

DOUGLAS COUNTY COMMISSIONERS
JANUARY 2, 2018

The Board of County Commissioners met in regular session at the courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 2, 2018. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Floyd Muntefering. Also present were Auditor Barker and Sam E. Grosz, representing Douglas County Publishing.

Auditor Barker called the meeting to order. The pledge of allegiance was recited.

ORGANIZATION OF COUNTY BOARD:

The Auditor called for nominations for Chairperson of the Board for the year 2018.

S. Lau motioned to nominate Muntefering to serve as Chairperson for 2018. Maas seconded the motion and moved that nominations cease. With Muntefering abstaining, all other members voted aye, motion carried.

The Auditor called for nominations for Vice-chairperson. I. Lau nominated Marlin Maas to serve as Vice-Chairman for 2018. S. Lau seconded the motion and called for nominations to cease and a unanimous ballot be cast for Marlin Maas. All board members voted in favor of `

Chairperson Muntefering asked for approval of the agenda. Motion was made by S. Lau and seconded by Maas to adopt the agenda, all members voted in favor of this action, motion carried.

2018 BEGINNING OF THE YEAR BUSINESS

MEETING DATES:

Motion was made by Maas and seconded by Steve Lau that the Douglas County Commissioner's meetings be held at 9:00 a.m. on the first and third Tuesday of each month and all other meetings as deemed necessary. Informational meetings specifically for public input will also be held in the evenings if enough public interest is shown. All board members present voted in favor of this action, motion carried.

2018 DOUGLAS COUNTY REORGANIZATION OF BOARDS, EMPLOYMENT, EXPENSES AND RATES:

COMMISSIONER COMMITTEES AND BOARDS:

Fair Board	1 st Tuesday QTRLY	Ivan Lau
Legislative Resource	During Legislative Session	Auditor
Park Board	As Needed (Pickup Camp Fees)	Marlin Maas and Jarod Star
Planning Dev. District III	2 nd Wednesday MONTHLY	Steve Lau
Rural Office Comm. Serv.	Date Determined at Meeting	Phyllis Bordewyk
Weed Board	Last Monday MONTHLY	Floyd Muntefering
Soil Conservation	4 th Monday MONTHLY	Ivan Lau
Randall RC&D Council	Last Thursday MONTHLY	Steve Lau
Solid Waste Disposal	1 st Tuesday MONTHLY	Floyd Muntefering & Jarod Star
Enhanced 911	Meetings as Needed	Steve Lau
Alcohol/ Drug Center	Meetings as Needed	Marlin Maas
Planning/Zoning	2 nd Thursday MONTHLY AS NEEDED	Steve Lau & Jarod Star
LEPC	MONTHLY	Steve Lau & Floyd Muntefering

COURTHOUSE HOURS AND HOLIDAYS:

Courthouse hours shall be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. for all offices. The Veterans Service Office and the Food Pantry shall be open as posted on the door. A telephone answering system and a sign on the door is to be used if an office is not open. Department heads shall assume personal financial responsibility for overtime work done by their staff, unless prior authorization is approved by the County Commissioners or the Department Head. Douglas County will observe holidays as listed in Section 505 of the County Personnel Handbook.

RESTRICTED SPENDING:

The Commissioners, request that all department heads consult with the Board of County Commissioners before making any budget purchases other than normal salaries and supply expenditures exceeding \$500.00. This is to ensure tighter control of budget spending to protect the county reserve funds to better the county financial situation.

Motion was made by Star and seconded by S. Lau to approve all appointments, hours, holidays and spending procedures. All members present voted aye, motion carried.

COUNTY AUTHORIZATION FOR EMPLOYMENT:

John L. Engelland was re-appointed as the County Custodian and Patrick Harrington as the Emergency/Disaster Director for 2018.

A motion was made by S. Lau seconded by Star to re-appoint Fred Kuil to the position of Veterans Service Officer for Douglas County for the four year term set to expire January, 2022. All members voted in favor of this action, motion carried.

In compliance with SDCL 7-7-20, it is deemed necessary for the prompt and accurate dispatch of business that the following be employed:

AUDITORS OFFICE: One full-time Deputy. One part-time Deputy not to exceed 180 hours annually for elections, vacation and/or sick leave.

CORONER: Two part-time Deputies, as needed.

COUNTY PROPERTY CUSTODIAL: One full-time Custodian. As needed part-time Custodian for vacation and/or sick leave.

DIR. OF EQUALIZATION OFFICE: One full-time Administrative Assistant not to exceed 1,664 hours annually. One part-time Clerk not to exceed 50 hours annually.

EMERGENCY AND DISASTER: One part-time Director.

4-H ADVISOR OFFICE: One full-time Secretary not to exceed 1,664 hours annually.

HIGHWAY OFFICE: One part-time Administrative Assistant not to exceed 180 hours annually.

PARK: One part-time Caretaker, as needed.

REGISTER OF DEEDS OFFICE: Two part-time Deputies for vacation and/or sick leave.

TREASURERS OFFICE: One full-time Deputy. Two part-time Deputies not to exceed 250 hours annually.

SHERIFF DEPARTMENT: Three full-time Deputies. Other Guards and Matrons, as needed.

STATES ATTORNEY OFFICE: One part-time Deputy.

WEED AND PEST CONTROL: One Supervisor.

APPOINTMENT OF BOARD AND COMMITTEES:

The following persons are appointed to serve on the various Boards and Committees for Douglas County:

LOCAL EMERGENCY PLANNING COMMITTEE: (Annual appointment) – Emergency Management Director; Fire Chiefs--Armour, Corsica, Delmont; Law Enforcement; Randall Larson, Joel Meyer, and Commissioners (2).

FAIR BOARD: (Two Year Appointment, even year= Dist. 2 & 4 Odd years= Dist. 1,3, & 5) - Dist. #1 - Aaron Lau, Dist. #2 – Victor Westendorf, Dist. #3 – Dwayne Werkmeister, Dist. #4 - Mira Leonard, Dist. #5 - Bart Laber, and Commissioner (1) for 2017, Ivan Lau

PLANNING & ZONING BOARD:

(3 year terms, other than annual for commissioners) Elwood VandenBerge-Dist.1 (term will expire 2019), Seth Denning -Dist.2 (term will expire 2019), Mark Fuoss Dist. 3 (term will expire 2021), Timothy Goldammer-Dist. 5 (term will expire 2020), Jordan Reimnitz- At-Large (term will expire 2020) and Commissioners (2) for 2018, Steve Lau and Jarod Star.

WEED AND PEST CONTROL: (Three year appointments) - Area 1–Wayne Lefers (term will expire in 2019), Area 2–Robert Clark (term will expire in 2020), Area 3–John D. Brenner (term will expire in 2019), Area 4–Joseph Pickart (term will expire 2020), Area 5– Mark Heisigner (term will expire 2021), Area 6–Garry D. Bultje (term will expire in 2021), Commissioner (1) for 2018, Floyd Muntefering.

MENTAL ILLNESS BOARD: (Three-year appointment) - Attorney Kenneth Cotton (Appointed by Judge), Attorney Keith Goehring, Deputy (Appointed by Judge), and ONE VACANT POSISITON- TO BE FILLED (term will expire 2021)

Board Members: Vice-Chairman of Commissioners as alternate member (Maas for 2018).

BOARD OF APPRAISERS: Joel Meyer and all Commissioners other than chairperson.

DESIGNATION OF OFFICIAL NEWSPAPERS, LOCATION SITES AND DEPOSITORY BANKS:

The Armour Chronicle, Corsica Globe and Delmont Record were designated as official county newspapers. The bulletin board in the west entry way of the courthouse as the official bulletin board. The west front door of the courthouse as the location of Chattel Mortgage Foreclosure Sales. Bank West-Armour, Bank West-Delmont and Bank of the West-Corsica as depository banks; with Bank West-Armour as the active depository.

INDIGENT BURIAL RATES:

The county will pay \$1, 500.00 for service, outside container and casket (less benefits i.e.: Veterans, Social Security, etc.); Cemetery space and digging grave, actual cost; Established rate for mileage, outside of county; Marker, actual cost, not to exceed \$200.00; \$1,500.00 for cremation in lieu of

burial plus mileage. Deceased indigent must have been a legal resident of Douglas County. Rates will apply to resident indigent buried in Douglas or adjoining counties.

PRE-AUTHORIZATION FOR MEETING EXPENSES:

STATE CONVENTION – Commissioners, Auditor, Register of Deeds, Treasurer, & Highway Supt.

QTLY. DISTRICT MEETINGS – Commissioners, Auditor, Register of Deeds, Treasurer, Director of Equalization, Highway Superintendent

WELFARE OFFICIAL QTLY. DISTRICT MEETINGS- Welfare Director

ANNUAL SCHOOL, ANNUAL CONFERENCE, DISTRICT IV, SOUTHEAST COUNTY MEETINGS-

Director of Equalization

SHORT COURSE- Highway Superintendent

ANNUAL CONFERENCE AND MEETINGS CALLED BY THE ATTORNEY GENERAL – Sheriff and States Attorney

SPRING WORKSHOPS/NEW OFFICIALS WORKSHOP- Commissioners, Auditor, Register of Deeds, Treasurer, and Director of Equalization

MSHA REFRESHER COURSE- Highway Maintenance Personnel

SOFTWARE/ULTRA MEETINGS- Auditor, Treasurer, Director of Equalization, Highway Supt.

REIMBURSEMENT FOR EXPENSES:

Reimbursement for expenses incurred by county personnel when attending meetings, workshops or conducting business on behalf of Douglas County; however, no charge for expenses shall be a charged against the county unless authorized and approved by the county commissioners before incurring for which the claim is made. Claims for lodging expenses must be supported by receipts verifying such expenditures. Following are current state rates:

	IN STATE	OUT OF STATE
Mileage	.42	.42
Breakfast	6.00	10.00
Lunch	11.00	14.00
Dinner	15.00	21.00

Per SDCL 7-12-18, Sheriff Mileage for serving papers: .45 per mile.

EMT CONTINUING EDUCATION

Emergency Medical Technicians shall be reimbursed when attending continuing education classes and/or workshops signed by their respective president and presented to the county for payment within 30 days for mileage, registration fees and \$50.00 per day for all day attendance. Only EMT's on the payroll shall be considered for reimbursement of expenses.

DOUGLAS COUNTY PAYROLL:

Motion was made by S. Lau and seconded by Maas that the following salaries and wages for 2018 of all officers and employees of Douglas County be published in compliance with SDCL 6-1-10. All members voted aye.

COMMISSIONERS:

Marlin Maas	District #1	\$ 6,762.60 per year
Jarod Star	District #2	\$ 6,762.60 per year
Steve Lau (Vice Chairman)	District #3	\$ 6,762.60 per year
Ivan Lau	District #4	\$ 6,762.60 per year
Floyd Muntefering (Chairman)	District #5	\$ 10,200.00 per year

ELECTED OFFICIALS:

Phyllis Barker	Auditor	\$ 36,247.28 per year
Julie Brenner	Treasurer	\$ 36,379.94 per year
Randall Q. Larson	Register of Deeds	\$ 39,286.60 per year
Jon Coler	Sheriff	\$ 44,210.42 per year
Craig Parkhurst	States Attorney	\$ 39,286.60 per year

AUDITOR OFFICE:

Kim Huebner	Deputy Auditor	\$13.66 per hour
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DIRECTOR OF EQUALIZATION OFFICE:

Jessica L. van Wyk	Director	\$35,129.79 per year
Roxane Wentz	Assistant	\$11.79 per hour

EMERGENCY/DISASTER OFFICE:

Pat Harrington	Director	\$15,606.00 per year
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4-H OFFICE:

Kimberly Klein	Support Staff/ W&P Secretary	\$11.00 per hour
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HIGHWAY DEPARTMENT:

Joel Meyer	Superintendent	\$40,839.14 per year
Travis Schacht	Assistant Superintendent	\$16.65 per hour
Steven L. Harrington	Maintenance	\$16.97 per hour
Terry VanZee	Maintenance	\$15.88 per hour
John Parker	Maintenance	\$14.54 per hour
PARK DEPARTMENT:		
Roxane Wentz	Caretaker	\$3,200.00 per season
PLANNING AND ZONING / E-911:		
Jessica van Wyk	E-911 addressing	\$250.00 per year
Jessica van Wyk	Zoning Administrator	\$3,500.00 per year
Phyllis Barker	Recording Secretary	\$750.00 per year
DRAINAGE:		
Phyllis Barker	Administrator	\$500.00 per year
REGISTER OF DEEDS OFFICE:		
Theresa Holderby	Deputy	\$11.71 per hour
TREASURERS OFFICE:		
Carolyn Lau	Deputy	\$13.93 per hour
CORONER CALLS:		
Dustin Palmquist	Coroner	\$100.00 per call
Deputies	Deputy Coroner	\$100.00 per call
PROPERTY MAINTENANCE:		
John L. Engelland	Custodian	\$ 37,560.62 per year
As Needed (Sick Leave/Vacation)	Custodial	\$11.22 per hour
SHERIFF DEPARTMENT:		
Gene Niehus	Deputy	\$37,195.81 per year
Dustin Palmquist	Deputy	\$37,195.81 per year
Jesse Antonmarchi	Deputy	\$34,440.57 per year
Certified Deputies	As Needed	\$13.92 per hour
MUSEUM:		
	Receptionist	\$8.68 per hour
OFFICES NEEDING EXTRA CLERKS:		
Clerks	As Needed	wage negotiable
VETERANS SERVICE OFFICE:		
Fred Kuil	Service Officer	\$8,526.55 per year
WELFARE OFFICIAL		
Phyllis Barker	Director	\$1,500.00 per year
AMBULANCE:		
	First Hour Each Call	\$25.00 per hour
	EMT's	\$20.00 per hour
	Drivers	\$18.00 per hour
	First Responder	\$19.00 per hour
BOARD MEMBERS:		
Weed/Pest Board	Members	\$40.00 per meeting
Planning/Zoning Board	Members	\$40.00 per meeting
All Other Boards	Members	\$30.00 per meeting
MENTAL ILLNESS BOARD:		
Kenneth Cotton	Chairman	\$80.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
ELECTION BOARD:		
	Each Election	\$125.00 per election
POLLING PLACES:		
	Per Location	\$75.00 per election
ELECTION SCHOOL		
		\$20.00 + Mileage

VOTER REGISTRATION LISTS: Counties will no longer receive the funds for these printouts, they will go to the Secretary of State Office to maintain the Total Vote system. The price of a Voter List varies based on information requested.

AMBULANCE PERSONNEL

Armour: Nicole Neugebauer, Larry Ymker, Beth Harrington, Heath Brouwer, Terry Hrdlicka, Lydia Ymker, Pat Harrington, Kristina Ymker, Natalie Ymker, Dewayne Werkmeister, Larry Miller, Dwight Brenner, Steve Lau, Jay Spaans, Peggy Dufek

Corsica: Karen Johnson, Mark Joachim, Joy Blom, Londa VandenHoek, Kathy Zomer, Richard Brink, Marilyn Zomer, Janae Lagge, Troy Strid, Pat Dockendorf, Wendy Barse, Devin Veurink, Robert

Gruenewald, Jennifer Johnson, Anna Vandeminkelis, Trista Delange and Lashell Menning.

OTHER BUSINESS:

COPY RATES:

Auditor Barker explained that the copy rates have not been updated in over a decade. Therefore, a motion was made by Star and seconded by S. Lau to raise the rate charged per copy to .30 cents for a one-sided copy or .40 cents for double sided copies. All members voted in favor of this action, motion carried.

PLAT APPROVAL:

Motion by Star, seconded by Maas to approve the following plat of: Tract 1 of Vanderpol's Addition in the South East ¼ of Section 10, T99N, R66W of the 5th p.m., Douglas County, South Dakota. All members voted in favor of this action, motion carried.

GIS AGREEMENT

Auditor Barker explained that she had spoken with District III in regards to the First District agreement that was presented at the last meeting. District III explained that this fee is for the programing and web-based software upkeep which is vital in keeping our GIS information up to date. A motion was made by S. Lau seconded by Star authorizing Chairman Muntefering to sign the 2018 agreement with First District Association of Local Governments for GIS web-based services. All members voted in favor of this action, motion carried.

ABATEMENT

Auditor Barker explained that the quit claim deed property that was sold recently would require an abatement to remove the taxes due for 2018. A motion was made by Star and seconded by S. Lau authorizing the abatement of taxes on record #2452 in the amount of 40.28. All members voted in favor if this action, motion carried.

EXECUTIVE SESSION

Motion was made by Maas and seconded by Star to enter into executive session at 9:48 a.m. to discuss a personnel matter at the request of Commissioner Maas. Sheriff Coler was called into the session at 9: 55 a.m. At 10:05 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary at this time.

ADJOURNMENT

At 10:08 a.m. Star motioned to adjourn until 9:00 a.m. on Tuesday, January 16 2018. Maas seconded. All members present voted aye, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

JANUARY 16, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 16, 2018. Ivan Lau, Marlin Maas, Floyd Muntefering and Steve Lau were present. Jerod Star was absent. Also present were Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by S. Lau seconded by I. Lau to adopt the agenda. All present voted in favor of this action, motion carried.

APPROVAL OF MINUTES

It was noted that Commissioner Star was not listed as present at the December 19th meeting, as he should have been. A motion was made by S. Lau and seconded by I. Lau to approve the minutes from the December 5th, 19th and 28th meeting minutes with the above-mentioned correction. All members voted in favor of this action. Motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the board briefly to update them on his department. Meyer informed the board that the County's request to deviate from the Bridge Improvement Grant Procedure was accepted by the state. Meyer is hoping for a final decision from the state sometime in April. Meyer presented the 2018 Rental Rates for the Boards review. A full list of the rental rates is available upon request in the Highway office. Meyer informed the Board that the Highway crew will all be attending the annual MSHA class on February 21st in Mitchell.

SHERIFF'S OFFICE

Sheriff Coler met with the Board briefly to update them on his department. Coler presented the 2018 City Law Enforcement Service Agreements that had been signed by the cities. An increase of \$1.00 per hour was implemented for each city. A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the 2018 contracts. All members voted in favor of this action, motion carried.

SDSU 4-H/ EXTENSION

The 2018 Memorandum of Understanding was reviewed by the Board. A motion was made by S. Lau and seconded by Maas authorizing Chairperson Muntefering to sign the 2018 Memorandum of Understanding between SDSU Extension and Bon Homme and Douglas Counties. All present voted in favor of this action, motion carried.

SURPLUS

A motion was made by S. Lau seconded by Maas to declare the following fixed asset numbers surplus property to be disposed of: #3037, #3038 (Assessor's phones) and #TRU9458 (answering machine). All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

A motion was made by Maas and seconded by S. Lau authorizing Auditor Barker to attend the Annual Report Workshop in Mitchell on January 24, 2018. All present voted in favor of this action, motion carried.

PURCHASE REQUEST

A motion was made by S. Lau and seconded Maas authorizing the purchase of a new copier for the Auditor's office, to be used by all departments. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

A motion was made by Maas and seconded by S. Lau authorizing the chairman to sign the Personal Action Form for the 2018 SLA agreement. All members voted in favor of this action, motion carried.

FEES REPORT:

Register of Deeds fees for December 2017 were \$1,466.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: DECEMBER, 2017

Checking Accounts	\$3,240.38
Cash on Hand.....	\$500.00

Petty Cash.....\$400.00
 Un-deposited receipts..... \$57,191.61
 Savings Accounts..... \$2,723,000.00
 -Bank West- Armour
 Certificate of Deposits \$400,000.00
 Total \$3,184,331.99

FUND BALANCE

General Fund\$2,063,628.08
 Special Revenue Funds \$874,674.27
 Trust and Agency Funds \$246,029.64
 Total \$3,184,331.99

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

December 2017 Payroll: Commissioners 3328.48 Auditor 7025.49 Treasurer 7461.21 States Attorney 4649.92 Courthouse Janitor 4738.25 Equalization 6293.59 Register of Deeds 3482.64 Veterans Service Officer 779.91 Sheriff 16,069.94 Coroner 120.36 E911: 26.43 Welfare Director: 156.84 Ambulance 1288.05 Museum 0.00 Park 0.00 Fair Board 127.11 4-H 1442.05 Weed and Pest 95.78 Planning and Zoning 449.11. Lincoln Life 964.47 insurance.

Armour Lumber 347.60 supplies; Armour City 96.75 utilities; Avera Medical Group 486.18 mental health; Phyllis Barker 35.70; Buhl's Dry Cleaning 123.00 maint; Charles Mix County Sheriff's Office 300.00 jail fees; Comfort Seal 2,333.76 repairs; Community Health Services 1966.21 prof. fees; Darrington Water 71.40 supplies; DCMH 150.00 prof. fees; Dept. of Revenue 70.00 prof. fees; Electrical Engineering 1120.30 repairs; Election Systems and Software 506.00 supplies; First Dist. Association of Local Governments 5000.00 GIS prof. fees; First Security Finance 4630.61 debt services; Goldenwest 811.96 utilities; Jodi Thompson 44.10 travel; Jurors 966.36 jury fees/mileage; Kone Inc. 658.80 maint; Office Products Center 151.38 supplies; Planning and Development District III 11,593.00 2018 dues; Randall Community Water District 52.00 utilities; SD Assoc. of County Officials 735.14 2018 dues; SD States Attorneys Association 680.00 2018 dues; SD Assoc. of County Commissioners 1400.00 2018 dues/ NACO dues; SDML Work Comp Fund 7902.00 work comp insurance; Vogt's Repair 65.75 repairs; Voyager Fleet 1189.03 fuel; Wilson's True Value 25.45 supplies; Xpress Mart 35.56 travel.

ROAD AND BRIDGE FUND:

December payroll: 18,790.47; Armour City 42.00 utilities; Goldenwest 139.48 utilities; Northwestern Energy 199.43 utilities; SDML Work Comp Fund 10,594.00 work comp insurance; Voyager Fleet Systems 349.92 fuel.

E911 FUND:

Charles Mix County 47,466.65 E911 service agreement; Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

December payroll: 1417.54; Goldenwest 16.00 utilities; SDML Work Comp Fund 397.00 work comp insurance.

24/7 SOBRIETY FUND:

Intoximeters 320.00 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 equip. rental.

ADJOURNMENT

At 10:40 a.m. a motion was made by Maas seconded by Star to adjourn until 7:00 p.m. on Tuesday January 16, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
 Floyd Muntefering, Chairman
 Board of County Commissioners

ATTEST: _____
 Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
PUBLIC HEARING
JANUARY 16, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 7:00 p.m. on Tuesday, January 16, 2018 as advertised for a Public Hearing to review the proposed Planning and Zoning Ordinance revisions. Ivan Lau, Marlin Maas, Floyd Muntefering, Jerod Star and Steve Lau were present. Also present were Auditor Barker, Zoning Administrator van Wyk, States Attorney Parkhurst and Brian McGinnis of Planning and Development District III. The meeting was called to order by Chairman Muntefering.

At the advertised time of 7:00 p.m., a motion was made by S. Lau and seconded by Star to open the Public Hearing. All members voted in favor of this action, motion carried.

Approximately fifty Douglas County residents were in attendance. Chairman Muntefering welcomed everyone that was present and explained the hearing process.

Brian McGinnis gave a brief overview of the proposed changes, focusing on Section 515 (Animal Feeding Operation Performance Standards).

Questions and comments were heard from those in attendance.

At 8:58 p.m., a motion was made by S. Lau to close the public hearing. Motion died for lack of second. Further discussion was held.

At 9:10 p.m., a motion was made by S. Lau and seconded by Maas to close the public hearing. All members voted in favor of this action, motion carried.

McGinnis reviewed the minor changes that will be made as follows:

- Ag Use Covenant language will be added.
- Communal Living (Colony) language will be added.
- (Page 35) Section 301- Districts Created: Will be corrected to state that "For the purpose of this Ordinance, there are hereby four (4) types of districts by which the jurisdictional are defined in Section 103 shall be divided."
- (Page 43) Section 515- Animal Feeding Operation Performance Standards. (Above subsection 1)
 - Class B (588-999) Section 515(3, 4, 5(c), 6(c), 7, 8, 9, 10, 11)
 - Class C (450-587) Section 515(3, 4, 5(c), 6(c), 7, 8, 9, 10, 11)
- (Page 44) Section 515 (5)
 - Class A 2 miles
 - Class B (Total Animal Units (4.5 feet))
 - Class C 2640 feet
- (Page 44) Section 515 (6)
 - Class A 1 mile
 - Class B (Total Animal Units (4.5 feet))
 - Class C 2640 feet
- (Page 80) Section 1503- Penalties and Violations: Fine amount will increase from two hundred dollars (\$200) to five hundred dollars (\$500).

A motion was made by S. Lau and seconded by Star to hold the first reading of the revised Ordinance on February 6, 2018. All members voted in favor of this action, motion carried.

ADJOURNMENT

At 9:19 p.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday February 6, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

February 6, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 6, 2018. Ivan Lau, Steve Lau, Marlin Maas, Jerod Star and Floyd Muntefering present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star to approve of the January 2nd and 16th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent met with the board briefly to update them on his department. Meyer explained that one of the highway pickups is in need of an alignment. Meyer would like to get this done at an alignment center having advanced equipment. The board approved of this. Meyer also informed the board that the John Deere tractor that the County rents from Noteboom Implement for the summer months will now cost the county approximately \$2500 for 250 hours. Meyer suggested at that rate, the county should look into possibly purchasing a tractor in the near future. No action was taken at this time.

OPERATING TRANSFER:

A motion was made by Maas and seconded by S. Lau to make an Operating Funds Transfer in the amount of \$80,100.00 from General Fund Cash Balance to the E911 Cash Balance as planned in the 2018 budget. All present voted in favor of this action, motion carried.

TRAVEL AUTHORIZATION

Auditor Barker explained that the South Dakota Association of County Commissioners and County Welfare Officials workshops will be held on March 14th and 15th. A motion was made by Star and seconded by S. Lau authorizing Barker to attend the Welfare Officials workshop on March 15th in Pierre, SD. All members voted in favor of this action, motion carried.

PLANNING AND ZONING DISCUSSION

The meeting was moved to the Community Room to accommodate approximately sixty people that were in attendance for the First Reading of the revised Douglas County Zoning Ordinance. Brian McGinnis of Planning and Development District III entered the meeting at 9:30 a.m.

Mark Van Der Werff spoke briefly on behalf of the Armour Development Corporation. Red Sparks, county resident and owner of County Line Feeders, also spoke. Sparks would like to see the Commissioners do away with the new Class B and C in the ordinance and to strongly consider lowering the two-mile setback from cities down to one mile.

A motion was made by Star and seconded by S. Lau to table the first reading of the ordinance until the Commissioner's meeting on March 6, 2018. All members voted in favor of this action, motion carried. The Board moved back to the Commissioner Chambers for the remainder of the meeting.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the board briefly to update them on her department. van Wyk asked for approval to attend a required class the day before her annual schooling in Rapid City May 21st-May 25th. The board approved of this travel.

EXECUTIVE SESSIONS

A motion was made by S. Lau seconded by Star to enter into an Executive Session at 10:45 a.m. at the request of van Wyk to discuss a personnel matter with Auditor Barker present. All members voted in favor of this action, motion carried. At 11:00 a.m., chairman Muntefering declared the meeting back to open session with no action necessary. van Wyk exited the meeting upon returning to open session.

Treasurer Julie Brenner met with the board to request an executive session to discuss a personnel matter. A motion was made by Maas and seconded by S. Lau to enter into executive session at 11:02 a.m. with Brenner for a personnel matter. Barker exited the session. At 11:10 a.m., Chairman

Muntefering declared the meeting back to open session with no action necessary. Brenner exited the meeting upon returning to open session.

A motion was made by Maas and seconded by Star to enter into an executive session to discuss personnel matters at 11:12 a.m. with Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 11:30 a.m. with no action necessary at this time.

A motion was made by S. Lau seconded by Star to enter into an executive session with States Attorney Parkhurst at 11:40 a.m. to discuss a personnel matter. At 11:45 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

At 11:47 a.m. a motion was made by S. Lau seconded by Maas to enter into executive session at the request of Auditor Barker to discuss a personnel matter with Parkhurst present. At 11:55 a.m., Chairman Muntefering declared the meeting back to open session with the following action taken: A motion was made by S. Lau seconded by Maas to hire Anna Renkin at a wage of \$13.00 per hour for a maximum of 50 hours to train the new 4H Support staff into the position. All members voted in favor of this action, motion carried. Renkin will start immediately.

CORRESPONDENCE:

A letter from the DENR regarding complaint inspections was mailed to the commissioners prior to the meeting, for their review.

A legislative update from SDACO was given to the Board for their review.

A letter from the Delmont Nonprofit Corporation, and a response letter were read by Auditor Barker.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 1094.54 utilities; Armour Chronicle 361.63 publishing; Armour Lumber 263.56 maint.; Armour City 101.00 utilities; Assn. of SD Co. Weed & Pest Boards 150.00 conference; Phyllis Barker 34.44 travel; Buhl's Dry Cleaners 215.50 maint.; Charles Mix Co. Sheriff's Office 300.00 jail fees; Cole Papers 715.32 supplies; Community Health Services 1966.21 Prof. fees; Connecting Point 264.37 comp maint.; Corsica Globe 568.51 publishing; Delmont Record 361.63 publishing; Department of Revenue 105.00 service fees; First Security Finance 4630.61 debt services; Goldenwest 785.41 utilities; Krull's Market 23.03 supplies; Fred Kuil 101.64 travel; Mid-American Research Chemical 316.32 supplies; McLeod's Office Supply 159.60 supplies; Minnehaha County 221.50 mental health board; Northwestern Energy 3119.58 utilities; Office Products Center 347.81 supplies; Planning and Development Dist. III 8333.00 GIS program; SD Sheriff's Association 590.06 Dues; SDAAO 175.00 prof. fees; Select Service Center 414.39 repairs; Star Manufacturing 1615.45 repairs; State 4-H Office 56.75 supplies; State of South Dakota 34.75 utilities; SD Dept. of public safety 2340.00 sheriff's radios; TEAM Laboratory Chemical 676.54 supplies; Williams Music Supply & Office Equip. 3575.00 equip. Wilson's True Value 62.99 repairs.

ROAD AND BRIDGE FUND:

Agland Coop 3121.18 fuel/supplies; Armour Chronicle 17.76 publishing; Armour City 42.00 utilities; Brosz Engineering 10,575.00 prof. fees; Connecting Point 88.13 comp. maint.; Corsica Globe 17.76 publishing; Delmont Record 17.76 publishing; Doug's Repair 12.00 repairs; Goldenwest 111.55 utilities; Paul Groeneweg 4188.74 bldg. repairs; Light Force Performance Lighting 77.00 supplies; Meyerink Farm Services 270.85 repairs; Northwestern Energy 119.61 utilities; Office Product Center 161.28 supplies; SD Dept. of Transportation 307.25 prof. fees; SDAHS 275.00 dues; Stern Oil Co. 206.60 oil; Transource Truck & Equip. 691.55 equip. repairs; Vogt's Repair 252.79 supplies; Voyager Fleet Systems 452.90 fuel' Wilson's True Value 15.57 supplies.

E-911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 186.14 travel.

ADJOURNMENT

At 12:03 p.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday February 20, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

February 20, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 20, 2018. Ivan Lau, Steve Lau, Marlin Maas, Floyd Muntefering and Jerod Star were present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by S. Lau to adopt the agenda. All members voted in favor of this action, motion carried.

SHERIFF'S DEPARTMENT

Jon Coler, Sheriff, met with the Board briefly to update them on his department. At 9:05 a.m. a motion was made by S. Lau, seconded by Star, to enter into executive session with Sheriff Coler to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. At 9:20 a.m., Chairman Muntefering declared the meeting back to open session with no action taken at this time.

Sheriff Coler presented Jail contracts from Bon Homme County and Charles Mix County. A motion was made by Maas and seconded by S. Lau authorizing Chairman Muntefering to sign the 2018 Jail contracts with Bon Homme and Charles Mix Counties. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the Board briefly to update them on his department. Meyer informed the board that Goldenwest has submitted an application to bore under a township road that is maintained by the county for a project taking place at the Dakota Trails Golf Course. A motion was made by Maas and seconded by Star authorizing the chairman to sign the Application for Occupancy on the Right of Way of County Highways as submitted by Goldenwest. All members voted in favor of this action, motion carried.

Meyer presented an Approach Application and Permit submitted by DelRay Geidel for the purpose of widening an existing approach and repairing the culvert at the following legal description: T100N, R62W, in the SW ¼ of Section 14. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. I. Lau seconded the motion, all members voted in favor of this action, motion carried.

Motion to introduce by Maas seconded by S. Lau to introduce the following resolution.

RESOLUTION #2018-01

A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON
DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 26 and may stay on through May 15. Time of implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads with the exception of 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW and 7 tons per axle during spring thaw period and when signs are in place; and 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks year round and 7 ton per axle and 26,000 LBS GVW during spring thaw period and when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

A roll call vote was taken as follows. Voting "aye": Maas, S. Lau, I. Lau, Star and Muntefering.

Dated this 20th day of February, 2018.

SIGNED: _____
Floyd Muntefering, Chairperson
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

A motion was made by Star and seconded by S. Lau to purchase culverts off of Beadle County's bid through True North Steel. All members voted in favor if this action, motion carried.
At the advertised time of 10:00 a.m., bids were opened for the 2018 highway projects.

OVERLAY PATCHING:

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: Total Hot Mix for \$92.00 per ton. Class D Mix on Various Roads throughout the county. Approximately 1000-1500 tons hot mix.

OVERLAY PROJECT:

Project #18-1 (24' wide, 2" overlay, 4.12 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$75.00 per ton for a total project cost of \$483,750.00.

Project #18-2 (24' wide, 1" overlay, 8.12 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$75.00 per ton for a total project cost of \$476,250.00.

A motion was made by S. Lau and seconded by Star to accept the sole bids from Commercial Asphalt for Hot Mix Patching at \$92.00 per ton, Project #18-1 at \$483,750.00 and #18-2 at \$476,250.00. All members voted in favor of this action, motion carried.

PLANNING AND ZONING:

Red Sparks and Tim Goldammer, both county residents, spoke in regards to the proposed changes. The Board of County Commissioners and the Planning and Zoning Board met together to discuss the proposed ordinance changes.

A motion was made by Steve Lau and seconded by Maas to leave the ordinance as proposed by the Planning and Zoning Board and hold the first reading of the proposed Douglas County Zoning Ordinance at the next Commissioner meeting to be held on March 6, 2018. After discussion was held, a roll call vote was taken with the following votes recorded: Voting "aye": Maas, Star, S. Lau, and Muntefering. Voting "nay": I. Lau. Motion carried.

A motion was made by Maas and seconded by S. Lau to schedule the second reading of the Proposed Douglas County Zoning Ordinance for March 20, 2018 at the Commissioner meeting. A roll call vote was taken with the following votes recorded: Voting "aye": S. Lau, Maas, Star and Muntefering. Voting "nay": I. Lau. Motion carried.

CORRESPONDENCE

A Legislative update was reviewed by the Board with no action necessary.

FEES REPORT:

Register of Deeds fees for January 2018 were \$4,304.50
Clerk of Courts fees for December 2017 were \$2782.10
Clerk of Courts fees for January 2018 were \$3,075.80

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January, 2018

Checking Accounts	\$2,338.48
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$42,239.86
Savings Accounts.....	\$3,044,000.00
-Bank West- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,489,478.34

FUND BALANCE

General Fund\$2,097,387.82

Special Revenue Funds	\$954,220.49
Trust and Agency Funds	\$437,714.33
Total	\$3,489,478.34

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

January Payroll: Commissioners 3393.81 Auditor 7400.93 Treasurer 7895.75 States Attorney 4722.91 Courthouse Janitor 4867.22 Equalization 6502.31 Register of Deeds 3753.48 Veterans Service Officer 794.85 Sheriff 16,365.22 Coroner 120.14 E911 25.26 Ambulance 2700.96 Welfare 156.59 Extension 600.08 Weed &Pest: 200.02 Planning and Zoning 448.22 Museum 0.00 Park 0.00 Lincoln Life 964.47
 Armour Dray 90.00 utilities; B&L Communications 130.00 repairs; Dataspec Inc. 449.00 prof. fees; DCMH 50.00 prof. fees; Engelland Construction 940.00 repairs; Mark Katterhagen 15.00 MI Board; Lucy Lewno 166.46 MI Board; Darcy Lockwood 15.00 MI Board; Office of Fire Marshall 120.00 maint; Office Products 295.04 supplies; Petty Cash 295.04 supplies; Randall Community Water District 52.00 utilities; SDACC 50.00 conference; Swier Law Firm 474.80 CAA Fees; TEAM Laboratory 15.00 Supplies; Wilson’s True Value 59.81 supplies; Xpress Mart 30.86 fuel.

ROAD AND BRIDGE FUND:

January payroll: 20,500.25; Armour Dray 25.00 utilities; Avera Occupational Medicine 86.00 prof. fees; Northwestern Energy 184.25 utilities; Office Products Center 48.73 supplies; Petty Cash 11.68 supplies; Rogs Auto 89.99 repairs; Vogt’s Repair 1.96 repairs; Wilson’s True Value 101.42 supplies.

EMERGENCY MANAGEMENT FUND:

January Payroll 1444.99; Pat Harrington 68.88 travel; Office Products Center 164.78 supplies; Petty Cash 50.00 supplies; Wilson’s True Value 6.87 supplies.

ADJOURNMENT

At 11:20 a.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday March 6, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
 Floyd Muntefering, Chairman
 Board of County Commissioners

ATTEST: _____
 Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
MARCH 20, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 20, 2018. Ivan Lau, Steve Lau, Marlin Maas, Floyd Muntefering and Jerod Star were present. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau and seconded by Star to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES A motion was made by Maas and seconded by Star to approve of the minutes from the February 6th and 20th meetings. All members voted in favor of this action, motion carried.

PLANNING AND ZONING- FIRST READING

A motion was made by Star and seconded by Lau to table the 1st reading until 9:45 a.m. to allow for discussion beforehand with those that had requested to be on the agenda. All members voted in favor of this action, motion carried. The meeting moved to the community room on the first floor to accommodate the large crowd of Douglas County residence in attendance. The Board reviewed Resolution2018R-1 submitted by the City of Armour expressing support of the 2-mile setback of CAFO's from the city. No action was required. Red Sparks, Douglas County resident, discussed some concerns he has with the proposed Zoning Ordinances. Leroy Blom, Douglas County resident, also shared his concerns in regards to the proposed Zoning Ordinances. The Board thanked Mr. Blom and Mr. Sparks for their input. Discussion was held amongst the Board. A motion was made by S. Lau and seconded by I. Lau to table the First Reading of the Proposed Zoning Revisions. After discussion was held, S. Lau withdrew his motion. Further discussion was held, resulting in the decision to schedule a work session for the Commissioners to discuss the proposed changes before the first reading is held. A motion was made by I. Lau, seconded by S. Lau to have the County throw out *all* zoning completely. A roll call vote was taken as follows: Voting aye: S. Lau and I. Lau. Voting nay: Maas, Star, and Muntefering. Motion failed. A motion was made by Maas to table the First Reading to a later date and schedule a work session for the commission to discuss the current ordinance provisions. This work session will be on March 27th at 7:00 p.m. All members voted in favor of this action, motion carried.

COMMUNITY HEALTH NURSE

Cassandra Weatherford, Community Health Nurse, met with the board to update them on her department. Weatherford reported that the WIC caseload is down to 32 for the month of February. Weatherford also informed the board that a total of 815 immunizations have been given through the office between October and February. The board relocated back to the Commission Chambers on second floor.

OTHER BUSINESS

A Variance Request was presented to the board on behalf of the Highway Superintendent who was unable to attend the meeting. Superintendent Meyer had reviewed the request and signed it, giving his approval. A motion was made by S. Lau and seconded by Maas authorizing the Chairman to sign the Request for Variance submitted by Victor Munneke. All members voted in favor of this action, motion carried. A Regional Mutual Aid Agreement for Emergency Services was presented to the board on behalf of the Emergency Manager. A motion was made by S. Lau authorizing Chairman Muntefering to sign the Regional Mutual Aid Agreement. All members voted in favor of this action, motion carried. A motion was made by S. Lau seconded by Star to surplus fixed asset #3143 and #3199 (computer monitors) for sale. All members voted in favor of this action, motion carried. Auditor Barker presented the 2017 Annual Report for the Boards Review. No action was required.

CORRESPONDENCE

An email from the Governor's Office was read regarding the Easter Holiday. A motion was made by Star and seconded by S. Lau to follow the State and grant the County employees holiday leave on Monday, April 2nd for the Easter Holiday. All members voted in favor of this action, motion carried. A letter from the DENR was regarding Chris DeRocher Swine Facility's Nutrient Management Plan was reviewed by the Board with no action required.

FEES REPORT: Register of Deeds fees for February 2018 were \$2,447.00 Clerk of Courts fees for February 2018 were \$3496.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February, 2018

Checking Accounts	\$6,133.43
Cash on Hand.....	\$500.00

Petty Cash.....	0	\$400.00
Un-deposited receipts.....		\$33,803.08
Savings Accounts.....		\$2,871,000.00
-Bank West- Armour		
Certificate of Deposits		\$400,000.00
Total		\$3,311,836.51
FUND BALANCE		
General Fund		\$1,998,554.86
Special Revenue Funds		\$1,045,979.22
TID #1		\$7,063.43
Trust and Agency Funds		\$260,239.00
Total		\$3,311,836.51

CLAIMS

Due to the cancelation of the March 6, 2018 meeting for poor weather conditions, the following claims were paid to avoid finance charges per Chairman Muntefering:

GENERAL FUND:

Agland Coop 478.40 fuel/repairs; Armour City 114.80 utilities; Goldenwest 821.76 utilities; Northwestern Energy 3375.01 utilities; SDACC 200.00 conference; Voyager Fleet 1359.66 fuel.

ROAD AND BRIDGE FUND:

Agland Coop 3337.85 fuel; Armour City 49.00 utilities; Goldenwest 118.43 utilities; Northwestern Energy 63.47 utilities; Voyager Fleet 553.39 fuel.

E911 SYSTEM:

Goldenwest 436.56 E911system; Midstate Communications 440.11 E911 System

EMERGENCY MANAGEMENT: Goldenwest 16.00 utilities.

The following claims were approved for payment on March 20th:

GENERAL FUND:

February Payroll: Commissioners 3393.84 Auditor 7,144.84 Treasurer 7642.41 States Attorney 4722.86 Courthouse Janitor 4860.56 Equalization 6395.12 Register of Deeds 3551.74 Veterans Service Officer 794.92 Sheriff 16,347.21 Coroner 0.00 E911 26.48 Ambulance 1700.87 Welfare 167.59 Extension 1149.12 Weed &Pest: 587.56 Planning and Zoning 709.76 Museum 0.00 Park 0.00 Lincoln Life 1009.77

Ability Building Services 5000.00 budget allotment; Armour Chronicle 215.87 publishing; Armour Dray 45.00 utilities; Armour Lumber 49.99 repairs; Phyllis Barker 134.40 travel; Best Western Ramkota 161.98 conference; Buhl's 123.00 maint; Charles Mix Co. Sheriff's Office 450.00 jail fees; Community Health Services 1966.21 prof. fees; Connecting Point 50.00 maint; Corsica Globe 520.03 publishing; Darrington Water 37.50 supplies; Dept. of Revenue 35.00 prof. fees; Douglas County Conservation District 11,000.00 budget allotment; First Security Finance 4630.61 debt services; Katie Hauck 38.64 travel; Kim Klein 235.20 travel; Lewis & Clark Behavioral Health 5,100.00 budget allotment; Life Quest 5,100.00 budget allotment; Mid-American Research Chemical 153.67 supplies; Marilyn Trefz 147.77 prof. fees; McLeod's Office Supply 1,325.90 supplies; Office Products 615.79 supplies; Randall Community Water Dist. 52.00 utilities; Rural Office of Community Service 2000.00 budget allotment; Select Service Center 287.69 repairs; Southside Farm Service 2890.53 prof. fees (spraying); State of SD 69.50; Vogt's Repair 323.24 repairs; Wilson's True Value 33.08 supplies; Wipf Cotton Law Offices 165.00 Mental Health; Xpress Mart 56.27 supplies; Yankton County Sheriff's Office 50.00 mental health; Yankton Co. Treasurer 118.75 mental health.

ROAD AND BRIDGE FUND:

February payroll: 20,662.06; Armour Lumber 3.99 supplies; Brosz Engineering 1555.00 prof. fees; Commercial Asphalt 68.85 road repairs; Corsica Hardware 37.95 supplies; DMC Wear Parts 1913.30 supplies; Doug's Repair 260.00 repairs; Douglas Electric 145.60 utilities; H&H Electric 628.80 repairs; Northwestern Energy 178.54 utilities; Star Manufacturing 14.38 repairs; Transource Truck Equipment 101.65 repairs; Vogt's Repair 78.56 repairs; WW Tire Service 650.08 tires.

EMERGENCY MANAGEMENT FUND:

February Payroll 1455.98; B&L Communications 450.00 radios; Pat Harrington 52.92 travel.

DOMESTIC ABUSE: Mitchell Area Safehouse 2210.00 budget allotment.

ADJOURNMENT At 11:20 a.m. a motion was made by Star, seconded by S. Lau to adjourn until 7:00 p.m. on Tuesday March 27, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering
Chairman Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
MARCH 27, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 7:00 p.m. on Tuesday, March 27, 2018. Ivan Lau, Steve Lau, Marlin Maas, Floyd Muntefering and Jerod Star were present. Also present was Auditor Barker, States Attorney Parkhurst, Brian McGinnis of District III and Sam Grosz representing Douglas County Publishing. Approximately thirty County residents were also present. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by S. Lau and seconded by Star to adopt the agenda as posted. All members voted in favor of this action, motion carried.

WORK SESSION

Chairman Muntefering explained to the residence in attendance that although this was a public meeting, it was not an open meeting, therefore, the board would not be taking comments from the audience.

Star initiated the conversation amongst the board with a discussion about the manure application setbacks. Maas presented some discussion points and questions that he had prepared prior to the meeting. McGinnis asked for clarification from the board in regards to what the board would like to see for “grandfathered in properties”.

A motion was made by S. Lau, seconded by Star to

1. **Amend the Animal Feeding Operation Definitions by elimination of the Class C definition and expanding Class B to 450-999.**

<i>Class</i>	<i>Animal Units</i>
Class A	1,000 and Above
Class B	500 450 - 999
Class C	450 - 587

2. **Amend the Animal Unit Conversion Table definition to eliminate the Class C column and rework the Class B column to include 450-999 Animal Units**
3. Amend Section 507 Conditional Uses (4) to add “Class A and B”

Animal feeding operations (Class A and B);

4. Amend Section 515 Animal Feeding Operation Performance Standards **introductory language to eliminate Class C and any reference thereto and amend Class B to include animal units ranging from 450 to 999**

<i>Class A (1,000 and Above)</i>	<i>Section 515(1,2,3,4,5(a),6(a),7,8,9,10,11)</i>
<i>Class B (500 450 - 999)</i>	<i>Section 515(3,4,5(b),6(b),7,8,9,10,11)</i>
<i>Class C (450 - 587)</i>	<i>Section 515(3,4,5(c),6(c),7,8,9,10,11)</i>

5. Amend Section 515 Animal Feeding Operation Performance Standards (5) (c) to eliminate Class C operations and their associated setback also modify (5) (b) by deleting the “total animal units (4.5 feet) language and replace it with 2,640 feet.

Animal Feeding Operations and their waste facilities shall be located no closer than the following regulations prescribe from any incorporated municipality or the Corsica Lake Recreation Area.

a. Class A 2 miles

~~b. Class B~~ ~~Total Animal Units (4.5 feet)~~ ~~1/2 mile~~

~~c. Class C~~ ~~2,640 feet~~

6. Amend Section 515 Animal Feeding Operation Performance Standards (6) (c) to eliminate Class C operations and their associated setback also modify (6) (b) by deleting the "total animal units (4.5 feet) language and replace it with 2,640 feet.

Animal Feeding Operations and their waste facilities shall be located no closer than following regulations prescribe from any church, school, residential dwelling, or rural residential district:

a. Class A 1 mile

~~b. Class B~~ ~~Total Animal Units (4.5 feet)~~ ~~1/2 mile~~

~~c. Class C~~ ~~2,640 feet~~

Following discussion, a roll call vote was taken with the following votes recorded: Voting "aye": Maas, Star, I. Lau, and S. Lau. Voting "nay": Muntefering. Motion carried.

A motion was made by Star and seconded by Maas to

Amend Section 515 Animal Feeding Operation Performance Standards (6) to add: "The County reserves the right to waive the aforementioned approval and signature requirements for any church, school, commercially zoned area, or residential dwelling within the prescribed setbacks. These powers shall be limited to when, in the Board of Adjustment's opinion, the failure or inability to obtain approval is not directly related to the real or perceived impacts of the proposed operation. The concurring vote of two-thirds (2/3) of the full membership of the Board of Adjustment shall be necessary to waive the aforementioned approval and signature requirements."

After discussion, a roll call vote was taken with the following votes recorded: Voting "aye": S. Lau, Maas, Star, I. Lau and Muntefering. Voting "nay": none. Motion carried.

A motion was made by S. Lau and seconded by Maas to adopt the Manure Application Setbacks as proposed by Jerod Star as follows:

Amend Section 515 Animal Feeding Operation Performance Standards (9) (g) to change the setback from 2,640 feet to 1,320 feet. Change 9 (h) setback from 5,280 feet to 2,640 feet. Modify 9 (i) setback from 2,640 feet to 300 feet. Change (9) (j) setback from 5,280 feet to 300 feet.

g. Incorporated Communities,

**Residential Districts or Corsica
Lake Recreation Area (Surface) ~~2,640 feet~~ 1,320 feet**

h. Incorporated Communities,

**Residential Districts or Corsica
Lake Recreation Area (Irrigated) ~~5,280 feet~~ 2,640 feet**

i. A Residence other than the

Operators, Church or School (Surface) ~~2,640 feet~~ 300 feet

j. A Residence other than the

Operators, Church or School (Irrigated) ~~5,280 feet~~ 300 feet

A roll call vote was taken with the following votes recorded: voting "aye": Maas, Star, I. Lau, S. Lau. Voting "nay": Muntefering. Motion carried.

States Attorney Parkhurst stated that it is his recommendation to hold another public hearing, at the Commissioner level, due to the substantial changes that have been made. It was decided that the public hearing will be scheduled for Tuesday, April 17, 2018 at 7:00 p.m. The First reading will also take place, immediately following the public hearing.

Commissioner Maas thanked the public for their input throughout this process and for attending the meeting.

ADJOURNMENT

At 7:51p.m. A motion was made by S. Lau, seconded by Star to adjourn until 9:00 a.m. on Tuesday April 3, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

APRIL 3, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 3, 2018. I. Lau, S. Lau, Maas, Muntefering and Star were present. Auditor Barker was also present. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by I. Lau seconded by Maas to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Maas to approve of the March 6th and 20th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the Board briefly to update them on his department. Meyer informed the board that the County was not awarded any money through the Bridge Improvement Grant Program. Other options for funding the bridge project were discussed. A motion was made by S. Lau and seconded by Star to move forward with the bridge project and authorize Meyer to advertise for bids. Roll call vote was taken with the following votes recorded: voting "aye": I. Lau, Maas, S. Lau, Star, and Muntefering. Nay: none. Motion carried.

A motion was made by S. Lau and seconded by Maas authorizing Meyer to attend a one day workshop in Pierre on May 17th. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas authorizing Meyer to publish the notice of planting in the right of way. All members voted in favor of this action, motion carried.

DIRECTOR OF EQUALIZATION

Jessica van Wyk met with the Board in accordance to SDCL 10-3-14, for her mandatory annual review. Van Wyk also handed out the information that will be discussed at next week's Equalization meeting. No action was needed at this time.

van Wyk informed the board that TomTom GPS Company has contacted Planning and Development District III to obtain county Data to update their GPS devices.

A motion was made by Maas and seconded by Star authorizing District III to share our information for a cost of \$3000.00 with TomTom GPS Company. A roll call vote was taken with the following votes recorded: voting "aye": Star, I. Lau, Maas, and Muntefering. Voting "nay": S. Lau. Motion carried.

van Wyk had also been contacted by Zillow.com asking for information on houses in Douglas County. Van Wyk told the board that she was not comfortable giving out as much detail as was requested. The board agreed that she did not need to give the information.

van Wyk clarified with the Board that tax exempt entities are also exempt from building permit fees. The Board agreed.

FAIRBOARD

Dwayne and Evelyn Werkmeister met with the Board on behalf of the Fair Board.

A motion was made by S. Lau and seconded by Maas authorizing the Fair Board to cut down a tree next to the 4-H Building so that they can fly the flag during 4-H events. All members voted in favor of this action, motion carried. The Board also approved of a few other dead trees to be removed at the same time. Werkmeister's said that they have some Maple trees started that they would be willing to donate to replace the dead trees. The Board thanked the Werkmeister's for their dedication to the 4-H Program and for Dwayne's work on the Fair Board.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on his department. Harrington informed the Board that there will be some changes to the State Local Agreement (SLA) program.

A motion was made by S. Lau and seconded by Star authorizing the Chairman to sign the SLA Quarterly Activity Report. All members voted in favor of this action, motion carried.

CORRESPONDENCE

A Letter from the Dept. of Environment and Natural Resources was reviewed by the Board with no action required.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

March Payroll: Commissioners 3393.85 Auditor 7026.64 Treasurer 7515.77 States Attorney 4722.86 Courthouse Janitor 4690.04 Equalization 6287.89 Register of Deeds 3551.74 Veterans Service Officer 794.90 Sheriff 16,070.00 Coroner 0.00 E911 26.48 Welfare Director 156.59 Ambulance 1288.03 Museum 0.00 Park 0.00 Fair Board 151.04 Extension 1894.10 Weed and Pest 731.15 Planning & Zoning 709.76. Lincoln Life 1009.77 Agland Coop 84.67 repairs; Armour Chronicle 261.72 publishing; Corsica Globe 444.54 publishing; Delmont Record 231.72 publishing; Jack's Uniforms 129.89 uniforms; Bradley Kerner 178.60 CAA fees; Krull's Market 11.88 supplies; Steve Lau 55.86 travel; Lucy Lewno 81.50 Mental illness board; Marlin Maas 223.44 travel; Northwestern Energy 3384.14 utilities; Office Products Center 18.74 supplies; Ramkota Hotel Pierre 203.98 conference; SDVSOA 75.00 dues; Voyager Fleet 1271.89 fuel.

ROAD AND BRIDGE FUND:

March Payroll: 18,565.15; Agland Coop 499.82 utilities; Brosz Engineering 645.00 prof fees; DMC Wear Parts 3454.00 supplies; Joel Meyer 295.64 travel; Transource Truck & Equip. 259.46 repairs; Voyager Fleet 471.48 fuel.

EMERGENCY MANAGEMENT FUND

March payroll 1,466.99; Pat Harrington 223.44 supplies;

ADJOURNMENT

At 10:35 a.m. a motion was made by Maas, seconded by Star, to adjourn until 9:00 a.m. on Tuesday April 10, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

April 10, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners of Douglas County met at 9:00 a.m. on April 10, 2018, at the Courthouse in Armour, SD. Present were Ivan Lau, Steve Lau, and Floyd Muntefering. Also present were Auditor Barker, Director of Equalization Jessica vanWyk and Sam E. Grosz, representing Douglas County Publishing. Star entered the meeting at 9:30 a.m. The meeting was called to order by Chairman Muntefering and began with the reciting of the Pledge of Allegiance.

COUNTY BOARD OF EQUALIZATION

A motion was made by S. Lau and seconded by I. Lau to recess as a Board of County Commissioners and convene as the County Board of Equalization for 2018. All present voted in favor of this action, motion carried. Each member present signed an Oath of Office and reviewed their duties as stated on the distributed exhibit supplied by the Director of Equalization.

VanWyk distributed information regarding all changes that have occurred over the past year, listing them by townships and cities.

A motion was made by Star to approve 4 of the 5 Applications for Property Tax Exempt Status (per SDCL 10-4-15) with the exception of Record #3782 and the 38 Applications for *Continuing* Property Tax Exempt Status (per SDCL 10-4-19). S. Lau seconded the motion. All present voted in favor of this action, motion carried.

There was three renewable resource energy applications (geothermal) for 2018 resulting in a \$37,697 loss of valuation.

Nineteen elderly assessment freeze applications for 2018 resulted in a \$226,940 loss of valuation.

Five fully Disabled Veteran Applications will show a loss in valuation of \$257,619.

Final Values will be given at the next meeting as van Wyk has not yet received the figures from the State.

APPEALS

Dick and Earla Strid, Delmont Residents, met with the Board to discuss their appeal. The Strid's handed out information detailing their appeal. Discussion was held.

A motion was made by I. Lau and seconded by S. Lau to follow the recommendation of the Local Board (Town of Delmont) and lower the value on Record #3702. Discussion was held. Roll call vote was taken with the following votes recorded: Voting "aye": S. Lau and I. Lau. Voting "nay": Star and Muntefering. Absent: Maas. The Auditor was asked to vote to break the tie. Barker voted "nay" to allow for more discussion. Motion failed.

Further discussion was held.

A motion was made by Star and seconded by S. Lau to lower the total property value on record #3702 to \$37,753.00. A roll call vote was taken with the following votes recorded: Voting "aye": Star, I. Lau, S. Lau, and Muntefering. Voting "nay": none. Absent: Maas. Motion carried.

ADJOURNMENT

At 10:17 a.m. Star moved to adjourn until 9:00 a.m. on April 17, 2018. S. Lau seconded the motion. All present voted aye, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
PUBLIC HEARING
APRIL 17, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 7:00 p.m. on Tuesday, April 17, 2018 as advertised, for a Public Hearing to review the proposed Planning and Zoning Ordinance revisions. Ivan Lau, Marlin Maas, Floyd Muntefering, Jerod Star and Steve Lau were present. Also present were Auditor Barker, Zoning Administrator van Wyk, and Brian McGinnis of Planning and Development District III. The meeting was called to order by Chairman Muntefering.

At the advertised time of 7:00 p.m., a motion was made by S. Lau and seconded by Star to open the Public Hearing. All members voted in favor of this action, motion carried.

Approximately thirty Douglas County residents were in attendance. Chairman Muntefering welcomed everyone that was present and explained the hearing process.

Questions and comments were heard from those in attendance.

At 8:00 p.m., a motion was made by S. Lau and seconded by Star to close the public hearing. All members voted in favor of this action, motion carried.

FIRST READING:

A motion was made by S. Lau and seconded by Maas to hold the first reading of the Douglas County Zoning Ordinance. All members voted in favor of this action, motion carried.

An ordinance entitled
"DOUGLAS COUNTY ZONING ORDINANCE"

Now Therefore BE IT ORDAINED by the Douglas County Commissioners, that the Official Zoning Ordinance be revised as follows:

The Douglas County Zoning Ordinance shall be revised and amended incorporating comprehensive changes in a version set forth at douglas.sdcounties.org and in the Office of the Planning and Zoning Administrator, entitled Douglas County Zoning Ordinance Adopted on May 1, 2018

Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the first reading on the *17th day of April, 2018*, by the following vote:

Ayes: S. Lau, Star and Maas; Nays: I. Lau and Muntefering; Absent: none. Motion carried.

The Second reading of the ordinance was scheduled for May 1, 2018.

ADJOURNMENT

At 8:10 p.m. a motion was made by Star seconded by Maas to adjourn until 9:00 a.m. on Tuesday May 1, 2018. All members voted in favor of this action, motion carried.

A constituent asked for clarification from the board in regards to the action that had just been taken. He felt the people in attendance deserved an explanation as to why it was changed from what was originally given to them from the Planning & Zoning Board. Because the Board had already adjourned, they could not answer his question without a motion to re-open the meeting.

A motion was made by Star to open the meeting again to address the public as a Board. Motion died for lack of second.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
MAY 1, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 1, 2018. Muntefering, S. Lau, I. Lau, Star, Maas and Muntefering were present. Also present were Auditor Barker, and Sam Grosz, representing Douglas County Publishing. Meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by Star seconded by Maas to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Maas to approve of the April 3rd, April 10th and April 17th, 2018 meeting minutes. All members voted in favor of this action, motion carried.

DIRECTOR OF EQUALIZATION

The Director of Equalization met with the board briefly to ask for authorization to attend a two day workshop in Pierre. This workshop will focus on valuing empty lots in cities. A motion was made by Star and seconded by Maas authorizing van Wyk to attend the two day course, September 12th and 13th in Pierre. All members voted in favor if this action, motion carried.

HIGHWAY

Joel Meyer, Highway Supt. and Eric Prunty from Brosz Engineering met with the board for the Bid Letting for the Construction of Structure & Approach Grading Str #22-211-050 (Bridge East of Corsica on 273rd St./ Co. Rd 560-5). Mike Pardy, representing Forterra, was also present for the bid letting.

At the advertised time of 10:00 a.m. the following bids were opened for the fore mentioned project:

Riley Bros Construction, P.O Box 535, Morris, MN 56267: Total Bid- \$361,524.50

Nolz Dragline & Const. INC, 2700 E. 60th N., Sioux Falls, SD 57104: Total Bid: \$514,890.92

Midwest Contracting, LLC, 2948 271st, Marshall, MN 56258: Total Bid: \$358,694.00

A-G-E Corporation, P.O Box 697, Fort Pierre, SD 57532: Total Bid: \$355,942.18

VanderPol Dragline INC. 1001 Hot Rod Road, Mitchell, SD 57301: Total Bid: \$497,321.00

The Apparent low bidder was A-G-E Contracting at \$355,942.18. Supt. Meyer and Prenty left to carefully review all of the bids before a final decision was made.

PLANNING AND ZONING:

Brian McGinnis, Planning and Development District III, was present for the Second reading of the Douglas County Zoning Amendments. McGinnis explained one final, minuscule change that was made in section 1107(B).

A motion was made by S. Lau and seconded by Maas to amend Section 1107 (B, 3) as follows:

3. A notice shall be posted in a conspicuous place on or near the property upon which action is pending. Such notice shall be not less than ~~seventeen inches (17") in height and eleven (11") in width with a white background and black letters not less than one inch (1") in height.~~ **twenty-four inches (24") wide and eighteen inches (18") tall with bold lettering.** Such posted notice shall be so placed upon such premises that it is easily visible from the road and shall be so posted at least seven (7) days before the date of such hearing. It shall be unlawful for any person to remove, mutilate, destroy or change such posted notice prior to such hearings.

All members voted in favor of this action, motion carried.

SECOND READING:

A motion was made by S. Lau and seconded by Maas to hold the second reading of the Douglas County Zoning Ordinance. All members voted in favor of this action, motion carried.

An ordinance entitled
"DOUGLAS COUNTY ZONING ORDINANCE"

Now Therefore BE IT ORDAINED by the Douglas County Commissioners, that the Official Zoning Ordinance be revised as follows:

The Douglas County Zoning Ordinance shall be revised and amended incorporating comprehensive changes in a version set forth at douglas.sdcounties.org and in the Office of the Planning and Zoning Administrator, entitled Douglas County Zoning Ordinance Adopted on May 1, 2018

Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the second reading on the *1st day of May, 2018.*

Roll call vote: Voting "aye": S. Lau, Star, Maas. Voting "Nay": I. Lau & Muntefering. Motion carried.

OTHER BUSINESS

Commissioners S. Lau updated the Board on the E911 Board Meeting that he attended in Charles Mix County. Charles Mix Co. Sheriff has recommended that the 911 Board be dismantled as the state now oversees all of the 911 Activity. No action was taken at this time.

BID LETTING CONT.

After reviewing all of the bids, Meyer recommended that the County accept the low bid submitted by A-G-E Corporation.

A motion was made by S. Lau and seconded by Star to accept the low bid from A-G-E for at total bid cost of \$355,942.18. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded my S. Lau authorizing the Chairman to sign the agreement with the State for Signing and Maintenance of the County Roads within Douglas County. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

A motion was made by S. Lau and seconded by Star to enter into executive session at 10:55 a.m. to discuss a personnel matter with Supt. Meyer. At 11:45 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

April Payroll: Commissioners 3393.88 Auditor 7362.19 Treasurer 7935.32 States Attorney 4722.87 Courthouse Janitor 5013.20 Equalization 6643.76 Register of Deeds 3703.00 Veterans Service Officer 794.90 Sheriff 16,507.59 Coroner 120.14 E911 26.66 Ambulance 1862.86 Welfare 156.59 Extension 2247.09 Weed &Pest: 328.50 Planning and Zoning 712.08 Museum 0.00 Park 0.00 Lincoln Life 1106.05

Agland Coop 56.39 fuel; The ALICE Training Institute 476.00 conference; Armour Chronicle 181.10 publishing; Assn. of Co. Weed and Pest Boards 150.00 dues; Corsica Globe 321.17 publishing; Corsica Hardware 72.21 supplies; Delmont Record 83.24 publishing; John Engelland 530.00 repairs; Gene Niehus 117.52 supplies; H&H Electric 703.46 repairs; Kim Klein 19.32 travel; Mid-American Research Chemical 233.89 supplies; McLeod's Office Supplies 315.16 election supplies; Northwestern Energy 2509.67 utilities; Office Products Center 94.15 supplies; USPS 121.00 postage; Jessica vanWyk 37.80 mileage; Wellmark BCBS 200.00 prof. fees.

ROAD AND BRIDGE FUND:

April Payroll: 22,202.39; Agland Coop 4848.58 fuel.

EMERGENCY MANAGEMENT

May Payroll: 1455.99; Pat Harrington 41.16 travel.

ADJOURNMENT

At 11:50 a.m. a motion was made by Star, seconded by Maas to adjourn until 9:00 a.m. on Tuesday May 22, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

MAY 22, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 22, 2018. Ivan Lau, Steve Lau, Marlin Maas, and Floyd Muntefering were present. Jerod Star arrived at 9:45 a.m. Also present was Auditor Barker and Sam Grosz representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Maas to adopt the agenda as posted. All members voted in favor of this action, motion carried.

HIGHWAY

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented an Approach Application and Permit submitted by Mike Goehring for the purpose of installing an approach at the following legal description: T97N, R62W, in the S W ¼ of Section 12 in East Choteau Twp. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion, all members voted in favor of this action, motion carried.

Meyer informed the Board that the 2007 Volvo motor grader caught fire yesterday (May 21st) and is currently waiting to be viewed by the insurance adjuster. Discussion was held with no action taken. S. Lau asked if there was a plan for seeding the ditches along County Road 3 (Betts Rd.) this summer. Meyer explained that they tried to seed it last year but the equipment was sliding due to the slope of the ditch. Discussion was held. Meyer will do some research and work on getting the ditch planted.

Maas asked if Meyer had gravel scheduled for 270th Street. Meyer said that the department is working on hauling gravel now and will get to it shortly.

WEED AND PEST

Mark Heisinger, Weed and Pest Board member, and Kim Klein, Weed and Pest Secretary met with the Board to discuss the department. According to Heisinger, Douglas County is one of the few Counties that does not have a Weed and Pest Supervisor. Being as the county does not have one, a lot of the work has fallen on the Board Members. Following discussion, a motion was made by Star and seconded by S. Lau to pay the Weed Board Members \$15.00 per complaint visit or when they need to take photos to be compliant with the Grant process, plus mileage. Star, Maas, S. Lau and Muntefering voted "aye", I. Lau voted "nay". Motion carried.

PLAT APPROVAL

A plat of Lot A-1, A Subdivision of Lot A of the NW ¼ of Section 5, T98N, R62W of the 5th P.M., Douglas County, SD was brought before the Board, however, it was tabled due to questions for the Planning and Zoning Administrator.

RISTY BENEFITS

Roger Risty and Sonja Norbye from Risty Benefits of Sioux Falls, met with the Board to present a quote for ancillary benefits. Discussion was held. A motion was made by S. Lau and seconded by Star to terminate the contract with Lincoln Life Financial Group and to contract with Risty Benefits for Employee benefits through Standard Life. The County will offer a Basic Life & AD&D Standard Life Insurance Policy and Weekly Income/ Short Term Disability to be paid 100% by the County as well as offering Voluntary Life and Voluntary Dental through Standard Life to all employees eligible for benefits. Voluntary options will be paid for by the employee. This agreement is contingent upon the Standard Life Company having an A+ rating. All members voted in favor of this action, motion carried.

EXECUTIVE SESSIONS

A Motion by Steve seconded by Star to enter into executive session to discuss a personnel matter at 10:55 a.m. At 10:58 a.m., Muntefering declared the meeting back to open session with the following action taken: A motion was made by S. Lau and seconded by Star to approve of employees donating Sick Leave to Roxane Wentz. The amount donated is on file at the auditor's office. All members voted in favor of this action, motion carried.

At 11:00 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session to

discuss a personnel matter. At 11:25 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

FEES REPORT:

Register of Deeds fees for April 2018 were \$2,694.00

Clerk of Courts fees for April 2018 were \$1,546.17

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2018

Checking Accounts	\$5,004.93
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$534,829.00
Savings Accounts.....	\$4,673,000.00

-Bank West- Armour

Certificate of Deposits	\$400,000.00
Total	\$5,613,733.93

FUND BALANCE

General Fund	\$2,555,309.15
Special Revenue Funds	\$1,264,377.86
Tax Increment District.....	\$13,025.39
Trust and Agency Funds	\$1,781,021.53
Total	\$5,613,733.93

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 73.99 repairs; Armour Dray 45.00 utilities; Armour Lumber 225.40 supplies; Armour City 148.10 utilities; Phyllis Barker 236.46 conference/travel; Julie Brenner 197.28 conference; Brevik Law Office 234.45 mental illness; Buhl's Dry Cleaning 123.00 maint. Charles Mix Co. Sheriff's Office 1050.00 jail fees; SDACO 1591.00 CLERP; Community Health Services 1966.21 prof. fees; Connecting Point 537.05 maint; Craig Parkhurst 1560.36 supplies/utilities; Darcy Lockwood 15.00 mental illness; Darrington Water 42.70 supplies; DCMH 50.00 prof. fees; Douglas Electric 273.00 utilities; Everson-Beukelman Post #274 200.00 memorial day expenses; First Security Finance 4630.61 debt services; Goldenwest 844.25 utilities; Mark Katterhagen 15.00 mental illness; Kim Klein 13.31 supplies; Krull's Market 68.37 supplies; Laib-Albrecht Post #249 200.00 memorial day expenses; Randy Larson 57.00 conference; Steve Lau 66.36 travel; Lewis & Clark Behavioral Health 160.00 mental illness; Lucy Lewno 166.47 mental illness; McGrath-Ferguson Post #52 200.00 Memorial Day expenses; McCleod's Office Supply 224.50 supplies; Mid-Continental 91,390.00 building repairs; Minnehaha Co. Auditor 157.80 mental illness; Northwestern Energy 2248.68 utilities; Noteboom Implement 100.20 maint; Office Product Center 912.24 supplies; Randall Com. Water Dist. 56.40 utilities; SD Public Assurance Alliance 34,443.22 insurance; State of SD 35.50 utilities; TEAM Laboratories 420.32 supplies; Jessica van Wyk 37.80 travel; Voyager fleet 1238.89 fuel; Whalen Law Office 1603.70 CAA fees; Wilson's True Value 406.78 supplies; Yankton Co. Sheriff's Office 50.00 mental illness; Yankton Co. Treasurer 118.75 mental illness.

ROAD AND BRIDGE FUND:

Agland Coop 2665.87 fuel; Armour Chronicle 173.25 publishing; Armour City 49.00 utilities; Avera Occupational Medicine 121.00 prof. fees; Bierschmach Equip. & Supply 3,500.00 rental; Brosz Engineering 8,540.00 Prof fees; Connecting Point 57.95 equip. repairs; Douglas Electric 294.60 utilities; Fousek Trucking 85.90 repairs; Goldenwest 123.90 utilities; Joel Meyer 362.23 clothing allowance/ travel; Lyle Signs 67.37 supplies; Northwestern Energy 209.92 utilities; SDACC 75.00 conference; SD Public Assurance Alliance 8,237.17 insurance; Transource Truck & Equip. Inc. 831.15 repairs/supplies; Voyager Fleet 460.98 supplies; WW Tire Service 1980.00 tires.

E911 SYSTEM

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT:

Armour Chronicle 90.00 publishing; Goldenwest 16.00 utilities; Office Products Center 502.56 supplies/equip; Wilson's True Value 65.02 supplies.

ADJOURNMENT

At 12:08 p.m. a motion was made by Maas, seconded by Star to adjourn until 9:00 a.m. on Thursday June 7, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioner Meeting
June 7, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday, June 7, 2018. I. Lau, S. Lau, Muntefering and Star were present. Auditor Barker and Sam E. Grosz, representing Douglas County Publishing were also present. Maas was absent. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by I. Lau seconded by Star to adopt the agenda as posted. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Star to approve of the May 1st and 22nd meeting minutes. All members voted in favor of this action, motion carried.

CANVASSING OF PRIMARY ELECTION VOTES

A motion was made by Star, seconded by I. Lau, to approve the canvass results of the Primary Election held on June 5 2018. All present voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board briefly to update them on his department. Meyer presented the contract between A.G.E Construction and the County to be signed by the Chairman for the bridge replacement project east of Corsica.

Dust Control was discussed with no action taken.

Meyer presented MN State bid prices for a CAT and John Deere Motor Grader. After discussion, a motion by S. Lau seconded by I. Lau, to purchase a John Deere Motor Grader off of the MN State Bid for \$309,754.00. All members voted in favor of this action, motion carried. Meyer reported that the total of the insurance check for replacing the old grader will be \$196,750.00.

SPECIAL ASSESSMENTS

Rob Hotchkiss, Delmont Board of Trustees President, met with the board to discuss special assessments that Delmont would like assessed to residents Taxes. The discussion was tabled until States Attorney Parkhurst is able to attend.

DOUGLAS COUNTY 4-H

Kim Klein, 4-H support Staff, met with the board briefly to update them on the 4-H department. Klein informed the Board that July 11th is the Consumer Decision Maker's Class for 4-H in Douglas Co. Because the county does not have a 4-H advisor, the board agreed to have Klein conduct the class on July 11th after attending the class in Bon Homme Co. the day prior. Therefore, a motion was made by S. Lau seconded by I. Lau authorizing Klein to attend the Consumer Decision Making Class in Bon Homme County on July 10th. All members voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by S. Lau seconded by Star authorizing Chairman Muntefering to sign a Plat of Lot A-1, A Subdivision of Lot A of the NW ¼ of Section 5, T98N, R62W of the 5th P.M., Douglas County, SD. All members voted in favor of this action, motion carried.

SHERIFF'S OFFICE

Jon Coler, Sheriff, met with the board as requested to discuss a personnel matter in executive session. Motion by S. Lau and seconded by Star to enter into executive session at 10:14 a.m. to discuss a personnel matter with Coler and Barker present. All members voted in favor if this action, motion carried. At 10:26 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

COMMUNITY HEALTH

Casandra Weatherford, Community Health Nurse, met with the Board to present her quarterly report and also to present the 2018-2019 contract. Weatherford reported that there was a 3% increase from last year, bringing the new contracted price to \$23,594.63. A motion was made by Star seconded by S. Lau authorizing the Chairman to sign the FY2018-2019 Public Health Services Contract between Douglas Co, DCMH and the Dept. of Health. All members voted in favor if this action, motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the Board to give them a brief update on the camping season. A motion was made by Star and seconded by S. Lau to enter into executive session at 10:55

a.m. with Wentz to discuss a personnel matter. Barker exited the session. At 11:00 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

EXECUTIVE SESSION

At 11:02 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session to discuss a personnel matter at the request of Auditor Barker. All members voted in favor of this action, motion carried. At 11:20 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

CLAIMS:

The following claims were approved for payment:

May 2018 Payroll: Commissioners 3393.85 Auditor 7280.02 Treasurer 7880.09 States Attorney 4722.87 Courthouse Janitor 4997.58 Equalization 6291.96 Register of Deeds 4131.02 Veterans Service Officer 794.91 Sheriff 16,215.33 Coroner 120.14 E911 26.66 Welfare Director 156.59 Ambulance 1468.89 Museum 0.00 Park 906.95 Fair Board 0.00 Extension 2297.12 Weed and Pest 830.43 Planning & Zoning 712.08. Lincoln Life 1106.05

GENERAL FUND:

Agland Coop 120.34 repairs/supplies; Armour Chronicle 901.69 publishing; Armour City 118.70 utilities; Phyllis Barker 76.44 travel; Buhl's Dry Cleaners 138.25 maint; Corsica Globe 963.16 publishing; Corsica Hardware 143.92 maint./supplies; Darrington Water 91.50 supplies; Dean's Auto Body 141.20 repairs; Delmont Record 773.23 publishing; Douglas County Treasurer 21.20 prof fees; DS Solutions 175.00 supplies; Election Systems Software 1537.70 election; FedEx 24.17 prof. fees; Keith Goehring 349.35 CAA fees; Goldenwest 830.79 utilities; 830.79 utilities; H&H Electric 89.52 repairs; Hub International 3201.02 prof. fees; Jennifer Koster 200.00 maint; Kim Huebner .71 supply reimb.; Kim Klein 56.84 travel; Mid-American Research Chemical 274.55 supplies; McLeod's Office Supply 51.75 supplies; Noteboom Implement 24.09 repairs; Office Products Center 90.14 supplies; Petty Cash 40.91 supplies; Ramkota Hotel Pierre 509.95 travel; SDAAO 300.00 travel; SDACO 75.00 travel; Select Service Center 63.27 repairs; USPS 548.00 postage; USPS 700.00 W&P Postage; Van Brothers 40.00 utilities; Jessica van Wyk 398.89 travel; Voyager Fleet Systems 1614.55 fuel; Wilson's True Value 166.38 supplies; Xpress Mart 95.98 supplies.

ROAD AND BRIDGE FUND:

May Payroll: 19,212.09; Agland Coop 4200.20 utilities/fuel; Armour City 49.00 utilities; Brosz Engineering 4000.00 prof. fees; Goldenwest 109.90 utilities; Kimball Midwest 330.34 supplies; Northwestern Energy 10.16 utilities; Noteboom Implement 744.30 repairs/maint.; Transource Truck & Equip. 431.04 repairs; USPS 72.00 rent; Voyager Fleet 512.15 fuel.

E911 SYSTEM:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System;

EMERGENCY MANAGEMENT

May Payroll: 1445.00; Agland Coop 35.74 fuel; Goldenwest 16.00 utilities;

ADJOURNMENT

At 11:25 a.m., a motion was made by S. Lau, seconded by Star, to adjourn until 9:00 a.m. on Tuesday June 19, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING

Tuesday, June 19, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 19, 2018. Floyd Muntefering, Steve Lau, Ivan Lau, Jerod Star, and Marlin Maas were present. Also present were Auditor Phyllis Barker, and Sam Grosz, representing Douglas County Publishing. The meeting was called to order by Chairperson Muntefering. The Pledge of Allegiance was recited. Motion made by Star seconded by I. Lau to adopt the amended agenda. All voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Derek McTighe, Brosz Engineering, Met with the Board to give an update on the bridge replacement project. McTighe reported that he has spoken with A.G.E Construction and they plan on starting the project the week after Labor Day and expect to be done in about three weeks, weather permitting. McTighe also presented a Proposal for Professional Engineering. A motion was made by Star and seconded by Maas to accept the Proposal for Professional Engineering Services not to exceed \$32,200.00 with Brosz Engineering. Discussion was held. All members voted in favor of this action, motion carried. The Board thanked McTighe for the information upon his exit.

Joel Meyer, Highway Superintendent, gave a brief update on his department. Dust control was discussed. The Board agreed to do the club house entrance at the golf course, the road south of the camp ground and all of the other spots regularly sprayed by the county.

A.L.I.C.E TRAINING:

Deputy Dustin Palmquist, met with the Board to inform them that he has completed the A.L.I.C.E Training and received his certification. Discussion was held. It was decided that Palmquist will hold a training at the Courthouse in August of this year and invite different organizations from the County.

STATES ATTORNEY:

States Attorney Parkhurst met with the Board briefly. Jessica van Wyk was also present. At 10:15 a.m., a motion was made by S. Lau and seconded by Maas to enter into executive session at the request of Parkhurst to discuss potential litigation with van Wyk and Barker present. At 10:50 a.m., Chairman Muntefering declared the meeting back to open session with no action necessary.

PARK

Roxane Wentz, Park Caretaker, met with the Board briefly to inquire about a dumping station at the campground. Chairman Muntefering confirmed that there was one on the property. Wentz explained that she was not told about it, therefore it has not been used to her knowledge or pumped out. The board agreed that is should be emptied and asked Wentz to schedule the work to be done.

CORRESPONDENCE

A sidewalk repair estimate from Wunder Construction was reviewed by the Board with no action taken.

A letter from DENR was reviewed by the Board with no action necessary.

FEES REPORT

Clerk of Courts fees for May 2018 were \$3538.40

Register of Deeds fees for May 2018 were \$3,538.40

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: MAY 2018

Checking Accounts	\$2,551.87
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Undeposited receipts.....	\$36,248.15
Savings Accounts.....	\$3,820,000.00
-Bank West - Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,259,700.02

FUND BALANCE

General Fund	\$2,416,955.58
Special Revenue Funds	\$1,536,057.09
Debt Service Funds (County TID #1)	\$13,025.39

Trust and Agency Funds \$293,661.96
Total \$4,259,700.02

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Applied Concepts 40.00 repairs; Armour Dray 45.00 utilities; Armour Fire Dept. 75.00 election; Beth Harrington 146.35 election; Betty Feenstra 153.40 election; Linda Broecher-Pfeifer 145.00 election; Carol Gerlach 162.02 Election; Charles Mix Co. Sheriff's Office 3,250.00 jail fees; Cindy Buck 20.42 election; Community Health Services 2025.20 prof. fees; Corsica Community Bldg. 75.00 election; DCMH 100.00 jail prof fees; Deb Hinckley 155.88 election; Deb Stern 154.24 election; Delmont Community Center 75.00 election; Dept. of Revenue 35.00 prof. fees; Dianne Feenstra 174.87 election; Douglas Co. Electric 41.91 maint; John Engelland 262.50 repairs; First Security Finance 4630.61 debt services; Harrison Community Church 75.00 election; Jean Fink 161.13 election; Joanne Hartmann 155.08 election; Kathleen Lau 27.14 election; Krull's Market 80.77 election; Fred Kuil 106.68 travel; Linda Montgomery 145.00 elections; Loren Vreugdenhil 162.64 election; Mary Oakland 125.00 election; Office Products Center 137.96 supplies; Phyllis Bordewyk 161.80 election; Priscilla Lau 145.00 elections; Ramkota Hotel Pierre 98.99 travel; Randall Water Dist. 96.00 utilities; Star Manufacturing 488.00 repairs (grader fire); State of SD 1806.83 Predatory Animal Fund; State of SD 35.50 utilities; Sue Denning 153.40 election; Swier Lawfirm 1321.44 CAA fees; Vogt's Repair 416.82 repairs; Nathan Wunder 178.57 repairs.

ROAD AND BRIDGE

Agland Coop 40.00 fuel; Corsica Fire Dept. 625.00 repairs (grader fire); Northwestern Energy 141.89 utilities; Noteboom Implement 55.32 supplies; Star Manufacturing 488.00 repairs; Vogt's Repair 607.50 repairs; Wilson's True Value 31.97 supplies.

TID DISTRICT:

Great Western Bank 13,025.39 TID principal/interest.

ADJOURNMENT

At 11:00 a.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday July 3, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

July 3, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 3, 2018. I. Lau, S. Lau, Maas, Muntefering and Star were present. Also present were Auditor Barker and Sam Grosz, Representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by Maas seconded by Star to adopt the amended agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Maas to approve of the June 7th and 19th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer was unable to attend the meeting. Auditor Barker presented an approach Application and Permit that was submitted by Jim Fousek for the purpose of installing an approach at the following legal location: Lot 6 of the NE ½ of the NE ¼ of Section 31, Charles Mix County. The approach will be off Old Hwy 18 with in Douglas County. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion. All members voted in favor of this action, motion carried.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the board briefly. Van Wyk requested approval to add call forwarding to her phone line, making her more accessible while she is out assessing properties. A motion was made by S. Lau and seconded by Star authorizing the Director of Equalization to add call forwarding to her monthly phone bill. All members voted in favor of this action, motion carried.

van Wyk explained that she feels there should be a public notary within the courthouse that is there on a regular basis. The Board agreed that the service should be offered and authorized one courthouse employee to complete the process to become notarized.

A motion was made by Star and seconded by Maas to approve the purchase of a new desk for the Director of Equalization's office out of the 2018 budget as scheduled. All members voted in favor of this action, motion carried.

PARK/ GOLF COURSE

A motion was made by Star and seconded by Maas to approve of the installation of a security yard light by the north entrance to the campground. All installation expenses are to be paid by Dakota Trails Golf Course. All members voted in favor of this action, motion carried.

The option of offering permanent/seasonal camp sites at the campground was discussed. A motion was made by S. Lau and seconded by Star to allow for permanent camping spots to be purchased at a prorated fee for 2018 and \$500.00 per season for future years. All members voted in favor of this action, motion carried. To purchase a campsite, please contact Park Caretaker, Roxane Wentz.

2019 BUDGET REQUEST

Dr. Tom Stanage, Lewis and Clark Behavioral Health Center, met with the board to give an annual review and submit the 2019 budget request. No action was necessary.

PLAT APPROVAL

A motion was made by I. Lau and seconded by Maas to approve the following plats:

Survey of Beuning Tract 1 in Govt. Lot 1 in the NE ¼ of Section 5, T99N, R62W, of the 5th P.M., Douglas County, South Dakota.

Survey of Beuning Tract 1 in the NE ¼ of Section 8, T99N, R62W, of the 5th P.M., Douglas County, South Dakota.

A Plat of Fink's Tact 1 & 2, A subdivision of the SE ¼ of Section 18, T99N, R62W of the 5th P.M., Douglas County, South Dakota.

CONTINGENCY TRANSFER:

A motion was made by Maas and seconded by S. Lau, to introduce the following resolution. Voting "aye": S. Lau, Star, Maas and Muntefering. Voting "nay": I. Lau. Motion carried.

RESOLUTION #2018-02
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2018 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-711-411 (Planning and Zoning Salaries) in the amount of \$1,000.00
101-711-412 (Planning and Zoning OASI) in the amount of \$200.00
101-711-413 (Planning and Zoning Retirement) in the amount of \$130.00
101-711-414 (Planning and Zoning Work Comp.) in the amount of \$30.00
101-711-415 (Planning and Zoning Group Ins.) in the amount of \$400.00
101-711-422 (Planning and Zoning Prof. Fees) in the amount of \$5,000.00
101-711-423 (Planning and Zoning Publishing) in the amount of \$1,000.00
101-711-426 (Planning and Zoning Supplies) in the amount of \$200.00
101-711-427 (Planning and Zoning Travel) in the amount of \$100.00

EXECUTIVE SESSION:

At 10:25 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session at the request of Auditor Barker to discuss a personnel matter. At 10:45 a.m., Chairman Muntefering declared the meeting back to open session with the following action taken.

A motion was made by Maas and seconded by S. Lau to adopt the updated Job Description for the Deputy Auditor position and to authorize the Auditor to advertise for a new full-time deputy. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Maas to increase Kim Klein's hourly wage to \$12.50 per hour after the completion of her six-month probationary period and also because Klein is currently acting as the department head for the 4-H Office. This increase will be reflected on July payroll and prorated back to June 16th (the date of her completed probationary period). All members voted in favor of this action, motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

June Payroll: Commissioners 3393.81 Auditor 7154.27 Treasurer 7761.16 States Attorney 4722.86 Courthouse Janitor 4814.48 Equalization 6414.89 Register of Deeds 3854.28 Veterans Service Officer 805.91 Sheriff 16,370.22 Coroner 0.00 E911 26.66 Welfare Director 156.51 Ambulance 2144.39 Museum 0.00 Park 904.10 Fair Board 191.70 Extension 2288.09 Weed and Pest 960.04 Planning & Zoning 609.52. Lincoln Life 1086.28
Agland Coop 95.60 repairs; Armour Chronicle 293.99 publishing; Armour Lumber Co. 280.06 repairs; Armour City 226.50 utilities; Bender's Sewer and Drain 379.00 park maint.; Cole Papers 320.24 supplies; Connecting Point 10242.24 prof. fees; Corsica Globe 370.99 publishing; Corsica Hardware 203.98 repairs; Delmont Record 224.59 publishing; John Engelland 637.94 equip. reimbursement; Fairway Seed 87.50 supplies; Goldenwest 889.88 utilities; Jacks Uniforms & Equip. 206.77 sheriffs uniforms; Jury and Witness fees 1770.76 prof fees; Carolyn Lau 134.40 travel; Northwestern Energy 1408.94 utilities; Office Products Center 148.36 supplies; Craig Parkhurst 1930.60 prof fees/supplies/travel/utilities; Tessiers 1250.00 prof fees; Voyager Fleet 1457.00 fuel.

ROAD AND BRIDGE FUND:

June Payroll: 19,087.48; Armour Dray 25.00 utilities; Armour Lumber Co. 36.92 supplies; Armour City 49.00 utilities; Brosz Engineering 655.00 prof. services; Connecting Point 1665.25 prof fees; Goldenwest 125.82 utilities; Paul Groeneweg 252.36 repairs; Joel Meyer 82.32 travel; Newman Signs 18.20 repairs; Noteboom Implement 316.50 tires; Office Products Center 177.92 supplies; SD dept. of Transportation 651.00 road repairs; Transource Truck & Equip. 2597.23 repairs; Voyager Fleet 472.62 fuel; WW Tire Service 2734.80 tires.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System

EMERGENCY MANAGEMENT FUND

June payroll 1444.98; Goldenwest 16.00 utilities; Pat Harrington 340.79 travel; Pioneer Designs 365.00 supplies;

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging 42.00 prof fees.

ADJOURNMENT

At 11:15 a.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday July 24, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

July 24, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 24, 2018. Ivan Lau, Steve Lau, Marlin Maas, Jerod Star and Floyd Muntefering were present. Also present were Auditor Phyllis Barker, Gerri Olson, representing Douglas County Publishing, Treasurer Julie Brenner, and Director of Equalization Jessica van Wyk. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action, motion carried.

TOWN OF DELMONT

States Attorney Parkhurst, and Sheriff Jon Coler met with the Board to discuss an issue at an establishment in Delmont. Rob Hotchkiss, Delmont Board of Trustees, who was scheduled to meet with the Board at 9:00 a.m., arrived at 9:10 a.m. Auditor Barker presented Hotchkiss with a letter as requested at the prior meeting outlining what the county will accept in regards to Special Assessments.

A motion was made by S. Lau seconded by Star at 9:11 a.m. to enter into an Executive Session at the request of Hotchkiss with Sheriff Coler and States Attorney Parkhurst present to discuss a personnel matter. At 9:15 a.m., Chairman Muntefering declared the meeting back to open session with no action taken. Hotchkiss, Sheriff Coler and Parkhurst exited the meeting.

2019 BUDGET REQUEST

Lisa Gorrel, LifeQuest, met with the Board to update them on the services LifeQuest provides and to request continued funding of \$5,100 for 2019. The Board thanked Gorrel for the information. No action was necessary at this time.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the board briefly to update them on his department. Meyer updated the Board on the damage done to roads during the flooding. He also said that patching will start today and they hope to start the overlay project at the end of next week. Meyer informed the Board that dust collection is done for the year. The speed limits around New Holland were discussed. Meyer will look into moving them and make a recommendation at the next meeting. At 10:00 a.m. a motion by S. Lau and seconded by Star to enter into an executive session with Meyer to discuss a personnel matter. At 10:28 a.m., Chairman Muntefering declared the meeting back to open session. A motion was made by S. Lau to fire the Highway Superintendent and the Assistant Highway Superintendent. Chairman Muntefering asked for a second twice. Motion died for lack of second.

PLANNING AND ZONGING

Jessica van Wyk, Planning and Zoning Administrator, met with the board briefly to discuss the Plat signing process. It was agreed that no Plats will be signed by the County Commissioners until they have been reviewed and signed by the Planning and Zoning Board. No action was necessary.

OTHER BUSINESS

A motion was made by S. Lau and seconded by Maas pre-authorizing John Engelland to purchase a skid loader for grounds maintenance as budgeted for in the 2018 budget. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the Joint Cooperative Agreement with Planning and Development District III for an annual fee of \$11,707.00. Voting "aye": S. Lau, Star, Maas and Muntefering. Voting "nay": I. Lau. Motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on the storm/flooding damage from the storm earlier this month. No action was required.

2019 BUDGET

The 2019 Departmental Budget Requests were reviewed by the Board. Present at this time were Tim Goldammer, Joel Meyer, Julie Brenner and Jessica van Wyk. The Provisional Budget hearing is scheduled for September 4, 2018. No action taken at this time.

At 11:58 a.m., the Board recessed to attend lunch at the Senior Citizens Center. At 1:00 p.m., The Board reconvened to complete the budget requests.

FEES REPORT:

Register of Deeds fees for June 2018 were \$1,624.50
Clerk of Courts fees for June 2018 were \$2,652.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2018

Checking Accounts	\$22,340.05
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$22359.19
Savings Accounts.....	\$3,864,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,309,599.24

FUND BALANCE

General Fund	\$2,359,923.55
Special Revenue Funds	\$1,739,757.56
Tax Increment District.....	\$0.00
Trust and Agency Funds	\$209,918.13
Total	\$4,309,599.24

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 123.98 supplies; Buhl’s Cleaning 123.00 maint.; Charles Mix County Sheriff’s Office 500.00 Jail fees; Community Health Services 2025.20 prof fees; Darrington Water 48.80 supplies; DCMH 150.00 prof fees; Dean Schaefer Court Reporting 30.00 prof. fees; Election Systems and Software 651.32 election supplies; First Security Finance 4630.61 debt services; Graham Tire-Mitchell 485.14 repairs; H&H Electric 108.34 repairs; Hotel Alex Johnson 332.90 travel; Kim Klein 18.48 mileage; Krull’s Marker 94.40 election supplies; Northwestern Energy 1148.63 utilities; Office Products center 109.79 supplies; Pioneer Designs 200.00 vehicle decals; Randall Water Dist. 98.20 utilities; SD Counties 555.00 travel; State of SD 34.75 utilities; Swier Law firm 4064.52 CAA fees; Tessier’s 1033.35 repairs; Thompson Reuters 646.24 law books; USPS 1804.05 postage; Van Brothers 40.00 utilities; Wilson’s True Value 110.04 supplies; Wunder Construction 234.69 repairs.

ROAD AND BRIDGE FUND:

Agland Coop 3106.23 fuel/ supplies; Brosz Engineering 1015.00 prof fees; Corsica Hardware 16.97 repairs; Northwestern 164.33 utilities; SD Counties 185.00 travel; SDPAA 140.42 insurance; Vogt’s Repair 29.76 supplies; Wilson’s True Value 57.30 supplies; Z & S Dust Control 4854.16 repairs.

ADJOURNMENT

At 1:50 p.m. a motion was made by Star, seconded by Maas to adjourn until 9:00 a.m. on Tuesday August 7, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

August 7, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 7, 2018. Ivan Lau, Steve Lau, Marlin Maas and Floyd Muntefering were present. Commissioner Star was absent. Also present were Auditor Barker and Sam Grosz, representing Douglas County Publishing, who was accompanied by Jen Kellogg. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Maas seconded by S. Lau to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by Maas to approve of the July 3rd and 17th meeting minutes. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the board briefly to update them on his department. Meyer informed the Board that after review, Chairman Muntefering had previously signed the ROW Agreement with Goldenwest Communications, as it was time sensitive, for boring under a County road. Meyer also informed the board that overlay patching had been completed and now Commercial Asphalt plans on starting the overlay project on Mt. Vernon Road shortly.

NEW HOLLAND SPEED LIMITS

After assessing the situation that was discussed at the prior meeting, Meyer suggested eliminating the 35-mph buffer south of New Holland and to drop down to 20 mph entering town as it has been. A motion was made by Maas and seconded by S. Lau to remove the 35 mph speed limit south of New Holland and go directly to 20 mph when entering town. All members voted in favor of this action, motion carried.

PLANNING AND DEVELOPMENT DISTRICT III

Greg Henderson of Planning and Development District III, met with the Board to present them with the Annual Update for 2017. Discussion was held. The Board thanked Henderson for the information. No action was required.

PLAT

A Plat of Tract 1 of Reimnitz Addition in the NW $\frac{1}{4}$ of Section 6, T99N, R63W, of the 5th PM, Douglas County, South Dakota was reviewed by the Board and signed by the Auditor as necessary.

CORRESPONDENCE:

An email from SDSU Extension was read announcing that the new 4-H Youth Advisor, Laura Beall, will be starting August 6th and will be shared amongst Douglas and Bon Homme Counties. No action was needed at this time.

A letter from the SD Department of Health was read regarding the new Forensic Testing Fee Schedule effective July 30, 2018.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

July Payroll: Commissioners 3393.82 Auditor 7266.82 Treasurer 7790.07 States Attorney 4722.86 Courthouse Janitor 4513.13 Equalization 6414.93 Register of Deeds 3854.27 Veterans Service Officer 794.85 Sheriff 16,063.07 Coroner 120.05 E911 26.66 Ambulance 1597.52 Welfare 156.51 Extension 2627.70 Weed & Pest: 868.32 Planning and Zoning 660.56 Museum 0.00 Park 904.12 Agland Coop 214.77 repairs/supplies; Armour Chronicle 521.77 publishing; Armour Dray 439.00 utilities; Armour Lumber Company 1731.05 repairs; Armour City 138.30 utilities; B&H Tree Service 637.45 repairs; B&L Communications 1530.09 repairs; Buhl's Dry Cleaners 123.00 repairs; Cole Papers 232.04 supplies; Community Health Services 2025.20 prof. fees; Corsica Globe 80.97 supplies; Corsica Hardware 80.97 supplies; Darrington Water 30.50 supplies; Delmont Record 200.17 publishing; DM Construction 334.05 repairs; Goldenwest 869.19 utilities; H&H Electric 1688.32 repairs; Intense Design 110.46 supplies; Klein's 124.41 supplies; Kone Inc. 658.80 repairs; Light & Siren 5112.17 supplies; Mid-American Research Chemical 214.70 supplies; McLeod's 91.66

supplies; Office Products 183.90 supplies; Select Service Center 762.32 repairs; SD Dept. of Public Safety 2340.00sheriff radios; Van Brothers 200.00 utilities; Van Deist Supply Co. 2547.00 prof. fees; Voyager Fleet Systems 1535.93 fuel; Wilson's True Value 157.82 supplies.

ROAD AND BRIDGE FUND:

July Payroll: 19.973.16; Agland Coop 2447.25 supplies; Armour Dray 25.00 utilities; Armour City 49.00 utilities; Commercial Asphalt 607.50 road repairs; Goldenwest 121.76 utilities; Northwestern Energy 12.43 utilities; Noteboom Implement 230.35 repairs; Vogt's Repair 213.15 repairs; Voyager Fleet 493.32 fuel.

E-911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

July Payroll: 1,444.99 Goldenwest 16.00 utilities; Wilson's True Value 33.43 supplies.

ADJOURNMENT

At 10:20 a.m. a motion was made by S. Lau and seconded by Maas to adjourn until 9:00 a.m. on Tuesday August 21, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

AUGUST 21, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 21, 2018. I. Lau, Maas, Star and Muntefering were present. S. Lau was absent. Also present were Auditor Barker and Jen Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by I. Lau and seconded by Star to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board briefly to update them on his department. Meyer informed the Board that the Mount Vernon overlay project is completed as well as patching for the year.

SURPLUS PROPERTY

A motion was made by Star seconded by Maas to surplus the garbage bin from the 4H Building. All members voted in favor of this action, motion carried.

DOUGLAS COUNTY 4H

Laura Beall, 4H Youth Advisor, met with the Board to introduce herself and discussed her plans for the program. The Board welcomed Beall to Douglas County and is eager to see her ideas in motion.

DOUGLAS COUNTY MEMORIAL HOSPITAL

Heather Messer, Douglas County Memorial Hospital, met with the Board on behalf of the Hospital to ask for authorization to use the 4-H Building in the event of an emergency at the hospital.

Discussion was held. The Board agreed with the proposal, with one minor change to be made.

Messer will make the requested change and have the updated Agreement available for signing at the next meeting.

A motion was made by Star and seconded by I. Lau authorizing the Douglas County Memorial Hospital to use the 4H Building in the event of a natural or man-made disaster that would leave Douglas County Memorial Hospital in need of an alternate patient caresite or a site that would serve as a waiting area for friends and family waiting for health information on patients.. All members voted in favor of this action, motion carried.

CONTINGENCY TRANSFER

A motion was made by Maas and seconded by Star, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2018-03 TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2018 adopted budget for the following department to discharge just obligations of said appropriations; and

WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations:

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

Historical Museum Repairs & Maintenance (101-512-425) in the amount of 2000.00.

DRAINAGE

At the advertised time of 10:00 a.m. the Board of County Commissioners recessed and convened as a Drainage Board to review a Drainage Permit submitted by Travis Fink. Travis and Ewald Fink were present to explain the proposed project. No one from the public was present in opposition. Brief discussion was held.

A motion was made by Maas and seconded by I. Lau to accept the Drainage permit submitted by Travis Fink for the purpose of installing underground drain tiling in the East ½ of Section 24, Belmont Township, Douglas County, SD. A roll call vote was taken with the following votes being recorded: Voting "aye": Star, I. Lau, Maas, and Muntefering. Voting "nay": none. Absent: S. Lau. Motion carried.

FEES REPORT:

Clerk of Courts fees for July 2018, were \$3,981.59
Register of Deeds fees for July 2018, were \$6,315.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2018:

Checking Accounts	\$3829.30
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$14,649.99
Savings Accounts.....	\$3,902,000.00
-Bank West - Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,321,378.96

FUND BALANCE

General Fund	\$2,275,647.43
Special Revenue Funds	\$1,838,732.52
Trust and Agency Funds	\$206,999.01
Total	\$4,321,378.96

CLAIMS

The following claims were approved for payment:

GENREAL FUND:

Armour Dray 45.00 utilities; Charles Mix County Sheriff's Office 600.00 jail fees; Connecting Point 54.38 prof fees; DCMH 50.00 prof fees; Dept. of Revenue 105.00 fees; John Engelland 318.44 furniture reimb.; First Security Finance 4630.61 debt services; Koehn Bros. Funeral Home 1500.00 indigent burial; Mid-American Research Chemical 232.25 supplies; Floyd Muntefering 164.64 travel; Northwestern Energy 1641.54 utilities; Office Product Center 244.15 supplies; Radar Shop 129.00 repairs; Randall Community Water Dist. 109.20 utilities; State of SD 34.75 utilities; TEAM Laboratories 977.52 supplies; Wilson's True Value 138.22 supplies.

ROAD AND BRIDGE FUND:

Avera Occupational Medicine 87.00 prof fees; Commercial Asphalt 1,227,667.51 overlay and patching; Connecting Point 18.12 prof. fees; Lodge at Deadwood 333.00 travel; Northwestern Energy 136.61 utilities; Noteboom Implement 693.55 repairs; Transource Truck & Equip. 10,443.47 repairs; Wilson's True Value 17.98 supplies;

EMERGENCY MANAGEMENT FUND:

Pat Harrington 314.16 travel; Wilson's True Value 120.93 supplies.

E911 SYSTEM

Charles Mix County 38,784.93- 1st and 2nd Qtr. E911 Services.

ADJOURNMENT

At 10:20 a.m. a motion was made by Star seconded by Maas, to adjourn until 9:00 a.m. on Tuesday September 4, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
SEPTEMBER 04, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 04, 2018. I. Lau, S. Lau, Star and Muntefering were present. Also present were Auditor Barker, and Sam Grosz, representing Douglas County Publishing. Maas was absent. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion made by Star, seconded by I. Lau, to adopt the amended agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by S. Lau and seconded by I. Lau to approve the minutes from the August 7th and 21st meetings. All members voted in favor of this action, motion carried.

TREASURERS OFFICE

Julie Brenner, Treasurer, met with the board briefly to update them on a new House Bill that will be affecting her office. A motion was made by Star and seconded by I. Lau to introduce the following resolution. All members voted in favor of this action, motion carried.

Resolution #18-04

RESOLUTION ON REFUND ON WHEEL TAX

WHEREAS the South Dakota legislature has passed House Bill 1195, authorizing the refund of state fees except for credit card fees and mailing fees by County treasurers, on vehicles that have been registered or licensed in error: and

WHEREAS said statute makes it optional for counties to also refund the County wheel tax collected in connection with such erroneous registrations:

NOW THEREFOR, BE IT RESOLVED by the board of County Commissioners that the Douglas County Treasurer is hereby authorized and directed not to refund the County wheel tax paid in connection with such erroneous registrations.

Dated this 4th day of September, 2018.

SIGNED: _____
Chairman, Douglas County Board Commissioners

ATTEST: _____
County Auditor

Brenner asked for approval to purchase a new computer for her office, as budgeted. A motion was made by S. Lau seconded by Star authorizing the Treasurer to purchase a new computer from connecting point as budgeted in the 2018 budget. All members voted in favor if this action, motion carried.

DRAINAGE

A motion was made by S. Lau and seconded by Star to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board to review three permits submitted.

At the Advertised time of 9:30 a.m., the board met to review a Drainage Application submitted by Joe Brenner. The proposed project is to install underground drain tiling in the NW ¼ of Section 8, Belmont Twp., Douglas County, SD. Joe Brenner was present to explain the project. No one was present in opposition.

A motion was made by S. Lau seconded by Star approving the drainage permit submitted by Joe Brenner for the purpose of installing underground drain tiling in the NW ¼ of Section 8, Belmont Twp. A roll call vote was taken with the following votes recorded: Voting "aye": S. Lau, Star, I. Lau and Muntefering. Voting "nay": None. Absent: Maas. Motion carried.

Ivan and Jeremy Fink, Valley Fink LLC, met with the board to explain a proposed drainage project. Formal action will be taken at 9:00 a.m. on September 10th.

At the advertised time of 10:00 a.m., The Board reviewed a Drainage Permit as submitted by Eldon and Carl Baier. Carl Baier was present and explained the proposed project to the Board. No one from the public was present in opposition. A motion was made by S. Lau and seconded by Star to approve the drainage permit submitted by Eldon and Carl Baier for the purpose of installing underground drain tile in the NW ¼ of Section 32 in Lincoln Township. A roll call vote was taken

with the following votes recorded: Voting "aye": S. Lau, Star, I. Lau and Muntefering. Voting "nay": None. Absent: Maas. Motion carried.

The Board convened as a Drainage Board and re-convened as a Board of County Commissioners.

PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2019 Provisional Budget. A motion was made by Star and seconded by I. Lau to approve the 2019 Provisional Budget as published. All members voted in favor of this action, motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 18th meeting.

OTHER BUSINES

A motion was made by S. Lau and seconded by I. Lau authorizing Pat Harrington to attend a conference in Sioux Falls, SD on September 10-12th. All members voted in favor of this action, motion carried.

A motion was made by Star and seconded by I. Lau authorizing the Auditor to purchase a computer and printer for her office from Connecting Point as budgeted in the 2018 budget. All members voted in favor of this action, motion carried.

Chairman Muntefering signed the MOU agreement with Douglas County Memorial Hospital for use of the 4-H Building in the event if a disaster.

A motion was made by Star and seconded by S. Lau to agree to split the cost of trimming trees along 273rd Ave. (East of Select Service on the south side of the road) with Farland Barse. All members voted in favor of this action, motion carried. These trees are in the County Right of Way.

CORRESPONDENCE

A letter from the DENR was reviewed with no action needed.

A memo from Planning and Development District III was read with no action required.

CLAIMS

The following claims were approved for payment:

August Payroll: Commissioners 3445.81 Auditor 7278.45 Treasurer 7780.95 States Attorney 4722.86 Courthouse Janitor 4886.97 Equalization 6521.96 Register of Deeds 3854.28 Veterans Service Officer 794.90 Sheriff 16,460.18 Coroner 120.05 E911 26.66 Ambulance 2773.59 Museum 0.00 Park 904.30 Fair Board 0.00 Extension 2429.54 Weed and Pest 714.60 Planning & Zoning 655.52. Standard Life Insurance 1438.56.

GENERAL FUND

Armour Chronicle 664.02 publishing; Corsica Globe 331.82 publishing; Delmont Record 292.82 publishing; Gene Niehus 184.25 repair reimbursement; H&H Electric 622.55 repairs; Fred Kuil 219.60 travel; Steve Lau 79.80 travel; Laura Beall 10.08 travel; Leah Rus 100.00 conference; Marlin Maas 184.80 travel; Marshall & Swift 1519.90 prof fees; Office Product Center 168.82 supplies; Jerod Star 151.20 travel; The Parkston Advance 94.50 publishing; Jessica vanWyk 1190.68 travel

ROAD AND BRIDGE FUND

August payroll: 19,245.35.

EMERGENCY MANAGEMENT FUND:

August Payroll: 1,455.99

ADJOURNEMENT

At 10:28 a.m., a motion was made by S. Lau seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday September 18, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____

Floyd Muntefering
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
SEPTEMBER 18, 2018

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 18, 2018. I. Lau, S. Lau, Muntefering, Maas and Star were present. Also present were Auditor Barker, Sam Grosz, representing Douglas County Publishing, Treasurer Julie Brenner and Tim Goldammer. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer asked for approval to attend the North Central Regional Local Road Conference in Rapid City in October. A motion was made by Maas and seconded by I. Lau authorizing Superintendent Meyer to attend the conference on October 18th- 19th in Rapid City. S. Lau opposed, all others voted aye, motion carried.

OTHER BUSINESS

Tim Goldammer, County Resident, met with the board to discuss the issue of livestock facilities leaving their dead animals uncontained on the side of the road. The board agreed that this was an issue and will seek legal counsel for a solution. No action was taken at this time.

PARK

Steve Lau discussed the water leak at the campground. Rodney Wentz had to use his personal tractor to correct the concrete pad in front of the bath house after it was removed in order to fix the leak. The board agreed that Wentz should be reimbursed.

A motion was made by S. Lau and seconded by Maas to reimburse Rodney and Roxane Wentz at a rate of \$100.00 for the use of their personal tractor. All members voted in favor of this action, motion carried.

DRAINAGE

A motion was made by S. Lau and seconded by Star to recess as a Board of County Commissioners and convene as a drainage board. Sam Reimnitz, County Resident, and Scott Hanson of East River Land Improvement, met with the board to discuss a possible drainage project. No action was needed at this time.

As advertised, the Board reviewed a Drainage Permit submitted by Keith Goehring and Travis Fink for the purpose of installing underground drain tiling in the S ½ of the SE ¼ and the S ½ of the SW ¼ of Section 28 of Lincoln Township, Douglas County, SD.

A motion was made by S. Lau and seconded by Maas to approve the permit submitted by Travis Fink and Keith Goehring. All members voted in favor of this action, motion carried.

ADOPTION OF ANNUAL BUDGET

A motion was made by Star and seconded by S. Lau to approve of the following changes to the 2019 Annual Budget. All members voted in favor of this action, motion carried.

General Fund Changes:

Cash Applied to the general fund increased to 293,501.64. Total Taxes Levied decreased to 1,732,554.00.

Road and Bridge Fund:

Cash Applied was increased to 472,485.50. Total Taxes Levied were decreased to 562,827.00.

At the advertised time of 10:00 a.m., aside from the newspaper representative, no one was present representing the public for the adoption of the 2019 Annual Budget.

Maas introduced and moved for the adoption of the following resolution, Star seconded.

RESOLUTION #2018-05
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2019 and ending December 31, 2019 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 18th day of September, 2018. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2019 through December 31, 2019.

GENERAL FUND: \$1,732,554.00 at 2.435 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$562,827.00 at .790 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,295,381.00 at 3.225 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota

Floyd Muntefering, Chairperson
Steve Lau, Commissioner
Jarod Star, Commissioner
Marlin Maas, Commissioner

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting "aye": Star, I. Lau, Maas, S. Lau and Muntefering. Voting "nay": none. Absent: none. Motion Carried.

As of September 18, 2018, these levies are not approved by the SD Department of Revenue.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager met with the Board to update them on his department. Harrington presented the 2019 SLA contract between Douglas County and the State of SD. A motion was made by I. Lau and seconded by S. Lau authorizing the Chairman to sign the SLA agreement with the State for 2019. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star to adopt the Civil Disturbance Annex into the Douglas County Emergency Operations Plan. All members voted in favor of this action, motion carried. Harrington informed the Board that he was awarded a Homeland Security Grant to purchase a UTV for emergency situations. Harrington also reviewed the Pre-Disaster Mitigation Plan with no action required at this time.

PLAT APPROVAL

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the Plat of Tract A of Koedam's Addition, Located in Lots B and C of the NW ¼ of Section 1, T99N, R63W of the 5th p.m., Douglas County, SD. All members voted in favor if this action, motion carried.

A motion was made by S. Lau and seconded by Star authorizing the Chairman to sign the Plat of Fechner Tract 1 in the North ½ of Section 5, T97N, R62W, of the 5th p.m., Douglas County, SD. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

At 11:20 a.m. a motion was made by Star and seconded by Maas to enter into executive session at the request of Auditor Barker to discuss a personnel Matter. All members voted in favor of this action, motion carried. At 11:25 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken.

A motion was made by Star and seconded by S. Lau to hire Crystal Bruinsma as full time Deputy Auditor at a starting wage of \$13.50 with a raise after the completion of a sixth month probation. Bruinsma's first day will be October 1st. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by I. Lau to hire Kim Huebner as Deputy Register of Deeds at her current wage of \$13.66 per hour. Huebner will move to the Register of Deeds Office in October, and assist in the Auditor's office as needed through the end of the year.

At 11:30 a.m., a motion was made by Star and seconded by Maas to enter into an executive session

to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 11:42 a.m. with no action taken.

CORRESPONDENCE

A letter from Kone Elevators was read stating that there will be a price increase of 3.88% for all services. No action was required. Two letters from the DENR were reviewed with no action needed.

FEES REPORT:

Clerk of Courts Fees August: 2,850.50

Register of Deeds August: 2,736.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August, 2018

Checking Accounts	\$2448.54
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$9,773.84
Savings Accounts.....	\$2,503,000.00
-Bank West- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,916,122.38

FUND BALANCE

General Fund	\$2,210,200.29
Special Revenue Funds	\$565,448.65
Trust and Agency Funds	\$140,473.14
Total	\$2,916,122.38

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 120.45 fuel/repairs; Armour Lumber 756.00 repairs; Armour City 113.80 utilities; Avera Queen of Peace 105.00 prof. fees; Phyllis Barker 160.40 conference; Julie Brenner 176.40 conference; Buhl's Cleaners 123.00 maint; Charles Mix County Sheriff's Office 1500.00 jail fees; Community Health Services 2025.20 prof fees; Corsica Hardware 210.84 repairs; Darrington Water 30.50 supplies; Darwin Delange 20.00 repairs; First Security Finance 4630.61 debt services; Goldenwest 881.50 utilities; Kimball Midwest 88.99 equip.; Krull's Market 126.83 supplies; Randall Larson 36.00 conference; Laura Beall 92.40 conference; Northwestern Energy 51.64 utilities; Office Products 467.58 supplies; Petty Cash 378.19 postage; Randall Community Water Dist. 168.60 utilities; SDACO 50.00 supplies; SD Continuing Legal Ed 500.00 prof fees; Van Brothers Inc. 180.00 utilities; Vogt's Repair 310.19 repairs; Voyager Fleet Systems 1387.91 fuel; Wilson's True Value 217.92 maint.

ROAD AND BRIDGE FUND:

Agland Coop 6865.01 fuel; Armour City 49.00 utilities; Goldenwest 119.92 utilities; Newman Signs 837.41 repairs; Northwestern Energy 124.49 utilities; Vogt's Repair 1273.73 repairs; Voyager Fleet 425.10 fuel; Werk Weld 23.61 repairs; Wilson's True Value 43.56 supplies.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 system

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 386.48 travel.

ADJOURNMENT

At 11:45 a.m. a motion was made by Star seconded by Maas to adjourn until 9:00 a.m. on Tuesday October 2, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 2, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 2, 2018. S. Lau, I. Lau, Maas, Star and Muntefering were present. Also present were Auditor Barker, and Jennifer Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

Auditor Barker noted that the following items were inadvertently left out of the September 18th minutes and needed to be added to the record:

Meyer presented an Approach Application and Permit submitted by Ronald Koenig for the purpose of installing an approach at the following legal description: Lots 4 & 5N of Railway in the NE ¼ of Section 34, T96N, R62W, Douglas County, SD. S. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Star seconded the motion, all members voted in favor of this action, motion carried.

Meyer presented an Approach Application and Permit submitted by Glennis Storm for the purpose of installing an approach at the following legal description: NW ½ of Section 10, T99N, R63W, Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Maas seconded the motion, all members voted in favor of this action, motion carried.

Ivan Lau was present to sign Resolution 2018-05, Adoption of the Annual Budget.

Bart Laber and Dwayne Werkmeister, Fair Board members, met with the Commission to discuss the option of having up to two more Fair Board meetings, as needed, per year in order to complete business in a timely manner. The Board of Commissioners agreed that the fair board could meet up to 6 times per year, or 2 more meetings in addition to meeting quarterly per year.

A motion was made by Maas and seconded by Star to approve the minutes from the September 4th and 18th meetings with the aforementioned additions. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, updated the board on his department.

A motion was made by S. Lau and seconded by Star authorizing Meyer to publish a notice for the removal of bales and other objects from the county road right of ways. All members voted in favor of this action, motion carried.

Meyer presented an Approach Application and Permit submitted by Scott Menning for the purpose of installing an approach at the following legal description: NE ½ of Section 5, T99N, R63W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Star seconded the motion, all members voted in favor of this action, motion carried.

Meyer informed the Board that patching was completed on Co. Road 23, North of New Holland. The Road and Bridge Five Year Highway Plan will be presented to the public at a meeting held October 10th at 9:00 a.m. in the Community Room on the first floor of the courthouse. A motion was made by Star and seconded by Maas, authorizing Chairman Muntefering to sign the Five Year Plan, after it is presented to the public on the 10th, due to the state deadline for submittal of October 15th. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

At 9:18 a.m., a motion was made by Star and seconded by S. Lau to enter into an executive session to discuss a personnel matter with Barker Present. All members voted in favor of this action, motion carried. At 9:45 a.m., Chairman Muntefering declared the meeting back to open session with no action needed at this time.

STATES ATTORNEY

States Attorney Parkhurst and Planning and Zoning Admin, Jessica van Wyk met with the board to discuss the issue of livestock disposal. Van Wyk was asked to gather more information and report back to the board at the next meeting. No action was taken.

At 9:50 a.m. a motion was made by Star and seconded by Steve Lau to enter into executive session

to discuss potential litigation with Parkhurst, van Wyk and Barker present. At 9:50 a.m. Chairman Muntefering declared the meeting back to open session with no action taken.

At 10:05 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session at the request of States Attorney Parkhurst to discuss a potential litigation matter with Barker and van Wyk present. All members voted in favor of this action, motion carried. At 10:27 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

SURPLUS PROPERTY

A motion was made by S. Lau and seconded by Star to surplus three small filing cabinets from the auditor's office (FA #0048, #0049 and #0525). All members voted in favor of this action, motion carried.

CORRESPONDENCE

A letter from the Department of Environment and Natural Resources was read with no action required.

An email from Jay Spaans was read inviting the Commissioners to attend the Livestock Development Summit. No action was necessary.

CLAIMS

The following claims were approved for payment:

September payroll: Commissioners 3393.82 Auditor 7295.95 Auditor/Welfare: 156.51 Treasurer 7808.46 States Attorney 4722.86 Courthouse Janitor 4378.97 Equalization 6646.23 Register of Deeds 3753.43 Veterans Service Officer 794.91 Sheriff 16,219.01 Coroner 0.00 Ambulance 2776.86 Museum 0.00 Park 0.00 Fair Board 191.73 Extension 2803.19 Weed and Pest 273.26 Planning & Zoning 604.48 Standard Life Insurance 355.02

GENERAL FUND:

Armour Chronicle 258.40 publishing; Armour Dray 45.00 utilities; Buhl's Cleaners 107.75 maint.; Marshall and Swift 634.95 prof. fees; Corsica Globe 284.47 publishing; Dash Medical Gloves 34.46 supplies; Delmont Record 258.40 publishing; DS Solutions 175.00 election supplies; Goldenwest 850.92 utilities; Hanson Co. Auditor 118.41 travel reimb.; Kimberly Klein 9.24 mileage; Minnehaha County Auditor 157.80 mental illness board; Northwestern Energy 1390.60 utilities; Office Products 1055.45 supplies; Ramkota Hotel 216.00 travel; South Dakota Dept. of Revenue 83.85 license plates; Swier Law Firm 500.00 rural attorney recruitment program; TEAM Laboratory Chemical Corp. 153.82 supplies; Jessica van Wyk 441.78 travel.

ROAD AND BRIDGE FUND:

September payroll: 19,915.32; Armour Dray 25.00 utilities; Goldenwest 116.38 utilities; SD Dept. of Revenue 103.30 license plates; SD LTAP 100.00 conference; Transource Truck & Equip. 415.00 equipment; True North Steel 1410.80 culverts.

E-911 FUND:

September payroll: 26.66; Goldenwest 436.56 E911 System.

EMERGENCY MANAGEMENT FUND:

September payroll: 1,444.99 Goldenwest 16.00 utilities.

MEADOW VALLEY DITCH FUND:

Corsica Globe 48.00 publishing; Darrell DeBoer 75.00 meetings; Marlin Maas 75.00 meetings; Tracie Niewenhuis 35.00 rent on Harrison hall; Larry VanZee 92.00 meetings/supplies; Steven Veenstra 75.00 meetings.

ADJOURNMENT

At 10:50 a.m., a motion was made by Star seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday October 16, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

OCTOBER 16, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 16, 2018. S. Lau, I. Lau, Mass, Star and Muntefering were present. Also present were Auditor Barker, Jennifer Kellogg, representing Douglas County Publishing and Tim Goldammer, County Resident. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star, seconded by Maas, to adopt the agenda. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer informed the Board that the initial bridge construction meeting was yesterday, the 15th for the bridge project east of Corsica. AGE Construction estimates the project to be completed by November 16th. The Highway Department will go back to a five day work week for the winter months beginning November 5th. Meyer reported that snow equipment is ready for the season and the Highway Dept. is working on grading roads and correcting windrows this week.

DRAINAGE BOARD

The Board recessed as a Board of Commissioners and re-convened as the Douglas County Drainage Board. At the advertised time of 9:30 a.m. the Drainage Board reviewed a Drainage Permit submitted by Scott Menning for the purpose of installing underground drain tiling in the NW $\frac{1}{4}$ and NW $\frac{1}{2}$ of Section 5, Valley Twp. Scott Menning was present to explain the proposed project. No one from the public was present in opposition.

At the advertised time of 9:40 a.m. the Drainage Board reviewed a Drainage Permit submitted by Scott Menning for the purpose of installing underground drain tiling in the S $\frac{1}{2}$ of Section 6 of Valley Twp. Scott Menning was present to explain the proposed project. No one from the public was present in opposition.

A motion was made by Star and seconded by S. Lau to approve the two aforementioned permits submitted by Scott Menning. All members voted in favor of this action, motion carried.

The Board recessed as a Drainage Board and reconvened as the Board of County Commissioners.

OTHER BUSINESS

Jordan Reimnitz, County Resident, met with the Board briefly to discuss trees in the right of way. Reimnitz feels that the trees along the curve around Corsica Lake are a safety issue and they also interfere with driving farm equipment down the road. Supt. Meyer was present for the discussion. Meyer said the Highway Department will work on cleaning them out.

DRAINAGE BOARD

The Board recessed as a Board of County Commissioners and reconvened as a Drainage Board to review a Drainage Permit submitted by Jordan Reimnitz and Doyle Bertram for the purpose of installing underground drain tiling into the NE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of Section 8, Valley Twp. And the NE $\frac{1}{2}$ and the NE $\frac{1}{4}$ of Section 17, Valley Twp. No one from the public was present in opposition.

Discussion was held. A motion was made by S. Lau and seconded by Star to approve the permit submitted by Jordan Reimnitz and Doyle Reimnitz. All members voted in favor of this action, motion carried.

The Board recessed as a Drainage Board and reconvened as the Board of County Commissioners.

EXECUTIVE SESSION

Sheriff Coler and Chad Weiber, owner of Hoffmann's Travel Plaza, met with the Board to discuss the Sheriff's Department.

A motion was made by S. Lau and seconded by Star to enter into an executive session at 10:25 a.m. with Sheriff Coler and Mr. Weiber to discuss a personnel matter. All members voted in favor of this action, motion carried. Mr. Weiber exited the session at 10:30 a.m. At 11:00 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

EMS UPDATE

Nicole Neugebauer, EMS Director, met with the Board to update them on the EMS services. EMT training for the Douglas County Armour Ambulance will begin in January of 2019. Neugebauer

invited the commissioners to attend the SD EMS Survey Results Meeting in Armour on December 6, 2018.

LIVESTOCK DISPOSAL

Jessica van Wyk, Planning and Zoning Administrator and States Attorney Parkhurst met with the Board to continue the discussion of livestock disposal. Van Wyk spoke with two rendering companies to see if they have any recommendations. No further action was taken at this time.

EXECUTIVE SESSION

At 11:30 a.m. a motion was made by S. Lau and seconded by Star to enter into an executive session to discuss a personnel matter. All members voted in favor of this action, motion carried. At 11:55 a.m., Chairman Muntefering declared the meeting back to open session. The Board called Joel Meyer, Highway Superintendent, in to discuss his department. A motion was made by S. Lau and seconded by Star authorizing the Highway Superintendent to advertise for another Highway Department employee. All members voted in favor of this action, motion carried.

OTHER BUSINESS

Auditor Barker spoke on behalf of the courthouse employees in regards to the need for a lunch room for the employees. Barker presented quotes for refrigerators and microwaves. A motion by S. Lau and seconded Maas to purchase two microwaves and a small fridge for county employee use. All members voted in favor of this action, motion carried.

FEES REPORT

Clerk of Courts fees for September 2018, were \$1520.50
Register of Deeds fees for September 2018, were \$2,081.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September 2018:

Checking Accounts	\$6159.52
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$8,230.93
Savings Accounts.....	\$2,476,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,891,290.45

FUND BALANCE

General Fund	\$2,166,658.88
Special Revenue Funds	\$567,991.12
Trust and Agency Funds	\$156,640.45
Total	\$2,891,290.45

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 58.75 supplies; Armour Dray 45.00 utilities; Armour City 123.60 utilities; Phyllis Barker 18.48 travel; Buhl's Dry Cleaners 92.50 maint.; Charles Mix County Sheriff's Office 1000.00 jail fees; Cole Papers 587.72 supplies; Community Health Services 2025.20 prof. fees; Connecting point 26.00 supplies; Convergent Technologies 228.29 maint.; Craig Parkhurst 1560.36 util/equip/secretary reimb.; Darrington Water 24.40 supplies; Dustin Palmquist 57.00 travel; Election Systems Software 798.42 supplies; First Security Finance 4630.61 debt services; Gene Niehus 29.50 travel; Hinckley Gravel 96.00 maint; J&J Backhoe 1978.80 repairs; Kone Inc. 684.36 maint; Krull's Market 10.39 supplies; McLeod's Office Supply 232.25 supplies; Office Products 310.58 supplies; Randall Comm. Water Dist. 137.80 utilities; SDACC 1591.00 4th qtr. assessment; Swier Law firm 845.00 CAA fee; USPS 2409.00 supplies; Van Brothers Inc. 125.00 utilities; Van Diest Supply 7272.27 supplies; Voyager Fleet 1557.15.

ROAD AND BRIDGE FUND:

Armour Dray 25.00 utilities; Fousek Trucking 2974.50 repairs; Northwestern Energy 123.92 utilities; Overhead Door Co. 205.00 repairs; RDO Equipment 309,754.00 new grader; Vogt's Repair 53.49 repairs; Voyager Fleet 330.57 fuel.

E-911 FUND:

Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 9.24 travel; Mettler Implement 21,363.00 equipment.

MODERNIZATION & PRESERVATION FUND

Microfilm Imaging System 42.00 minor equip.

ADJOURNMENT

At 12:05 p.m., a motion was made by S. Lau seconded by Star to adjourn until 9:00 a.m. on Thursday November 8, 2018 for the canvassing of the general election votes. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

NOVEMBER 8, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday November 8, 2018. S. Lau, Star, I. Lau, Maas and Muntefering were present. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by S. Lau and seconded by Maas to adopt the agenda as posted. All members voted in favor of this action, motion carried.

CANVASSING OF THE GENERAL ELECTION VOTES

A motion was made by Star, seconded by S. Lau, to approve the canvass results of the General Election held on November 6, 2018. All present voted in favor of this action, motion carried. The Official Canvass Report was signed by the Board and attested by the Auditor.

SHERIFF'S OFFICE

Sheriff Coler met with the Board to present a quote for vehicle cameras as well as new body cameras because the test period is expired on the ones currently being used. Discussion was held. A motion was made by S. Lau and seconded by Maas authorizing the sheriff's office to purchase four vehicle cameras and five body cameras for the Sheriff's Department. All members voted in favor of this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, was unable to attend the meeting. A Resolution of Appointment of Applicant Agent for the Pre-Disaster Mitigation Grant Program was presented to the Board on his behalf. A motion was made by Maas and seconded by Star authorizing Muntefering to sign the resolution declaring Pat Harrington the Appointed Agent for the Pre-Disaster Mitigation Grant project. All members voted in favor of this action, motion carried.

Commissioner Star exited the meeting at 9:50 a.m.

COMMUNITY HEALTH

Cassandra Weatherford, Community Health Nurse, met with the board briefly to present her quarterly report for July- October. Weatherford also administered flu shots to interested employees.

HIGHWAY DEPARTMENT

Joel Meyer, Highway Superintendent, met with the Board to update them on his department. Meyer presented a Suspension of Work letter that he would like to submit to A-G-E Corp. for work on the bridge east of Corsica. Because the work was not completed as stated in the original bid, Meyer would like to suspend the project until next spring due to unfavorable weather conditions for the successful completion of the project, and to avoid closing the road over winter. Discussion was held with no formal action taken.

At 10:30 a.m. a motion was made by S. Lau and seconded by Star to enter into executive session with Meyer to discuss a personnel matter. Chairman Muntefering declared the meeting back to open session at 10:46 a.m. with the following action taken. Motion was made by S. Lau and seconded by Maas to hire Robert (Bob) Reinfeld as a full time Highway Maintenance Employee at a starting wage of \$14.30 per hour (due to prior experience) with a raise after the completion of a sixth month probation. Reinfeld will start November 26, 2018. All members voted in favor if this action, motion carried.

OTHER BUSINESS

A motion was made by Maas and seconded by S. Lau to publish the open board positions for 2019 for two weeks. All members voted in favor of this action, motion carried.

CORRESPONDENCE

An email from the Governor was read regarding 2018 holiday hours for Christmas and New Years Eve. Due to the county offices not having State support these days, a motion was made by S. Lau and seconded by Maas to follow the State holidays, therefore, the courthouse will be closed on December 24th and 25th and December 31st as well as January 1st, 2019. All members voted in favor

of this action, motion carried. A Letter from the DENR regard County Line Feeders was reviewed by the board with no action needed.

CLAIMS

The following claims were approved for payment:

October payroll: Commissioners 3393.81 Auditor 6,588.63 Treasurer 7,770.54 States Attorney 4,692.86 Courthouse Janitor 4,375.38 Equalization 7997.67 Register of Deeds 5,344.35 Veterans Service Officer 794.91 Sheriff 16,069.18 Coroner 0.00 Ambulance 4,151.53 Museum 0.00 Park 0.00 Welfare 156.51 Planning and Zoning 450.52 County Extension 2091.88 Weed and Pest 597.66. Standard life 479.52

GENERAL FUND:

Agland Coop 303.61 repairs; Armour Chronicle 1508.78 publishing; Armour City 123.60 utilities; Phyllis Barker 101.64 travel; Connecting Point 4402.50 computers; Corsica Globe 1457.78 publishing; Delmont Record 1376.78 publishing; Douglas Electric 676.60 utilities; Goldenwest 837.08 utilities; Holiday Inn 459.95 convention; Kim Klein 206.90 supplies; McLeod's Office Supply 721.18 supplies; Northwestern Energy 967.09 utilities; Office Products Center 743.16 supplies; Prairie Pharmacy 40.48 prisoner medical; Randall Comm. Water Dist. 74.00 utilities; State of SD 34.75 utilities; Jessica vanWyk 13.86 travel.

ROAD AND BRIDGE FUND:

October payroll: 19,973.15; Armour Chronicle 26.39 publishing; Armour City 49.00 utilities; Best Western Ramkota 175.98 travel; Brosz Engineering 2332.50 prof. fees; C & B Operations 70.00 supplies; Corsica Globe 26.39 publishing; Delmont Record 26.39 publishing; Doug's Repair 266.50 repairs; Goldenwest 114.90 utilities; Steve Harrington 289.95 clothing allowance; Joel Meyer 273.04 conference; Northwestern Energy 10.00 utilities; Vogt's Repair 1721.41 repairs.

E-911 FUND:

October Payroll: 26.66; Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT

October Payroll: 1444.95; Goldenwest 16.00 utilities; Pat Harrington 36.96 travel.

ADJOURNMENT

At 11:20 a.m., a motion was made by Maas seconded by S. Lau to adjourn until 9:00 a.m. on Tuesday November 20th, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

November 20, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 20, 2018. I. Lau, S. Lau, Star and Muntefering were present. Maas was absent. Also present were Auditor Barker and Jen Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by I. Lau and seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by S. Lau to approve the minutes of the October 2nd and 16th meeting minutes.

EXECUTIVE SESSION

At 9:00 a.m. a motion was made by Star and seconded by S. Lau to enter into executive session with van Wyk and Barker present to discuss a personnel matter. Van Wyk exited at 9:10 a.m. At 9:25 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

HEALTH CARE

Craig and Diane Krsnak met with the Board to present the Wellmark Health Insurance Renewal for 2019. A motion was made by S. Lau and seconded by Star to renew the county health insurance policy with Wellmark Blue Cross Blue Shield for 2019 with 100% of the employee's premium being paid by the County. All members voted in favor if this action, motion carried.

VETERANS SERVICE OFFICE

Fred Kuil, Veterans Serivce Officer, met with the Board to present his annual update. The Board thanked Kuil for the exceptional work he has done for the Veterans of Douglas County.

EXECUTIVE SESSION

At 9:53 a.m., a motion was made by Star and seconded by Maas to enter into executive session with States Attorney Parkhurst to discuss a personnel matter. All members voted in favor if this action, motion carried. At 10:10 a.m., Chairman Muntefering declared the meeting back to open session with no action taken.

OTHER BUSINESS

Commissioner S. Lau informed the Board that he had spoke with Nathan Wunder from Wunder Construction who informed him that they will not be able to complete the side walk as scheduled this year. He agreed to grant his previous estimate when the work is completed in 2019.

FEES REPORT

Clerk of Courts fees for October 2018, were \$3,981.59
Register of Deeds fees for October 2018, were \$6,315.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2018:

Checking Accounts	\$4784.22
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$317030.18
Savings Accounts.....	\$4,261,000.00

-Bank West- Armour

Certificate of Deposits	\$400,000.00
Total	\$4,983,714.40

FUND BALANCE

General Fund	\$2,695,892.24
Special Revenue Funds	\$553,241.00
Tax Increment District Cash Account	\$5961.96
Trust and Agency Funds	\$1,728,682.20
Total	\$4,983,714.40

CLAIMS

The following claims were approved for payment:

GENREAL FUND:

Agland Coop 67.48 fuel; Armour Dray 50.00 utilities; Armour Fire 75.00 election; Armour Lumber Company 1,013.05 repairs; B&H Tree Service 69.22 repairs; Beverly Beunning 125.00 election; Phyllis Bordewyk 163.48 election; Linda Broecher-Pfeifer 145.00 election; Cindy Buck 20.00 election; Buhl's Dry Cleaners 138.25 repairs; C&B Operations 24.09 repairs; Charles Mix County Sheriff's Office 2050.00 Jail fees; CHS Farmers Alliance 441.09 supplies; Community Health Services 2025.20 prof. fees; Corsica Community Bldg 75.00 election; Corsica Hardware 323.96 supplies; Darrington Water 73.20 supplies; DCMH 230.00 prisoner medical; Delmont Comm. Center 75.00 election; Sue Denning 125.00 election; Dept. of Animal Sciences 18.75 supplies; John Engelland 100.00 supplies; Election Systems Software 1925.62 election; Dianne Feenstra 160.12 election; Betty Feenstra 154.24 election; Jean Fink 166.00 election; First Security Finance 4630.61 debt services; Carol Gerlach 161.80 election; K. Elizabeth Grosz 155.08 Election; Harrison Community Church 75.00 election; Mark Heisinger 103.52 mileage; Barbra Hoffman 155.08 election; Kim Klein 58.56 mileage; Krull's Market 4.38 supplies; Priscilla Lau 145.00 elections; Kathy Lau 27.56 election; Lewis and Clark Behavioral Health Services 165.00 mental health; McLeod's 275.35 supplies; Linda Montgomery 145.00 election; Northwestern Energy 29.71 utilities; Mary Oakland 125.00 election; Office Products 71.52 supplies; Marcella Pickart 157.60 election; Prairie Pharmacy 39.84 pris. medical; Seachange Innovations 350.00 election; Southside Farm Services 7190.40 prof. fees; Van Brothers 45.00 utilities; Jessica Vanwyk 61.11 travel; Lorena Vreugdenhil 160.12 election; Wilson's True Value 314.06 supplies; Yankton Co. Sheriff's Office 50.00 prof. fees.

ROAD AND BRIDGE FUND:

Agland Coop 6838.74 fuel; Dean's Auto Body 630.96 repairs; Newman Signs 505.61 supplies; Transource Truck & Equip. 505.61 repairs; Terry VanZee 300.00 clothing allowance; Wheelco 197.10 supplies; C&B Operations 215.54 supplies; Northwestern Energy 117.67 utilities; Wilson's True Value 122.19 supplies.

ADJOURNMENT

At 10:25 a.m. a motion was made by Star seconded by Maas, to adjourn until 9:00 a.m. on Tuesday December 4, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

DECEMBER 4, 2018

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 4, 2018. I. Lau, S. Lau, Maas, Muntefering and Star were present. Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing were also present. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. Motion was made by Maas, seconded by S. Lau to adopt the agenda. All voted in favor of this action, motion carried.

APPROVAL OF MINUTES

A motion was made by Maas seconded by S. Lau to approve the meeting minutes from the November 8th and 20th meetings. All members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Superintendent Meyer met with the board briefly to update them on his department. Commissioner Star inquired about the trees around Corsica Lake that Jordan Reimnitz had discussed at a previous meeting. Meyer stated that the trees had been cut. Star relayed that Reimnitz felt that they were not cut back sufficiently and would like to see more cut back to increase visibility. Meyer will have his crew go back out to cut more trees.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on his department. Harrington presented the current Pre-Disaster Mitigation Plan and informed the Board that work on updating the plan will begin in 2019.

OTHER BUSINESS

States Attorney Parkhurst and Jessica van Wyk met with the Board to update them on the Dakota Rural Action meeting that they attended in Mitchell. Parkhurst felt the meeting was very informative and urges the Planning and Zoning Board and the Commissioners to attend in the future.

At 10:07 a.m. a motion was made by Star and seconded by S. Lau to enter into executive session to discuss a legal matter with States Attorney Parkhurst and Auditor Barker present. All members voted in favor of this action, motion carried. At 10:19 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

LIQUOR LICENSE

Motion by Star seconded by Maas authorizing Chairman Muntefering to sign the 2019 Liquor License Renewal for Dakota Trails Golf Course. All members voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by S. Lau and seconded by Star authorizing the Chairman to sign the Plat of Eggers Tract 1, A subdivision of the West Half of the NW $\frac{1}{4}$ and the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Sec. 19, T 100 N, R 63 W of the 5th P.M., Douglas County, SD. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

At 10:31 a.m. a motion was made by S. Lau and seconded by Maas to enter into executive session to discuss a personnel matter with Barker present. All members voted in favor of this action, motion carried. At 11:09 a.m. Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by S. Lau and seconded by Maas to terminate Travis Schacht, effective immediately, with an exit interview available on December 18th if he so chooses. With Star abstaining, the following vote was recorded. Voting aye: I. Lau, Maas, S. Lau. Voting Nay: Muntefering. Motion carried.

CLAIMS

The following claims were approved for payment:

November payroll: Commissioners 3393.86 Auditor 7869.87 Treasurer 9246.64 States Attorney 5718.89 Courthouse Janitor 5667.85 Equalization 7494.06 Register of Deeds 8315.57 Veterans Service Officer 1117.85 Sheriff 17,419.51 Coroner 239.28 Ambulance 1562.53 Welfare 156.51 Extension 2085.47 Weed &Pest: 852.94 Planning and Zoning 655.52 Museum 0.00 Park 0.00 Standard Life 678.62 insurance.

GENERAL FUND:

Agland Coop 58.74repairs; Armour Lumber 15.75 supplies; Armour Chronicle 200.00 supplies; Armour City 123.60 utilities; Cole Papers 379.34 supplies; Connecting Point 487.50 repairs; Dana Larson 20.00 Mental Illness; Darcy Lockwood 15.00 mental illness; Great Plains Psychological Service 3195.00 prof. fees; Jim’s electric 2714.22 upgrades; Kim Klein 8.39 travel; Lucy Lewno 123.25 mental illness board; Mark Katterhagen 15.00 mental illness board; Northwestern Energy 1861.96 utilities; Office Product Center 481.19 supplies; State of SD 34.75 utilities; TEAM Laboratory 587.86 supplies; USPS 900.00 postage; Jessica van Wyk 31.29 travel; Yankton Co. Treasurer 90.55 prof. fees.

ROAD AND BRIDGE FUND:

November Payroll: 20,732.00; Agland 1740.73 fuel; Armour Chronicle 60.00 publishing; Armour City 49.00 utilities; C&B Operations 359.00 supplies; John Parker 270.11 clothing allowance; Office Products Center 41.99 supplies; Travis Schacht 300.00 clothing allowance.

E911 FUND:

November Payroll 26.66

EMERGENCY MANAGEMENT FUND:

November Payroll: 1821.76.

ADJOURNEMENT

At 10:31 a.m., a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday December 18, 2018. All members voted in favor of this action, motion carried. The final meeting for 2018 was scheduled for Thursday, December 28th at 2:00 p.m.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
DECEMBER 18, 2018

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 18, 2018. I. Lau, S. Lau, Muntefering, Maas and Star were present. Also present were Auditor Barker. Jennifer Kellogg, representing Douglas County Publishing was also in attendance. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

REGISTER OF DEEDS

Kim Huebner, Deputy Register of Deeds, met with the Board briefly. A motion was made by S. Lau and seconded by Star to enter into an executive session at 9:02 a.m. to discuss a personnel matter with Huebner. All members voted in favor if this action, motion carried. At 9:20 a.m. Chairman Muntefering declared the meeting back to open session with no action taken at this time.

4-H EXTENSION

Laura Beall, 4-H Youth Advisor, met with the Board to update them on her department. Shooting sports registration will be held January 6, 2019 at the 4-H Building. Beall will be attending a meeting in Huron tomorrow, December 19th, as a member of the poultry committee to begin planning for the 2019 State Fair in Huron.

4-H/WEED & PEST

Kim Klein, 4-H/Weed and Pest Support Staff, met with the Board briefly. At 10:05 a.m. a motion was made by S. Lau and seconded by Maas to enter into an executive session to discuss a personnel matter with Klein and Barker present. All members voted in favor of this action, motion carried. Chairman Muntefering declared the meeting back to open session at 10:15 a.m. with no action taken at this time.

FAIRBOARD

Dwayne Werkmeister, Fair Board Member and John Engelland, Custodian, met with the Board to inform them that a concrete project that was planned for this year will not be able to be completed within the 2018 budget year. The Board agreed to amend the 2019 budget to support the project. Wunder Construction has agreed to honor the original quote price when the work is completed next year.

EXECUTIVE SESSION

At 10:25 a.m. a motion was made by S. Lau and seconded by Maas to enter into executive session with Travis Schacht, States Attorney Parkhurst and Auditor Barker to discuss a personnel matter. Schacht exited the session at 10:45 a.m. Chairman Muntefering declared the meeting back to open session at 11:06 a.m. with no action taken.

SHERIFF'S OFFICE

Jon Coler, Sheriff, met with the Board to inform them that the board that the new body cams and dash cams have been received. No action was required.

CONTINGENCY TRANSFER

A motion was made by Star and seconded by Maas, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2018-05
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2018 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-162-426 (Director of Equalization Travel/Conference) in the amount of \$1,000.00
101-163-411 (Register of Deeds Salaries) in the amount of \$10,000.00
101-522-425 (Parks Maintenance) in the amount of \$100.00
101-711-411 (Planning and Zoning Salaries) in the amount of 900.00

AUTOMATIC BUDGET SUPPLEMENT:

Whereas, South Dakota Codified Law (SDCL) 7-21-20.1 states that any funds made available after the final budget is adopted by the county from state and federal grants for expenditures by the county shall be paid into the county treasury and may be expended without specific provision in the annual budget of the county. In this case the commissioners shall publish, in the official newspaper of the county, the purpose for which the expenditures were, and to whom the expenditures were made.

Therefore, a motion was made by S. Lau and seconded by to adopt an automatic supplemental budget per SDCL 7-21-20.1 for an unanticipated state (federal) grant as follows:

Expenditure: Emergency Management Fund-226-222-434-Emergency Management Equipment (EOC Trailer)	\$29,967.75
Means of Finance: Emergency Management Fund-226-331.31- Homeland Security Grant 97.067	\$29,967.75

OTHER BUSINESS

A motion was made by Maas seconded by Star authorizing the payout of Travis Schacht’s vacation and sick leave benefits. This will be paid out in December payroll. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Maas authorizing Chairman Muntefering to sign the Kone work agreement. All members voted in favor of this action, motion carried. Renovating the elevator was discussed with no action at this time.

The Notice of Delinquent Real Estate Taxes for 2017 Taxes Payable 2018 was reviewed and signed by the Board of Commissioners. No formal action was needed.

A Letter from John Ogden was read with no action taken at this time.

The discussion regarding Wages for 2019 was tables until the next meeting.

FEES REPORT

Clerk of Courts November 2018: \$2,677.00
Register of Deeds November 2018: \$2,796.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2018:

Checking Accounts	\$2,749.73
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$40,944.71
Savings Accounts.....	\$3,332,000.00
-Bank West- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3776,594.44

FUND BALANCE

General Fund	\$2,716,421.42
Special Revenue Funds	\$624,721.96
Tax Increment Cash Account	\$5,961.96
Trust and Agency Funds	\$429,489.10
Total	\$3,776,594.44

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 100.00 utilities; B&L Communications 395.00 radios; Buhl’s Dry Cleaners 123.00 utilities; Charles Mix Co. Sheriff’s Office 2150.00 jail fees; Claims Associates 65.00 repairs; Community Health Services 2025.20 prof fees; Connecting Point 210.00 server maint; Corsica Hardware 99.45 repairs; Darrington Water 30.50 supplies; DCMH 287.00 prof. fees; Department of Health 385.00 prof. fees; Galls 96.56 uniforms; Goldenwest 846.73 utilities; Kim Klein 71.40 travel; Krull’s Market 94.48 supplies; Lewis & Clark Behavioral Services 165.00 mental health; MARC 433.17 supplies; Mitchell Clinic LTD 32.00 prisoner medical; Office Products 1089.12 supplies; Petty Cash 849.74 postage; Pro-Vision Video Systems 17,699.28 minor equip.; Ramkota Hotel 407.96 travel; Randall Comm. Water 52.00 utilities; Regalia Manufacturing 180.30 supplies; Select Service Center 86.82 repairs; Sun Gold Trophies 890.00 trav./conf.; Jessica vanWyk 200.00 conf; Voyager Fleet Systems 2706.56 fuel; Wilson’s True Value 85.12 supplies.

ROAD AND BRIDGE FUND:

A-OX 354.42 supplies; Armour Dray 60.00 utilities; B&H Tree Service 213.00 prof. fees; Best

Western Ramkota 175.98 travel; Brosz Engineering 1675.00 prof fees; Connecting Point 70.00 server maint.; Corsica Hardware 48.97 supplies; Dave's plumbing and Heating 930.41 repairs; Goldenwest 111.05 utilities; Henke Tractor Repair 568.95 minor equip.; RDO Equipment 686.34 repairs; Transource Truck Equip. 136.12 supplies; Voyager Fleet Systems 710.84 fuel. Wheelco Brake & Supply 330.40 supplies; Wilson's True Value 38.74 supplies; WW Tire Service 235.29 supplies.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 Fund.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Office Products 746.64 supplies/minor equip.

ADJOURNMENT

At 12:00 p.m., a motion was made by Maas seconded by Star to adjourn until 2:00 p.m. on Friday December 28, 2018. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
DECEMBER 28, 2018

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 2:00 p.m. on Tuesday, December 28, 2018. I. Lau, S. Lau, Muntefering, Maas and Star were present. Auditor Barker was also present. The meeting was called to order by Chairman Muntefering. The Pledge of Allegiance was recited. A motion was made by Star and seconded by S. Lau to adopt the amended agenda. All members voted in favor of this action, motion carried.

EXECUTIVE SESSION

At 2:05 p.m. a motion was made by Star and seconded by S. Lau to enter into executive session to discuss a personnel matter with Barker present. At 2:30 p.m., Chairman Muntefering declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by S. Lau to promote Bob Reinfeld to the position of Assistant Highway Superintendent at a wage of \$16.65 per hour, effective December 4, 2018. Reinfeld will be paid retroactively in the amount of \$2.35 per hour dated back to December 4th with January 2019 payroll. Reinfeld's six-month probation will continue from his original hire date with a review after the completion of his six-month probation. All members voted in favor of this action, motion carried.

A motion was made by S. Lau and seconded by Star to give Kim Klein a monthly phone reimbursement of \$30 monthly for use of her personal cell phone for work related calls as 4-H Office Manager beginning in 2019. All members voted in favor of this action, motion carried.

OPERATING TRANSFER

A motion was made by S. Lau and seconded by Maas to make an operating fund transfer of \$250,000.00 from General Fund Cash Balance to the Road & Bridge Cash Balance as planned in the 2018 budget. All present voted in favor of this action, motion carried.

OTHER BUSINESS

The Board thanked Floyd Muntefering for his 16 years of service as a Douglas County Commissioner.

The Board also thanked Randy Larson for his 28 years as Douglas County Register of Deeds and wished him well in his retirement.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 48.73 fuel; Armour Chronicle 342.25 proceedings; Armour Lumber 2,708.40 supplies/minor equip.; Blue Moon 380.00 trav./conf.; Corsica Globe 507.41 publishing; Delmont record 228.57 publishing; Engelland Construction 1225.00 minor equip; Hertz Reclamation 254.00 repairs; McLeod's Office supply 797.02 supplies; Northwestern Energy 2580.61 utilities; Office Products 69.86 supplies; State of SD 34.75 utilities; TEAM Laboratory 234.00 supplies.

ROAD AND BRIDGE FUND:

Corsica Hardware 16.98 supplies; DMC Wear Parts 769.99 supplies; Doug's repair 95.36 repairs; Newman Signs 489.00 supplies; Northwestern Energy 173.10 utilities; RDO Equip. 506.43 repairs; Transcourse Truck Equip. 2912.78 repairs; Vogt's repair 21.00 supplies; Wagner Auto Supply 52.78 supplies; Werk Weld Inc. 56.02 supplies.

E911 FUND:

Charles Mix County 18,161.47 E911 Services (3rd QTR).

ADJOURNMENT

At 3:30 p.m., a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday January 8, 2019. All members voted in favor of this action, motion carried.

SIGNED: _____
Floyd Muntefering, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

