau

PLANNING & ZONING BOARD:

Motion by Steve Lau to appoint Goldammer to the open District 5 position, and Jordan Reimnitz to the vacant At Large position. Ivan Lau seconded the motion, all members voted in favor of this action, motion carried.

(3 year terms, other than annual for commissioners) Elwood VandenBerge-Dist.1 (term will expire 2019), Seth Denning -Dist.2 (term will expire 2019), Mark Fuoss Dist. 3 (term will expire 2018), Timothy Goldammer-Dist. 5 (term will expire 2020), Jordan Reimnitz-At-Large (term will expire 2020) and Commissioners (2) for 2017, Steve Lau and Jarod Starr.

WEED AND PEST CONTROL: (Three year appointments) - Area 1–Wayne Lefers (term will expire in 2019), Area 2–Robert Clark (term will expire in 2020), Area 3–John D. Brenner (term will expire in 2019), Area 4–Joseph Pickart (term will expire 2020), Area 5– Mark Heisigner (term will expire 2018), Area 6–Garry D. Bultje (term will expire in 2018), Commissioner (1) for 2017, Floyd Muntefering.

MENTAL ILLNESS BOARD: (Three year appointment) - Attorney Kenneth Cotton (Appointed by Judge), Attorney Keith Goehring, Deputy (Appointed by Judge), and Rev. C. Brian Bucklew (term will expire 2018)

Board Members: Vice-Chairman of Commissioners as alternate member (Steve for 2017).
BOARD OF APPRAISERS: Joel Meyer and all Commissioners other than chairperson.

DESIGNATION OF OFFICIAL NEWSPAPERS, LOCATION SITES AND DEPOSITORY BANKS:

The Armour Chronicle, Corsica Globe and Delmont Record were designated as official county newspapers. The bulletin board in the west entry way of the courthouse as the official bulletin board. The west front door of the courthouse as the location of Chattel Mortgage Foreclosure Sales. Bank West-Armour, Bank West-Delmont and Bank of the West-Corsica as depository banks; with Bank West-Armour as the active depository.

INDIGENT BURIAL RATES:

The county will pay \$1, 500.00 for service, outside container and casket (less benefits i.e.: Veterans, Social Security, etc.); Cemetery space and digging grave, actual cost; Established rate for mileage, outside of county; Marker, actual cost, not to exceed \$200.00; \$1,500.00 for cremation in lieu of burial plus mileage. Deceased indigent must have been a legal resident of Douglas County. Rates will apply to resident indigent buried in Douglas or adjoining counties.

PRE-AUTHORIZATION FOR MEETING EXPENSES:

STATE CONVENTION – Commissioners, Auditor, Register of Deeds, Treasurer, & Highway Supt.

QTLY. DISTRICT MEETINGS – Commissioners, Auditor, Register of Deeds, Treasurer, Director of Equalization, Highway Superintendent

WELFARE OFFICIAL QTLY. DISTRICT MEETINGS- Welfare Director

ANNUAL SCHOOL, ANNUAL CONFERENCE, DISTRICT IV, SOUTHEAST COUNTY MEETINGS– Director of Equalization

SHORT COURSE– Highway Superintendent

ANNUAL CONFERENCE AND MEETINGS CALLED BY THE ATTORNEY GENERAL– Sheriff and States Attorney

SPRING WORKSHOPS/NEW OFFICIALS WORKSHOP– Commissioners, Auditor, Register of Deeds, Treasurer, and Director of Equalization

MSHA Refresher Course– Highway Maintenance Personnel

REIMBURSEMENT FOR EXPENSES:

Reimbursement for expenses incurred by county personnel when attending meetings, workshops or conducting business on behalf of Douglas County; however, no charge for expenses shall be a charged against the county unless authorized and approved by the county commissioners before incurring for which the claim is made. Claims for lodging expenses must be supported by receipts verifying such expenditures. Following are current state rates:

| | IN STATE | OUT OF STATE |
|-----------|----------|--------------|
| Mileage | .42 | .42 |
| Breakfast | 6.00 | 10.00 |
| Lunch | 11.00 | 14.00 |
| Dinner | 15.00 | 21.00 |

Per SDCL 7-12-18, Sheriff Mileage for serving papers: .45 per mile.

EMT CONTINUING EDUCATION

Emergency Medical Technicians shall be reimbursed when attending continuing education classes and/or workshops signed by their respective president and presented to the county for payment within 30 days for mileage, registration fees and \$50.00 per day for all day attendance. Only EMT's on the payroll shall be considered for reimbursement of expenses.

DOUGLAS COUNTY PAYROLL:

Motion was made by Lau and seconded by Maas that the following salaries and wages for 2017 of all officers and employees of Douglas County be published in compliance with SDCL 6-1-10. All members voted aye.

A motion was made by Steve and seconded by Maas to increase the custodial helps wages to \$11.00/hour effective 2017. All members voted in favor of this action, motion carried.

COMMISSIONERS:

| | | |
|---------------------------|-------------|----------------------|
| Marlin Maas | District #1 | \$ 6,630.00 per year |
| Jarod Star | District #2 | \$ 6,630.00 per year |
| Steve Lau (Vice Chairman) | District #3 | \$ 6,630.00 per year |

| | | |
|---|--------------------------|-----------------------|
| Ivan Lau | District #4 | \$ 6,630.00 per year |
| Floyd Muntefering (Chairman) | District #5 | \$ 10,000.00 per year |
| ELECTED OFFICIALS: | | |
| Phyllis Barker | Auditor | \$ 35,536.55 per year |
| Julie Brenner | Treasurer | \$ 35,666.61 per year |
| Randall Q. Larson | Register of Deeds | \$ 38,516.27 per year |
| Jon Coler | Sheriff | \$ 43,343.55 per year |
| Craig Parkhurst | States Attorney | \$ 38,516.27 per year |
| AUDITOR OFFICE: | | |
| Kim Huebner | Deputy Auditor | \$13.39 per hour |
| DIRECTOR OF EQUALIZATION OFFICE: | | |
| Jessica L. van Wyk | Director | \$34,440.97 per year |
| Roxane Wentz | Assistant | \$11.56 per hour |
| EMERGENCY/DISASTER OFFICE: | | |
| Pat Harrington | Director | \$15,300.00 per year |
| 4-H OFFICE: | | |
| Anna Ekstrand | Secretary | \$10.97 per hour |
| HIGHWAY DEPARTMENT: | | |
| Joel Meyer | Superintendent | \$40,038.37 per year |
| Travis Schacht | Assistant Superintendent | \$16.32 per hour |
| Steven L. Harrington | Maintenance | \$16.64 per hour |
| Terry VanZee | Maintenance | \$15.57 per hour |
| Robert Rienfeld | Maintenance | \$14.28 per hour |
| PARK DEPARTMENT: | | |
| NONE | Caretaker | \$13.37 per hour |
| PLANNING AND ZONING / E-911: | | |
| Jessica van Wyk | E-911 addressing | \$250.00 per year |
| Jessica van Wyk | Zoning Administrator | \$3,500.00 per year |
| Phyllis Barker | Recording Secretary | \$750.00 per year |
| DRAINAGE: | | |
| Phyllis Barker | Administrator | \$500.00 per year |
| REGISTER OF DEEDS OFFICE: | | |
| Theresa Holderby | Deputy | \$11.48 per hour |
| TREASURERS OFFICE: | | |
| Carolyn Lau | Deputy | \$13.66 per hour |
| CORONER CALLS: | | |
| Dustin Palmquist | Coroner | \$100.00 per call |
| Deputies | Deputy Coroner | \$100.00 per call |
| PROPERTY MAINTENANCE: | | |
| John L. Engelland | Custodian | \$ 36,824.14 per year |
| As Needed (Sick Leave/Vacation) | Custodial | \$11.00 per hour |
| SHERIFF DEPARTMENT: | | |
| Gene Niehus | Deputy | \$36,466.48 per year |
| Dustin Palmquist | Deputy | \$36,466.48 per year |
| Jesse Antonmarchi | Deputy | \$33,765.00 per year |

| | | |
|-------------------------------|----------------------|-----------------------|
| Certified Deputies | As Needed | \$13.65 per hour |
| MUSEUM: | Receptionist | \$8.51 per hour |
| OFFICES NEEDING EXTRA CLERKS: | | |
| Clerks | As Needed | wage negotiable |
| VETERANS SERVICE OFFICE: | | |
| Fred Kuil | Service Officer | \$8,359.36 per year |
| WELFARE OFFICIAL | | |
| Phyllis Barker | Director | \$1,500.00 per year |
| AMBULANCE: | | |
| | First Hour Each Call | \$25.00 per hour |
| | EMT's | \$20.00 per hour |
| | Drivers | \$18.00 per hour |
| | First Responder | \$19.00 per hour |
| BOARD MEMBERS: | | |
| Weed/Pest Board | Members | \$40.00 per meeting |
| Planning/Zoning Board | Members | \$40.00 per meeting |
| All Other Boards | Members | \$30.00 per meeting |
| MENTAL ILLNESS BOARD: | | |
| Kenneth Cotton | Chairman | \$80.00 per hour |
| (NONE- Reverend Needed) | Board Member | \$40.00 per hour |
| Rev. C. Brian Bucklew | Board Member | \$40.00 per hour |
| ELECTION BOARD: | Each Election | \$125.00 per election |
| POLLING PLACES: | Per Location | \$75.00 per election |
| ELECTION SCHOOL | | \$20.00 + Mileage |

VOTER REGISTRATION LISTS: Counties will no longer receive the funds for these printouts, they will go to the Secretary of State Office to maintain the Total Vote system. The price of a Voter List varies based on information requested.

AMBULANCE PERSONNEL

Armour: Nicole Neugebauer, Larry Ymker, Kevin Leonard, Beth Harrington, Heath Brouwer, Terry Hrdlicka, Cal Lout, Lydia Ymker, Pat Harrington, Kristina Ymker, Natalie Ymker, Dewayne Werkmeister, Larry Miller, Dwight Brenner, Steve Lau, Jay Spaans.
Corsica: Karen Johnson, Mark Joachim, Joy Blom, Londa VandenHoek, Kathy Zomer, Dick Brink, Marilyn Zomer, Janae Lagge, Troy Strid, Pat Dockendorf, Wendy Barse, Devin Delange, Rob Gruenewald, Jennifer Johnson, Anna Vandeminkelis, Trista Delange.

ADJOURNMENT

At 10:40 a.m. Steve Lau motioned to adjourn until 9:00 a.m. on Tuesday, January 17, 2016. Ivan Lau seconded. All members present voted aye, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
JANUARY 17, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 17, 2017. Ivan Lau, Marlin Maas, Floyd Muntefering and Jarod Star were present. Steve Lau was absent. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by I. Lau to adopt the agenda. All present voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Ivan Lau to approve the minutes from the December 6th, 20th and 29th meeting minutes. All members voted in favor of this action. Motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the board briefly to update them on his department. Meyer explained the 2017 Resolution for weight limits. A motion was made by Maas and seconded by Star to introduce the following resolution:

RESOLUTION #2017-01

A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and

WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 15 and may stay on through May 15. Time of Implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads.

With the exception of:

- 1) 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW year round, plus 7 tons per axle during spring thaw period and when signs are place.
- 2) 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks, year round, plus 7 tons per axle during spring thaw, when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

SIGNED: _____
Chairperson, Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded. Voting aye: Ivan Lau, Marlin Maas, Jerod Star, Floyd Muntefering. Voting nay: none. Absent: Steve Lau. Motion carried Meyer presented a report, detailing the spending of the new Road and Bridge Levy payable in 2016 as requested by the commission when the levy was passed. The report showed that the County utilized 100% of the levy as well as a 20% increase over the 2015 budget for a total of \$1,343,101.90 spent strictly on road repair purposes.

A motion was made by Star and seconded by Ivan Lau authorizing the Highway Superintendent to advertise for highway project bids to be opened on February 7, 2017 at 10:00 a.m. All present voted in favor of this action, motion carried.

DOUGLAS COUNTY 4-H ADVISOR

Hilary Risner met with the Board to update them on her department. Risner explained that her office is not as busy in the winter months, therefore she feels that 32 hours would be a sufficient amount of hours for the 4-H/Weed & Pest Secretary throughout the winter months. The Board agreed. Ivan Lau made a motion to change the 4-H/ Weed & Pest Secretary Position to a 32 hour position during the winter months (September through April) and 40 hours per week during the summer months (May through August). All present voted in favor of this action, motion carried.

A motion was made by Maas, seconded by Ivan Lau authorizing the Chairman to sign the 2017 Memorandum of Understanding between Douglas County and SDSU Extension. All present voted in favor of this action, motion carried.

At 9:40 a.m. a motion was made by Star and seconded by Ivan Lau to enter into executive session at the request of Risner to discuss a personnel matter with Barker present. All present voted in favor of this action, motion carried. At 9:50 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington presented the LEOP (Local Emergency Operations Plan) to the board and asked them to look it over.

A motion was made by Maas and seconded by Jarod Star authorizing Pat Harrington and one person from the Auditor's Office to attend the FEMA Finance/Administration Class hosted by Red Cross on February 7th-9th, 2017 in Sioux Falls. All present voted in favor of this action, motion carried.

SHERIFF'S DEPARTMENT:

Jon Coler, Sheriff, met with the Board briefly to update them on his department. Coler presented Prisoner Housing Contracts from Charles Mix County and Bon Homme County. Coler informed the board that Bon Homme County is \$45 per day and does not charge a booking fee, and Charles Mix County is \$50 per day and also charges a \$50 booking fee each time an inmate is booked. Coler would like to contract with Bon Homme as well to save

money when housing certain prisoners.

A motion was made by Star and seconded by Ivan Lau authorizing the Chairman to sign the 2017 Prisoner Housing Agreements with both Bon Homme and Charles Mix Counties. All present voted in favor of this action, motion carried.

ABATEMENT

A motion was made by Maas and seconded by Star authorizing a tax abatement to be done in the amount of \$9.32 on record #3852 for loss occurred because of a fire. All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

A motion was made by Maas and seconded by Ivan Lau authorizing the Auditor to attend the Annual Report Workshop in Mitchell on January 25, 2017. All present voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for December, 2016 were 8,815.25

Register of Deeds fees for December 2016 were \$2,112.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: DECEMBER, 2016

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$5,185.15 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400. |
| 00 | |
| Un-deposited receipts..... | |
| \$62,398.10 | |
| Savings Accounts..... | |
| \$2,287,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$2,755,483.25 | |

FUND BALANCE

| | |
|------------------------------|----------------|
| General Fund | |
| | \$1,732,865.79 |
| Special Revenue Funds | |
| \$827,290.57 | |
| Trust and Agency Funds | |
| \$195,326.89 | |
| Total | |
| \$2,755,483.25 | |

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

December 2016 Payroll: Commissioners 3124.70 Auditor 6467.26 Treasurer 6784.74 States Attorney 4130.40 Courthouse Janitor 4804.17 Equalization 5751.79 Register of Deeds 3414.88 Veterans Service Officer 765.19 Sheriff 15,249.93 Coroner 120.19 E911: 26.26 Welfare Director: 154.23 Ambulance 2843.53 Museum 0.00 Park 0.00 Fair Board 191.70 4-H 1870.28 Weed and Pest 704.86 Planning and Zoning 941.94

Agland Coop 229.40 utilities; Armour Electric 132.30 repairs; Armour Lumber 43.00; Armour City 92.93 utilities; Buhl's Cleaners 30.50 maint; Charles Mix Co. Sheriff's Office 1950.00 jail fees; Community Health Services 1908.95 prof fees; Darrington Water 83.20 supplies; DCMH 2006.00 prisoner medical; Dean Schaefer Court Reporting 30.00 mental illness board; Department of Revenue 35.00 prof. fees; First Security Finance 4,630.61 debt services; Goldenwest 806.59 utilities; Graham Tire 479.20 repairs; Kone Inc. 32.55 elevator repairs; Krull's Market 4.99 supplies; Lincoln County 610.75 prof. fees; Office Products Center 141.75 supplies; Planning and Development Dist. III 11,516.00 dues; Randall Comm. Water 60.90 utilities; SD Sheriff's Assoc. 440.06 Dues; SD States Attorney Assoc. 680.00 dues; SDACC 1400.00 SDACC/NACO dues; SD Assoc. of County Officials 735.14 prof. fees; SDML Work Comp. Fund 9,317.00 work comp; SDSU Extension 9,435.00 County 4-H Advisor contribution; Select Service Center 138.14 repairs; Sun Gold Sports 75.00 supplies; Swier Law Firm 46.00 prof. fee; Vogt's Repair 499.76 repairs; Voyager Fleet 1076.30 fuel. Wilson's True Value 19.47 supplies; Yankton Co. Sheriff's Office 50.00 mental illness board.

ROAD AND BRIDGE FUND:

December payroll: 17,825.90; Armour City 42.00 utilities; Goldenwest 129.04 utilities; SDML Work Comp. Fund 11,642.00 work comp; Voyager Fleet 415.88 fuel.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

December payroll: 1390.62; Goldenwest 16.00 utilities; SDML Work Comp. Fund 297.00 work comp.; Wilson's True Value 118.53 supplies.

ADJOURNMENT

At 11:15 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday February 7, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
MARCH 07, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 07, 2017. Star, S. Lau, I. Lau, Maas and Muntefering were present. Also present was Auditor Barker and Lindsey Denning, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by Maas to adopt the agenda as posted. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

It was noted in the February 21st minutes that the new Mack truck went to Aberdeen to have work done as opposed to Huron as stated. A motion was made by Maas and seconded by Lau to approve of the February 7th and 21st meeting minutes. All members voted in favor of this action, motion carried

HIGHWAY DEPARTMENT

Joel Meyer, met with the board briefly to update them on his department.

A motion was made by S. Lau and seconded by Maas authorizing the Chairman to sign the Application for Occupancy on the Right of Way of County Highways authorizing Goldenwest to place a fiber optic cable in the right of way. All members voted in favor of this action, motion carried.

Meyer informed the board that the Highway Department will be going to four, ten hour days at the beginning of April. No action was required.

A motion was made by Star and seconded by S. Lau to introduce the following resolution:

RESOLUTION #2017-02

BRIDGE RE-INSPECTION PROGRAM RESOLUTION

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Douglas County is desirous of participating in the Bridge Inspection Program using Bridge Replacement Funds.

The County requests SDDOT to hire Johnson Engineering for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 7th day of March, 2017, at Armour, South Dakota.

Board of County Commissioners of Douglas County

Floyd Muntefering, Chairman of the Board

ATTEST: _____

County Auditor

A roll call vote was taken with the following votes recorded: Voting aye: Star, I. Lau, Maas, S. Lau and Muntefering. Voting nay: none. Motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by S. Lau to enter into executive session at 9:20 a.m. to discuss a personnel matter. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 9:25 a.m. with no action needed at this time.

OTHER BUSINESS

Trista DeLange has completed the required courses and is now a certified EMR. A motion was made by Star and seconded by S. Lau to add Trista Delange to the Ambulance EMR roster. All members voted in favor of this action, motion carried.

John Engelland discussed the water meter in the courthouse. A quote from the City of Armour and Dave's Plumbing and Heating was reviewed by the board for the replacement of the courthouse water meter. Upon the recommendation of Engelland, a motion was made by S. Lau and seconded by Star to update the water meter in the courthouse. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the annual contract with Tessier's Inc. for the annual heating and cooling inspections. All members voted in favor of this action, motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

February Payroll: Commissioners 3328.37 Auditor 7078.00 Treasurer 7159.46 States Attorney 4201.92 Courthouse Janitor 4653.21 Equalization 6066.86 Register of Deeds 3691.37 Veterans Service Officer 749.90 Sheriff 15,959.88 Coroner 237.85 E911 26.14 Ambulance 2360.24 Museum 0.00 Park 0.00 Fair Board 0.00 Extension 1198.59 Weed and Pest 1197.51 Planning & Zoning 444.83

Agland Coop 755.16 utilities/repairs; Armour Chronicle 225.47 publishing; Armour City 95.05 utilities; Carda Brothers Inc 30.50 maint; Community Health Services 1908.95 prof. fees; Connecting Point 50.00 repairs; Corsica Globe 197.69 publishing; Darrington Water 35.70 supplies; Dave's Plumbing and Heating 20.00 maint.; Trista DeLange 150.00 EMT book reimb; Delmont Record 169.91 publishing; Dept. of Revenue 35.00 prof. fees; First Security Finance 4630.61 debt services; Goldenwest 754.18 utilities; Mid-American Research Chemical 427.52 supplies; McLeod's Office Supply 608.53 supplies; Northwestern Energy 381.97 utilities; Melissa Odens 15.20 court reporter; Office Products Center 206.34 supplies; Randall Com. Water 45.50 utilities; Terri Cornelison 150.00 travel/conference; Select Service Center 300.16 repairs; State of SD 37.00 utilities; Swier Law Firm 190.21 CAA fees; Vogt's Repair 1087.19 repairs; Voyager Fleet 1125.30 fuel; Wilson's True Value 31.70 supplies; Yankton Co. Sheriff's Office 50.00 mental illness.

ROAD AND BRIDGE FUND:

February Payroll 20,055.39; Agland Coop 969.75 repairs; Armour Electric 45.60 supplies; Armour Lumber Co. 69.40 supplies; Armour City 42.00 utilities; Dave's Plumbing and Heating 432.04 repairs; Goldenwest 171.82 utilities; Northwestern Energy 10.14 utilities; Vogt's Repair 44.85 repairs; Voyager Fleet 423.45 fuel; Wilson's True Value 53.50 supplies.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.22 E911 system.

EMERGENCY MANAGEMENT FUND:

February payroll 1417.54; Goldenwest 16.00 utilities.

ADJOURNMENT

At 10:40 a.m. a motion was made by S. Lau, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday March 21, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

March 21, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 21, 2017. Ivan Lau, Marlin Maas, Floyd Muntefering, Steve Lau and Jarod Star were present. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau, seconded by I. Lau, to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer gave an update on the bridge east of Corsica, stating that because there have been so many applicants, we will not find out if we received the grant funding until the end of April. The Board discussed the option of repairing the bridge without the grant funding. Meyer estimated the project to cost about \$100,000-\$150,000 more for the county to do it without state funding. No action was needed at this time.

At 9:08 a.m., a motion was made by S. Lau and seconded by Maas to enter into executive session with Meyer to discuss a personnel matter. All members voted in favor of this action, motion carried.

At 9:20 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by S. Lau and seconded by Maas to regretfully accept Robert Reinfeld's resignation, and authorize the Highway Supt. to advertise for the open position. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Lau allowing the highway employees to donate 168 hours of sick leave to John Parker. All members voted in favor of this action, motion carried. The board thanked the Highway Department for their generosity.

SHERIFF'S DEPARTMENT

Sheriff Coler met with the Board to update them on his department. A motion was made by S. Lau and seconded by Star to hire Jerimiah Renkin as a part time Sheriff's Deputy effective March 18, 2017. All members voted in favor of this action, motion carried.

OTHER BUSINESS

A motion was made by S. Lau and seconded by I. Lau to pay Annie Renkin, 4-H Secretary for her time and travel spent assisting Bon Homme County for their beef weigh in, due to the lack of a 4-H Advisor. All members voted in favor of this action, motion carried.

The Board appointed Ivan Lau to the hiring committee for the new 4-H Advisor.

The auditor presented the 2016 annual report for the county and the 2016 Conservation District annual report for the board's review. No action was needed.

PARK

Discussion was held regarding the park caretaker position. A motion was made by S. Lau to offer the park caretaker position to Roxane Wentz at a rate of \$3,200.00 annually for the camping season. Maas seconded the motion. All members voted in favor of this action, motion carried. Wentz later accepted the position at the rate proposed.

FEES REPORT:

Clerk of Courts fees for February, 2017 were \$2,449.96

Register of Deeds fees for February, 2017 were \$3,267.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: FEBRUARY 2017

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$5,769.47 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400.00 |
| Un-deposited receipts..... | |
| \$21,102.52 | |
| Savings Accounts..... | |
| \$2,367,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$2,794,771.99 | |

FUND BALANCE

| | |
|---------------------------------------|----------------|
| General Fund | |
| | \$1,656,962.68 |
| Special Revenue Funds | |
| \$837,364.49 | |
| Debt Service Funds (County TIF) | |
| \$7,856.44 | |
| Trust and Agency Funds | |
| \$292,588.06 | |
| Total | |
| \$2,794,771.99 | |

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; Phyllis Barker 161.40 travel; Julie Brenner 176.40 travel; Charles Mix County 18,331.50 E911 Services; Charles Mix Co. Sheriff's Office 1650.00 jail fees; Connecting Point 170.00 prof. fees; DCMH 150.00 prof. fees; Election Systems & Software 506.00 supplies; Marlin Maas 153.00 travel; Floyd Muntefering 183.12 travel; Northwestern Energy 1774.99 utilities; Office Products 122.97 supplies; State of SD 37.00 utilities; Swier Law Firm 2932.44 CAA fees; Wilson's True Value 71.56 supplies.

ROAD AND BRIDGE FUND:

Agland Coop 2277.44 supplies/utilities; Brosz Engineering 8205.00 prof. fees; Doug's Repair 23.28 repairs; Northwestern Energy 168.13 utilities; Robert Reinfeld 176.79 clothing allowance; Sheehan Mack Sales 1266.06 supplies; Werk Weld 209.46 Equipment; Wheelco Brake & Supply 125.38 repairs; Wilson's True Value 41.91 supplies.

EMERGENCY MANAGEMENT FUND:

Office Products 167.79 supplies; Pat Harrington 45.36 travel.

ADJOURNMENT

At 10:22a.m. a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Tuesday

April 4, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

APRIL 4, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 4, 2017. I. Lau, Maas, Muntefering and Star were present. Steve Lau was absent. Also present were Auditor Barker, and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by I. Lau seconded by Maas to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve of the March 7th and 21st meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the Board briefly to update them on his department. Meyer explained that after taking soil samples, the report has shown that the creek bottom

will not support a box culvert option, therefore Brosz Engineering is recommending that a solid bridge be built to replace the current bridge east of Corsica. No formal action was required at this time.

A motion was made by Maas and seconded by Star authorizing the pay out of Bob Reinfeld's vacation and sick leave balance. This will be paid out with April payroll. All members voted in favor of this action, motion carried.

A motion was made by Star seconded by I. Lau to enter into executive session at 9:20 a.m. at the request of Supt. Meyer to discuss a personnel matter. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 9:26 a.m. It was decided that because the Highway Department is already on the 4-10 hour day schedule, that they will take 8 hours of holiday pay Thursday, April 13th off for the Good Friday Holiday.

DIRECTOR OF EQUALIZATION

Jessica van Wyk met with the Board in accordance to SDCL 10-3-14, for her mandatory annual review. Van Wyk also handed out the information that will be discussed at next week's Equalization meeting. No action was needed at this time.

DOUGLAS COUNTY 4-H/ Extension

Annie Renkin, 4-H Secretary, met with the Board briefly to update them on the 4-H office. Renkin explained that there is a Poultry Pullorum Testing Agent Training being held on April 19th in Huron. Renkin would like to attend this training as the testing is required in order to show poultry at the state fair. She explained that last year it was difficult to find someone to do the testing, therefore she feels the training would be beneficial to the county. On May 3rd there is a one day Advanced Training session in Sioux Falls that Renkin would like to attend. A motion was made by Star and seconded by I. Lau, authorizing Annie Renkin's travel expenses to attend the one day trainings on April 19th (Huron) and May 3rd (Sioux Falls). All present voted in favor of this action, motion carried.

PARK

Discussion was held regarding the camp grounds. It was decided that after multiple occurrences of people driving through the grassy areas during the spring months, that a gates will be placed at each entrance when the park is closed this fall to prevent further vandalism. No formal action was taken at this time.

CORRESPONDENCE

A Letter from the Dept. of Environment and Natural Resources was read regarding the Corsica Lake Dam inspection that was conducted recently. A few recommendations were given. Commissioners Maas and Star will look into what needs to be done to meet the recommendations.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

March Payroll: Commissioners 3328.41 Auditor 6712.91 Treasurer 6900.06 States Attorney 4201.92 Courthouse Janitor 4441.28 Equalization 5838.69 Register of Deeds 3976.97 Veterans Service Officer 839.90 Sheriff 15738.66 Coroner 0.00 E911 26.09 Welfare Director 156.64 Ambulance 2547.77 Museum 0.00 Park 0.00 Fair Board 159.44 Extension 1536.89 Weed and Pest 714.38 Planning & Zoning 705.62. Armour Chronicle 846.43 publishing; Armour City 95.48 utilities; Blackburn MFG 138.97

supplies; Carda Brothers 215.50 repairs; Charles Mix County 17,375.00 E911 Services, Connecting Point 1904.25 repairs/minor equip.; Corsica Globe 552.64 publishing; Corsica Legion 300.00 Weed & Pest Mtg.; Craig Parkhurst 1560.36 prof. fees/supplies/utilities; Delmont Record 138.85 publishing; Douglas County Assessor 25.00 supplies; Douglas Co. Treasurer 368.74 supplies; Goldenwest 729.81 utilities; Lucy Lewno 214.14 mental illness board; Lincoln County 203.59 mental illness; Mark Katterhagen 15.00 mental illness board; Midwest Fire & Safety 237.00 maint.; National 4-H Council 30.80 supplies; Neve's Uniforms 185.84 sheriff clothing allowance; Northwestern Energy 401.97 utilities; Office Products Center 49.14 supplies; Ramkota Hotel Pierre 692.93 travel; Karen Swanda 15.00 mental illness board; Voyager Fleet 901.53 fuel; Wilson's True Value 47.47 supplies.

ROAD AND BRIDGE FUND:

March Payroll: 18,963.39; Agland Coop 228.00 utilities; Armour City 42.00 utilities; Brosz Engineering 2300.00 prof. fees; Corsica Hardware 33.95 supplies; Department of Public Safety 40.80 supplies; Douglas Co. Treasurer 28.97 supplies; Goldenwest 155.05 utilities; Joel Meyer 306.64 travel; Kimball Midwest 699.71 supplies; Midwest Fire & Safety 358.00 maint.; Newman Signs 65.33 repairs; Safety Services 15,250.00 sander for new truck; SD Dept. of Transportation 1024.79 prof. fees; Sheehan Mack Sales 524.89 repairs; Voyager Fleet 542.74 fuel; Wilson's True Value 11.27 supplies.

E911 FUND

Goldenwest 246.24 E911 system; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND

March payroll 1,417.53; Pat Harrington 88.20 travel; Goldenwest 16.00 utilities; Mid-West Card & ID Solutions 209.96 supplies.

24/7 FUND:

Intoximeters Inc. 320.00 supplies.

ADJOURNMENT

At 10:25 a.m. a motion was made by Maas, seconded by I. Lau, to adjourn until 9:00 a.m. on Tuesday April 11, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
April 11, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners of Douglas County met at 9:00 a.m. on April 11, 2017, at the Courthouse in Armour, SD. Present were Ivan Lau, Jerod Star, Floyd Muntefering and Marlin Maas. Steve Lau arrived at 9:30 a.m. Also present were Auditor, Director of Equalization Jessica vanWyk and Sam E. Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering and began with the reciting of the Pledge of Allegiance.

COUNTY BOARD OF EQUALIZATION

A motion was made by Maas and seconded by Star to recess as a Board of County Commissioners and convene as the County Board of Equalization for 2017. All members voted in favor of this action, motion carried. Each member present signed an Oath of Office and reviewed their duties as stated on the distributed exhibit supplied by the Director of Equalization.

VanWyk distributed information regarding all changes that have occurred over the past year, listing them by townships and cities.

A motion was made by Maas to approve the 80 Applications for Property Tax Exempt Status (per SDCL 10-4-15). Star seconded the motion. All present voted in favor of this action, motion carried.

There was three renewable resource energy applications (geothermal) for 2017 resulting in a \$37,697 loss of valuation. Eighteen elderly assessment freeze applications for 2017 resulted in a \$215,921 loss of valuation. Five fully Disabled Veteran Applications will show a loss in valuation of \$250,836.

Final Values will be given at the next meeting as van Wyk has not yet received the figures from the State.

APPEALS:

van Wyk explained that a clerical error was made on record #1391, which is owned by East River Electric. A motion was made by Star and seconded by Maas to change the class from NA-C to NA-CC and to decrease the value from \$12,160.00 to \$5,864.00 on Record #1391. All members voted in favor of this action, motion carried.

Marjean Eldridge, Armour Resident, met with the Board to discuss her appeal. Eldridge explained that the building is falling down and she feels that it is overvalued.

A motion was made by S. Lau and seconded by Star to enter into executive session at 9:40 a.m. with van Wyk and Barker present to discuss a privacy matter. At 9:42 a.m. Chairman Muntefering declared the meeting back to open session.

A motion was made by Lau and seconded by Star to decrease the value on Record #2675, owned by Marjean Eldridge, to \$20,352, which it was valued at in 2016. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by S. Lau to recess as a Board of Equalization and reconvene as a Board of County Commissioners. All members voted in favor of this action, motion carried.

PLAT

A motion was made by Maas and seconded by S. Lau authorizing the Chairman to sign the

Plat of Anderson Tract 1 in the E ½ of the SE ¼ of Section 19, T-99-N, R-66-W. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by S. Lau to introduce the following resolution:

RESOLUTION NO: 2017-03
CONTINUING RESOLUTION OF THE COUNTY OF DOUGLAS, SOUTH DAKOTA
ESTABLISHING NUMBER OF ON-SALE LIQUOR LICENSES AND COSTS
PURSUANT TO SDCL 35-4-11.1

WHEREAS, pursuant to South Dakota Law, the State of South Dakota has established a procedure allowing the county commissioners to approve liquor licenses and costs for same in the county, pursuant to SDCL Title 35 and amendments and;
WHEREAS, SDCL 35-4-11.1 provides that the board of county commissioners shall, on or before the first of September in each year, determine the number of on-sale licenses it will approve for the ensuing calendar year and the fees to be charged for the various classifications of licenses.

WHEREAS the Douglas County Board of County Commissioners hereby desires, by continuing resolution, to set the number of on-sale liquor licenses it will approve for the ensuing calendar year and the fees to be charged for them; therefore;

NOW, THEREFORE, BE IT RESOLVED by the board of County Commissioners, County of Douglas, South Dakota, that the following is established:

- A. On-sale liquor licenses for the retail sale of any alcoholic beverage for consumption on the premises where sold and only issued outside the boundaries of a municipality. The fees for an on-sale liquor license shall be as follows:

- 1. For all applicants, the fee shall be Twelve Hundred Dollars (\$1200.00).

BE IT FURTHER RESOLVED by the County of Douglas, South Dakota, as follows:

That the licensee must comply with all applicable state laws concerning the consumption of alcoholic beverages as set forth in SDCL ch. 35-4; and

BE IT FURTHER RESOLVED by the County of Douglas, South Dakota that there shall be approved a maximum of three (3) on-sale licenses for the ensuing year.

Passed, adopted and approved by the County of Douglas, South Dakota, this 11th day of April, 2017.

EFFECTIVE DATE: April 11, 2017.

A roll call vote was taken as follows:

Voting aye: I. Lau, Maas, S. Lau, Star and Muntefering. Voting nay: None. Absent: None.

Motion carried.

Signed:

CHAIRMAN, BOARD OF COMMISSIONERS

ATTEST: _____
AUDITOR, DOUGLAS COUNTY

A motion was made by S. Lau and seconded by Star to introduce the following Ordinance for its first reading:

ORDINANCE NO. 2017-01

An Ordinance providing for times when on-and off-sale alcoholic beverage services are prohibited in Douglas County.

WHEREAS, Douglas County desires to regulate the time for selling or serving intoxicating liquor; therefore,

BE IT ORDAINED by the Board of County Commissioners of Douglas County, South Dakota: No on-sale or off-sale licensee, licensed under SDCL 35-4-2(3), (4), (5), (6), (9), (11), (13), or (18), may sell, serve, or allow to be consumed on the premises covered by the license, alcoholic beverages between the hours of two a.m. and seven a.m. or at any time on Christmas Day.

The sale, service, and consumption of alcoholic beverages shall be permitted on Sundays and Memorial Day, except between the hours of two a.m. and seven a.m.

Penalty: A violation of this section is a Class 2 misdemeanor punishable by thirty (30) days imprisonment in a county jail or a five hundred dollar (\$500.00) fine, or both.

Severability: This ordinance and the various parts, sections, paragraphs, and subsections, sentences, phrases, and clauses thereof are hereby declared to be severable. If any part, section, paragraph, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

SIGNED: _____
Chairman of the Board
Douglas County Commission

ATTEST: _____
County Auditor

Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the first reading on the 11th day of April, 2017, by the following vote:

Ayes: Maas, S. Lau, Star, I. Lau and Muntefering. Nays: None. Absent: None. Motion carried.

WEBSITE DISCUSSION

States Attorney Parkhurst and Jessica van Wyk met with the Board to discuss the option of a county website. The Board agreed that it would be a good idea for the county to implement a website. It was decided that more work will be done on the website, then shown to the commission again before launching the site.

CONTINGENCY TRANSFER

A motion was made by Maas and seconded by Star to introduce the following resolution:

RESOLUTION #2017- 04
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2016 adopted budget for the following department to discharge just obligations of said appropriations; and WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations; THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-441-422 (Mental Health- Professional Fees) in the amount of \$8000.00.

A Roll call vote was taken with the following votes recorded: Voting aye: Star, I. Lau, Maas, S. Lau and Muntefering. Voting nay: none. Absent: none. Motion carried.

ADJOURNMENT

At 10:35 a.m. Maas moved to adjourn until 9:00 a.m. on April 18, 2017. Star seconded the motion. All present voted aye, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

April 18, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 18, 2017. Marlin Maas, Floyd Muntefering, Steve Lau and Jarod Star were present. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. Ivan Lau was absent. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau, to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented a notice to be published requesting that landowners and their tenants refrain from tilling or farming in the county road or township road right-of-ways and ditches. The Board authorized Meyer to publish the notice in the county's official newspapers. Meyer told the Board that the state will be deciding what entities receive the Bridge Improvement Grant Funding by April 27th.

EXECUTIVE SESSION

Motion by S. Lau and seconded by Maas to enter into executive session at 9:25 a.m. with Barker to discuss a personnel matter. All members voted in favor of this action, motion carried. At 9:30 a.m., Chairman Muntefering declared the meeting back to open session with no action taken at this time.

WEBSITE DISCUSSION

Auditor Barker presented information from the South Dakota Association of County Officials and Commissioners on county website options. No action was taken at this time.

AMBULANCE

Nicole Neugebauer, Armour EMT Director, met with the Board to give them a brief update. Neugebauer informed the Commission that the Armour EMT's will be hosting on an EMR (Emergency Medical Responder) class in June.

A motion was made by S. Lau and seconded by Star to assist with the class cost for anyone that passes the test to become an Armour or Corsica EMR. All members voted in favor of this action, motion carried.

LEGISLATIVE AUDIT

Toby Qualm, Department of Legislative Audit, met with the board briefly to introduce himself and inform the board that the 2015/2016 audit has begun. Qualm also presented an engagement letter for the Chairperson and Auditor to sign.

ORDINANCE No. 2017-01

Auditor Barker read the second reading of Ordinance No. 2017-01. No one was present in opposition of the Ordinance. A motion was made by S. Lau and seconded by Star to adopt the second reading of Ordinance No. 2017-01. A roll call vote was taken with the following votes recorded: Voting aye: Star, Maas, S. Lau and Muntefering. Voting nay: none. Absent: I. Lau. Motion carried. This ordinance will go into effect 20 days after publication, on May 16, 2017.

FEES REPORT:

Clerk of Courts fees for March 2017 were \$4,070.00

Register of Deeds fees for March, 2017 were \$2,720.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2017

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$8,717.34 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400.00 |
| Un-deposited receipts..... | |
| \$31,140.43 | |
| Savings Accounts..... | |
| \$2,532,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$2,972,757.77 | |

FUND BALANCE

General Fund\$1,680,995.60

Special Revenue Funds
 \$877,722.63
 Debt Service Funds (County TIF)
 \$7,856.44
 Trust and Agency Funds
 \$406,183.10
 Total
 \$2,972,757.77

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Chronicle 90.00 publishing; Armour Electric Motor Repair 90.75 supplies; Armour Lumber 125.00 repairs; Avera McKennan Hospital 10,372.00 mental health; Avera Medical Group 303.76 mental health; Charles Mix County Sheriff's Office 250.00 jail fees; Chief Supply 198.18 supplies; Community Health Services 1908.95 prof fees; Connecting Point 705.35 maint/repairs; Corsica Globe 48.00 publishing; Darrington Water 35.70 supplies; DCMH 50.00 prof fees; Dean Schaefer Court Reporting 30.00 mental health; Dept. of Revenue 35.00 prof. fees; John Engelland 63.88 reimb. supplies; First Security Finance 4630.61 debt services; Kone 932.55 maint; Marlin Maas 95.76 travel; Office Products Center 681.17 supplies; Randall Community Water Dist. 45.50 utilities; SDACC 316.00 CCRP; SDACO 525.00 Conference; SD Dept. of Revenue and Regulation 749.74 mental health; State of SD 37.00 utilities; TEAM Laboratory 151.50 supplies; Vogt's Repair 91.87 repairs; Wagner Comm. Hospital 3585.16 prisoner medical; Wilson's True Value 86.76 supplies; Yankton Auditor 118.75 mental health.

ROAD AND BRIDGE FUND:

Agland Coop 153.90 utilities; Krull's Market 2303.04 supplies; Meyerink Farm Service 742.64 repairs; Northwestern Energy 10.00 utilities; Sheehan Mack Sales 140.53 repairs; Star Manufacturing 76.39 repairs; Vogt's Repair 129.87 repairs; Wilson's True Value 14.14 supplies.

E911 FUND

Goldenwest 190.32 E911 system.

ADJOURNMENT

At 10:35 a.m. a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Tuesday May 2, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
 Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 2, 2017. Muntefering, S. Lau, I. Lau, Star, and Maas were present. Also present were Deputy Auditor Huebner, and Sam Grosz, representing Douglas County Publishing, Jessica and Daryl DeVries. Absent: Phyllis Barker, Auditor. The meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by I. Lau seconded by Maas to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star to approve of the April 4th, April 11th and April 18th, 2017 meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Jessica and Daryl DeVries brought their concerns about their road located on 383rd Avenue. The board and Superintendent Meyer understood their concerns. Superintendent Meyer informed them that this will be a high priority on his list. The board thanked the DeVries's for their concerns. Ron Gillen of Brosz Engineering informed the board that Douglas County did not receive the State Grant for the bridge east of Corsica. Discussion was held on the future of the project, no action was taken at this time. Superintendent Meyer gave an update on his department. The Commissioners granted permission for John Parker to attend a Grader Training in Huron on May 10, 2017. Meyer also presented the Bridge Inspections form for the Chairperson to sign, which inspections are done every other year. A motion was made by S. Lau that the Superintendent may purchase a belly dump up to \$25,000 upon locating one. Star seconded the motion. All voted in favor of this action, motion carried.

NOTICE OF HEARING FOR SALE OF ALCOHOLIC BEVERAGES

At 10:00 a.m. as advertised a hearing was held on the application for an Alcoholic Beverage License for Dakota Trails Golf Course, Inc. Jay Spaans and Rocky Nelson representing Dakota Trails Golf Course., Inc. were present for the hearing. No one appeared for the hearing. Motion was made by

S. Lau and seconded by Maas to approve the application. Upon roll call vote the following was recorded: Voting "aye": I. Lau, S. Lau, Star, Maas, and Muntefering. Voting "nay": none. Dated at Armour, SD this 2nd day of May 2017. Motion carried.

SIGNED: _____
Floyd Muntefering
Chairperson, Douglas County Commission

ATTEST: _____
Kim Huebner , Deputy Auditor

PLAT APPROVAL

A plat submitted by Thomas and Shirley Kelly was reviewed by the Board. A motion was made by Maas and seconded by S. Lau approving the following plat and authorizing the Chairman to sign: A Survey Plat of Kelly Tract 1 in the NE Quarter of Section 32, T98N,

R63W of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action, motion carried.

SHERIFF OFFICE

Jon Coler, Douglas County Sheriff, met with the board to update them on his department. Discussion was held on body cameras. The board gave the approval for Sheriff Coler to try out body cameras from the company which has a free trial for one year and has no commitments. A motion was made by Star and seconded by I. Lau to increase Jesse Antomarchi's wages of \$500.26 upon completion of his 6 month probation. All members voted in favor of this action, motion carried.

COUNTY BOARD OF EQUALIZATION

The Board of County Commissioners convened and reconvened as County Board of Equalization.

vanWyk presented the final figures for 2017: the full and true valuation after all changes made is \$688,104,451. Eighteen elderly assessment freeze applications for 2017 resulted in a \$210,833 loss of valuation, which differs from the previous loss of valuation given. Sixty-eight parcels on the discretionary formula resulted in a taxable loss in value of \$0.00. One hundred thirty-four parcels will show a total of \$5,605,176 taxable growth for 2017. The Ag factor for 2017 is .850 and the Non-Ag factor is .902. The total equalized (taxable) valuation for 2017 is \$589,203,202.

A motion was made by Maas and seconded by Star to approve the figures as presented. All members voted in favor of this motion. A motion was made by S. Lau and seconded by Mass to adjourn as a County Board of Equalization and reconvene as County Commission. All members voted in favor of this motion, motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Anna Rankin 84.00 trav. & conf; Armour Chronicle 355.44 publishing; Armour Dray 45.00 utilities; Armour Lumber 7.40 supplies; Best Western Huron 134.00 conference; Buhl's Cleaning 123.00 maint.; Corsica Globe 352.44 publishing; Delmont Record 259.44 publishing; Goldenwest 761.97 utilities; Steve Lau 125.58 travel; Lincoln County 33.25 mental illness; McLeod's Office Supply 78.85 supplies; Minnehaha Co Auditor 557.00 mental illness; Northwestern Energy 1890.46 utilities; Noteboom Implement 91.80 supplies; Office Products Center 121.88 supplies; Office Products Center 442.71 equipment; Select Service Center 84.08 repairs; Voyager Fleet 1414.43 fuel; Wilsons True Value 181.79 supplies.

ROAD AND BRIDGE FUND

Agland Coop 1547.06 fuel; Agland Coop 161.20 utilities; Armour Chronicle 42.00 publishing; Armour Dray 25.00 utilities; Bierschbach Equip & Supply 3,204.00 rental; Brosz Engineering 1,900.00 prof services; Custom Truck Equipment 2,122.00 equip repair; Goldenwest 129.48 utilities; Kimball Midwest 77.70 supplies; Krull's Market 4.99 equip repair; Lodge At Deadwood 192.00 trav. & conf.; Northwestern Energy 173.90 utilities; Safety Service 7230.00 equip repair; Sheehan Mack Sales 516.98 supplies; Voyager Fleet 500.99 fuel; Wheelco Brake 17.34 Equip Repair.

E-911 FUND

Goldenwest 246.24 utilities; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND

Goldenwest 16.00 utilities; Pat Harrington 135.24 supplies.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 42.00 equip. rental.

ADJOURNMENT

At 10:50 a.m. a motion was made by Maas, seconded by Star, to adjourn until 9:00 a.m. on Tuesday May 16, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____

Kim Huebner, Deputy Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

May 16, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 16, 2017. Marlin Maas, Floyd Muntefering, and Steve Lau were present. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. Jarod Star entered the meeting at 9:25 a.m. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by Maas, to adopt the amended agenda. All members voted in favor of this action, motion carried.

PLANNING AND DEVELOPMENT DISTRICT III

Greg Henderson and Harry Redman from Planning and Development District III met with the Board. Henderson presented the 2016 Performance Report for Douglas County. Harry Redman presented the completed GIS website to the County Commissioners and showed them the different features available to the county.

COMMUNITY HEALTH

Cassandra Weatherford, Community Health Nurse, met with the Board to present the Fiscal Year 2018 Contract. The hospital is asking for a three percent increase, for a total of \$23,594.63 for FY2018. A motion was made by Maas and seconded by Star authorizing the Chairman and Vice-Chair to sign the 2017-2018 contract agreement between the State, County and Douglas County Memorial Hospital. All members voted in favor of this action. Motion carried.

STATES ATTORNEY

Craig Parkhurst, States Attorney, met with the Board to discuss a nuisance property in Harrison. Jessica van Wyk and Joel Meyer were also present. The Board turned the issue over to Parkhurst to proceed with action.

The topic of conceal and carry was discussed. A motion was made by S. Lau and seconded by Star to allow conceal and carry on the first and second floor. After more discussion, S. Lau amended his motion was follows:

A motion was made by Steve Lau and seconded by Star to allow conceal and carry in the courthouse with the exception of the courtroom. A Roll call vote was taken with the following votes recorded: Voting aye: S. Lau, Star. Voting nay: Maas, I. Lau and Muntefering. Motion failed.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Maas to enter into executive session at 10:10 a.m. with Parkhurst, van Wyk and Barker to discuss a potential litigation matter. Chairman Muntefering declared the meeting back to open session at 10:30 a.m. with no action taken.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer asked that the board review Resolution #2015-03, regarding the haul road so that they are all in agreement with the way the resolution was written. The Board agreed that it was fine as is and no action was necessary. Meyer informed the Board that McCook County has a belly dump trailer available for sale. The Board instructed Meyer to go look at it this week and report back to the commission. No action was taken at this time. Meyer also stated that the overlay project and patching are done for the season.

WEBSITE DISCUSSION

Discussion on the county website was held. Julie Brenner and Joel Meyer were present for the discussion. A motion was made by S. Lau and seconded by Maas to work with the South Dakota Association of County Officials for a Douglas County website. All members voted in favor of this action, motion carried.

4-H/ EXTENSION/ WEED AND PEST

Annie Rankin met with the Board to give a brief update. Rankin informed the Board that the Fair Board would like to apply for a grant to help with the addition to the 4-H Building. A motion was made by S. Lau and seconded by Star authorizing the Fair Board to apply for the Centennial Community Initiative Grant through the South Dakota Farm Bureau. All members voted in favor of this action.

Rankin also informed the Board that the Weed and Pest Department has been approved for \$23,000.00 in grants for the year. No action was required.

AMBULANCE ROSTER

A motion was made by Star and seconded by S. Lau to add Lashell (Shelly) Menning to the ambulance roster for Corsica. All members voted in favor of this action, motion carried.

COUNTY SURPLUS PROPERTY

A motion was made by S. Lau and seconded by Star to declare the following property surplus property to be sold by sealed bid: Lots 7-8 Block 10- Original Town of Armour, Record #2757 (900 Braddock St., Armour). Bids will be opened at the June 6th meeting. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for April 2017 were \$3406.11

Register of Deeds fees for April 2017 were \$242.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2017

Checking Accounts
 \$7,875.26
 Cash on
 Hand.....\$500.00
 Petty
 Cash.....\$400.
 00
 Un-deposited receipts.....
 \$398,991.96
 Savings Accounts.....
 \$4,262,000.00
 -First State Bank- Armour
 Certificate of Deposits
 \$400,000.00
 Total
 \$5,069,767.22
FUND BALANCE
General Fund
\$2,175,095.28
Special Revenue Funds
 \$1,035,020.98
Debt Service Funds (County TIF)
 \$14,487.77
Trust and Agency Funds
 \$1,845,163.19
 Total
 \$5,069,767.22

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 465.14 repairs/supplies; Annie Rankin 122.44 travel; Armour Chronicle 30.00 publishing; Armour Dray 45.00 utilities; Armour City 96.75 utilities; Julie Brenner 80.22 travel; Charles Mix County Sheriff's Office 2300.00 jail fees; Chief Supply 131.90 supplies; Community Health Services 1908.95 prof. fees; Corsica Hardware 155.90 supplies; Darrington Water 29.75 supplies; Davison Co. Sheriff's Office 380.00 jail fees; DCMH 50.00 prof fees; Dept. of Revenue 35.00 prof. fees; Marv Ekeren 15.00 mental illness board; Fairway Seed 125.00 prof. fees; Fedex 26.17 prof. fees; First Security Finance 4630.61 debt services; Hertz Reclamation 120.00 maint; Hub International 3346.26 prof fees; Mark Katterhagen 15.00 mental illness board; Krull's Market 69.72 supplies; Lucy Lewno 150.46 mental illness board; Lincoln County 18.80 mental illness board; Mid-American Research Chemical 359.44 supplies; Minnehaha Co. Auditor 279.00 mental illness board; Noteboom Implement 137.36 repairs; Prairie Pharmacy 83.59 prisoner medical; Randall Comm. Water District 45.50 utilities; SD Public Assurance Alliance 35,807.12 property/equip. insurance; SD Department of Revenue & Regulation 2939.54 mental illness/Predatory Animal Control; Select Service Center 65.71 repairs; State of SD 37.00 utilities; Roxane Wentz 15.96 repairs; Wipf & Cotton Law Offices LLC. 141.00 mental

illness board; Yankton Co. Sheriff's Office 50.00 mental health board; Yankton Co. Treasurer 118.75 mental illness.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Armour City 42.00 utilities; Avera Occupational Medicine 84.90 prof. fees; Fousek Trucking 53.43 repairs; Northwest Energy 162.32 utilities; SD Dept. of Transportation 806.00 road repairs; SD Public Assurance Alliance 8,809.68 equip/bldg. insurance; Vogt's Repair 14.47 supplies.

E911 FUND:

Goldenwest 190.32 E911 system.

EMERGENCY MANAGEMENT FUND

B&L Communications 220.00 repairs.

ADJOURNMENT

At 12:05 p.m. a motion was made by Maas seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday June 6, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

**DOUGLAS COUNTY COMMISSIONER MEETING
JUNE 6, 2017**

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday June 6, 2017. I. Lau, S. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker, and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau, seconded by Maas, to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

It was noted that Ivan Lau was not listed as in attendance for the May 16th meeting and should have been. A motion was made by S. Lau and seconded by Maas to approve the minutes from the May 2nd and 16th meetings with the above noted correction. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented an Approach Application and Permit submitted by Cody Schelling for the purpose of installing an approach at the following legal description: T98N, R63W, in the SE ¼ of Section 21.

S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion, all members voted in favor of this action, motion carried.

Meyer explained that there will be a one day budget workshop in Pierre that he would like to attend. A motion was made by S. Lau seconded by I. Lau authorizing Joel Meyer to attend the SDACO Budget workshop on June 28, 2017 in Pierre, SD. All members voted in favor of this action, motion carried.

Meyer discussed other options for repairing the bridge east of Corsica as the county was not approved for the Bridge Improvement Grant. No action was taken at this time.

A motion was made by S. Lau, seconded by Maas, authorizing Chairman Muntefering to sign the agreement with the SD DOT stating that Douglas County agrees to an 80/20 split for the cost of the striping project scheduled for 2017. All members voted in favor of this action, motion carried.

At 9:25 a.m., S. Lau made a motion, Star seconded, to enter into executive session with Meyer and Barker present to discuss a personnel matter. All members voted in favor of this action, motion carried. At 9:30 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

TREASURER

At 9:30 a.m., A motion was made by S. Lau and seconded by Maas to enter into executive session upon the request of Julie Brenner, Treasurer, to discuss a personnel matter. All members voted in favor of this action, motion carried. At 10:00 a.m., Chairman Muntefering declared the meeting back to open session with no action required.

SHERIFF'S DEPARTMENT

Sheriff Jon Coler met with the Board briefly to update them on his department. Coler informed the Board that the new Dodge Charger has been picked up. Coler also informed the Board that Jesse Antonmarchi has completed his certification courses and is now certified. A motion was made by Star and seconded by S. Lau to give Antonmarchi a \$500 raise upon completion of his certification, as agreed upon when hired. All members voted in favor of this action, motion carried. Antonmarchi has also signed a two year contract with Douglas County.

SALE OF SURPLUS PROPERTY

At the advertised time of 10:00 a.m., bids were opened for the sale of Lots 7-9 Block 10 Original Town of Armour (900 Braddock Ave). The following bid was submitted:

Aaron Stremick- 39257 280th St. Armour, SD 57313: \$1,600.00

A motion was made by S. Lau and seconded by Maas to accept the sole bid submitted by Aaron Stremick for \$1,600.00. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded By Star to declare the following items surplus property for disposal: #3083, #3084 (rubber floor mats) and #3237 (calculator). All members voted in favor of this action, motion carried.

MASONRY REPAIR PROJECT

John Engelland, Courthouse Custodian, met with the Board to inform them of masonry

work needing to be done on the courthouse and museum buildings. Engelland explained what the project would entail. A motion was made by Star and seconded by Maas authorizing the publication of the Invitation to Bid for the masonry repair project. All members voted in favor of this action, motion carried. This project will be budgeted for and completed in 2018. Bids will be opened at the July 11th Commissioners meeting at 10:00 a.m.

RURAL FIRE COORDINATOR

A letter from the South Dakota Department of Agriculture was read regarding the County Rangeland Fire Agreement. A motion was made by Star and seconded by Maas authorizing Chairman Muntefering to sign the Agreement appointing Pat Harrington, Douglas Co. Emergency Manager, as the County Rural Fire Coordinator. All members voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by S. Lau seconded by Maas authorizing the Chairman to sign the Plat of Cody's Feedlot in the S.E ¼ of Section 21, T98N, R63W of the 5th P.M. Douglas County, South Dakota. All members voted in favor of this action, motion carried.

PARK UPDATE:

Roxane Wentz, Park Caretaker, met with the board briefly to update them on the Campground.

A motion was made by S. Lau and seconded by I. Lau to enter into executive session at 10:40 a.m. with Wentz and Barker present to discuss a personnel matter. Chairman Muntefering declared the meeting back to open session at 10:45 a.m. with no action taken at this time.

DOUGLAS COUNTY 4-H/ EXTENSION

Jodi Thompson, the new 4-H Youth Advisor for Douglas and Bon Homme Counties, introduced herself to the Board. The 4-H/ Extension office will be open Monday- Friday. Thompson will be in the office on Monday, Tuesday and every other Friday. No action was necessary.

POOR RELIEF

At 10:15 a.m., a motion was made by S. Lau and seconded by Star to enter into executive session with Barker present to discuss a hospital request for payment and a personnel matter. At 10:30 a.m. with the following action taken:

A motion was made by S. Lau and seconded by Star to deny the Hospital Request for Payment submitted by Avera McKennan regarding account #MK0003567513, because SDCL 28-13-33.2 states that "If submitting a bill to a county for medically necessary hospital services provided on behalf of a person who is medically indigent, the hospital must first demonstrate that it has exhausted all avenues of payment including accepting reasonable monthly payments from the person who does not have the ability to pay the hospital in one lump sum at the time of discharge." All present voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by Maas and seconded by S. Lau to make an operating funds transfer of \$19,500.00 from General Fund Cash Balance to the Emergency Management Cash Balance as planned in the 2017 budget. All members voted in favor of this action, motion carried.

The Following claims were approved for payment:

CLAIMS

May Payroll: Commissioners 3328.40 Auditor 6497.31 Treasurer 7159.45 States Attorney 4180.73 Courthouse Janitor 4320.26 Equalization 5973.56 Register of Deeds 3926.16 Veterans Service Officer 790.90 Sheriff 16,609.77 Coroner 0.00 E911: 26.09 Welfare Director 156.64 Ambulance 1562.03 Museum 0.00 Park 901.42 Fair Board 0.00 Extension 2535.12 Weed and Pest 273.26 Planning & Zoning 444.12

GENERAL FUND

Agland Coop 114.97 repairs; Armour Chronicle 369.32 publishing; Armour Lumber 288.90 repairs; Armour City 173.25 utilities; Julie Brenner 195.12 travel; Buhl's Dry Cleaners 138.25 maint.; Cole Papers 559.38 supplies; Community Health Services 1966.21 prof. fees; Connecting Point 481.78 maint.; Corsica Globe 360.52 publishing; DCMH 4566.83 prisoner Medical; Delmont Record 231.72 publishing; Douglas Electric 1744.40 park utilities; Everson- Beukelman Post #274 200.00 Memorial Day allotment; Fairway Seed 50.00 supplies; First District 2500.00 prof. fees; Goldenwest 751.80 utilities; Graham Tire 515.28 repairs; Hinckley Gravel 240.00 maint.; Horn Law Office 222.20 CAA Fees; Fred Kuil 50.40 travel; Laib- Albrecht Post #249 200.00 Memorial Day allotment; McGrath- Ferguson Post #52 200.00 Memorial Day allotment; Northwestern Energy 1368.89 utilities; Office Product Center 381.03 supplies; Ramkota Hotel 199.98 travel; SDACC 1920.52 catastrophic care payments; Select Service Center 866.69 repairs; Jerod Star 171.36 travel; State 4-H Office 39.25 supplies; Steinley Real Estate Appraisal 190.00 conference; Van Brothers Inc. 110.00 utilities; Jessica van Wyk 274.51 travel; Verne Carda Body Shop 830.03 repairs; Voyager Fleet 1314.80 fuel; Wellmark BCBS 159.96 insurance; Wilson's True Value 226.94 supplies.

ROAD AND BRIDGE FUND

May Payroll: 17,233.42; Armour Chronicle 42.00 utilities; Armour City 42.00 Utilities; Brosz Engineering 1,170.00 prof. fees; Commercial asphalt 657,551.55 road repairs; Connecting Point 57.72 maint; Doug's Repair 18.54 supplies; Douglas Electric 376.20 utilities; Equipment Blades 57.92 supplies; Goldenwest 122.48 utilities; Light Force Performance Light 382.50 equip. repairs; Newman Signs 21.87 repairs; Northwestern Energy 10.16 utilities; Safety Services 21,000.00 equipment; SDACO 35.00 conference; SD Public Assurance Alliance 240.33 insurance; Sheehan Mack 601.67 repairs/supplies; Voyager Fleet 532.76 fuel; Wellmark BCBS 40.04 insurance; Wilson's True Value 9.99 supplies

EMERGENCY MANAGEMENT FUND

May Payroll: 1428.54; B&L Communications 390.00 equip.; Goldenwest 16.00 utilities; Motorola Solutions 16,419.55 equipment; Pat Harrington 229.74 travel

E911 FUND

Goldenwest 436.56 prof. serv. Fees; Mid-State Communications 440.11 prof. fees

ADJOURNMENT

At 11:35 a.m. a motion was made by Star seconded by Maas, to adjourn until 9:00 a.m. on Tuesday June 20, 2017. All members voted in favor of this action, motion carried.

It was decided that the July meetings will be held on July 11th and July 25th to accommodate the 4th of July holiday and the mandatory budget meeting required in July.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 20, 2017. Floyd Muntefering, Steve Lau, Ivan Lau, Jerod Star, and Marlin Maas were present. Also present were Deputy Auditor Kim Huebner, and Sam Grosz, representing Douglas County Publishing. Absent: Phyllis Barker, Auditor. The meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the amended agenda. All voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent gave an update on the bridge east of Corsica. Discussion was held on the concrete culvert versus bridge. Money could be borrowed against the future STIP fund. No action was taken at this time. Superintendent Meyer also informed the Board that the Armour School District would like to purchase some gravel from Douglas County's pile. The Armour School District would be responsible to haul gravel with no cost to the county. The commissioners all were in agreement to have mutual aid in these types of situations. Other discussion items included: advertising for another highway person, the lights on the new Mack truck, dust control, and crack sealing.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Maas to enter into executive session at 9:30 a.m. to discuss a personnel matter with Meyer and Huebner present. At 9:35 a.m. Huebner was asked to exit the executive session by Meyer. At 9:41 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

PARK

Roxane Wentz, Park Caretaker, was present on the opening of the quotes for lights at the park noting that 2 businesses did not return a quote. Johnson Electric gave a quote for 2 LED wall packs for \$414.01. After discussion that the quote had 2 LED instead of 1 LED, the quote was tabled. Jerod Star will follow-up with Johnson Electric on this quote. Roxane Wentz informed the board that the lawn mower blew up. She received quotes from Noteboom Implement on a John Deere riding lawn mower for \$3,995 with no trade in and Wilson's True Value for a Snapper riding lawn mower for \$5,000. A motion was made by Star, seconded by Maas to purchase the lawn mower from Noteboom Implement and declare the old mower (FA #3110) to surplus. All members voted in favor of this action, motion carried.

WEED & PEST

Annie Rankin, Weed & Pest Secretary, informed the Commissioners that Weed & Pest had received the \$5,700.00 for the 2016-2017 General Grant for Weed & Pest.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Star to enter into executive session at 10:05 a.m. to discuss a personnel matter with Rankin and Huebner present. At 10:12 a.m. Chairman Muntefering declared the meeting back to open session with no action taken

4-H

Annie Rankin was present due to the absence of Jodi Thompson, who was in Bon Homme County. Annie informed the Commissioners that she attended a 4-H Livestock Showmanship Clinic in Bon Homme and would like to know if her hours would be approved for attending. A motion was made by S. Lau and seconded by Maas to approve and pay her hours for attending this event. All members voted in favor of this action, motion carried.

FAIRBOARD

Annie Rankin informed the Commissioners that the Fairboard approved the quote of \$11,769.05 from D & L Construction for the addition to the 4-H building. A motion was made by S. Lau and seconded by Star to accept the Fairboard’s recommendation for the quote from D & L Construction for the addition. All members voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by Maas and seconded by S. Lau to make an operating fund transfer of \$250,000.00 from General Fund Cash Balance to the Road & Bridge Cash Balance as planned in the 2017 budget. All present voted in favor of this action, motion carried.

CORRESPONDENCE

STATE: An e-mail received from Governor of South Dakota in regards to the State Closing for 4th of July was presented to the Commissioners. A motion was made by Star and seconded by Maas that the Courthouse will be closed on the 3rd of July with hourly employees having the option of taking a vacation day or unpaid day and observing the 4th of July as a holiday. All members voted in favor of this action, motion carried.

TREASURER: A letter was read from Julie Brenner, Douglas County Treasurer, covering the taking of tax deeds. A motion was made by S. Lau and seconded by Maas to delegate that the State’s Attorney will be responsible for taking tax deeds for the county’s future. All members voted in favor of this action, motion carried.

FEES REPORT

Clerk of Courts fees for May 2017 were \$3395.31
Register of Deeds fees for May 2017 were \$3435.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: MAY 2017

| | |
|-------------------------|-----------|
| Checking Accounts | \$3695.77 |
| Cash on Hand..... | \$500.00 |

| | |
|-------------------------------|----------------|
| Petty Cash..... | \$400.00 |
| Undeposited receipts..... | \$10,518.12 |
| Savings Accounts..... | \$3,366,000.00 |
| -Bank West - Armour | |
| Certificate of Deposits | \$400,000.00 |
| Total | \$3,781,113.89 |

FUND BALANCE

| | |
|--|----------------|
| General Fund | \$2,176,079.64 |
| Special Revenue Funds | \$1,186,055.64 |
| Debt Service Funds (County TID #1) | \$14,487.77 |
| Trust and Agency Funds | \$404,490.84 |
| Total | \$3,781,113.89 |

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Annie Rankin 39.48 travel; Armour Dray 70.00 utilities; Avera St Benedict Health 515.34 St. Att’y prof. fees; B & L Communications 210.00 repairs & maint.; Charles Mix Co Sheriff’s Office 1,000.00 jail fees; Connecting Point 3978.33 prof fees; Darrington Water 83.30 supplies; Days Inn Brookings 261.00 travel; DCM Hospital 984.31 prisoner medical; Dept. of Revenue 35.00 prof. fees; Engelland Construction 475.00 repairs & maint.; First Security Finance 4,630.61 debt services; Fox & Youngberg 195.32 mental health; Great Western Bank 14,487.77 TID#1 debt services; James Drug 28.68 prisoner medical; Krull’s Market 54.82 supplies; McLeod’s Office Supply 29.72 supplies; Office Products Center 119.98 supplies; Prairie Pharmacy 116.24 prisoner medical; Randall Community Water Dist. 77.90 utilities; SDAAO 300.00 conference; State of SD 37.00 utilities; United States Postal Services 536.00 supplies; Whalen Law Office 1,185.80 CAA Fees; Wilson’s True Value 113.58 supplies.

ROAD AND BRIDGE FUND

Armour Dray 25.00 utilities; Connecting Point 1,605.00 prof. fees; Northwestern Energy 137.09 utilities; Office Products Center 286.04 supplies; United States Postal Service 70.00 supplies; Vogt’s Repair 30.32 repairs 77.41 supplies.

E-911 FUND

Charles Mix County 27,461.78 prof. fees.

EMERGENCY MANAGEMENT FUND

B & L Communications 566.95 Equipment.

ADJOURNMENT

At 11:00 a.m. a motion was made by S. Lau, seconded by Star, to adjourn until 9:00 a.m. on Tuesday July 11, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Kim Huebner, Deputy Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
JULY 25, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 25, 2017. I. Lau, S. Lau, Muntefering and Star were present. Maas was absent. Also present were Auditor Barker and Lindsey Denning, representing Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Meyer requested to attend the ULTRA software meeting being held August 16th in Pierre, SD. The Board approved of Meyer attending the one day meeting with no formal action. Meyer explained that there had been a difference in the amount that was originally bid by TopKote for the 2017 chipseal projects and the amount that was billed after completion of the project.

A motion was made by Star and seconded by S. Lau to accept the change order as described by Meyer and approve payment of the bill submitted by TopKote for the amount of \$177,235.14. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Harrington presented a Mutual Aid Agreement for Region 5 for the Board to review. No action was required at this time. Harrington also presented a copy of the SLA third quarter report to be signed by Chairman Muntefering.

SURPLUS PROPERTY

A motion was made by S. Lau and seconded by Star to surplus the following items for disposal: Fixed Asset #3022(A/C unit), #3083 and #3084 (Rugs from Treasurer's office). All members voted in favor of this action, motion carried.

OTHER BUSINESS

Gary Laib, County resident, met with the Board to address some concerns that he had with various county offices. Laib inquired about the current Planning and Zoning ordinances and what the Board's intentions were for the future of Zoning in Douglas County. Laib stated that he feels that Planning and Zoning meetings that will discuss the new ordinances should be published beforehand. Steve Horstmann, County Resident, entered the discussion at 10:00 a.m. The Board addressed Laib's concerns and thanked him for the discussion.

2018 BUDGET

The 2018 departmental budget requests were reviewed by the Board. The Board instructed Auditor Barker to estimate the salary line item with a 2% increase plus longevity for all departments. All changes will be reviewed at the provisional budget hearing on September 5th.

FEES REPORT:

Clerk of Courts fees for June 2017, were \$3,767.00

Register of Deeds fees for June 2017, were \$2,948.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2017:

Checking Accounts
\$7,581.70
Cash on
Hand.....\$500.00
Petty
Cash.....\$400.
00
Un-deposited receipts.....
\$8,396.17
Savings Accounts.....
\$2,471,000.00
 -First State Bank- Armour
Certificate of Deposits
\$400,000.00
Total
\$2,887,877.87
FUND BALANCE
General Fund
\$1,814,494.71
Special Revenue Funds
\$869,686.55
Trust and Agency Funds
\$203,696.61
Total
\$2,887,877.87

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; B&L Communications 2024.29 repairs/equipment; Charles Mix Co. Sheriff's Office 1750.00 jail fees; Complete Integrated Solutions 456.40 repairs; Corsica Globe 21.36 publishing; Dean Schaefer Court Reporting; 30.00 prof. fees; John Engelland 707.15 equip. purchase reimbursement; Keith Goehring 2656.27 CAA fees; Grosz Sand and Gravel 216.00 repairs; Kone Inc. 632.55 repairs; McLeod's Office Supply 348.54 supplies; Northwestern Energy 1252.41 utilities; Qualifications Targets 37.70 supplies; Sioux Sales Police Store 79.80 supplies; State of SD 37.00 utilities; Swier Law Firm 460.60 CAA fees; Thompson Reuters 635.50 supplies; USPS 2959.25 supplies; Vogt's Repair 144.48 repairs; Wilson's True Value 75.46 supplies.

ROAD AND BRIDGE FUND:

3D Specialties 856.10 road repairs; Agland Coop 3470.53 supplies; Armour Dray 25.00

utilities; Brosz Engineering 5230.00 prof. fees; Commercial Asphalt 60,861.60 road repairs; Fousek Trucking 250.00 supplies; Jerry Peacock 30,000.00 gravel royalties; Joel Meyer 89.88 travel; Light and Siren 1367.02 repairs; Northwestern Energy 121.44 utilities; Overhead Door 4100.00 repairs; Rechnagel Construction 64,500.00 gravel; Topkote 177,235.14 chipseal; Traffic Solutions 590.00 supplies; Wilson's True Value 32.19 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 minor equip.

ADJOURNEMENT

At 12:45 p.m., a motion was made by Star seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday August 1, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
AUGUST 15, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 15, 2017. S. Lau, I. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by Maas and seconded by S. Lau to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star approving the minutes of July 11th and 25th meetings. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer presented an Approach Application and Permit that was submitted by Sam Reimnitz for the purpose of installing an approach at the following legal location: SE ¼ of Section 9, T99N, R63W. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. S. Lau seconded the motion. All members voted in favor of this action, motion carried.

Meyer explained that there is a culvert in Belmont Twp. that needs to be replaced. Meyer and the Commission discussed SDCL 31-14-27. Meyer estimated the culvert itself to cost around \$4,800-\$6,000. Meyer and the Board discussed different options; discussion was tabled until Meyer has compiled more information.

At 9:17 a.m., S. Lau made a motion, seconded by Star, to enter into executive session upon Meyer's request to discuss a personnel matter with Barker present. All members voted in favor if this action, motion carried. Chairman Muntefering declared the meeting back to

open session at 9:20 a.m. with the following action taken:

A motion was made by Star and seconded by Maas to increase John Parker's wage to \$14.25 per hour upon completion of his sixth month probation. This change will become effective on August payroll. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on his department. Harrington asked for approval to attend the 2017 Emergency Management Conference. A motion was made by S. Lau, seconded by Maas, authorizing Harrington to attend the Emergency Management Conference in Deadwood, Sept. 11th-14th. All members voted in favor of this action, motion carried. Harrington presented the State and Local Agreement (SLA) payment agreement to the board for their review. A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the 2016-2017 SLA payment agreement. All members voted in favor of this action, motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board to update them on his department. Coler informed the board that he added a \$1 per hour to the city contracts for 2018.

Rob Hotchkiss, Delmont resident and Delmont Board of Trustees member, brought a few concerns before the Board and Sheriff Coler. Coler explained that these concerns had not been brought to his attention prior to the meeting and he would be looking into them further. Coler stated that he will be gathering the time slips for all the hours spent in Delmont to be shown to the Delmont Board of trustees. States Attorney Parkhurst entered the meeting at 10:00 a.m. Austin Leubke, county resident, also addressed a concern of his regarding law enforcement with the Board. Parkhurst explained that he had spoken to the Sheriff's department about the issue and it had been resolved. The board thanked Leubke for bringing his concerns. No action was necessary.

BID OPENING

At the advertised time of 10:00 a.m. the Board opened the 2018 Douglas County Courthouse Tuck Pointing bids. John Engelland, Courthouse Custodian, was present for the bid opening. The following bid was received:

Mid-Continental Restoration, 401 Hudson Road, Fort Scott, KS 66701; Courthouse Masonry Repair: \$58,489.00. Alternate #1 (Water Repellent Solution): \$10,496.00. Alternate #2 (Museum Building): \$22,405.00 (this price does not include the two brick pillars in front of the museum as described in paragraph #4 of the bid specs). *Total bid: \$91, 390.00.*

A motion was made by S. Lau and seconded by Star to accept the sole bid as submitted from Mid- Continental Restoration (Parkston Location) in the amount of \$91,390.00 for the 2018 Courthouse and museum tuck pointing projects. All members voted in favor of this action, motion carried. John Engelland informed the Board that the trees on the south side of the courthouse building would need to be removed before the project is started. The highway department will assist in the removal.

PLAT APPROVAL

A motion was made by Maas and seconded by Star authorizing the Chairman to sign the Plat of Gloria Addition in the SE ¼ of Sec. 15 T-99-N, R-66-W. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts fees for July 2017, were \$3,302.69

Register of Deeds fees for July 2017, were \$2,829.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2017:

Checking Accounts
 \$19,286.59

Cash on
 Hand.....\$500.00

Petty
 Cash.....\$400.
 00

Un-deposited receipts.....
 \$33,713.86

Savings Accounts.....
 \$2,050,000.00

-First State Bank- Armour

Certificate of Deposits
 \$400,000.00

Total
 \$2,503,900.45

FUND BALANCE

General Fund
 \$1,342,324.45

Special Revenue Funds
 \$601,915.36

Trust and Agency Funds
 \$159,660.64

Total
 \$2,503,900.45

CLAIMS

The following claims were approved for payment:

GENREAL FUND:

Agland Coop 80.30 repairs; AMG Radiology 20.00 prisoner medical; Anna Renkin 39.48 travel; Armour Chronicle 204.42 publishing; Armour Lumber 19.50 supplies; Armour Rubble Site 25.00 maint; Armour City 169.00 utilities; Audra Hill Consulting 149.28 Mental Health; Avera St. Benedict 191.00 prof fees; Buhl's Cleaning 123.00 maint.; Charles Mix County 17,309.32 E911(2nd qtr.); Charles Mix Co. Sheriff's Office 150.00 jail fees; Cole Papers 371.97 supplies; Community Health Services 1966.21 prof. fees; Corsica Globe 293.30 publishing; Darcy Lockwood 15.00 mental health; Darrington Water 35.70 supplies; Dave's Plumbing and Heating 15.00 supplies; DCMH 100.00 prof. fees; Delmont Record 111.90 publishing; First Security Finance 4630.61 debt service; Goldenwest 828.42 utilities; Intense Design 71.76 supplies; Johnson Electric 307.93 repairs; Mark Katterhagen 15.00 mental health; Krull's Market 5.56 supplies; Lewis & Clark Behavioral Health 160.00 mental health; Lucy Lewno 150.46 mental illness; Lutheran Social Services 3535.52 ; Marshall & Swift 1479.90 prof. fees; McLeod's Office Supply 85.24 supplies; Office Products 320.54 supplies; Petty Cash 355.23 postage; Randall Community Water Dist. 77.90

utilities; SD Counties 525.00 conference; SD Dept. of Public Safety 2340.00 sheriff radios; TEAM Laboratory and Chemical 365.64 supplies; Tessiers 1,250.00 maint.; Van Brothers Inc. 230.00 park utilities; Voyager Fleet Systems 1,289.66 fuel; Wagner Community Memorial Hospital 1,446.04 prisoner medical; Wilson's True Value 30.90 supplies; Wipf & Cotton Law Offices 517.00 mental health; Yankton Co. Sheriff's Office 50.00 mental health; Yankton Co. Treasurer 118.75 mental health.

ROAD AND BRIDGE FUND:

Agland Coop 727.00 tires; Armour Dray 25.00 utilities; Armour City 42.00 utilities; Goldenwest 125.16 utilities; H & H Electric 826.06 bldg. repairs; Kimball Midwest 155.67 supplies; Krull's Market 4.30 supplies; Newman Signs 255.00 supplies; Northwestern Energy 201.18 utilities; SD Counties 175.00 conference; Sheehan Mack Sales and Equip. 6,326.49 equip. repairs; Vogt's Repair 1,104.19 repairs; WW Tire Service 3,648.00 tires.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 223.44 supplies.

24/7 SOBRIETY FUND:

Office Products 430.67 supplies.

ADJOURNMENT

At 11:20 a.m. a motion was made by Star seconded by S. Lau, to adjourn until 9:00 a.m. on Tuesday September 5, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

**DOUGLAS COUNTY COMMISSIONER MEETING
SEPTEMBER 05, 2017**

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 05, 2017. I. Lau, S. Lau, Star and Muntefering were present. Also present were Auditor Barker, and Sam Grosz, representing Douglas County Publishing. Maas was absent. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas, seconded by Muntefering, to adopt the agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star to approve the minutes from the August 15th meeting. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the Board to update them on his department. Meyer would like to update the rental rates as they have not been increased since 2014. A brief discussion was held.

A motion was made by S. Lau, seconded by I. Lau, to approve the foregoing rental rate increase for county equipment. All members voted in favor of this action, motion carried.

2017/2018 RENTAL RATES FOR COUNTY EQUIPMENT

(TOWNSHIPS AND MUNICIPALITIES, ONLY)

Effective September 5, 2017

(One-half hour minimum on all equipment, emergency use allowed only)

| | | |
|------|--|-------------------|
| hour | Maintaining Township Roads with motor grader | \$140.00 per |
| | Other work with motor grader | \$150.00 per hour |
| hour | Snow plowing with motor grader v-plow & wing | \$160.00 per |
| | Truck 12 yard | \$100.00 per hour |
| | Truck with One Way Plow | \$115.00 per hour |
| | Front End Loader | \$125.00 per hour |
| | Front End Loader with Snow Blower | \$175.00 per hour |
| | Front End Loader with V-Plow | \$140.00 per hour |
| | Brush Chipper | \$100.00 per hour |
| | Backhoe | \$130.00 per hour |

The above rates are for the piece of equipment and the operator only; any additional labor is at the direct and indirect rates of each individual employee. The above rates will be increased \$25.00 per hour for Saturday, Sunday, or Holiday work and any hours before 8:00 a.m. or after 4:30 p.m. on all other days. Douglas County will NOT load gravel for private individuals. The rates of the purchase of ROW, fencing and seeding for construction only will be at the following rates: (any other ROW purchase, fencing and seeding will be negotiated between the county commissioners and each individual situation).

| | | |
|------|--|----------------------|
| | Right-Of-Way for F.A.S. | Appraised |
| | Right-Of-Way for others | \$Negotiated |
| | Fencing (All Types) (pro-rated accordingly) | \$12,000.00 per mile |
| mile | Seeding (Seed-Labor-Equipment to be furnished by owner) (per side) | \$150.00 per |

Excise tax of 2% will be added to all applicable invoices.

Meyer is still working on a policy regarding township culverts and the county's financial involvement. The options were discussed again with no action taken at this time.

SD WORKMANS COMPENSATION FUND

Brad Wilson, SDML Workers Compensation Fund, presented a plaque to the Board thanking Douglas County for being a part of the SDML Work Comp Fund for the past 15 years.

SURPLUS PROPERTY

A motion was made by S. Lau seconded by Star to declare fixed asset #3388 surplus property to be disposed of. All members voted in favor of this action, motion carried.

CONTINGENCY TRANSFER

A motion was made by S. Lau and seconded by Star, to introduce the following resolution. All members voted in favor of this action. Motion carried.

**RESOLUTION #2017-05
TRANSFER FROM CONTINGENCY FUND**

WHEREAS, insufficient appropriation was made in the 2017 adopted budget for the following department to discharge just obligations of said appropriations; and WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

- 101-434-422 (Domestic Abuse) in the amount of \$300.00
- 101-442-422 (Adjustment Training Center) in the amount of \$5,000.00
- 101-445-422 (Mental Illness Board) in the amount of \$5,000.00
- 101-522- 434 (Parks Equipment) in the amount of \$1000.00

VERTERANS SERVICES

Fred Kuil, Veterans Service Officer, met with the Board to give an annual update of his department. Kuil stated that \$1,386,000.00 of federal funds have been utilized by Douglas County Veterans over the past year. Kuil explained that there is no form of transportation for Veterans that need to get to the VA Hospital, so he has been driving them when needed. The Board agreed that Kuil should be reimbursed mileage at the state rate when these situations arise.

Kuil asked for approval to purchase a DVD player to use for his presentations and events throughout the county. The Board agreed of the purchase.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to present the 2018 SLA Agreement. A motion was made by I. Lau seconded by S. Lau authorizing the chairman to sign the 2018 SLA Agreement. All members voted in favor of this action, motion carried. This program reimburses the county for up to 50% of the Emergency Management Director's salary.

PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2018 Provisional Budget. A motion was made by S. Lau and seconded by Star to approve the 2018 Provisional Budget as published. All members voted in favor of this action, motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 26th meeting.

CORRESPONDENCE

Two letters from the Department of Environment and Natural Recourses were reviewed by the board.

CLAIMS

The following claims were approved for payment:

August Payroll: Commissioners 3,327.59 Auditor 7,106.76 Treasurer 7,336. 24 States Attorney 4,201.92 Courthouse Janitor 4,448.50 Equalization 6,061.89 Register of Deeds 3,779.29 Veterans Service Officer 779.90 Sheriff 16,082.58 Coroner 0.00 E911 26.09 Ambulance 2,407.60 Museum 0.00 Park 896.22 Fair Board 0.00 Extension 2,541.36 Weed and Pest 280.40 Planning & Zoning 442.99. Lincoln Life Insurance 1,009.77

GENERAL FUND

Armour Chronicle 274.23 publishing; Bordewyk Plumbing and Heating 181.80 park repairs; Corsica Globe 274.23 publishing; Davison Co. Sheriff's Office 380.00 jail fees; Dean's Auto Body 62.00 repairs; Delmont Record 274.23 publishing; FED EX 26.22 prof. fees; Keith Goehring 762.00 prof. fees; Fred Kuil 248.24 travel; Steve Lau 89.04 travel; McLeod's Office Supply 526.66 supplies; Northwestern Energy 1821.06 utilities; Office Products Center 445.15 supplies; Ramkota Hotel Pierre 216.00 travel; Select Service Center 1603.07 repairs; State of SD 37.00 utilities; Swier Law Firm 138.00 prof. fees; Jessica van Wyk 202.78 travel; Voyager Fleet Systems 1,245.30 fuel; Wilson's True Value 81.71 supplies.

ROAD AND BRIDGE FUND

August payroll: 18,179.57. Agland Coop 2,876.31 supplies; Armour City 42.00 utilities; Steve Harrington 226.74 clothing allowance; McCook County Highway 10,000.00 equipment; Meyerink Farm Services 162.10 repairs; Voyager Fleet Systems 427.49 fuel; Wagner Building Supply 30.19 supplies; Wilson's True Value 27.62 repairs.

EMERGENCY MANAGEMENT FUND:

August Payroll: 1,439.54. Pat Harrington 35.70 travel.

MEADOW VALLEY DITCH ASSOCIATION:

Darrell DeBoer 75.00 meeting; Marlin Maas 75.00 meeting; Tracy Niewenhuis 35.00 meeting; Schrank Construction 2602.05 ditch cleaning; Larry VanZee 104.45 meeting/supplies; Steven Veenstra 165.00 meetings/labor.

ADJOURNEMENT

At 10:35 a.m., a motion was made by Star seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday September 26, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 26, 2017. I. Lau, S. Lau, Muntefering, Maas and Star were present. Also present were Auditor Barker, Sam Grosz, representing Douglas County Publishing and Treasurer, Julie Brenner. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S.

Lau and seconded by Star to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department.

Meyer asked for approval to attend the North Central Regional Local Road Conference in Rapid City in October. A motion was made by S. Lau and seconded by Maas authorizing Superintendent Meyer to attend the conference on October 18th- 19th in Rapid City. All members voted in favor of this action, motion carried. Meyer informed the board that the 5 Year Highway Road and Bridge Plan is completed for 2018. After the public meeting held later today, it will be submitted to the state.

DRAINAGE BOARD

At the advertised time of 9:30 a.m. the Board of County Commissioners recessed and convened as a Drainage Board to review a Drainage Permit submitted by Sam Reimnitz and Jason Moke. Jordan Reimnitz, Sam Reimnitz, and Jason Moke were present. Sam Reimnitz explained the proposed project. Brief discussion was held.

A motion was made by Star and seconded by Maas to approve the Drainage Permit submitted by Sam Reimnitz and Jason Moke for the purpose of installing underground drain tiling into the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ and the NW $\frac{1}{2}$ and SW $\frac{1}{4}$ of Section 28(Reimnitz) and the N $\frac{1}{2}$ of the NW $\frac{1}{4}$ and the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 28(Moke) of Garfield Township, Douglas County, SD. A roll call vote was taken with the following votes being recorded: Voting "aye": Star, I. Lau, Maas, S. Lau and Muntefering. Voting "nay": none. Motion carried.

At the advertised time of 9:45 a.m. the Drainage Board reviewed a Drainage Permit submitted by Jeremy Fink. Fink was present to explain the project. Jordan Reimnitz was also present. Discussion was held.

A motion was made by S. Lau and seconded by Star to approve the Drainage Permit submitted by Jeremy Fink for the purpose of installing underground drain tiling into the SW $\frac{1}{4}$ of Section 25 of Valley Township. A roll call vote was taken with the following votes recorded: Voting "aye": I. Lau, Maas, S. Lau, Star and Muntefering. Voting "nay": none. Motion carried.

A motion was made by Star and seconded by S. Lau to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action, motion carried.

Ivan Lau exited the meeting at 10:00 a.m.

TREASURER

Julie Brenner, Treasurer, asked for approval to purchase a new computer for her office. Brenner explained that this expense is budgeted for in her current budget. A motion was made by S. Lau and seconded by Star authorizing the treasurer to purchase a computer for her office from Connecting Point. All member voted in favor of this action, motion carried.

CONTINGENCY TRANSFER

A motion was made by Star and seconded by I. Lau to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2017-06
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2017 adopted budget for the following department to discharge just obligations of said appropriations; and WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-215-422 (Juvenile Detention) in the amount of \$13,000.00

101-522-435 (Park Equipment) in the amount of \$500.00

101-711-411 (Planning and Zoning Salaries) in the amount of \$1,600.00

101-711-422 (Planning and Zoning Prof. Fees) in the amount of \$2,500.00

101-711-423 (Planning and Zoning Publishing) in the amount of \$500.00

101-711-426 (Planning and Zoning Supplies) in the amount of \$200.00

101-711-427 (Planning and Zoning Travel) in the amount of \$150.00

PLAT APPROVAL

A motion was made by S. Lau and seconded by Star authorizing the chairman to sign the following plats. All members voted in favor of this action, motion carried.

Luebke Tract 1 in the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 14, T99N, R62W of the 5th P.M., Douglas County, SD.

Luebke Tract 1 in the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 23, T99N, R62W of the 5th P.M., Douglas County, SD.

ADOPTION OF ANNUAL BUDGET

A motion was made by Star and seconded by S. Lau to approve of the following changes to the 2018 Annual Budget. All members voted in favor of this action, motion carried.

General Fund Changes:

The Welfare budget (line 411) was reduced to \$23,900. Cash Applied to the general fund decreased to \$396,215.00. Total Taxes Levied decreased to \$1,687,217.00. Other Tax Revenue (310) increased to \$2,500.00. Intergovernmental Revenue (330) increased to \$57,700.00. Charges for Goods and Services (340) increased to \$193,889.00.

Road and Bridge Fund:

Cash Applied was decreased to \$420,980.00. Total Taxes Levied were decreased to \$547,804.00. Intergovernmental Revenue (330) was increased to \$842,700.00.

Emergency Management Fund:

Cash Applied was increased to \$350.00. Other Tax Revenue was decreased to \$24,500.00

At the advertised time of 10:00 a.m., aside from the newspaper representative, no one was present representing the public for the adoption of the 2018 Annual Budget.

Maas introduced and moved for the adoption of the following resolution, Star seconded.

RESOLUTION #2017- 07

ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 26th day of September, 2017. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2018 through December 31, 2018.

GENERAL FUND: \$1,687,217.00 at 2.860 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$547,804.00 at .929 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,235,021.00 at 3.789 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South

Dakota

Floyd Muntefering, Chairperson
Steve Lau, Commissioner
Jarod Star, Commissioner
Marlin Maas, Commissioner

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting "aye": Star, Maas, S. Lau and Muntefering. Voting "nay": none. Absent: I. Lau. Motion Carried.

As of September 26, 2017 these levies are not approved by the SD Department of Revenue.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director met with the Board to update them on his department. Harrington informed the board that the HazMat Plan updates have been completed. Harrington was awarded a Homeland Security Grant for the purchase of an Incident Command Center. This grant will cover 100% of the expense of the trailer. The Board thanked Harrington for all of his work on the grant process.

PLANNING AND ZONING

Jessica van Wyk, Planning and Zoning Administrator, and States Attorney Parkhurst met with the board to give them update on the Planning and Zoning Ordinance revisions. A public hearing is scheduled for September 27th at 7:00 p.m.

CORRESPONDENCE

A letter from Kone Elevators was read stating that there will be a price increase of 4.15% for all services. No action was required.

FEES REPORT:

Clerk of Courts Fees August: \$3,083.70

Register of Deeds August: \$2,578.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August, 2017

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$4219.97 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400.00 |
| 0 | |
| Un-deposited receipts..... | |
| \$11,332.61 | |
| Savings Accounts..... | |
| \$1,994,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$2,410,452.58 | |

FUND BALANCE

| | |
|------------------------------|--|
| General Fund | |
| \$1,669,479.35 | |
| Special Revenue Funds | |
| \$601,991.62 | |
| Trust and Agency Funds | |
| \$138,981.62 | |
| Total | |
| \$2,410,452.58 | |

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 756.29 fuel/repairs; Applied Concepts 155.00 supplies; Armour Dray 45.00 utilities; B&L Communications 85.00 repairs; Phyllis Barker 288.72 travel; Julie Brenner 288.72 travel; Buhl's Dry Cleaners 123.00 maint.; Charles Mix Co. Sheriff's Office 1,300.00 jail fees; Community Health Nurse 1966.21 prof. fees; Corsica City 489.75 weed spraying; Corsica Hardware 358.36 supplies; Darrington Water 23.80 Supplies; Davison County Sheriff's Office 2945.00 jail fees; Dept. of Revenue 70.00 prof. fees; Electrical Engineering & Equipment 399.38 repairs; John Engelland 137.47 reimb. Supplies; First Security Finance 4630.61 debt services; Goldenwest Communications 837.77 utilities; H&H Electric & Motor Repair 75.64 maint.; Bradley Kerner 291.40 CAA Fee; Krull's Market 54.53 supplies; Randy Larson 51.00 travel;

Lincoln County 139.50 Mental Illness; Lutheran Social Services 5,768.48 juvenile detention; Marlin Maas 127.68 mileage; Mid-American Research Chemical 494.90 supplies; Marshall & Swift/Boeckh 634.20 prof. fees; McLeod's Office Supply 104.85 supplies; Melissa Odens 117.80 Prof. fees; Minnehaha Co. Regional 6,270.00 juvenile detention; Northwestern Energy 1,451.96 utilities; Office Products 696.09 supplies; Peterson Seeds 5,970.00 prof fees weed/pest; Petty Cash 166.27 postage; Randall Community Water Dist. 76.10 utilities; State of SD 37.00 utilities; Swier Law Firm 537.60 CAA Fees; United States Postal Service 1200.00 supplies; Van Brothers 115.00 utilities; Vogt's Repair 41.45 supplies; Wilson's 64.17 supplies; Xpress Mart 46.07 travel/conf.

ROAD AND BRIDGE FUND:

Agland Coop 955.84 fuel; Armour Dray 25.00 utilities; Avera Occupational Medicine 86.00 prof. services; Corsica Hardware 17.99 supplies; Fousek Trucking 2,917.38 repairs; Goldenwest 123.38 utilities; Henke Tractor Repair 171.94 Equip. repair; Joel Meyer 351.07 travel/ clothing allowance; Northwestern Energy 159.37 utilities; SD Dept. of Transportation 1817.54 prof. fees; SDSU South Dakota LTAP 100.00 travel; Sheehan Mack Sales 3,457.51 repairs; Vogt's Repair 126.88 supplies; Werk Weld 16.33 repairs.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 907.52 travel; Planning and Development Dist. III 5,000.00 Prof. fees.

ADJOURNMENT

At 11: 15 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday October 10, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Karen Blume, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

**DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 10, 2017**

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 10, 2017. S. Lau, I. Lau, Mass, Star and Muntefering were present. Also present were Auditor Barker, and Kendra Rolston, representing Douglas County Publishing and Treasurer, Julie Brenner. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the September 5th and 20th meetings. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Douglas County Emergency Manager, Pat Harrington, was unable to attend the meeting. The SLA Quarterly Report and No Change form were presented to the Board on his behalf. A motion was made by Star and seconded by I. Lau authorizing Chairmen Muntefering to sign the SLA Quarterly Activity Report and the No Change Certificate for the Local Emergency Operations Plan. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, updated the board on his department.

A motion was made by S. Lau and seconded by Star authorizing Meyer to publish a notice for the removal of bales and other objects from the county road right of ways. All members voted in favor of this action, motion carried.

Supt. Meyer explained would like to expand the office on the main highway shop in Armour to allow for a conference table for his department to use when filling out paperwork and other necessities. Meyer explained that he would like to do this addition when the siding is replaced on the building. In order to save on costs, Meyer will have the highway department do the finishing work on the inside of the addition. Meyer estimated this project to cost roughly \$7,500.00. Meyer said that his current budget could accommodate this expense. Commissioner Steve Lau expressed his opposition to the idea; citing a tight budget and the public's perception of how the county is utilizing tax dollars. The Board went to the highway shop to view the area in question. Meyer explained that he would like to add an 8x16 foot addition to the south side of the building.

Upon return to the Commissioners Chambers, Maas made a motion to expand the office area of the highway shed when the siding on the building is replaced this year.

Commissioner I. Lau seconded the motion to bring it to a vote. A roll call vote was taken with the following votes recorded. Voting "aye": Maas, I. Lau, Star, and Muntefering. Voting "nay": S. Lau. Motion carried. Meyer stated that he will provide specs to the board for approval before the project is started.

At 9:25 a.m., a motion was made by S. Lau and seconded by Maas to enter into an executive session with Superintendent Meyer to discuss a personnel matter with Auditor Barker present. At 9:32 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

4-H/ COUNTY EXTENSION

Jodi Thompson, 4-H Youth Advisor, met with the Board briefly to update them on her department.

Thompson presented the quarterly report for July- September 2017. The board thanked Jodi for all of her work.

PLANNING AND ZONING

Jessica van Wyk, Planning and Zoning Administrator, met with the board to update them on the status of the Planning and Zoning ordinances. States Attorney Parkhurst was called in via telephone conference. At 9:55 a.m., A motion was made by S. Lau and seconded by Maas to enter into executive session to discuss potential litigation. All members voted in favor of this action, motion carried. At 10:18 a.m., Chairman Muntefering declared the meeting back to open session with no action required.

DEPARTMENT OF LEGISLATIVE AUDIT

Toby Qualm, Department of Legislative Audit, met with the Board Briefly to present the findings of the 2015-2016 Audit for Douglas County. A Brief discussion was held with no action taken.

COMMUNITY HEALTH

Casandra Weatherford, Community Health Nurse met with the board briefly to present the quarterly report for June- September 2017. Weatherford reported that the WIC caseload has decreased to 42 for the month of September. A total of 148 immunizations have been given as of today. Weatherford also administered flu shots for the county employees that were interested.

CORRESPONDENCE

A letter from the Department of Environment and Natural Resources was read with no action required.

CLAIMS

The following claims were approved for payment:

September payroll: Commissioners 3328.21 Auditor 6786.04 Auditor/Welfare: 155.99 Treasurer 7054.25 States Attorney 4201.91 Courthouse Janitor 4345.02 Equalization 5926.80 Register of Deeds 3790.23 Veterans Service Officer 779.90 Sheriff 16,020.13 Coroner 119.32 Ambulance 2804.26 Museum 0.00 Park 0.00 Fair Board 191.73 Extension 1351.65 Weed and Pest 764.79 Planning & Zoning 953.36 Lincoln Life Insurance 1,009.77

GENERAL FUND:

Agland Coop 30.40 supplies; Armour Chronicle 405.73 publishing; Armour Lumber 439.43 repairs; Armour City 126.50 utilities; Bon Homme Co. Sheriff's Office 765.00 Jail fees; Buhl's Dry Cleaning 123.00 supplies; Charles Mix County Sheriff's 4064.00 jail fees; Community Health Nurse 1966.21 prof. fees; Corsica Globe 195.26 publishing; Corsica Hardware 300.39 maint.; Darrington Water 35.70 supplies; Dean Schaefer Court Reporting 30.00 prof. fees; Delmont Record 123.87 publishing; Keith Goehring 591.27 CAA Fees; Goldenwest 825.68 utilities; Lincoln County 357.23 prof. fees; Minnehaha Co. Regional 3135.00 juvenile detention; Office Products Center 653.77 supplies; Randall Community Water Dist. 85.10 utilities; Rushmore Plaza Holiday Inn 769.86 conference; SD Continuing Legal Ad 500.00 prof. fees; Select Service Center 104.37 Maint.; Van Brothers utilities; Voyager Fleet 1471.31 fuel; Wagner Community Hospital 237.54 prisoner medical; Whalen Law Office 187.25 CAA fees; Wilson's True Value 289.03 repairs/minor equip.

ROAD AND BRIDGE FUND:

September payroll: 17,466.04; Armour Chronicle 31.71 publishing; Armour City 42.00 utilities; Brosz Engineering 1870.00 prof. fees; Corsica Globe 48.00 publication; Corsica Hardware 51.97 supplies/oil; Goldenwest 113.01 utilities; H&H Electric 79.37 repairs; Steve Harrington 35.05 clothing allowance; Rushmore Plaza Holiday Inn 256.62 conference; SD Federal Surplus Property 151.00 supplies; Voyager Fleet 266.16 fuel.

E-911 FUND:

September payroll: 26.09; Goldenwest 436.56 E911 System.

EMERGENCY MANAGEMENT FUND:

September payroll: 1417.54; Goldenwest 16.00 utilities.

MEADOW VALLEY DITCH FUND:

Schrank Construction 300.00 culvert installation.

ADJOURNMENT

At 11: 15 a.m., a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Tuesday October 24, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
OCTOBER 24, 2017

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 24, 2017. I. Lau, S. Lau, Star, Muntefering, and Maas were present. Also present were Auditor Barker and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by I. Lau, and seconded by Maas to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board briefly to update them on his department.

Meyer informed the board that the 1951 wheel packer that the county purchased in 2003 is no longer in working condition. Meyer would like to surplus the machine, stating that if and when one was needed, it can be rented within the county. It was decided that Commissioner Star will look at the machine to see if it is fixable. No action was taken at this time.

HEALTH INSURANCE

Craig and Diane Krsnak, Douglas County Insurance, met with the board to present the insurance renewal options for 2018. Julie Brenner, Kim Huebner, Jessica van Wyk and Joel Meyer were present. An employee meeting was scheduled for next week to further discuss the available plans. No action was taken at this time.

COUNTY SURPLUS PROPERTY

Auditor Barker presented a Quit Claim Deed property to the Board that had been deeded to the County. The property is located in Harrison and is an empty lot. The auditor reminded the Board of another property that was taken for Tax Deed last year that will also need to be declared surplus. This property is also in Harrison.

A motion was made by S. Lau and seconded by Star to declare the following properties surplus property to be sold by sealed bid:

Lots 1, 2, 3, 4, 5, 6 and Lots 9, 10, 11, 12 and 13, all in block fourteen (14) in the Village of Harrison, Section 34, Township 100 North, Range 64 West of the 5th P.M., Douglas County, South Dakota, Record #2452

Lots 4, 5, and 6, of block eleven (11) in the Village of Harrison, Section 34, Township 100 North, Range 64 West, Douglas County, South Dakota, Record #2437

Bids will be opened at the November 21st meeting. All members voted in favor of this action, motion carried.

AUDITOR'S OFFICE

Auditor Barker asked for authorization to purchase a new desk for the auditor's office and presented a quote from Office Products Center. Barker explained that this expense is budgeted for in the current budget. A motion was made S. Lau seconded by Star authorizing the purchase of a desk for the auditor's office. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star authorizing the auditor to attend the 2017 Election School in Pierre, SD on November 8th and 9th. All members voted in favor of this action, motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the board to give an overview of the 2017 camping season. She reported that they painted the bath houses, scraped tables in preparation for painting and winterized the bathrooms, among other things. The total revenue collected for the 2017 camping season was \$3,507.00.

EXECUTIVE SESSION

At 10:15 a.m., a motion was made by S. Lau and seconded by Maas to enter into executive session with Wentz to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. Wentz exited the session at 10:32 a.m. Personnel Discussion continued until 11:05 a.m., at which time, Chairman Muntefering declared the meeting back to open session with no action taken.

A motion was made by Star and seconded by Maas to rescind the following motion that was made on October 10, 2017:

"Maas made a motion to expand the office area of the highway shed when the siding on the building is replaced this year. Commissioner I. Lau seconded the motion to bring it to a vote. A roll call vote was taken with the following votes recorded. Voting "aye": Maas, I. Lau, Star, and Muntefering. Voting "nay": S. Lau. Motion carried."

All members voted in favor of this action. Motion carried. The siding replacement will still be scheduled for completion this year.

OTHER BUSINESS

Auditor Barker presented a quote from Williams Music Supply of Mitchell for a new copier for the Register of Deeds Office. Barker explained that the Modernization and Preservation Fund can only be used by the Register of Deeds for updating his office and records. A motion was made by S. Lau seconded by Maas to purchase a copy machine from Williams Music and Office Supply for the Register of Deeds office out of the Modernization and Preservation Fund. All members voted in favor of this action, motion carried.

FEES REPORT:

Clerk of Courts Fees September: 3,135.00

Register of Deeds September 2,159.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September, 2017

Checking Accounts
\$2,446.98
Cash on
Hand.....\$500.00
Petty
Cash.....\$400.
00
Un-deposited receipts.....
\$24,119.78
Savings Accounts.....
\$1,911,000.00
 -First State Bank- Armour
Certificate of Deposits
\$400,000.00
Total
\$2,338,466.76

FUND BALANCE

General Fund\$1,598,608.34
Special Revenue Funds
\$594,557.68
Trust and Agency Funds
\$145,300.74
Total
\$2,338,466.76

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; Charles Mix County 18,499.71 E911 payment; Cole Papers 337.07 supplies; Convergent Technologies 228.29 maint; Corsica Globe 17.54 publishing; Craig Parkhurst 1560.36 prof. fees/supplies/ utilities; DCMH 50.00 jail medical; Deya Thorin 343.00 prof. fee; SD Dept. of Revenue and Regulation 2406.83 mental health/ predatory animal; Douglas Electric 50.00 utilities; First Security Finance 4630.61 debt services; Fox & Youngberg 195.32 mental illness board; Galls Sioux Falls Retail 105.98 clothing allowance; Keith Goehring 98.00 mental illness board; Kone Inc 658.80 repairs; Lincoln County 80.43 mental illness; Lutheran Social Services 1116.48 juvenile detention;

National 4-H Council 20.46 supplies; Northwestern Energy 1,198.62 utilities; Office Product Center 902.92 supplies; Jerod Star 138.60 mileage; State of SD 37.00 utilities; Steve Johnson 100.00 repairs; TEAM Laboratory 131.80 supplies; VanDiest Supply 2,928.95 prof fees; Jessica vanWyk 300.87 travel; Whalen Law Office 252.40 prof. fees; Wilson's True Value 181.81 supplies.

ROAD AND BRIDGE FUND:

Brosz Engineering 595.00 prof fees; Commercial Asphalt 486.40 road repairs; Doug's Repair 12.00 supplies; Equipment Blades 10,059.00 equip. repairs; Joel Meyer 346.03 clothing allowance/travel; Newman Signs 472.50 road repairs; Northwestern Energy 142.82 utilities; Sheehan Mack Sales & Equip. 3,664.69 repairs/supplies; Vogt's Repair 62.65 repairs; Wilson's True Value 55.95 supplies.

EMERGENCY MANAGEMENT FUND:

Wilson's True Value 251.32

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 prof fee;

ADJOURNMENT

At 11:25 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday, November 7, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

November 7, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 7, 2017. S. Lau, I. Lau, Mass, Star and Muntefering were present. Also present were Auditor Barker, Kendra Rolston resenting Douglas County Publishing. Students from the Netherland Dutch Christian Reformed School in Mr. Vandenberg's high school Government class were also in attendance. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by I. Lau and seconded by S. Lau to approve the minutes from the October 10th and 24th meetings. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, updated the board on his department. Commissioner Star stated that he looked at the wheel packer and feels it is beyond repair.

A motion was made by S. Lau and seconded by Star to surplus the T11 Wheel Packer to be sold. All members voted in favor of this action, motion carried.

The proposed office expansion was discussed. A motion was made by S. Lau and seconded by Star to rescind the motion to build the office expansion, but to continue with the siding project and accept the quote from Groeneweg Construction to complete the project. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas to accept the Quote from Groeneweg Construction for the residing of the Armour highway shop building at a total cost of \$42,641.69. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded by S. Lau to approve of the city and township rental rates for 2018. All members voted in favor of this action, motion carried. A list of these rates is available in the Highway office and will be published annually in the first meeting minutes of each year.

LIQUOR LICENSE

Auditor Barker presented the 2018 Liquor License Renewal Application for Dakota Trails Golf Course Inc. A motion was made by S. Lau and seconded by Star authorizing the chairman to sign the 2018 Liquor License renewal application. All members voted in favor of this action, motion carried.

HOLIDAY HOURS

An email from the Governor was read regarding holiday leave. A motion was made by Star and seconded by Maas to follow the state and grant holiday leave for county employees on November 23rd and 24th in observation of Thanksgiving and also on December 25th and 26th for Christmas. All members voted in favor of this action, motion carried.

HEALTH INSURANCE RENEWAL

The insurance renewal options for the county were discussed. Joel Meyer, Travis Schacht, Steve Harrington, Terry VanZee, John Parker, Julie Brenner and Kim Huebner were all present for the discussion. A motion was made by S. Lau and seconded by Star to offer the BlueSimplicity PPO Silver plan and the Complete Blue 2800 PPO Silver plan to the employees in 2018. All members voted in favor if this action, motion carried.

LONGEVITY POLICY

A longevity procedure policy was presented to the board for clarification. Some discussion was held. A motion was made by Star and seconded by S. Lau to adopt the longevity procedure policy. All members voted in favor if this action, motion carried.

WEED AND PEST

Annie Rankin, Weed and Pest Secretary, met with the board on behalf of the Weed and Pest Board to ask for approval to apply for weed and pest grants. The board approved of this with no action required at this time.

PLANNING AND ZONING

Karl Fink, Douglas County Resident, met with the board to discuss his proposed changes to the Planning and Zoning Ordinance. The States Attorney and Zoning Administrator were also present. Discussion was held. No action was necessary.

Jessica van Wyk, Planning and Zoning Administrator, met with the board to update them on the status of the Planning and Zoning ordinances. The Planning and Zoning Board has recommended the proposed changes to the County Commissioners for their review. Discussion was held.

A motion was made by Star seconded by Maas to require confinement barns with powered ventilation systems to have a double row of trees on two sides of the barn. After discussion, Chairmen Muntefering tabled the motion to wait for guidance from Brian McGinnis of

District III. After further discussion, Star withdrew the motion.

Chuck Greenway, County Resident, met with the Board as scheduled, to discuss the Planning and Zoning Ordinance. Also present for this discussion were the following Douglas County Residents: Jeff Grosz, Steve Peters, Seth Peters, Cody Schelling, Gary Laib, Brett Kaufman, Red Sparks, and Dan Ymker. Greenway would like to see the setback moved from 2 miles down to one mile from the city limits. No action was taken at this time.

EXECUTIVE SESSION

At 11:09 a.m. a motion was made by Star and seconded by Maas to enter into executive session at the request of States Attorney Parkhurst to discuss a legal matter with the board. All members voted in favor of this action, motion carried. At 11:20 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

At 12:10 p.m. a motion was made by S. Lau and seconded by Star to enter into executive session to discuss a personnel matter. All members voted in favor of this action, motion carried. At 12:21 p.m. Chairman Muntefering declared the meeting back to open session with no action taken.

CLAIMS

The following claims were approved for payment:

September payroll: Commissioners 3328.16 Auditor 6937.79 Auditor/Welfare: 155.99 Treasurer 6962.17 States Attorney 4201.93 Courthouse Janitor 4385.95 Equalization 6097.89 Register of Deeds 3482.64 Veterans Service Officer 779.90 Sheriff 16,001.73 Coroner 0.00 Ambulance 2300.77 Park 0.00 Fair Board 0.00 Extension 1424.25 Weed and Pest 693.98 Planning & Zoning 966.80 Lincoln Life Insurance 1,009.77.

GENERAL FUND:

Agland Coop 891.53 fuel; Armour Chronicle 476.48 publishing; Armour Lumber Company 261.04 repairs; Armour City 107.75 utilities; Avera McKennan Hospital 2800.00 mental health; Buhl's Dry Cleaning 138.25 maint; Community Health Services 1966.21; Corsica Globe 495.69 publishing; Darrington Water 35.70 supplies; Delmont Record 298.90 publishing; First Security Finance 4630.61 debt services; Goldenwest 807.74 utilities; H&H Electric 87.53 repairs; Krull's Market 3.39 supplies; Lincoln County 54.15 mental illness; Mid-American Research Chemical 132.53 supplies; Office Products Center 720.88 supplies; Ramkota Hotel Pierre 465.00 conference; Randall Community Water Dist. 83.30 utilities; Steve Johnson 250.00 park maint; Vogt's Repair 327.45 repairs; Voyager Fleet 1353.36 fuel; Wilson's True Value 42.46 supplies; Xpress Mart 113.34 supplies.

ROAD AND BRIDGE FUND:

September payroll: 18,179.56; Agland Coop 4536.33 fuel/repairs; Armour City 42.00 utilities; Best Western Ramkota 171.98 conference; Corsica Hardware 33.14 repairs; Goldenwest 107.99 utilities; Myerink Farm Services 124.35 repairs; North American Truck & Trailer 10,059.00 equip.; Northwestern Energy 10.16 utilities; Noteboom Implement 38.10 repairs; SD Dept of Transportation 1012.56 prof. fees; Sheehan Mack Sales 463.36 filters; Terry VanZee 300.00 clothing allowance; Vogt's Repair 131.99 repairs; Voyager Fleet 278.71 fuel.

E-911 FUND:

September payroll: 26.09; Goldenwest 436.56 E911 System; Midstate Communications 440.11

EMERGENCY MANAGEMENT FUND:

September payroll: 1417.54; Goldenwest 16.00 utilities; Pat Harrington 402.77 supply reimbursement.

ADJOURNMENT

At 12:30 p.m., a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Tuesday November 21, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
NOVEMBER 21, 2017

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 21, 2017. Star, I. Lau, S. Lau, Maas and Muntefering were present. Also present were Auditor Barker and Kendra Rolston, representing Douglas County Publishing. The meeting was called to order by Chairperson Blume. The Pledge of Allegiance was recited. Motion made by Maas seconded by Star to adopt the agenda. All present voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department.

A motion was made by Star and seconded by S. Lau authorizing the Highway Supt. to publish the notice requesting residents do not push snow across county roads. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas to include the addition of a new door for the highway shop to the siding project quote. All members voted in favor of this action, motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board to update them on his department. He would like to place the order for the new Dodge Charger that is budgeted for in 2018 so that it will be ready in early 2018. Coler stated that the new Charger will be \$24,112.00. The Board gave Coler the permission to order the vehicle now.

PLANNING AND ZONING

Jessica van Wyk, Zoning Administrator, met with the board briefly. A motion was made by

S. Lau and seconded by Maas authorizing van Wyk to attend the Dakota Rural Action meeting in Sioux Falls on November 30th. All members voted in favor of this action, motion carried.

DOUGLAS COUNTY 4-H

Annie Rankin, 4-H Secretary, met with the board. At 9:40 a.m. a motion was made by S. Lau and seconded by Maas to enter into executive session with Annie Rankin to discuss a personnel matter. At 9:50 a.m. Rankin exited the session. The board stayed in executive session to discuss a different personnel matter at Commissioner S. Lau's request. At 10:05 a.m., Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by S. Lau and seconded by Maas to regretfully accept the resignation of Annie Rankin from her position of Extension and Weed and Pest Secretary and to advertise for the position. Rankin's last day will be December 1st. All members voted in favor of this action, motion carried.

SALE OF SURPLUS PROPERTY

Bids were opened for the sale of Record #2452: Lots 1, 2, 3, 4, 5, 6 and Lots 9, 10, 11, 12 and 13, all in block fourteen (14) in the Village of Harrison, Section 34, Township 100 North, Range 64 West (Holland), Douglas County, South Dakota and Record # 2437: Lots 4, 5, and 6, of block eleven (11) Section 34, Township 100 North, Range 64 West (Holland), Douglas County, South Dakota

The following bids were submitted:

Rodney & Carole Westra. PO Box 88, Corsica, SD: Record #2452, \$700.00. Record #2437, \$300.00.

Nickoles Reyes. 100 S. Michigan, Geddes, SD: Record: 2452, \$2200.00. Record #2437, \$600.00

A motion was made by S. Lau and seconded by Maas to accept the highest bid submitted by Nickoles Reyes for a total of \$2,800.00. All members voted in favor of this action, motion carried.

AUTOMATIC BUDGET SUPPLEMENT:

A motion was made by Lau and seconded by Star to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:

Expenditure: Emergency Management Fund- 226-222-434-Emergency Management Equipment \$16,664.55

Means of Finance: Emergency Management Fund-226-331.31- Homeland Security Grant 97.067 \$16,664.55

Expenditure: Emergency Management Fund- 226-222-422- Emergency Management Prof. Service and fees \$5,000.00

Means of Finance: Emergency Management Fund- 226-331.04 - FEMA Grant 97.039 \$4,000.00

All members voted in favor of this action, motion carried.

NOTICES

A motion was made by S. Lai and seconded by Star to authorize the Auditor to published a Notice of Hearing to be held on December 19, 2017 to consider supplements to the E911 budget and various budgets in the General Fund for 2017. All members voted in favor of this action, motion carried.

FEES REPORT

Clerk of Courts October 2017: \$3,414.81

Register of Deeds October 2017: \$2,371.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2017:

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$13,047.85 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400.00 |
| Un-deposited receipts..... | |
| \$462,080.87 | |
| Savings Accounts..... | |
| \$4,037,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$4,913,028.72 | |

FUND BALANCE

| | |
|------------------------------|--|
| General Fund | |
| \$1,730,369.77 | |
| Special Revenue Funds | |
| \$896,211.43 | |
| Trust and Agency Funds | |
| \$1,879,816.19 | |
| Total | |
| \$4,913,028.72 | |

The following claims were approved for payment:

GENERAL FUND:

Anna Rankin 63.64 travel; Armour Dray 45.00 utilities; Avera St. Benedicts 65.02 poor relief; Phyllis Barker 176.40 travel; Best Western of Huron 382.00 conference; Charles Mix Co. Sheriff's Office 2500.00 jail fees; Davison Co. Sheriff's Office 855.00 jail fees; DCMH 150.00 prof. fees; Dean's Auto Body 20.50 repairs; Dept. of Revenue 105.00 prof. fees; John Engelland 9.40 supplies; Mark Heisinger 100.20 travel; Jodi Thompson 148.92 conference; Steve Johnson 150.00 prof. fees; Krull's Market 3.69 supplies; Minnehaha Regional 8,835.00 juvenile detention; Northwestern Energy 1881.60 utilities; Office Products Center 284.55 supplies; Ramkota Hotel Pierre 114.00 conference; Dept. of Legislative Audit (Remittance Center) 11,393.00 prof. fees; SDACC 960.26 CLERP 4th qtr; Dept. of Animal Sciences 24.00 supplies; National 4H Council 38.86 supplies; State of SD 37.00 utilities; Swier Law Firm 388.60 CAA fees; Wilson's True Value 58.63 supplies; Nathan Wunder 13,481.66 sidewalk repairs.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Brosz Engineering 3235.00 prof. services; Butler Machinery

199.98 repairs; Dean's Auto Body 1268.31 repairs; Steve Harrington 36.76 clothing allowance; Kimball Midwest 315.07 supplies; Northwestern Energy 152.97 utilities; Noteboom Implement 145.52 tires; Office Products 117.80 supplies; SD Dept. of Transportation 4,828.84 Chipseal; Transource 470.36 supplies; Wilson's True Value 26.84 supplies.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 28.14 supplies.

MODERNIZATION AND PRESERVATION FUND:

Williams Music and Office Supply 3500.00 equipment.

ADJOURNMENT

At 10:55 a.m., a motion was made by S. Lau seconded by Maas to adjourn until 9:00 a.m. on Tuesday December 5, 2017. All members voted in favor of this action, motion carried.

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

**DOUGLAS COUNTY COMMISSIONER MEETING
DECEMBER 5, 2017**

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 5, 2017. I. Lau, S. Lau, Maas, Muntefering and Star were present. Auditor Barker was also present. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by S. Lau, seconded by Star to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A Correction to the previous meeting minutes was made. The November 21st meeting was called to order by Chairman Muntefering, not Chairperson Blume as published. A motion was made by I. Lau and seconded by Maas to approve the minutes from the November 7th and 21st meetings. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Ron Gillen and Eric Prunty, from Brosz Engineering, met with the Board to update them on the process of the BIG application process for the 2018 bridge project. Gillen informed the Board that the grant application is due by January 1, 2018 with the hope that grants will be awarded by the end of March 2018.

A motion was made by Maas seconded by Star to introduce the following resolution:

RESOLUTION #2017- 08

Bridge Improvement Grant Program
Resolution Authorizing Submission of Applications

WHEREAS, Douglas County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE # 22-211-050. Six (6) Miles east of Corsica, SD going over Choteau Creek.

And WHEREAS, Douglas County certifies that the project(s) are listed in the county's 5-Year County Highway Road and Bridge Improvement Plan;

And WHEREAS, Douglas County agrees to pay the minimum 20% match on the Bridge Improvement Grant Funds OR the following greater percentage of 50%

And WHEREAS, Douglas County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED: That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant Application. A roll call vote was taken with the following votes recorded: Voting Aye: S. Lau, Star, I. Lau, Maas and Muntefering. Voting Nay: none. Motion carried.

A motion was made by S. Lau and seconded by I. Lau authorizing Chairman Muntefering to sign the Utilities Certificate for the Bridge Improvement Grant project. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Maas authorizing the Chairman to sign the Right of way Certificate. All members voted in favor of this action, motion carried. The Board thanked Mr. Gillen for his time.

Superintendent Meyer met with briefly to update them on his department. Meyer informed the board that most of the trees that were marked by the park caretaker for removal have been taken care of. Meyer informed the Board of a large tree that the highway department does not have the means to remove that is posing a safety issue. The Board authorized Meyer to have Ban Hoffman's Tree Removal Service to remove the tree.

Commissioner Star inquired about the county gravel pile that was purchased off of the 2014 gravel bid that was awarded to Rechnagel's (VanderPol pit). Star indicated that he talked with Mr. Rechnagel, who stated that he was instructed by Supt. Meyer to mix black dirt into the gravel pile in 2014. Meyer said that his budget that year did not support the purchase of clay to mix into the gravel and he felt it was his only option at that time. Meyer feels that the gravel will still be able to be used.

ELECTION:

Auditor Barker explained that it was budgeted to replace precinct voting booths in 2017 and presented two different options to the board. A motion was made by Star and seconded by I. Lau to purchase new voting booths out of the 2017 budget as planned. All members voted in favor of this action, motion carried.

SURPLUS PROPERTY

Auditor Barker explained that the bid that was accepted at the previous meeting, had now been withdrawn. Therefore, a motion was made by S. Lau and seconded by Star to accept the withdraw of Nickoles Reyes' bid on record #2452 and record #2437 as accepted on

November 21st , and in turn, accept the bid of Rodney and Carole Westra in the total amount of \$1,000.00. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded by I. Lau to declare the following items surplus property upon recommended of the Courthouse Custodian. Fixed Asset #: 0500, 0536, 0530, 0531, 0532, 0533, 0505, 1404 (File cabinets). 3063, 3003, 1830, 3022, 3237, 1889(misc. Office equipment). 1144 (wooden chairs). 1240, 0011, 0012 (Desks).

CORRESPONDENCE:

A letter from Planning and Development District III was read by the board. A motion was made by I. Lau and seconded by S. Lau authorizing the chairman to sign the 2018 Statement of Extension agreement with Planning and Development District III with a total contribution of \$11,593.00. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION:

At 10:20 a.m., a motion was made by Star and seconded by S. Lau to enter into executive session to discuss a personnel matter. All members voted in favor of this action, motion carried. At 10:30 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

PLANNING AND ZONING:

Jessica van Wyk, Planning and Zoning Administrator, met with the board briefly to give an update. Van Wyk presented the final copy of the revised Planning and Zoning Ordinance. Discussion was held regarding the next steps in the process. The board will read through the new ordinance and revisit the topic at their December 19th meeting for action.

CLAIMS

The following claims were approved for payment:

November payroll: Commissioners 3328.19 Auditor 7437.65 Treasurer 8636.91 States Attorney 5111.11 Courthouse Janitor 5,253.43 Equalization 6881.01 Register of Deeds 4991.97 Veterans Service Officer 1049.02 Sheriff 16,941.69 Coroner 117.68 Ambulance 1513.01 Welfare 155.99 Extension 966.94 Weed &Pest: 423.90 Planning and Zoning 443.80 Museum 0.00 Park 0.00 Lincoln Life 1009.77 insurance.

GENERAL FUND:

Agland Coop 90.22 mileage; Armour Chronicle 283.64 publishing; Armour Lumber 2.50 supplies; Armour City 101.00 utilities; Avera St. Benedicts 550.70 support of poor; Buhl's Dry Cleaning 123.00 maint.; Community Health Services 1966.21 prof. fees; Connecting Point 175.00 repairs; Corsica Globe 439.64 publishing; Darrington 35.70 supplies; Goldenwest 800.77 utilities; Hertz Reclamation 165.00 maint; Steve Lau 75.18 travel; Lincoln County 289.15 prof. fees; Office Products Center 1624.92 supplies/furniture; Swier Law Firm 500.00 RARP program; Jessica van Wyk 95.30 travel; Voyager Fleet Systems 1296.19 fuel; Whalen Law Office 318.00 CAA fees.

ROAD AND BRIDGE FUND:

November Payroll: 19,394.92; Agland Coop 602.80 supplies/fuel; Armour City 42.00 utilities; Doug's Repair 282.47 Repairs; Goldenwest 128.75 utilities; Light and Siren 331.00 repairs; John Parker 278.62 clothing allowance; Transource 86.45 repairs; Travis Schacht 300.00 clothing allowance; Voyager Fleet Systems 336.64 fuel.

E911 FUND:

November Payroll 26.09; Goldenwest 436.60 E911 System; Midstate Communications 440.11 prof. fees.

EMERGENCY MANAGEMENT FUND:

November Payroll: 1740.48; Goldenwest 16.00 utilities; Office Products Center 305.44 supplies;

ADJOURNEMENT

At 11:15 a.m., a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday December 19, 2017. All members voted in favor of this action, motion carried. The final meeting for 2017 was scheduled for Thursday, December 28th at 11:00 a.m.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

**DOUGLAS COUNTY COMMISSIONER MEETING
DECEMBER 19, 2017**

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 19, 2017. I. Lau, S. Lau, Maas and Muntefering were present. Also present were Auditor Barker, Kendra Rolston, representing Douglas County Publishing, and Julie Brenner, Treasurer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau and seconded by Maas to adopt the agenda. All present voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented an Approach Application and Permit submitted by Percy Dykshorn for the purpose of widening an existing approach located in the SE ¼ of Section 35, T100N, R66W. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion. All members voted in favor of this action, motion carried.

Meyer informed the board that there is a powerline running from the Armour highway shop, South/East to the historical railroad house. This is not up to code and will need to be redone. The board agreed. Meyer will have the electric company put a meter on the railroad house.

Meyer informed the board that the grader out of New Holland has broken down and is awaiting a repair, therefore the grading schedule has fallen behind. Meyer hopes to have the part from Sheehan Mack sales soon. Meyer also reminded the Board that three (3) of

the County's four (4) graders are no longer under warranty, and the one that is will expire at the end of 2018. No action was taken at this time.

PLANNING AND ZONING

Jessica van Wyk, Planning and Zoning Administrator, met with the Commissioners to set the date for a public hearing, which is the next step in the ordinance revision process. States Attorney Parkhurst, Tim Goldammer, Elwood Vandenberg, Mark Fuoss and Seth Denning were also present for this discussion. Commissioner I. Lau stated that he had read through the proposed revisions that van Wyk presented at the last meeting and that he did not feel that Planning and Zoning was necessary in Douglas County. Discussion was held amongst the Commissioners and the Planning and Zoning Board members that were in attendance.

A motion was made by Maas and seconded by Star to schedule the public hearing for January 16, 2018 at 7:00 p.m. All members voted in favor of this action, motion carried. This meeting will take place in the Douglas County Courtroom on the third floor of the courthouse.

Commissioner Ivan Lau exited the meeting at 9:40 a.m.

An agreement from First District Association of Local Governments was read by the board. This contract is for services between Douglas County and First District Association of Local Governments for the County GIS Website Hosting Needs for calendar year 2018.

The 2018 contract was reviewed by the board and tabled until the auditor can get clarification from Planning and Development District III.

FORMAL SUPPLEMENT

A Motion was made by Maas and seconded by Star to introduce the following resolution.

RESOLUTION #2017-08 FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2017 Annual Budget in order to carry on the indispensable functions of Douglas County; and

WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Douglas County Commission on the 19th day of December, 2017, at 10:00 a.m., in the Commission Meeting Room, pursuant to due notice;

THEREFORE, BE IT RESOLVED by the Douglas County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From General Fund Cash (101-0-101) to the following budgets:

Commissioner Salary: 101-111-411 in the amount of \$4,000.00

Commissioner Insurance Bond Premium: 101-111-421 in the amount of: \$10,000.00

Jail Professional Fees: 101-212-422 in the amount of \$6,000.00

Jail Booking Fee: 101-212-422.01 in the amount of \$2,500.00

Prisoner Medical fees: 101-212-422.10 in the amount of \$2,000.00

Juvenile Detention: 101-215-422 in the amount of \$15,000.00

Mentally Handicapped: 101-441-422 in the amount of \$3,000.00

Park Equipment: 101-522-435 in the amount of \$700.00

Planning & Zoning Salaries: 101-711-411 in the amount of 500.00

Planning & Zoning Publishing: 101-711-423 in the amount of \$500.00

From E-911 System Cash (207-0-101) to the following budget:
E911 System: 207-225-422 in the amount of \$2,000.00

APPROVED BY THE COUNTY COMMISSION:

SIGNED: _____
Commission Chairperson

ATTEST: _____
County Auditor

A roll call vote was taken with the following votes recorded: Voting aye: S. Lau, Maas, Star and Muntefering. Nay: none. Absent: I. Lau. Motion carried.

OTHER BUSINESS

A motion was made by S. Lau seconded by Maas to pay out Annie Rankin's vacation and sick leave with December Payroll. All members voted in favor of this action, motion carried. A list of the 2017 pay 2018 Tax Certificates was presented to the Board for their review. No formal action was required.

SLA Grant paperwork was presented to the Board on behalf of Emergency Management Director, Pat Harrington. A motion was made by Star and seconded by S. Lau authorizing the Chairman to sign the SLA Grant paperwork. All members voted in favor of this action, motion carried.

ARMOUR AMBULANCE REPORT

Nicole Neugebauer, Douglas County Armour Ambulance Director, met with the board to present an annual report. The Board thanked Neugebauer for taking the time to present a report. No action was required.

PLAT APPROVAL

A motion was made by S. Lau seconded by Maas authorizing Chairman Muntefering to sign the Plat of Douglas Electric Addition in the N 77 Acres of the NE ¼ of Section 1, T98N, R64W of the 5th p.m., Douglas County, SD. All members voted in favor of this action, motion carried.

2018 EMPLOYEE WAGES

The 2018 health insurance premiums and the County contribution were discussed. Roxane Wentz, Julie Brenner, Kim Huebner, Joel Meyer and Jessica vanWyk were present for this discussion.

A motion was made by S. Lau and seconded by Maas to pay 100% of a single employee premium effective with the new rates. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Maas to give the Douglas County Employees a 2% increase in annual wages, effective January 2018. All members voted in favor of this action, motion carried. Commissioner S. Lau also asked that the department heads think about ways to cut their budgets by at least one percent for the 2019 budget.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Maas to enter into executive session at 11:05 a.m. to discuss a personnel matter. All members voted in favor of this action, motion carried.

At 11:15 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by Star to hire Kimberly Klein, upon the recommendation of the 4-H Advisor, to the full time position of 4-H Support Staff/ Weed and Pest Secretary at a wage of \$11.00 per hour with review after the completion of her sixth month probation. All members voted in favor of this action. Motion carried. Klein will start after the first of the year with the exact date to be determined.

FEES REPORT

Clerk of Courts November 2017: \$3,156.50

Register of Deeds November 2017: \$4443.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2017:

| | |
|-------------------------------|----------|
| Checking Accounts | |
| \$1843.60 | |
| Cash on | |
| Hand..... | \$500.00 |
| Petty | |
| Cash..... | \$400. |
| 00 | |
| Un-deposited receipts..... | |
| \$46,547.13 | |
| Savings Accounts..... | |
| \$3,055,000.00 | |
| -First State Bank- Armour | |
| Certificate of Deposits | |
| \$400,000.00 | |
| Total | |
| \$3,504,290.73 | |

FUND BALANCE

| | |
|------------------------------|--|
| General Fund | |
| \$1,731,674.09 | |
| Special Revenue Funds | |
| \$929,342.79 | |
| Trust and Agency Funds | |
| \$436,642.52 | |
| Total | |
| \$3,504,290.73 | |

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 45.00 utilities; Phyllis Barker 92.06 travel; Bob's Farm Service 180.00 Park repairs; Charles Mix County Sheriff's Office 200.00 jail fees; Connecting Point 2494.00 computers; Dakota Sales and Rental 250.00 rental fees; DCMH 200.00 prof. fees; Dept. Revenue 70.00 prof. fees; First Security Finance 4630.61 debt services; H&H Electric 365.42 repairs; Krull's Market 3.99 supplies; Minnehaha Co. Regional 285.00 juv. Detention; Office Products 990.89 supplies/equip. Petty Cash 476.66 postage; Randall Comm. Water District 74.30 utilities; Select Service Center 886.72 repairs; State of SD 34.75

utilities; Swier Lawfirm 771.00 CAA Fee; Thompson Reuters 193.74 law books; USPS 882.00 postage; Wilson's True Value 76.89 supplies.

ROAD AND BRIDGE FUND:

Agland Coop 1,138.34 oil; Armour Dray 25.00 utilities; Douglas Electric 253.00 utilities; Fousek Truck Services 312.55 repairs; Lincoln Township 234.60 road repairs; Northwestern Energy 186.46 utilities; Petty Cash 2.38 postage; SD Dept. of Transportation 956.43 prof. fees; SDAAO 75.00 dues 2018; SDACC 362.07 CLERP Payment; Stern Oil Company 2422.41 supplies; Vogt's Repair 229.64 repairs; supplies; Werk Weld 13.43 repairs; Wilson's True Value 75.98 supplies.

EMERGENCY MANAGEMENT FUND:

Danko Emergency 559.47 equipment; Pat Harrington 236.72 travel.

DOUGLAS COUNTY TID:

Great Western Bank 6631.33 TID principal/interest.

ADJOURNMENT

At 11:45 a.m., a motion was made by Maas seconded by Star to adjourn until 11:00 a.m. on Thursday December 28, 2017. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

